



SELAH CITY COUNCIL

Regular Meeting

November 12, 2025

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions
– will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: November 12, 2025
5:30 p.m.: Regular Meeting

Mayor and Interim
City Administrator: Roger Bell
Mayor Pro Tempore +
Councilmember: Mike Costello
Councilmembers: Melissa Maxwell
Jared Iverson
Elizabeth Marquis
Clifford Peterson
William Longmire
David Monaghan

City of Selah
115 W. Naches Ave.
Selah, WA 98942

City Administrator:
City Attorney: Rob Case
City Clerk: Courtney McGarity

AGENDA

- 1) **Call to Order – Mayor Bell**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Aaron Crumrine of Selah Covenant Church**
- 6) **Announcement of changes, if any, from previously published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city, and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a city official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting, and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary to comply with constitutional requirements.

- A. Pre-arranged oral comments (up to 5 minutes each):
 - Pattie Graffe – SDA
- B. Reading of received written comments (up to 2 minutes each): None
- C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements** – None

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (). Those items are considered routine and will be addressed via joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.*

- A. Courtney McGarity * Approval of Minutes from October 28, 2025 Council Meeting
- B. Kimberly Grimm * Approval of Claims & Payroll
- C. Rocky Wallace * Resolution Authorizing the Mayor to Sign a Seven-Page Contract with Eadon Prairie Construction, LLC, for the City’s Hillcrest Water Main Replacement Project
- D. Rocky Wallace * Resolution Authorizing the Mayor to Sign “Task Order No. 2025-05” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s First Street Signalized Intersection Improvements Project

11) **General Business**

- A. New Business – None
- B. Old Business – None

12) **Public Hearings/Forums** – None

- A. Rocky Wallace [Conduct a] Public Meeting Regarding a WSDOT Proposal for the Installation of a New Crosswalk and Pedestrian Safety Signal (RRFB or PHB/HAWK) Across North Wenas Road
- B. Kimberly Grimm [Conduct a] Public Hearing Pursuant to RCW 84.55.120 and Other Applicable Law, Regarding Revenue Sources for the City’s Forthcoming 2026 Budget; with an Initial Presentation by the City’s Finance Director and then an Opportunity to Receive Written and/or Oral Comments by the Public

13) **Resolutions** – None

- 14) **Ordinances**
- A. Rob Case Ordinance Amending Selah Municipal Code Subsection 4.34.040(8)
 - B. Rob Case Ordinance Specifying Requested Regular Tax Levy for 2026 for the Corporal Limits of the City of Selah, and Directing the Finance Director to Submit a Tax Levy Request Certification to the Yakima County Assessor's Office
 - C. Kimberly Grimm Ordinance Adopting the Budget for the City of Selah, Washington for the Calendar Year of 2026

15) **Reports/Announcements**

- A. Departments
- B. Councilmembers, personally and on behalf of committees and boards
- C. City Attorney
- D. City Administrator
- E. Mayor or Presiding Officer, personally and on behalf of committees and board

16) **Closed Session – None**

17) **Executive Session – 30 minutes**
RCW 42.30.110(g); RE: Employee Performance

18) **Adjournment**

Next Regular Meeting: November 25, 2025

Next Study Session: November 25, 2025



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 11/12/2025
Agenda Number: 10A

Action Item

Title: Approval of Meeting Minutes from October 28, 2025 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

City of Selah City Council
Regular Meeting Minutes
October 28, 2025



Call to Order

Mayor Bell called the meeting to order at 5:30 p.m.

Roll Call

Councilmembers Present: William Longmire, Jared Iverson, Clifford Peterson, Melissa Maxwell, David Monaghan

Councilmembers Absent: Mike Costello, Elizabeth Marquis

Staff Present: Roger Bell, Mayor; Rob Case, City Attorney; Jim Lange, Fire Chief; Mick Gause, Interim Police Chief; Rocky Wallace, Public Works Director; Steve Zetz, Community Development Supervisor; Zack Schab, Recreation + Tourism Manager; Kimberly Grimm, Finance Director; Courtney McGarity, City Clerk

Pledge of Allegiance was said by all in attendance

Invocation

Russ Carlson of The Church of Jesus Christ of Latter-day Saints provided prayer.

Announcement of Changes

Addition of 14C under Ordinances

Pre-Arranged Oral Comments

- Pattie Graffe – Provided updates from Selah Downtown Association
- Parke Larson – Spoke on Mobile Vendors in Selah

Oral Comments by People in Attendance

- **Mary Schuler** – Spoke on the recording of City Council meetings
- **Sherry Raymond** – Spoke on Mobile Vendors in Selah
- **Jenny Rhodes** – Spoke on Mobile Vendors in Selah
- **John Larson** – Spoke on Mobile Vendors in Selah
- **Russ Carlson** – Spoke on Utility Rate changes
- **Lisa Gordon** – Spoke on Micro Businesses in Selah
- **Rich Goodall** – Spoke on Mobile Vendors in Selah; process for distributing change information to community business owners

- **Melissa Larson** – Inquired on the City Council’s voting date for Mobile Vendor changes in Selah

Proclamations/Announcements

- A. Community Pride Awards – Selah School District – Emy Upson, Benson Decker, Hayden Nelson-Hawkins and Brayden Grams
- B. Kevin McKay – Selah School District – Annual Report
 Enrollment by School: John Campbell Primary – 459, Robert Lince ELC – 361, Selah Intermediate – 778, Selah Middle School – 854, Selah High School – 1,215
 Selah High School will be installing a turf field at Karl Graf Stadium with construction to begin in March 2026 and the field ready for use by the start of the 2026 school year.
 Selah High School will be constructing a building addition, the Wilbur Repp Tech Center. Plans for bidding to go out Spring 2026 and the new space to be open by April 2027.

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Bell presented the stipulations of the Consent Agenda.

Approved Consent Agenda

- A. Courtney McGarity * Approval of Minutes of October 14, 2025 Council Meeting
- B. Kimberly Grimm * Approval of Claims & Payroll
- C. Rocky Wallace * Resolution Authorizing the Mayor to Sign “Task Order No. 2025-04” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s Home Avenue Sidewalk Gaps Improvement Project
- D. Rocky Wallace * Resolution Declaring the East Goodlander Road / Lancaster Road Traffic Signal Project to be Complete and Accepting the Work and Materials
- E. Mick Gause ~~* Resolution Authorizing the Mayor to Sign a Three-Page Services Assistance Agreement, Whereby Selah Will Receive Dispatch Services from the Sheriff’s Office during 2026~~

Councilmember Iverson requested item 10E be removed from the Consent Agenda, to become 13D. Councilmember Peterson moved to approve the Consent Agenda as amended. Councilmember Iverson seconded. Mayor Bell asked Council for discussion. Hearing none, Mayor Bell requested a voice vote to approve the motion and approve the Consent Agenda as amended. All are in favor. Motion carries by voice vote.

Resolutions

- A. Rob Case Resolution Establishing Sewer Rates and Rules for the Years of 2026, 2027 and 2028
 - B. Rob Case Resolution Establishing Solid Waste (a/k/a Garbage) Rates and Rules for the Years of 2026, 2027 and 2028
 - C. Rob Case Resolution Establishing Water Rates and Rules for the Years of 2026, 2027 and 2028
 - D. Mick Gause Resolution Authorizing the Mayor to Sign a Three-Page Services Assistance Agreement, Whereby Selah Will Receive Dispatch Services from the Sheriff's Office during 2026
- A. Councilmember Longmire moved to approve the Resolution as amended to a 1-year term. Councilmember Iverson seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.
 - B. Councilmember Iverson moved to approve the Resolution as amended to a 1-year term. Councilmember Maxwell seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.
 - C. Councilmember Longmire moved to approve the Resolution as amended to a 1-year term. Councilmember Monaghan seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.
 - D. Councilmember Iverson moved to approve the Resolution. Councilmember Maxwell seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.

Ordinances

- A. Rob Case Ordinance Amending Selah Municipal Code Chapter 4.38 with Regard to Real Estate Excise Taxes (REET)
 - B. Rob Case Ordinance Updating Provisions of Selah Municipal Code with Regard to Unlawful Parking
 - C. Kimberly Grimm Ordinance Amending the 2025 Budget, to Allocate Additional Monies to the Selah Downtown Association
- A. Councilmember Iverson moved to approve the Ordinance. Councilmember Peterson seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.
 - B. Councilmember Iverson moved to approve the Ordinance. Councilmember Monaghan seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.

- C. Councilmember Peterson moved to approve the Ordinance. Councilmember Monaghan seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.

Staff Reports/Announcements

The following staff members provided a department report:

- Zack Schab, Recreation + Tourism Manager
- Steve Zetz, Community Development Supervisor
- Mick Gause, Interim Police Chief
- Jim Lange, Fire Chief
- Rocky Wallace, Public Works Director
- Kimberly Grimm, Finance Director
- Courtney McGarity, City Clerk

Councilmember Reports

- Councilmember Longmire – SPRSA shades; Department of Ecology
- Councilmember Iverson – Attended the Chamber of Commerce meeting; request for caseloads update from Rob Case to be brought to the next Council meeting in November
- Councilmember Peterson – Will attend the SPRSA meeting on 11/6 with final design to go out for bid
- Councilmember Maxwell – Missed CTA training due to personal matter

City Attorney Report

Emailed a copy of proposed amendment to all Councilmembers.

Mayor's Report

A new video recording system is to be installed before the end of the year; Selah Chamber of Commerce will host their annual Business Trick or Treat event this Friday (10/31) from 4pm-6pm; Annual Budget Meetings are scheduled with City Council for Wednesday, November 5, 2025 from 1:00pm-4:00pm; Thursday, November 6th from 1:00pm-4:00pm; Friday, November 7th from 1:00pm-4:00pm; members from the Japanese Ground Self Defense Force visited City Hall today with gifts and to meet staff.

Adjournment

Councilmember Iverson moved to adjourn the meeting. Councilmember Monaghan seconded. Mayor Bell adjourned.

Meeting ended at 8:59 p.m.

Roger Bell, Mayor

David Monaghan, Councilmember

Clifford Peterson, Councilmember

ABSENT

ABSENT

Elizabeth Marquis, Councilmember

Michael Costello, Councilmember

Melissa Maxwell, Councilmember

William Longmire, Councilmember

Jared Iverson, Councilmember

ATTEST:

Courtney McGarity, City Clerk



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 11/12/2025
Agenda Number: 10B

Action Item

Title: Approval of Claims and Payroll

From: Kimberly Grimm, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

ACCOUNTS PAYABLE

City Of Selah

Time: 08:46:19 Date: 11/06/2025

As Of: 12/27/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
6192	11/05/2025	11/12/2025	1601	AMB Tools & Equipment	72.85 Invoice #Y341157
6085	10/31/2025	11/12/2025	1606	Abadan	145.79 Invoice AR338453
6148	11/05/2025	11/12/2025	1606	Abadan	181.01 Invoice #AR338452
6159	11/05/2025	11/12/2025	1609	Absolute Drain & Septic	309.67 Invoice #59018
6070	11/03/2025	11/12/2025	1623	Alliance 2020, Inc.	102.95 Invoice #5863883
6162	11/05/2025	11/12/2025	1627	Amazon Capital Services	111.30 Invoice #1YCG-R4GP-CCKF
6189	11/05/2025	11/12/2025	1627	Amazon Capital Services	14.90 Invoice #111P-DFTX-71DY
6190	11/05/2025	11/12/2025	1627	Amazon Capital Services	-121.42 Invoice #13CJ-3616-NRWW
6191	11/05/2025	11/12/2025	1627	Amazon Capital Services	18.40 Invoice #1NQ7-GH39-KTFT
6193	11/05/2025	11/12/2025	1633	Anatek Labs	78.00 Invoice #2528349, 2529374
6194	11/05/2025	11/12/2025	1652	Autozone	6.96 Invoice #03720481225
6195	11/05/2025	11/12/2025	1652	Autozone	94.33 Invoice #03720482235
6220	11/05/2025	11/12/2025	1658	BSN Sports, Inc.	301.59 Invoice #931728651
6071	11/03/2025	11/12/2025	1663	Basin Disposal Of Yakima, LLC	94,387.38 Invoice #5765139
6150	11/05/2025	11/12/2025	1699	CBC Custom Embroidery & Digital Art	58.32 Invoice #0000213
6216	11/05/2025	11/12/2025	1703	CWA Consultants	500.00 Invoice #25-148
6217	11/05/2025	11/12/2025	1703	CWA Consultants	1,700.00 Invoice #25-157, 25-158, 25-160, 25-163
6151	11/05/2025	11/12/2025	1724	Centurylink - FD	176.34 Invoice #333827572 1125
6087	10/21/2025	11/12/2025	1727	Charter Communications	64.99 Invoice 176781801102125
6152	11/05/2025	11/12/2025	1727	Charter Communications	52.06 Invoice #176781401102125
6221	11/05/2025	11/12/2025	1738	Cintas	85.08 Invoice #4247730372
6090	11/04/2025	11/12/2025	1742	City of Selah, Utilities	249.53 Invoice #10120
6107	11/03/2025	11/12/2025	1742	City of Selah, Utilities	182.52 Invoice October reading
6149	11/05/2025	11/12/2025	1742	City of Selah, Utilities	238.17 Invoice #23350, 23351
6160	11/05/2025	11/12/2025	1742	City of Selah, Utilities	1,402.30 Invoice #27540
6199	11/05/2025	11/12/2025	1742	City of Selah, Utilities	19,076.71 PW 1025 Utilities
6145	11/05/2025	11/12/2025	1744	City of Yakima	43,061.60 Invoice #2211549
6147	11/05/2025	11/12/2025	2971	CivicPlus	44,452.29 Invoice #350525
6196	11/05/2025	11/12/2025	1763	Culligan Yakima	9.69 Invoice #CD2923159
6140	11/04/2025	11/12/2025	3442	DTG	125.88 Invoice #29223027
6083	11/03/2025	11/12/2025	1777	Daniel Polage	9,000.00 Invoice #NOV2025
6072	11/03/2025	11/12/2025	2654	Databar	681.21 Invoice #272861
6073	11/03/2025	11/12/2025	2654	Databar	683.32 Invoice #272913
6095	11/04/2025	11/12/2025	1819	Edge Construction Supply, Inc.	579.46 Invoice #H23404
6074	11/03/2025	11/12/2025	3325	Eichler, Lisa	225.00 Invoice #102825
6075	11/03/2025	11/12/2025	3467	Figueroa, Elizabeth	1,500.00 Invoice 101625
6096	11/04/2025	11/12/2025	1878	Granite Construction Company	241.34 Invoice #3061612
6097	11/04/2025	11/12/2025	1878	Granite Construction Company	231.26 Invoice #3075079
6091	11/04/2025	11/12/2025	1895	Helms Hardware Company	80.77 Invoice #858843
6092	11/04/2025	11/12/2025	1895	Helms Hardware Company	22.68 Invoice #859023

ACCOUNTS PAYABLE

City Of Selah

Time: 08:46:19 Date: 11/06/2025

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Accts Pay #	Received	Date Due	1895	Vendor	Amount	Memo
6093	11/04/2025	11/12/2025	1895	Helms Hardware Company	23.65	Invoice #859064
6094	11/04/2025	11/12/2025	1895	Helms Hardware Company	148.74	Invoice #859075
6098	11/04/2025	11/12/2025	1895	Helms Hardware Company	11.48	Invoice #859161
6099	11/04/2025	11/12/2025	1895	Helms Hardware Company	29.74	Invoice #859163
6100	11/04/2025	11/12/2025	1895	Helms Hardware Company	10.71	Invoice #859216
6101	11/04/2025	11/12/2025	1895	Helms Hardware Company	80.13	Invoice #859439
6102	11/04/2025	11/12/2025	1895	Helms Hardware Company	29.23	Invoice #859443
6103	11/04/2025	11/12/2025	1895	Helms Hardware Company	54.13	Invoice #859454
6104	11/04/2025	11/12/2025	1895	Helms Hardware Company	14.61	Invoice #859497
6105	11/04/2025	11/12/2025	1895	Helms Hardware Company	0.50	Invoice #859514
6106	11/04/2025	11/12/2025	1895	Helms Hardware Company	93.63	Invoice #859527
6108	11/04/2025	11/12/2025	1895	Helms Hardware Company	10.71	Invoice #859581
6109	11/04/2025	11/12/2025	1895	Helms Hardware Company	60.84	Invoice #859660
6110	11/04/2025	11/12/2025	1895	Helms Hardware Company	34.07	Invoice #859675
6112	11/04/2025	11/12/2025	1895	Helms Hardware Company	17.96	Invoice #859725
6114	11/04/2025	11/12/2025	1895	Helms Hardware Company	2.51	Invoice #859749
6115	10/28/2025	11/12/2025	1895	Helms Hardware Company	35.03	Invoice 859553
6116	11/04/2025	11/12/2025	1895	Helms Hardware Company	6.28	Invoice #859762
6117	11/04/2025	11/12/2025	1895	Helms Hardware Company	8.85	Invoice #859850
6118	11/04/2025	11/12/2025	1895	Helms Hardware Company	13.63	Invoice #859851
6119	11/04/2025	11/12/2025	1895	Helms Hardware Company	-3.25	Invoice #J53245
6144	11/05/2025	11/12/2025	1895	Helms Hardware Company	7.05	Invoice #859259
6153	11/05/2025	11/12/2025	1895	Helms Hardware Company	30.18	Invoice #859260, 859583
6120	11/04/2025	11/12/2025	1901	Independent Water Service, Inc.	88.81	Invoice #R241744
6154	11/05/2025	11/12/2025	1916	J & B Medical Supply Inc	2,613.19	Invoice #3584495, 3566589
6205	11/05/2025	11/12/2025	1941	John Deere Financial	164.61	Invoice #F28522/39
6206	11/05/2025	11/12/2025	1962	Kelley's Tele-Communications	174.94	Invoice #1010612811012025
6121	11/04/2025	11/12/2025	1978	LTI, Inc.	5,908.32	Invoice #4862084
6086	10/15/2025	11/12/2025	1986	LeadsOnline, LLC	2,779.99	Invoice 422109
6155	11/05/2025	11/12/2025	2001	MES Service Company LLC	349.28	Invoice #IN2364143, IN2363282
6076	11/03/2025	11/12/2025	2008	Margita A. Dornay, Attorney at Law	8,000.00	Invoice #006
6143	11/05/2025	11/12/2025	2017	Medstar Cabulance, Inc.	14,679.64	Invoice #ST 16-31 OCT 2025
6218	11/05/2025	11/12/2025	2956	Miracle Cleaners	31.52	Invoice #5199
6128	11/04/2025	11/12/2025	2035	Morton & Sons	144.37	Invoice #99-63926
6129	11/04/2025	11/12/2025	2035	Morton & Sons	70.57	Invoice #99-63935
6130	11/04/2025	11/12/2025	2035	Morton & Sons	179.66	Invoice #99-63943
6207	11/05/2025	11/12/2025	2038	NCL of Wisconsin, Inc.	1,977.86	Invoice #527323
6088	10/15/2025	11/12/2025	2053	O'Reilly Automotive Inc	235.00	Invoice 5631-112909 and 5631-112911
6131	11/04/2025	11/12/2025	2053	O'Reilly Automotive Inc	38.27	Invoice #5631-111670
6132	11/04/2025	11/12/2025	2053	O'Reilly Automotive Inc	6.91	Invoice #5631-111837

ACCOUNTS PAYABLE

City Of Selah

Time: 08:46:19 Date: 11/06/2025

As Of: 12/27/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
6133	11/04/2025	11/12/2025	2053	O'Reilly Automotive Inc	11.90 Invoice #5631-111905
6134	11/04/2025	11/12/2025	2053	O'Reilly Automotive Inc	227.51 Invoice #5631-113984
6135	11/04/2025	11/12/2025	2053	O'Reilly Automotive Inc	23.59 Invoice #5631-114069
6136	11/04/2025	11/12/2025	2053	O'Reilly Automotive Inc	25.95 Invoice #5631-114816
6137	11/04/2025	11/12/2025	2053	O'Reilly Automotive Inc	227.51 Invoice #5631-114879
6077	11/03/2025	11/12/2025	2055	ODP Business Solutions, LLC	318.66 Invoice #444401188001
6156	11/05/2025	11/12/2025	2055	ODP Business Solutions, LLC	78.00 Invoice #441195823001
6208	11/05/2025	11/12/2025	2059	One Call Concepts	100.08 Invoice #5109110
6078	11/03/2025	11/12/2025	2061	Operation Omni Janitorial Service	5,626.36 Invoice #328894
6209	11/05/2025	11/12/2025	2066	Oxarc, Inc.	727.96 Invoice #0032445000, 0032447752, 0062158360
6138	11/04/2025	11/12/2025	2080	Pape Machinery	47.36 Invoice #16483398
6122	11/04/2025	11/12/2025	2099	Platt Electric Supply	421.61 Invoice #6S95024
6123	11/04/2025	11/12/2025	3340	Price Ford	100.94 Invoice #5502629
6222	11/05/2025	11/12/2025	2110	Protime Sports, Inc.	43.86 Invoice #407750
6157	11/05/2025	11/12/2025	2114	RACOM Corporation	13,218.79 Invoice #INV37986
6141	11/05/2025	11/12/2025	2128	Res-Com Services LLC	246.20 Invoice #4630
6161	11/05/2025	11/12/2025	2135	Ricoh USA, Inc.	203.89 Invoice #5072222339
6124	11/04/2025	11/12/2025	2145	Russell Crane Service Inc	2,308.96 Invoice #38326
6125	11/04/2025	11/12/2025	2145	Russell Crane Service Inc	4,366.66 Invoice #38327
6139	11/04/2025	11/12/2025	2145	Russell Crane Service Inc	4,366.66 Invoice #38328
6126	11/04/2025	11/12/2025	2146	Russell Landscaping, LLC	390.42 Invoice #12552
6146	11/05/2025	11/12/2025	2640	Springbrook	23,432.13 Invoice #INV-B002462
6223	11/06/2025	11/12/2025	3400	Studio Meng Strazzara	13,799.00 Invoice #2025104-103
6210	11/05/2025	11/12/2025	2225	Tacoma Screw Products, Inc.	7.18 Invoice #210148175-00
6079	11/03/2025	11/12/2025	2845	Torkelson Construction, Inc.	185.75 Invoice #HMR-2025-0016
6211	11/05/2025	11/12/2025	2241	Tractor Supply Credit Plan	98.49 Invoice #493387
6127	11/04/2025	11/12/2025	2243	Traffic Safety Supply CO	3,990.24 Invoice #INV085838
6111	11/01/2025	11/12/2025	2246	TransUnion Risk & Alternative	108.30 Invoice ID 329925-202510-1
6089	10/22/2025	11/12/2025	3022	Unmanned Vehicle Technologies	311.88 Order# S0226461
6212	11/05/2025	11/12/2025	2268	Valley Septic Services LLC	425.00 Invoice #232778, 232779
6213	11/05/2025	11/12/2025	2268	Valley Septic Services LLC	405.00 Invoice #234938, 234939
6142	10/31/2025	11/12/2025	2269	Valvoline Instant Oil Change	128.64 Invoice 47027/47675/47955
6197	11/05/2025	11/12/2025	2301	WA St Dept of Ecology Cashiering Unit	125.00 Invoice #APP Rodriguez
6198	11/05/2025	11/12/2025	2301	WA St Dept of Ecology Cashiering Unit	125.00 App Van Doren
6200	11/05/2025	11/12/2025	2301	WA St Dept of Ecology Cashiering Unit	200.00 Invoice #OP-26Arnold9696
6201	11/05/2025	11/12/2025	2301	WA St Dept of Ecology Cashiering Unit	200.00 Invoice #op-26Jones6784
6202	11/05/2025	11/12/2025	2301	WA St Dept of Ecology Cashiering Unit	200.00 Invoice #OP-26Neumey6886
6203	11/05/2025	11/12/2025	2301	WA St Dept of Ecology Cashiering Unit	200.00 Invoice #OP-26Rodrig9649
6204	11/05/2025	11/12/2025	2301	WA St Dept of Ecology Cashiering Unit	200.00 Invoice #OP-26VanDor9593
6080	11/03/2025	11/12/2025	2537	WA State Treasurer	10,215.01 Invoice #1025

ACCOUNTS PAYABLE

City Of Selah

Time: 08:46:19 Date: 11/06/2025

As Of: 12/27/2025

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
6214	11/05/2025	11/12/2025 2291	Washington Auto Carriage	538.09	Invoice #S111194
6084	11/03/2025	11/12/2025 2311	Washington State Patrol	120.00	Invoice I2602202
6081	11/03/2025	11/12/2025 2332	William Ervin	1,876.45	Invoice #17832290
6113	10/31/2025	11/12/2025 2339	Yakima Cooperative Association	5,719.25	Invoice Date 10/31/25
6215	11/05/2025	11/12/2025 2339	Yakima Cooperative Association	5,524.53	Invoice #0000157825
6219	11/05/2025	11/12/2025 2339	Yakima Cooperative Association	1,464.37	Invoice #157630
6082	11/03/2025	11/12/2025 2354	Yakima County Prosecutor's	128.96	Invoice #1025
6158	11/05/2025	11/12/2025 2378	Yakima Worker Care	82.50	Invoice #50969
Report Total:				361,441.22	

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

CHECK REGISTER

City Of Selah

Time: 12:52:32 Date: 11/05/2025

11/07/2025 To: 11/07/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7516	11/07/2025	Payroll	1	EFT		909.53	Oct 1-31 2025 Pay Period
7517	11/07/2025	Payroll	1	EFT		220.42	Oct 1-31 2025 Pay Period
7518	11/07/2025	Payroll	1	EFT		295.42	Oct 1-31 2025 Pay Period
7520	11/07/2025	Payroll	1	EFT		295.42	Oct 1-31 2025 Pay Period
7521	11/07/2025	Payroll	1	EFT		295.42	Oct 1-31 2025 Pay Period
7522	11/07/2025	Payroll	1	EFT		295.42	Oct 1-31 2025 Pay Period
7523	11/07/2025	Payroll	1	EFT		295.42	Oct 1-31 2025 Pay Period
7524	11/07/2025	Payroll	1	EFT		2,136.08	Oct 16-31 2025 Pay Period
7525	11/07/2025	Payroll	1	EFT		1,867.84	Oct 16-31 2025 Pay Period
7526	11/07/2025	Payroll	1	EFT		2,194.32	Oct 16-31 2025 Pay Period
7527	11/07/2025	Payroll	1	EFT		2,067.83	Oct 16-31 2025 Pay Period
7528	11/07/2025	Payroll	1	EFT		3,640.42	Oct 16-31 2025 Pay Period
7529	11/07/2025	Payroll	1	EFT		1,999.10	Oct 16-31 2025 Pay Period
7530	11/07/2025	Payroll	1	EFT		2,420.59	Oct 16-31 2025 Pay Period
7531	11/07/2025	Payroll	1	EFT		2,121.59	Oct 16-31 2025 Pay Period
7532	11/07/2025	Payroll	1	EFT		2,023.11	Oct 16-31 2025 Pay Period
7534	11/07/2025	Payroll	1	EFT		2,168.64	Oct 16-31 2025 Pay Period
7535	11/07/2025	Payroll	1	EFT		2,114.61	Oct 16-31 2025 Pay Period
7536	11/07/2025	Payroll	1	EFT		4,499.59	Oct 16-31 2025 Pay Period
7537	11/07/2025	Payroll	1	EFT		126.75	Oct 16-31 2025 Pay Period
7538	11/07/2025	Payroll	1	EFT		2,231.43	Oct 16-31 2025 Pay Period
7539	11/07/2025	Payroll	1	EFT		3,036.77	Oct 16-31 2025 Pay Period
7540	11/07/2025	Payroll	1	EFT		2,176.02	Oct 16-31 2025 Pay Period
7541	11/07/2025	Payroll	1	EFT		2,750.81	Oct 16-31 2025 Pay Period
7542	11/07/2025	Payroll	1	EFT		2,055.51	Oct 16-31 2025 Pay Period
7544	11/07/2025	Payroll	1	EFT		1,905.39	Oct 16-31 2025 Pay Period
7545	11/07/2025	Payroll	1	EFT		138.33	Oct 16-31 2025 Pay Period
7546	11/07/2025	Payroll	1	EFT		438.90	Oct 16-31 2025 Pay Period
7547	11/07/2025	Payroll	1	EFT		2,461.80	Oct 16-31 2025 Pay Period
7548	11/07/2025	Payroll	1	EFT		2,245.91	Oct 16-31 2025 Pay Period
7549	11/07/2025	Payroll	1	EFT		2,030.72	Oct 16-31 2025 Pay Period
7550	11/07/2025	Payroll	1	EFT		1,994.62	Oct 16-31 2025 Pay Period
7551	11/07/2025	Payroll	1	EFT		3,638.99	Oct 16-31 2025 Pay Period
7553	11/07/2025	Payroll	1	EFT		2,886.80	Oct 16-31 2025 Pay Period
7554	11/07/2025	Payroll	1	EFT		1,600.04	Oct 16-31 2025 Pay Period
7556	11/07/2025	Payroll	1	EFT		2,124.53	Oct 16-31 2025 Pay Period
7557	11/07/2025	Payroll	1	EFT		73.70	Oct 16-31 2025 Pay Period
7558	11/07/2025	Payroll	1	EFT		3,813.05	Oct 16-31 2025 Pay Period
7559	11/07/2025	Payroll	1	EFT		1,973.32	Oct 16-31 2025 Pay Period
7560	11/07/2025	Payroll	1	EFT		111.68	Oct 16-31 2025 Pay Period
7561	11/07/2025	Payroll	1	EFT		1,325.04	Oct 16-31 2025 Pay Period
7563	11/07/2025	Payroll	1	EFT		2,091.54	Oct 16-31 2025 Pay Period
7564	11/07/2025	Payroll	1	EFT		2,085.66	Oct 16-31 2025 Pay Period
7565	11/07/2025	Payroll	1	EFT		2,448.98	Oct 16-31 2025 Pay Period
7566	11/07/2025	Payroll	1	EFT		1,911.06	Oct 16-31 2025 Pay Period
7567	11/07/2025	Payroll	1	EFT		2,384.15	Oct 16-31 2025 Pay Period
7568	11/07/2025	Payroll	1	EFT		1,746.70	Oct 16-31 2025 Pay Period
7569	11/07/2025	Payroll	1	EFT		1,928.82	Oct 16-31 2025 Pay Period
7570	11/07/2025	Payroll	1	EFT		56.08	Oct 16-31 2025 Pay Period
7571	11/07/2025	Payroll	1	EFT		1,386.10	Oct 16-31 2025 Pay Period
7572	11/07/2025	Payroll	1	EFT		2,103.19	Oct 16-31 2025 Pay Period
7573	11/07/2025	Payroll	1	EFT		3,490.11	Oct 16-31 2025 Pay Period
7574	11/07/2025	Payroll	1	EFT		2,378.82	Oct 16-31 2025 Pay Period
7575	11/07/2025	Payroll	1	EFT		2,072.83	Oct 16-31 2025 Pay Period
7576	11/07/2025	Payroll	1	EFT		3,884.19	Oct 16-31 2025 Pay Period
7577	11/07/2025	Payroll	1	EFT		3,298.85	Oct 16-31 2025 Pay Period
7578	11/07/2025	Payroll	1	EFT		2,024.10	Oct 16-31 2025 Pay Period
7579	11/07/2025	Payroll	1	EFT		2,125.76	Oct 16-31 2025 Pay Period
7580	11/07/2025	Payroll	1	EFT		2,331.26	Oct 16-31 2025 Pay Period
7581	11/07/2025	Payroll	1	EFT		2,741.90	Oct 16-31 2025 Pay Period

CHECK REGISTER

City Of Selah

Time: 12:52:32 Date: 11/05/2025

11/07/2025 To: 11/07/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7582	11/07/2025	Payroll	1	EFT		2,806.04	Oct 16-31 2025 Pay Period
7583	11/07/2025	Payroll	1	EFT		2,077.20	Oct 16-31 2025 Pay Period
7584	11/07/2025	Payroll	1	EFT		1,935.17	Oct 16-31 2025 Pay Period
7585	11/07/2025	Payroll	1	EFT		2,599.04	Oct 16-31 2025 Pay Period
7586	11/07/2025	Payroll	1	EFT		3,159.52	Oct 16-31 2025 Pay Period
7587	11/07/2025	Payroll	1	EFT		2,631.41	Oct 16-31 2025 Pay Period
7588	11/07/2025	Payroll	1	EFT		224.30	Oct 16-31 2025 Pay Period
7589	11/07/2025	Payroll	1	EFT		2,311.24	Oct 16-31 2025 Pay Period
7590	11/07/2025	Payroll	1	EFT		2,519.07	Oct 16-31 2025 Pay Period
7591	11/07/2025	Payroll	1	EFT		2,684.41	Oct 16-31 2025 Pay Period
7592	11/07/2025	Payroll	1	EFT		2,119.10	Oct 16-31 2025 Pay Period
7594	11/07/2025	Payroll	1	EFT		119.63	Oct 16-31 2025 Pay Period
7595	11/07/2025	Payroll	1	EFT		2,552.34	Oct 16-31 2025 Pay Period
7596	11/07/2025	Payroll	1	EFT		2,356.51	Oct 16-31 2025 Pay Period
7597	11/07/2025	Payroll	1	EFT		2,506.43	Oct 16-31 2025 Pay Period
7600	11/07/2025	Payroll	1	EFT		2,533.58	Oct 16-31 2025 Pay Period
7601	11/07/2025	Payroll	1	EFT		2,475.57	Oct 16-31 2025 Pay Period
7602	11/07/2025	Payroll	1	EFT		5,158.78	Oct 16-31 2025 Pay Period
7604	11/07/2025	Payroll	1	EFT		2,130.92	Oct 16-31 2025 Pay Period
7605	11/07/2025	Payroll	1	EFT		3,364.71	Oct 16-31 2025 Pay Period
7606	11/07/2025	Payroll	1	EFT		2,137.22	Oct 16-31 2025 Pay Period
7607	11/07/2025	Payroll	1	EFT		2,054.41	Oct 16-31 2025 Pay Period
7608	11/07/2025	Payroll	1	EFT		2,118.64	Oct 16-31 2025 Pay Period
7609	11/07/2025	Payroll	1	EFT		1,653.57	Oct 16-31 2025 Pay Period
7610	11/07/2025	Payroll	1	EFT		3,691.68	Oct 16-31 2025 Pay Period
7611	11/07/2025	Payroll	1	EFT		1,653.23	Oct 16-31 2025 Pay Period
7612	11/07/2025	Payroll	1	EFT		84.57	Oct 16-31 2025 Pay Period
7613	11/07/2025	Payroll	1	EFT		3,165.94	Oct 16-31 2025 Pay Period
7614	11/07/2025	Payroll	1	EFT		2,696.07	Oct 16-31 2025 Pay Period
7615	11/07/2025	Payroll	1	EFT		2,852.67	Oct 16-31 2025 Pay Period
7617	11/07/2025	Payroll	1	EFT		3,064.42	Oct 16-31 2025 Pay Period
7519	11/07/2025	Payroll	1	86902		295.42	Oct 1-31 2025 Pay Period
7533	11/07/2025	Payroll	1	86903		91.89	Oct 16-31 2025 Pay Period
7543	11/07/2025	Payroll	1	86904		123.58	Oct 16-31 2025 Pay Period
7552	11/07/2025	Payroll	1	86905		145.79	Oct 16-31 2025 Pay Period
7555	11/07/2025	Payroll	1	86906		74.77	Oct 16-31 2025 Pay Period
7562	11/07/2025	Payroll	1	86907		101.40	Oct 16-31 2025 Pay Period
7593	11/07/2025	Payroll	1	86908		72.88	Oct 16-31 2025 Pay Period
7598	11/07/2025	Payroll	1	86909		111.68	Oct 16-31 2025 Pay Period
7599	11/07/2025	Payroll	1	86910		114.07	Oct 16-31 2025 Pay Period
7603	11/07/2025	Payroll	1	86911		142.16	Oct 16-31 2025 Pay Period
7616	11/07/2025	Payroll	1	86912		53.87	Oct 16-31 2025 Pay Period

001 General Fund	47,802.36
103 Fire Control	57,510.63
110 City Street	15,056.34
118 Civic Center	3,966.79
119 Transit	1,103.84
411 Water	25,066.73
415 Sewer	37,991.66
420 Solid Waste	1,757.53

190,255.88 Payroll: 190,255.88

CHECK REGISTER

City Of Selah

Time: 12:52:32 Date: 11/05/2025

11/07/2025 To: 11/07/2025

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 11/12/2025
Agenda Number: 10C

Action Item

Title: Resolution Authorizing the Mayor to Sign a Seven-Page Contract with Eadon Prairie Construction, LLC, for the City’s Hillcrest Water Main Replacement Project

From: Rocky D. Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$2,117,806.50

Funding Source: 411, Water Fund

Background/Findings/Facts: The City desires to replace water mains beneath and around Hillcrest Drive, and to also undertake related tasks and actions, which work would be collectively referred to as the Hillcrest Water Main Replacement Project (Project).

The City – with the assistance by one of its retained engineering firms, HLA Engineering and Land Surveying, Inc. (HLA) – solicited competitive sealed bids from interested contractors for this Project. The received bids were opened and comparatively evaluated at City Hall at approximately 10:00 a.m., on Thursday, October 30, 2025. A total of nine (9) bids were received, and the lowest bid was for the amount of \$2,117,806.50 as submitted by Eadon Prairie Construction, LLC, of Winlock, WA. Such amount is approximately two-and-one-half percent (2.50%) above HLA’s estimate of \$2,066,255.70.

City staff recommends that the City award this Project to Eadon Prairie Construction, and that the Mayor be authorized to sign a contract with such contractor. A seven-page proposed Contract has been drafted and a copy is appended hereto (with its pages numbered as 4-2 through 4-8, because the Contract is part of a larger package of contract documents). The terms of the Contract are acceptable to City staff.

The City’s adopted 2025 budget – via Ordinance No. 2237 –includes an appropriation of monies that will be sufficient to cover the work on this Project.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
2/25/2025	Resolution No. 3188; Resolution Ratifying Signatures by the Mayor and City Attorney on “Contract Number PC25-96103-037” between the City and the Washington State Public Works Board, and Otherwise Approving Such Contract, Pertaining to Financing for the City’s Hillcrest Water Main Replacement Project
11/12/2024	Resolution No. 3163; Resolution Authorizing the Mayor sign “Task Order No. 2024-07” with HLA Engineering and Land Surveying, Inc., for professional services related to the City’s Hillcrest Water Main Replacement Project
6/11/2024	Resolution No. 3129; Resolution Authorizing the Signing and Submission of a Washington State Public Works Board Funding Application Related to the City’s Hillcrest Water Main Replacement Project

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A SEVEN-PAGE
CONTRACT WITH EADON PRAIRIE CONSTRUCTION, LLC, FOR THE CITY'S
HILLCREST WATER MAIN REPLACEMENT PROJECT

WHEREAS, the City desires to replace water mains beneath and around Hillcrest Drive, and to also undertake related tasks and actions, which work would be collectively referred to as the Hillcrest Water Main Replacement Project (Project); and

WHEREAS, the City – with assistance by the City's retained engineering firm of HLA Engineering and Land Surveying, Inc. (HLA) – solicited competitive sealed bids from interested contractors for this Project, comparatively evaluated the received bids, and determined the lowest qualified bidder to be Eadon Prairie Construction, LLC, of Winlock, Washington; and

WHEREAS, the City desires to award this project to Eadon Prairie Construction, and to enter into a construction contract for the overall total cost of \$2,117,806.50; and

WHEREAS, a proposed written "Contract" measuring seven total pages (which pages are numbered 4-2 through 4-8 because the Contract will be part of a larger total package of contract documents which package will include the specifications, bid material, and other items) has been prepared, and the terms of the proposed Contract are acceptable to City staff; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows: (1) that the Mayor be and is authorized to sign, and Public Works Director Rocky D. Wallace be and is authorized to fill-in the appropriate data on any blank lines on, the seven-page Contract with Eadon Prairie Construction in the form appended hereto; (2) if an award letter and/or any other documentation proves necessary to effectuate awarding this Project and/or receiving this scope of work, the Mayor and/or Mr. Wallace be and are likewise authorized to sign and/or prepare such; and (3) if it becomes possible for the City to obtain this scope of work for a lesser amount than currently contemplated, the Mayor and/or Mr. Wallace be and are authorized to enter into and/or sign any necessary agreements or documents without further approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 12th day of November, 2025.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

BID SUMMARY							BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
Owner: City of Selah Project: Hillcrest Water Main Replacement HLA Project No. 24185 PWB Project No. PC25-96103-037 Bid Opening Date: October 30, 2025							Eadon Prairie Construction, LLC PO Box 856 Winlock, WA 98596		TTC Construction, Inc. 12871 Summitview Road Yakima, WA 98908		Interwest Construction, Inc. 609 North Hill Blvd. Burlington, WA 98233	
ITEM NO.	SCH.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
					UNIT PRICE	AMOUNT						
1	A	Minor Change	Est.	FA	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2	A	Mobilization	---	LS	\$ 150,000.00	\$ 150,000.00	\$ 135,000.00	\$ 135,000.00	\$ 139,500.00	\$ 139,500.00	\$ 196,286.89	\$ 196,286.89
3	A	Project Temporary Traffic Control	---	LS	\$ 30,000.00	\$ 30,000.00	\$ 22,000.00	\$ 22,000.00	\$ 42,900.00	\$ 42,900.00	\$ 108,500.00	\$ 108,500.00
4	A	Unclassified Excavation Incl. Haul	35	CY	\$ 100.00	\$ 3,500.00	\$ 85.00	\$ 2,975.00	\$ 90.00	\$ 3,150.00	\$ 95.00	\$ 3,325.00
5	A	Grading	---	LS	\$ 2,500.00	\$ 2,500.00	\$ 25,000.00	\$ 25,000.00	\$ 37,480.00	\$ 37,480.00	\$ 67,800.00	\$ 67,800.00
6	A	Crushed Surfacing Base Course	4,500	TON	\$ 40.00	\$ 180,000.00	\$ 31.00	\$ 139,500.00	\$ 41.00	\$ 184,500.00	\$ 30.00	\$ 135,000.00
7	A	Crushed Surfacing Top Course	35	TON	\$ 60.00	\$ 2,100.00	\$ 45.00	\$ 1,575.00	\$ 49.00	\$ 1,715.00	\$ 65.00	\$ 2,275.00
8	A	HMA Cl. 3/8-Inch PG 64H-28	1,200	TON	\$ 130.00	\$ 156,000.00	\$ 135.00	\$ 162,000.00	\$ 130.00	\$ 156,000.00	\$ 146.00	\$ 175,200.00
9	A	Shoring or Extra Excavation	7,150	LF	\$ 2.00	\$ 14,300.00	\$ 1.00	\$ 7,150.00	\$ 2.00	\$ 14,300.00	\$ 1.00	\$ 7,150.00
10	A	Select Backfill, as Directed	3,500	CY	\$ 45.00	\$ 157,500.00	\$ 38.00	\$ 133,000.00	\$ 38.00	\$ 133,000.00	\$ 36.00	\$ 126,000.00
11	A	Blowoff Assembly	3	EA	\$ 4,000.00	\$ 12,000.00	\$ 6,100.00	\$ 18,300.00	\$ 2,960.00	\$ 8,880.00	\$ 3,850.00	\$ 11,550.00
12	A	D.I. Pipe for Water Main 12 In. Diam.	770	LF	\$ 85.00	\$ 65,450.00	\$ 135.00	\$ 103,950.00	\$ 181.50	\$ 139,755.00	\$ 160.00	\$ 123,200.00
13	A	D.I. Pipe for Water Main 8 In. Diam.	5,900	LF	\$ 75.00	\$ 442,500.00	\$ 76.00	\$ 448,400.00	\$ 126.00	\$ 743,400.00	\$ 110.00	\$ 649,000.00
14	A	D.I. Pipe for Water Main 6 In. Diam.	320	LF	\$ 80.00	\$ 25,600.00	\$ 65.00	\$ 20,800.00	\$ 93.00	\$ 29,760.00	\$ 118.00	\$ 37,760.00
15	A	PEX Pipe for Water Main 2 In. Diam.	160	LF	\$ 40.00	\$ 6,400.00	\$ 35.00	\$ 5,600.00	\$ 41.50	\$ 6,640.00	\$ 30.00	\$ 4,800.00
16	A	Butterfly Valve 12 In.	6	EA	\$ 3,500.00	\$ 21,000.00	\$ 6,500.00	\$ 39,000.00	\$ 3,450.00	\$ 20,700.00	\$ 5,000.00	\$ 30,000.00
17	A	10 In. Tapping Sleeve and 8 In. Valve, Complete	---	LS	\$ 10,000.00	\$ 10,000.00	\$ 9,500.00	\$ 9,500.00	\$ 8,600.00	\$ 8,600.00	\$ 10,350.00	\$ 10,350.00
18	A	Gate Valve 8 In.	16	EA	\$ 2,500.00	\$ 40,000.00	\$ 3,800.00	\$ 60,800.00	\$ 2,400.00	\$ 38,400.00	\$ 3,170.00	\$ 50,720.00
19	A	Gate Valve 2 In.	2	EA	\$ 2,000.00	\$ 4,000.00	\$ 2,500.00	\$ 5,000.00	\$ 1,200.00	\$ 2,400.00	\$ 1,800.00	\$ 3,600.00
20	A	Comb. Air Release/Air Vacuum Valve Assembly 2 in.	3	EA	\$ 5,000.00	\$ 15,000.00	\$ 6,500.00	\$ 19,500.00	\$ 3,575.00	\$ 10,725.00	\$ 3,900.00	\$ 11,700.00
21	A	Abandon Water Valve	23	EA	\$ 250.00	\$ 5,750.00	\$ 1,250.00	\$ 28,750.00	\$ 380.00	\$ 8,740.00	\$ 470.00	\$ 10,810.00
22	A	Abandon Water Valve Vault	4	EA	\$ 500.00	\$ 2,000.00	\$ 1,650.00	\$ 6,600.00	\$ 611.00	\$ 2,444.00	\$ 620.00	\$ 2,480.00
23	A	PRV Station, Complete	---	LS	\$ 25,000.00	\$ 25,000.00	\$ 33,000.00	\$ 33,000.00	\$ 38,000.00	\$ 38,000.00	\$ 52,000.00	\$ 52,000.00
24	A	Hydrant Assembly	17	EA	\$ 7,000.00	\$ 119,000.00	\$ 7,900.00	\$ 134,300.00	\$ 6,849.00	\$ 116,433.00	\$ 8,450.00	\$ 143,650.00
25	A	Abandon Hydrant Assembly	9	EA	\$ 500.00	\$ 4,500.00	\$ 1,250.00	\$ 11,250.00	\$ 523.00	\$ 4,707.00	\$ 595.00	\$ 5,355.00
26	A	Bollard	20	EA	\$ 700.00	\$ 14,000.00	\$ 600.00	\$ 12,000.00	\$ 561.00	\$ 11,220.00	\$ 950.00	\$ 19,000.00
27	A	Service Connection 2 In. Diam.	2	EA	\$ 2,500.00	\$ 5,000.00	\$ 3,250.00	\$ 6,500.00	\$ 3,900.00	\$ 7,800.00	\$ 4,000.00	\$ 8,000.00
28	A	Service Connection 1 In. Diam.	114	EA	\$ 1,500.00	\$ 171,000.00	\$ 1,350.00	\$ 153,900.00	\$ 2,290.00	\$ 261,060.00	\$ 1,900.00	\$ 216,600.00
29	A	Reconnect Existing Service	6	EA	\$ 800.00	\$ 4,800.00	\$ 1,450.00	\$ 8,700.00	\$ 1,129.50	\$ 6,777.00	\$ 950.00	\$ 5,700.00
30	A	Erosion/Water Pollution Control	---	LS	\$ 2,000.00	\$ 2,000.00	\$ 6,500.00	\$ 6,500.00	\$ 600.00	\$ 600.00	\$ 2,500.00	\$ 2,500.00
31	A	Landscape Restoration	Est.	FA	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
32	A	Cement Conc. Traffic Curb and Gutter	20	LF	\$ 100.00	\$ 2,000.00	\$ 60.00	\$ 1,200.00	\$ 87.50	\$ 1,750.00	\$ 73.00	\$ 1,460.00
33	A	Cement Conc. Sidewalk 4-Inch Thick	45	SY	\$ 100.00	\$ 4,500.00	\$ 80.00	\$ 3,600.00	\$ 140.00	\$ 6,300.00	\$ 108.00	\$ 4,860.00
34	A	Pavement Markings	---	LS	\$ 10,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
35	A	Controlled Density Fill	130	CY	\$ 200.00	\$ 26,000.00	\$ 160.00	\$ 20,800.00	\$ 301.00	\$ 39,130.00	\$ 185.00	\$ 24,050.00

BID SUMMARY						BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3			
Owner: City of Selah Project: Hillcrest Water Main Replacement HLA Project No. 24185 PWB Project No. PC25-96103-037 Bid Opening Date: October 30, 2025						Eadon Prairie Construction, LLC PO Box 856 Winlock, WA 98596		TTC Construction, Inc. 12871 Summitview Road Yakima, WA 98908		Interwest Construction, Inc. 609 North Hill Blvd. Burlington, WA 98233			
ITEM NO.	SCH.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
					UNIT PRICE	AMOUNT							
36	B	Minor Change	Est.	FA	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
37	B	Mobilization	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00	
38	B	Project Temporary Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 4,500.00	\$ 4,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	
39	B	Crushed Surfacing Base Course	20	TON	\$ 50.00	\$ 1,000.00	\$ 55.00	\$ 1,100.00	\$ 41.00	\$ 820.00	\$ 65.00	\$ 1,300.00	
40	B	HMA Cl. 3/8-Inch PG 64H-28	5	TON	\$ 300.00	\$ 1,500.00	\$ 250.00	\$ 1,250.00	\$ 131.00	\$ 655.00	\$ 427.00	\$ 2,135.00	
41	B	Dog House Manhole 48 In. Diam.	4	EA	\$ 8,000.00	\$ 32,000.00	\$ 4,500.00	\$ 18,000.00	\$ 8,900.00	\$ 35,600.00	\$ 9,950.00	\$ 39,800.00	
42	C	Apprenticeship Incentive	1	CALC	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
43	C	Apprenticeship Penalty	1	CALC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Schedule A Bid Subtotal						\$ 1,858,400.00		\$ 1,919,650.00		\$ 2,355,266.00		\$ 2,379,181.89	
8.3% Sales Tax - Schedule A						\$ 154,247.20		\$ 159,330.95		\$ 195,487.08		\$ 197,472.10	
SCHEDULE A - TOTAL						\$ 2,012,647.20		\$ 2,078,980.95		\$ 2,550,753.08		\$ 2,576,653.99	
Schedule B Bid Subtotal						\$ 47,500.00		\$ 33,850.00		\$ 46,075.00		\$ 56,735.00	
8.3% Sales Tax - Schedule B						\$ 3,942.50		\$ 2,809.55		\$ 3,824.23		\$ 4,709.01	
SCHEDULE B - TOTAL						\$ 51,442.50		\$ 36,659.55		\$ 49,899.23		\$ 61,444.01	
Schedule C Bid Subtotal						\$ 2,000.00		\$ 2,000.00		\$ 2,000.00		\$ 2,000.00	
8.3% Sales Tax - Schedule C						\$ 166.00		\$ 166.00		\$ 166.00		\$ 166.00	
SCHEDULE C - TOTAL						\$ 2,166.00		\$ 2,166.00		\$ 2,166.00		\$ 2,166.00	
BID TOTAL						\$ 2,066,255.70		\$ 2,117,806.50		\$ 2,602,818.31		\$ 2,640,264.00	
ENGINEER'S REPORT						ADDITIONAL BID TOTALS							
Competitive bids were opened October 30, 2025. All bids have been reviewed by this office. We recommend the contract be awarded to: Eadon Prairie Construction, LLC.						BIDDER						BID TOTAL	
						October 31, 2025 Project Engineer _____ Date _____						Grade Werks Excavating, LLC \$ 2,673,131.00 Selland Construction, Inc. \$ 2,812,564.00 DW Excavating, Inc. \$ 2,822,162.63 Excavation West, Inc. \$ 3,133,798.76 Boyd's J and C Construction Rejected 4050 Development, LLC Rejected	
*Bid results can be found at: hlacivil.com						*Highlighted amounts have been corrected.							





October 31, 2025

City of Selah
115 W. Naches Avenue
Selah, WA 98942

Attn: Mayor Roger Bell

Re: City of Selah
Hillcrest Water Main Replacement
HLA Project No.: 24185
Recommendation of Award

Dear Rocky:

The bid opening for the above-referenced project was held at Selah City Hall Meeting Room at 10:00am on Thursday, October 30, 2025. A total of nine (9) bids were received with the low bid of \$2,117,806.50, being offered by Eadon Prairie Construction LLC, of Winlock, Washington. This low bid is approximately 2 percent above the Engineer's Estimate of \$2,066,255.70.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Selah award a construction contract to Eadon Prairie Construction LLC, in the amount of \$2,117,806.50. Please send us a copy of the City of Selah Council meeting minutes authorizing the award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Sincerely,

Justin Bellamy, PE

JLB/jmv

Enclosures

Copy: Rocky Wallace, Kimberly Grimm (City of Selah)
Tanner Cline, Taylor Denny, Angie Ringer (HLA)

CONTRACT

THIS AGREEMENT, made and entered into in triplicate, this _____ day of _____, 2025, by and between the City of Selah, hereinafter called the OWNER, and _____, hereinafter called the CONTRACTOR,

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

- I. The CONTRACTOR shall do all work and furnish all tools, materials, and equipment for the bid amount of \$ _____, for HILLCREST WATER MAIN REPLACEMENT, PWB Funding No. PC25-96103-037, HLA Project No. 24185, in accordance with and as described in the attached Plans and Specifications, and the Standard Specifications for Road, Bridge, and Municipal Construction, which are by this reference incorporated herein and made a part hereof, and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

Contract time shall begin on the first working day following the Notice to Proceed Date and shall be completed within ninety (90) working days of the date of such Notice to Proceed (see SPECIAL PROVISIONS - Section 1-08.5).

If said work is not completed within the time specified, the CONTRACTOR agrees to pay to the OWNER for each and every working day said work remains uncompleted after expiration of the specified time, liquidated damages as determined in Section 1-08.9.

The CONTRACTOR shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract and every part thereof, except such as are mentioned in the Specifications to be furnished by the OWNER.

- II. The OWNER hereby promises and agrees with the CONTRACTOR to employ, and does employ the CONTRACTOR to provide the materials and to do and cause to be done the above described work and to complete and finish the same according to the attached Plans and Specifications and the terms and conditions herein contained; and hereby contracts to pay for the same according to the attached Specifications and the schedule of unit or itemized prices hereto attached, at the time and in the manner and upon the conditions provided for in this Contract.
- III. The CONTRACTOR for himself, and for his/her heirs, executors, administrators, successors, and assigns does hereby agree to the full performance of all the covenants herein upon the part of the CONTRACTOR.
- IV. It is further provided that no liability shall attach to the OWNER by reason of entering into this Contract, except as expressly provided herein.
- V. CONTRACTOR is an independent contractor and not an employee of the OWNER. The OWNER has designated the Contract performance and the CONTRACTOR shall be responsible for the details of that work. The parties recognize the CONTRACTOR has unique skills not otherwise available to the OWNER to accomplish the purpose of the Contract. The CONTRACTOR shall supply all equipment and supplies necessary to accomplish the Contract. The parties recognize that the purpose of the Contract is not within the regular course of business of the OWNER. The parties state that the right of control over the activities necessary to perform the Contract are with the CONTRACTOR.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first herein above written.

OWNER:

City of Selah, Washington

By: _____

Name: Roger Bell

Title: Mayor

ATTEST:

Name: Courtney McGarity

Title: City Clerk

CONTRACTOR:

(CONTRACTOR NAME)

By: _____
AUTHORIZED OFFICIAL'S SIGNATURE

(SEAL)

Name: _____
(Please Print or Type)

ATTEST:

Address: _____

Phone: _____

Email: _____

Name: _____
(Please Print or Type)



Authorized Signatures

List the name and title of those individuals in your organization who are authorized to execute proposals, contracts, bonds and other documents and/or instruments on behalf of the organization. Specify if more than one signature is required.

NOTE: Signature must appear next to name

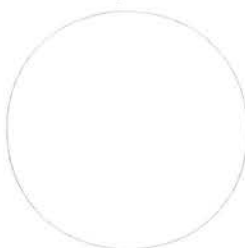
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Name (Typed)	Signature	Title

The undersigned, being duly sworn, deposes and says that the foregoing is a true statement of facts concerning the individual, corporation, co-partnership or joint venture herein named, as of the date indicated:

Name of Firm - Be Exact

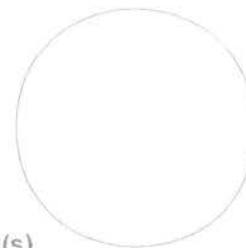
Sworn to before me this _____
day of _____, _____

Notary Public



Notary Seal

Authorized Signature(s)



Corporate Seal(s)

CERTIFICATIONS

CITY OF SELAH
HILLCREST WATER MAIN REPLACEMENT
PWB FUNDING NO. PC25-96103-037
HLA PROJECT NO. 24185

Provide the following:

Name of Traffic Control Manager (TCM)
(Must be an employee of the Contractor)

Phone: _____

Email: _____

Name of Certified Traffic Control Supervisor (TCS)
(Provide copy of certificate)

Phone: _____

Email: _____

Name of Mandatory Alternate Certified Traffic Control Supervisor (TCS)
(Provide copy of certificate)

Phone: _____

Email: _____

Name of Certified Testing Laboratory for Material Testing

Phone: _____

Email: _____

CONTRACT BOND

CITY OF SELAH
HILLCREST WATER MAIN REPLACEMENT
PWB FUNDING NO. PC25-96103-037
HLA PROJECT NO. 24185

BOND TO CITY OF SELAH

KNOW ALL PERSONS BY THESE PRESENTS:

That we, the undersigned, _____,

as principal, and _____,

a corporation organized and existing under the laws of the State of _____, as a Surety corporation, and qualified under the laws of the State of Washington to become Surety upon bonds of contractors with municipal corporations, as Surety, are jointly and severally held and firmly bound to the City of Selah in the penal sum of \$ _____ for the payment of which sum we bind ourselves and our successors, heirs, administrators, or personal representatives, as the case may be.

This obligation is entered into in pursuance of the statutes of the State of Washington and the Ordinances of the City of Selah.

Dated at _____, Washington, this _____ day of _____, 2025.

Nevertheless, the conditions of the above obligation are such that:

WHEREAS, under and pursuant to action of the City of Selah, on _____, 2025, the Mayor of said City of Selah, has let or is about to let to the said

_____, the above bounden Principal, a certain Contract, the said Contract being numbered PWB Funding No. PC25-96103-037, HLA Project No. 24185, and providing for the construction of HILLCREST WATER MAIN REPLACEMENT which Contract is referred to herein and is made a part hereof as though attached hereto, and

WHEREAS, the said Principal has accepted, or is about to accept, the said Contract, and undertake to perform the work therein provided for in the manner and within the time set forth;

NOW, THEREFORE, if the said _____ shall faithfully perform all the provisions of said Contract in the manner and within the time therein set forth, or within such extensions of time as may be granted under said Contract, and shall pay all laborers, mechanics, subcontractors and material men and all industrial insurance premiums, and all persons who shall supply said principal or subcontractors with provisions and supplies for the carrying on of said work, and shall indemnify and hold the City of Selah harmless from any damage or expense by reason of failure of performance as specified in said Contract or from defects appearing or developing in the material or workmanship provided or performed under said Contract within a period of one year after its acceptance thereof by the City of Selah, then and in that event this obligation shall be void; but otherwise it shall be and remain in full force and effect.

CITY OF SELAH
HILLCREST WATER MAIN REPLACEMENT
PWB FUNDING NO. PC25-96103-037
HLA PROJECT NO. 24185

SURETY: _____

By: _____
(Attorney-in-fact)

Name: _____
(Please Print or Type)

Agent: _____

Address: _____

Surety Representative Name:

Surety Representative Phone:

Surety Representative Email:

CONTRACTOR:

CONTRACTOR NAME

By: _____
AUTHORIZED OFFICIAL'S SIGNATURE

Name: _____
(Please Print or Type)

SCHEDULE OF WORKING HOURS

CITY OF SELAH
HILLCREST WATER MAIN REPLACEMENT
PWB FUNDING NO. PC25-96103-037
HLA PROJECT NO. 24185

In accordance with Section 1-08.0(2) Hours of Work, the normal straight time working hours for this project will be from _____ a.m. to _____ p.m., _____ days per week. It is understood that normal straight time working hours shall not exceed 40 hours per week, regardless of the number of days worked per week. All hours worked in excess of 40 hours per week shall be considered as overtime hours subject to the reimbursement provisions of Section 1-08.0(2) Hours of Work and Section 1-08.0(3) Reimbursement for Overtime Work of Contracting Agency Employees.

Overtime hours are defined as any hours in excess of or outside of the above normal straight time working hours when the Contractor and/or his subcontractors are on the project site performing work.

I hereby certify that my subcontractors have been notified of the normal straight time working hours provisions of this project and understand that Engineer/Contracting Agency costs for overtime hours will be deducted from amounts due to me for work performed on the project.

Contractor

Signature

Date



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 11/12/2025
Agenda Number: 10D

Action Item

Title: Resolution Authorizing the Mayor to Sign “Task Order No. 2025-05” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s First Street Signalized Intersection Improvements Project

From: Rocky D. Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$225,500.00 for HLA’s services, which will include engineering and other tasks. (The actual costs for engaging a contractor to perform the work are not yet known, will be presented later, and will be separately acted upon by the City Council.)

Funding Source: 111, Street Improvement Fund (following receipt of grant funds)

Background/Findings/Facts: The City was awarded \$958,000.00 from the Washington State Department of Transportation (WSDOT), through WSDOT’s 2024 City Safety funding program, for use on a potential project that would be known as the City’s First Street Signalized Intersection Improvements project (Project). With this funding, City staff desires to undertake the Project.

The entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis, because the City does not directly employ any engineer(s) on its staff. HLA is willing and able to provide the necessary engineering, bidding and other services on this Project. A seven-page written task order – labeled “Task Order No. 2025-05” – has been prepared, reflecting HLA’s expected maximum fees of \$225,500.00 combined (which fees are separated out into a few different categories).

The attached proposed Resolution will, if approved, authorize the Mayor to sign “Task Order No. 2025-05”, so work can commence on this Project forthwith. The City’s 2025 budget – via Ordinance No. 2237 – includes an appropriation of monies that will be sufficient to cover the work on this Project.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
1/23/2024	Resolution No. 3086 Adopting the City's Local Road Safety Plan

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN “TASK ORDER NO. 2025-05”
WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR PROFESSIONAL
SERVICES RELATED TO THE CITY’S FIRST STREET SIGNALIZED INTERSECTION
IMPROVEMENTS PROJECT

WHEREAS, the City desires – as what will be known as the City’s First Street Signalized Intersection Improvements Project (Project) – to make traffic and safety improvements to the signalized intersections on First Street at its intersections with Fremont Avenue, Naches Avenue, and Park Avenue; and

WHEREAS, the entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis pursuant to a previously-entered-into Contract for Professional Engineering Services, because the City does not directly employ any engineer(s) on its staff; and

WHEREAS, HLA is willing and able to provide the professional engineering and bidding services that are necessary for this Project; and

WHEREAS, HLA has drafted a seven-page “Task Order No. 2025-05”, which recites HLA’s scope of work and HLA’s expected maximum fees of \$225,500.00 combined (which fees are separated out into a few different categories); and

WHEREAS, the terms of “Task Order No. 2025-05” are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

WHEREAS, the City Council finds that good causes exists;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be and is authorized to sign the seven-page “Task Order No. 2025-05” with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 12th day of November, 2025.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 11/12/2025
Agenda Number: 12A

Action Item

Title: [Conduct a] Public Meeting Regarding a WSDOT Proposal for the Installation of a New Crosswalk and Pedestrian Safety Signal (RRFB or PHB/HAWK) Across North Wenas Road

From: Rocky Wallace, Public Works Director

Action Requested: Hold the Public Meeting

Staff Recommendation: City Staff is requesting that City Council hold a public meeting regarding the Washington State Department of Transportation’s (WSDOT’s) proposed pedestrian crossing project. WSDOT will present a slide show and receive comments, if any, regarding the project.

Board/Commission Recommendation: N/A

Fiscal Impact: None until work occurs or is contracted to occur. (Funding may be provided through a combination of WSDOT safety improvement funds and City cost participation/matching funds. Detailed cost estimates will be developed following the City’s Council direction as to a preferred alternative.)

Funding Source: N/A

Background/Findings/Facts: WSDOT is requesting the City Council’s review and concurrence for the installation of a new marked crosswalk and pedestrian-activated safety signal—either a Rectangular Rapid Flashing Beacon (RRFB) or a Pedestrian Hybrid Beacon (PHB/HAWK)—across North Wenas Road (a/k/a SR 823) near mile post 2.0, which is a street location within the City’s corporal limits but that overlaps a state highway.

WSDOT, in coordination with the City’s Public Works Department and other area stakeholders, evaluated pedestrian safety and mobility needs at the subject location. Recent studies and public input indicate that the subject location is experiencing increased pedestrian activity, thus heightening safety concerns that arise from high vehicular traffic volumes, limited existing pedestrian crossing opportunities, and overall proximity to schools, sports fields and housing.

Following state and federal design guidance, WSDOT recommends enhancing the crossing with either:

- RRFB (Rectangular Rapid Flashing Beacon), which is a cost-effective, high-visibility option for lower to moderate-speed roadways; or
- PHB/HAWK (Pedestrian Hybrid Beacon), which is a signalized control suitable for higher-speed or higher-volume corridors.

Recommended Actions: (1) Conduct the public meeting, including receipt of WSDOT’s slide show presentation and any public input, and an opportunity for questions and answers between the City Council and WSDOT. (2) The City Council expresses whether it supports or does not support installation of an RRFB or PHB/HAWK at the subject location. (3) The City Council authorizes or does not authorize City staff to participate on design coordination, public outreach, and implementation planning for this contemplated project.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 11/12/2025
Agenda Number: 12B

Action Item

Title: [Conduct a] Public Hearing Pursuant to RCW 84.55.120 and Other Applicable Law, Regarding Revenue Sources for the City’s Forthcoming 2026 Budget; with an Initial Presentation by the City’s Finance Director and then an Opportunity to Receive Written and/or Oral Comments by the Public, if any

From: Kim Grimm, Finance Director

Action Requested: Hold the Public Hearing

Staff Recommendation: Staff is requesting that the City Council hold a Public Hearing – during its regularly-scheduled City Council meeting – regarding revenue sources for the City’s forthcoming 2026 budget. This is required by RCW 84.55.120 and other applicable law.

Board/Commission Recommendation: N/A

Fiscal Impact: None via this action; also none as a result of the adoption of the 2026 budget, whenever that occurs. Rather, funds will only be spent under such budget once the year of 2026 commences.

Funding Source: N/A

Background/Findings/Facts: Each year the City is required to hold a Public Hearing regarding the revenue sources that the City anticipates for its next forthcoming annual budget. Today, it is the revenue sources for the City’s forthcoming 2026 budget that are the subject.

In advance of today’s Public Hearing, City staff published advance written notice in the Yakima Herald-Republic newspaper. Also, the published Agenda for today’s meeting likewise specified that a Public Hearing on this subject would occur during the City Council’s regularly-scheduled meeting on today’s date. Thus, the City is now ready to conduct the Public Hearing.

There is no associated proposed Resolution or Ordinance for the instant AIS. Rather, this AIS is exclusively about conducting the public hearing; no vote by the City Council is necessary on this matter today.

Recommended Language for Use by Mayor: 1. We will now begin the Public Hearing regarding revenue sources for the City’s forthcoming 2026 budget. 2. The first step is for Kim Grimm, our Finance Director, to make a brief presentation; Kim, please summarize the types of revenue sources the City expects for 2026 and the approximate amounts from each type. 3. The final step is an opportunity for the City Council to receive written and/or oral comments by the public, if any; Courtney, did we receive any written comments on this topic? Does anyone present

in the room desire to offer a public comment about this topic. 4. We will now close the Public Hearing.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
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Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 11/12/2025
Agenda Number: 14A

Action Item

Title: Ordinance Amending Selah Municipal Code Subsection 4.34.040(8)

From: Rob Case, City Attorney

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: None via this action; modification of tax structure going forward

Funding Source: N/A

Background/Findings/Facts: SMC Chapter 4.34 – labeled as Utility Occupation Tax – was enacted in 1983 (via Ordinance No. 810), its various subsections have seldom been revised, and a revision to subsection 4.34.040(8) occurred and also a new subsection 4.34.040(9) was enacted in 2024 (both via Ordinance No. 2236).

SMC subsections 4.34.040(8)&(9) impose interfund utility “taxes”, which are not traditional taxes that are imposed against citizens but, instead, are an internal accounting process whereby the City allocates monies that it receives between its various funds.

City administration suggests that the presently-existing subsection 4.34.040(8) be amended, so as to increase its interfund tax rate from 6.00% to 8.00%. (By contrast, City administration is not proposing any amendment to subsection 4.34.040(9).)

Appended to this AIS is a proposed Ordinance, which sets forth the proposed change. Textually, the change is simply replacing the word “six” with the word “eight”.

Recommended Motion: I move to approve the Ordinance in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

ORDINANCE NO. _____

ORDINANCE AMENDING SELAH MUNICIPAL CODE SUBSECTION 4.34.040(8)

WHEREAS, Selah Municipal Code (SMC) Chapter 4.34 – labeled as Utility Occupation Tax – was enacted in 1983 (via Ordinance No. 810), its various subsections have seldom been revised, and a revision to subsection 4.34.040(8) occurred and also a new subsection 4.34.040(9) was enacted in 2024 (both via Ordinance No. 2236); and

WHEREAS, the City Council finds that good cause exists to amend subsection 4.34.040(8) with regard to the rates of interfund “taxes” that are imposed on gross enterprise revenues that the City receives due to operating its City-run utilities;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does hereby ordain as follows:

Section 1. Amendment of SMC 4.34.040(8). That SMC subsection 4.34.040(8) shall be and hereby is amended to read and provide as shown in the following editing marks (which editing marks are included in this Ordinance for ease of reference, but which shall be removed when the codifiers publish the official updated version of SMC subsection 4.34.040(8) on the internet):

(8) An interfund tax of ~~six~~eight percent is hereby imposed upon and against gross enterprise revenues that the City receives from its utility customers due to the City directly or via a third-party contractor carrying on the business(es) of operating a water system, a sewerage system, a garbage (a/k/a solid waste) collection service, or any combination thereof, and such interfund tax revenues shall be credited to the City’s general fund account and available for use on or toward any proper City expenditure or undertaking. As stated, this is an interfund tax, rather than a traditional tax that is or can be imposed against residents, citizens, customers, or third-party utility operations.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Corrections. The City Attorney and the codifiers of the SMC are authorized – consistent with RCW 35.21.500 – to make any necessary or desirable clerical or formatting changes – including but not limited to correcting scrivener errors; changing formatting; eliminating bold, italic and underscore emphasis; changing numbering; and correcting references – when publishing or republishing the official text of any section(s), Chapter(s), title(s) or other portion(s) of the SMC due to any amendment, addition, alteration, change, impact or enactment effectuated by this Ordinance.

Section 4. Publishing & Effective Date. Consistent with RCW 35A.12.130 (3rd ¶) and .160 (1st and 2nd ¶¶), this Ordinance or a summary of it shall be published at least once in the City's official newspaper prior to the Ordinance taking effect.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON this 12th day of November, 2025.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney



Selah City Council
 Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date 11/12/2025
 Agenda Number: 14B

Action Item

Title: Ordinance Specifying Requested Regular Tax Levy for 2026 for the Corporal Limits of the City of Selah, and Directing the Finance Director to Submit a Tax Levy Request Certification to the Yakima County Assessor’s Office

From: Kim Grimm, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: Total property tax certification for 2026 of \$2,447,719.00 (rounded), which will be allotted into the City’s funds as follows: \$1,613,436.00 into Fund 001 (general fund); \$662,354.00 into Fund 103 (fire control); and \$196,253.00 into Fund 110 (city streets).

Funding Source: The Yakima County Treasurer’s Office will collect the tax revenues and remit them to the City.

Background/Findings/Facts: Consistent with RCW Chapter 84.52, the City is required to submit a Requested Regular Tax Levy to the Yakima County Auditor’s Office prior to the end of each calendar year so as to specify the amount of taxes to be levied upon real property and personal property within the City’s corporal limits during the forthcoming new calendar year. The year of 2025 will soon expire, so the tax levy for 2026 is the subject of the instant AIS and its accompanying proposed Ordinance.

The proposed Ordinance would – if approved and adopted by the City Council – represent a “normal” levy request by the City. That is, the City would request the same sort of tax levy for 2026 as the City has historically requested for other years. The total amount of taxes will increase (during 2026 compared to 2025), due to factors such as increased assessed property valuations. But the Ordinance will not ask for any sort of new tax(es).

Recommended Motion: I move to approve the Ordinance in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

ORDINANCE NO. _____

ORDINANCE SPECIFYING REQUESTED REGULAR TAX LEVY
FOR 2026 FOR THE CORPORAL LIMITS OF THE CITY OF SELAH,
AND DIRECTING FINANCE DIRECTOR TO SUBMIT A TAX LEVY REQUEST
CERTIFICATION TO THE YAKIMA COUNTY ASSESSOR'S OFFICE

WHEREAS, the City Council of the City of Selah held a public hearing on November 12, 2025, pursuant to RCW 84.55.120 and other applicable law – after issuing advance notice thereof – for the purposes of considering 2026 expected revenue sources, 2026 expected revenue amounts, 2026 expected expenditure amounts and possible 2026 increases in real property and/or personal property tax rates, each and all as part of developing the City's budget for 2026; and

WHEREAS, in advance of and during such public hearing, the City Council relied upon assessed valuations within the corporal City limits that are – for purposes of 2026 – preliminary only and thus subject to change(s); and

WHEREAS, the City Council finds that good cause exists to request increases in real estate and personal property tax rates during 2026 as set forth within this Ordinance; and

WHEREAS, the City Council further finds that good cause also exists to request the full administrative refund amount from 2026 – which amount is \$11,663.92 – as part of the City's 2026 levy request;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does hereby ordain as follows:

1. That, pursuant to RCW 84.52.020 and other applicable law, the City of Selah requests that the Yakima County Board of County Commissioners impose a regular tax levy assessment for the corporal limits of the City of Selah during 2026 in the amount of \$2,447,719.00 (rounded). Such amount will constitute a \$35,838.00 (rounded) dollar increase and a one percent (1.00%) percentage increase when compared to the aggregate total of the City's 2025 levy plus and any and all amount(s) for new construction, increase(s) in assessed value, improvement(s) to property and/or annexation(s), if any, that occurred during 2025 subsequent to submission of the City's 2025 levy request in late-2024 ;
2. That, pursuant to RCW 84.52.020 and other applicable law, the City of Selah further requests that the Yakima County Board of County Commissioners impose a regular tax levy assessment for the corporal limits of the City of Selah during 2026 in the amount of \$11,663.92, which constitutes the full administrative refund amount from 2026; and
3. That the City's Finance Director is authorized and directed to timely submit a Tax Levy Request Certification to the Yakima County Assessor's Office.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON this 12th day of November, 2025.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney



Selah City Council
 Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date 11/12/2025
 Agenda Number: 14C

Action Item

Title: Ordinance Adopting the Budget for the City of Selah, Washington for the Calendar Year of 2026

From: Kimberly Grimm, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: Appropriations of \$68,887,252.

Funding Source: The various operating and reserve funds of the City.

Background/Findings/Facts: In accordance with RCW 35A.33.075 and other applicable laws, the City is required to adopt its annual operating budget via Ordinance. The current subject is the City’s budget for the forthcoming year of 2026.

On November 5-7, 2025, City management and the City Council conducted three days of public hearings regarding the preliminary draft of the 2026 budget. Advance notice of those hearings was published in the Yakima Herald-Republic newspaper and also on the City’s website.

The budget is now ready for final action (*i.e.*, any votes to modify an entry, and a final yes/no vote as to adoption). The instant AIS is accompanied by a proposed Ordinance, which includes an appended document labeled “2026 Budget”. If such proposed Ordinance is adopted, that will cause the 2026 Budget to be adopted. On its own, the Ordinance sets forth some necessary legal language and presents a summary of the 2026 Budget.

Recommended Motion: I move to approve the Ordinance in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
10/23/2025 11/01/2025	Publication Dates in Yakima Herald-Republic Newspaper; Notice of Public Hearing City of Selah, Washington - Consumer Input Meeting

ORDINANCE NO. _____

ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF SELAH, WASHINGTON,
FOR THE CALENDAR YEAR OF 2026

WHEREAS; the City Council has considered the estimated revenues and appropriations required in budgeting and controlling the financial operations of the City for 2026 and has prepared a preliminary budget, published notices of hearings, and held public hearings as required by law;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does ordain as follows:

Section 1. The budget for the year 2026 is hereby adopted at the fund level in its final form and content as set forth in the document appended hereto that is entitled “2026 Budget”.

Section 2. Estimated Revenues & Beginning Net Cash & Investments, Requested Appropriations and Estimated Ending Net Cash & Investments are described in summary as follows:

<u>Fund</u>	<u>Department</u>	<u>Est. Revenues & Beginning Fund Balances</u>	<u>Appropriations</u>	<u>Estimated Ending Fund Balance</u>	<u>Appropriations & Ending Fund Balance</u>
001	<u>General</u>	\$ 2,620,732			
	Legislative		\$ 100,634		
	Court		209,712		
	Executive		363,467		
	Finance, Recording & Election Svcs		246,827		
	Legal		325,613		
	Facilities		40,250		
	Police		3,424,214		
	Detention		118,450		
	Emergency Svcs		6,904		
	Pollution Control		4,741		
	Animal Control-Environmental Svcs		66,032		
	Code & Building, Planning		517,637		
	Participant Recreation & Parks		1,259,200		
	Interfund Transfer Out		400,000		
		<u>\$2,620,732</u>	<u>\$7,083,680</u>	<u>\$ 2,170,201</u>	<u>\$ 9,253,881</u>

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<u>Fund</u>	<u>Department</u>	<u>Est. Revenues & Beginning Fund Balances</u>	<u>Appropriations</u>	<u>Estimated Ending Fund Balance</u>	<u>Appropriations & Ending Fund Balance</u>
103	Fire Control	\$7,338,983	\$3,755,202	\$3,583,781	\$7,338,983
110	Street	1,512,196	1,362,319	149,877	1,512,196
111	Street Improvements	4,416,081	4,081,712	334,369	4,416,081
113	Paths & Trails	4,320	0	4,320	4,320
119	Transit	1,308,950	595,041	713,909	1,308,950
135	Criminal Justice	190,692	106,000	84,692	190,692
139	3/10 Law & Justice	316,886	252,785	64,101	316,886
140	Contingency Reserve	939,977	0	939,977	939,977
150	Fire Equipment Res	1,414,783	526,700	888,083	1,414,783
153	EMS Equipment Res	30,023	0	30,023	30,023
170	Police Equipment Res	741,488	697,000	44,488	741,488
171	Public Works Equip Res	671,294	572,313	98,981	671,294
180	Drugs & Alcohol Comm Res	4,761	0	4,761	4,761
181	Crime Prevention Acc Res	12,209	0	12,209	12,209
301	Capital Improvement	1,199,463	0	1,199,463	1,199,463
303	Fire Control Building Res	137,075	0	137,075	137,075
308	Civic Center Cap Projects	1,030,260	1,020,000	10,260	1,030,260
310	CE Building/Property Res	1,541,942	100,000	1,441,942	1,541,942
411	Water	9,585,640	9,479,540	106,100	9,585,640
415	Sewer	19,996,760	18,961,097	1,035,163	19,996,760
420	Solid Waste	1,877,261	1,715,245	162,016	1,877,261
461	Water Reserve	2,699,007	0	2,699,007	2,699,007
465	Sewer Reserve	2,604,635	0	2,604,635	2,604,635
633	Custodial	58,686	48,300	10,386	58,686
		<u>\$68,887,252</u>	<u>\$50,402,473</u>	<u>\$18,484,779</u>	<u>\$68,887,252</u>

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 12th day of November, 2025.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney