



SELAH CITY COUNCIL

Regular Meeting

January 14, 2025

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions
– will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: January 14, 2025
5:30 p.m.: Regular Meeting

Mayor:
Mayor Pro Tempore
and Councilmember:
Councilmembers:

Roger Bell

Kevin Wickenhagen
Jared Iverson
Elizabeth Marquis
Clifford Peterson
William Longmire
Michael Costello
David Monaghan

Rich Huebner
Rob Case
Courtney McGarity

City of Selah
115 W. Naches Ave.
Selah, WA 98942

City Administrator:
City Attorney:
City Clerk

AGENDA

- 1) **Call to Order – Mayor Bell**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Mark Williams of Selah United Methodist Church**
- 6) **Announcement of changes, if any, from previously-published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a City official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary in order to comply with constitutional requirements.

A. Pre-arranged oral comments (up to 5 minutes each):

- Pattie Graffe – SDA

B. Reading of received written comments (up to 2 minutes each): None

C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements**

A. Introduction of Steve Zetz, Community Development Supervisor

B. Introduction of Danae Merritt, Court Clerk

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (). Those items are considered routine and will be addressed via a joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.*

- | | | |
|----|-------------------|---|
| A. | Courtney McGarity | * Approval of Minutes from December 10, 2024 Council Meeting |
| B. | Kimberly Grimm | * Approval of Claims & Payroll |
| C. | Roger Bell | * Resolution Appointing Members of Lodging Tax Advisory Committee (LTAC) for Year of 2025 |
| D. | Rocky Wallace | * Resolution Declaring the City's 2024 Crack Seal Project to be Complete and Accepting the Work and Materials |
| E. | Rocky Wallace | * Resolution Authorizing the Mayor to Sign "Task Order No. 2025-01" with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City's 3 rd Street Resurfacing Project |
| F. | Rocky Wallace | * Resolution Declaring the Lyle Avenue Water Main and PRV Improvements Project to be Complete and Accepting the Work and Materials |
| G. | Rocky Wallace | * Resolution Authorizing Public Works to Purchase One Snow Plow and One Sander |

11) **Public Hearings** – None

12) **General Business**

A. New Business – None

B. Old Business – None

- 13) **Resolutions** – None
- 14) **Ordinances** – None
- 15) **Reports/Announcements**
 - A. Departments
 - B. Councilmembers, personally and on behalf of committees and boards
 - C. City Attorney
 - D. City Administrator
 - E. Mayor or Presiding Officer, personally and on behalf of committees and board
- 16) **Closed Session** – None
- 17) **Executive Session** – None
- 18) **Adjournment**

Next Regular Meeting: January 28, 2025
Next Study Session: February 11, 2025



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 1/14/2025

Agenda Number: 10A

Action Item

Title: Approval of Meeting Minutes from December 10, 2024 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

City of Selah City Council
Regular Meeting Minutes
December 10, 2024

Call to Order

Mayor Bell called the meeting to order at 5:31 p.m.

Roll Call

Councilmembers Present: David Monaghan, Clifford Peterson, Elizabeth Marquis, Michael Costello, William Longmire, Kevin Wickenhagen, Jared Iverson

Staff Present: Rich Huebner, City Administrator; Rob Case, City Attorney; Dustin Soptich, Police Chief; Jim Lange, Fire Chief; Rocky Wallace, Public Works Director; Kimberly Grimm, Finance Director; Zack Schab, Recreation + Tourism Manager; Courtney McGarity, City Clerk

Pledge of Allegiance was said by all in attendance

Invocation

Josiah Shenk of Harvest Community Church provided prayer.

Announcement of Changes

13C under Resolutions.

Pre-Arranged Oral Comments from the Public

- Pattie Graffe — Update from Selah Downtown Association

Oral Comments by People in Attendance (up to 2 minutes each)

- Bill Harris – Spoke on Selah-Naches Food Bank
- Felipe Junior – Spoke on S.A.F.E. Mural

Proclamations/Announcements

- A. Community Pride Awards – Selah Middle School – Dual Language Program
Emily Macias, Max Garcia, Jorge Romero, Allison Ramos, Hannah Draney, Annick Thompson, Andres Marquez

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Bell presented the stipulations of the Consent Agenda.

Approved Consent Agenda

- A. Courtney McGarity * Approval of Minutes from November 26, 2024 Council Meeting
- B. Kimberly Grimm * Approval of Claims & Payroll
- ~~C. Chief Soptich * Resolution Authorizing a Reallocation of Monies in Order to Enable the Purchase of Two Drones for the Police Department~~
- C. Rich Huebner Ordinance Amending Selah Municipal Code Sections 8.70.020 and 8.70.025
- D. Rocky Wallace * Resolution Authorizing the Mayor to Sign a Five-Page Washington State Transportation Improvement Board Fuel Tax Grant Agreement 3-E-182(008)-1 and One-Page Project Funding Status Form, Pertaining to the City's 3rd Street and Speyers Road Resurfacing Project
- E. Rocky Wallace * Resolution Declaring the East Goodlander Road Retaining Wall Reconstruction Project to be Complete and Accepting the Work and Materials
- F. Rocky Wallace * Resolution Declaring the Wixson Park Pathway Project to be Complete and Accepting the Work and Materials

Councilmember Longmire requested item 10C be moved from Consent Agenda to become 13D under Resolutions. Councilmember Wickenhagen requested item 14B be moved from Ordinances to become 10C on Consent Agenda; seconded by Councilmember Marquis; Following a roll call vote by Courtney McGarity, all are in favor. The motion is passed. Councilmember Costello moved to approve the Consent Agenda as amended. Councilmember Iverson seconded. Mayor Bell asked council for discussion. Hearing none, Mayor Bell requested a voice vote to approve the motion and approve the Consent Agenda. Motion carries by voice vote.

Resolutions

- A. Rich Huebner Resolution Approving and Authorizing the Mayor to Execute Task Order No. 2024-09 (Project No. 24193E) with HLA Engineering and Land Surveying, Inc., for the City's Periodic Comprehensive Plan Update
- B. Rich Huebner Resolution Approving and Authorizing the Mayor to Execute a Technical Assistance Contract with the Yakima Valley Conference of Governments (YVCOG) for Calendar Year 2025

- C. Rich Huebner Resolution Authorizing the Mayor or Public Works Director to Execute a Scope and Budget Detail Change with Yakima County for the City's Remaining American Rescue Plan Act (ARPA) Funds
- D. Chief Soptich Resolution Authorizing a Reallocation of Monies in Order to Enable the Purchase of Two Drones for the Police Department
- A. Councilmember Iverson made a motion to approve the Resolution, seconded by Councilmember Longmire. Following a roll call vote by Ms. McGarity, all are in favor. The motion is passed.
- B. Councilmember Peterson made a motion to approve the Resolution, seconded by Councilmember Costello. Following a roll call vote by Courtney McGarity, Councilmembers Monaghan, Peterson, Marquis, Costello, Longmire and Iverson are in favor; Councilmember Wickenhagen abstained; The motion is passed.
- C. Councilmember Wickenhagen made a motion to approve the Resolution, seconded by Councilmember Iverson. Following a roll call vote by Courtney McGarity, all are in favor. The motion is passed.
- D. Councilmember Costello made a motion to approve the Resolution, seconded by Councilmember Peterson. Following a roll call vote by Courtney McGarity, all are in favor. The motion is passed.

Ordinances

- A. Rich Huebner Ordinance Establishing the 2025 Base Salary and Wage Schedule for Unrepresented (a/k/a Non-Union) Positions
- ~~B. Rich Huebner Ordinance Amending Selah Municipal Code Sections 8.70.020 and 8.70.025~~
- A. Councilmember Peterson made a motion to approve the Ordinance, seconded by Councilmember Marquis. Following a roll call vote by Courtney McGarity, Councilmembers Monaghan, Peterson, Marquis, Costello, and Wickenhagen are in favor; Councilmembers Longmire and Iverson are opposed; The motion is passed.

Staff Reports/Announcements

The following staff members provided a department report:

- Police Chief, Dustin Soptich
- Zack Schab, Recreation + Tourism Manager
- Rocky Wallace, Public Works Director
- Kimberly Grimm, Finance Director
- Courtney McGarity, City Clerk

Councilmember Reports

- Councilmember Monaghan – Winter Warrior Challenge has been canceled.

- Councilmember Peterson – SPRSA meeting will take place next week; Fire Commissioner meeting will take place this evening.
- Councilmember Marquis – Selah School Board meeting will take place next week.

City Attorney Report

No Report

City Administrator Report

Yakima IT is working on a recommendation for equipment to record City Council meetings; a conditional offer letter has been extended to the top candidate for City Planner/Community Development Supervisor with an anticipated start date of January 2nd; Anita Garcia has given her notice after accepting a position with the Northwest Justice Project and her last day with City of Selah will be December 24th; interviews were held and a conditional offer letter has been extended to the top candidate for Court Clerk; North Park Drive parking presentation.

Mayor's Report

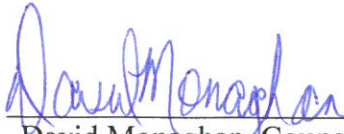
Thank you to the SDA for another wonderful lighted parade; the City is seeking nominations for lighted homes or businesses to be awarded; Committee assignments for 2025 will be forthcoming; Merry Christmas and Happy New Year!

Executive Session – None

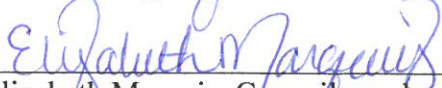
Adjournment

Councilmember Costello moved to adjourn the meeting. Councilmember Monaghan seconded. Mayor Bell adjourned.

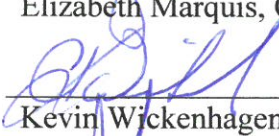
Meeting ended at 6:59 p.m.



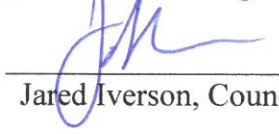
David Monaghan, Councilmember



Elizabeth Marquis, Councilmember

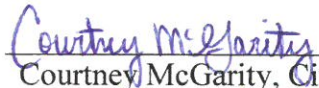


Kevin Wickenhagen, Councilmember



Jared Iverson, Councilmember

ATTEST:



Courtney McGarity, City Clerk



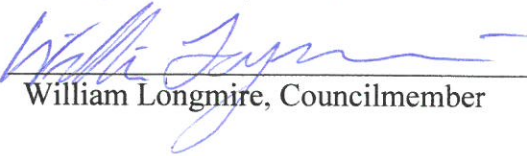
Roger Bell, Mayor



Clifford Peterson, Councilmember



Michael Costello, Councilmember



William Longmire, Councilmember



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 1/14/2025

Agenda Number: 10B

Action Item

Title: Approval of Claims and Payroll

From: Kimberly Grimm, City Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

CHECK REGISTER

City Of Selah

Time: 12:26:15 Date: 01/08/2025

12/20/2024 To: 12/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6760	12/20/2024	Payroll	1	EFT		2,748.52	Dec 1-15 2024 Pay Period
6761	12/20/2024	Payroll	1	EFT		1,956.37	Dec 1-15 2024 Pay Period
6762	12/20/2024	Payroll	1	EFT		2,231.33	Dec 1-15 2024 Pay Period
6763	12/20/2024	Payroll	1	EFT		2,059.88	Dec 1-15 2024 Pay Period
6764	12/20/2024	Payroll	1	EFT		3,229.36	Dec 1-15 2024 Pay Period
6765	12/20/2024	Payroll	1	EFT		2,415.11	Dec 1-15 2024 Pay Period
6766	12/20/2024	Payroll	1	EFT		3,947.12	Dec 1-15 2024 Pay Period
6767	12/20/2024	Payroll	1	EFT		2,253.11	Dec 1-15 2024 Pay Period
6768	12/20/2024	Payroll	1	EFT		1,683.89	Dec 1-15 2024 Pay Period
6769	12/20/2024	Payroll	1	EFT		2,200.43	Dec 1-15 2024 Pay Period
6770	12/20/2024	Payroll	1	EFT		4,440.71	Dec 1-15 2024 Pay Period
6771	12/20/2024	Payroll	1	EFT		2,060.46	Dec 1-15 2024 Pay Period
6772	12/20/2024	Payroll	1	EFT		2,641.56	Dec 1-15 2024 Pay Period
6773	12/20/2024	Payroll	1	EFT		1,991.11	Dec 1-15 2024 Pay Period
6774	12/20/2024	Payroll	1	EFT		2,920.80	Dec 1-15 2024 Pay Period
6775	12/20/2024	Payroll	1	EFT		1,989.42	Dec 1-15 2024 Pay Period
6776	12/20/2024	Payroll	1	EFT		1,998.50	Dec 1-15 2024 Pay Period
6777	12/20/2024	Payroll	1	EFT		892.82	Dec 1-15 2024 Pay Period
6778	12/20/2024	Payroll	1	EFT		2,832.85	Dec 1-15 2024 Pay Period
6779	12/20/2024	Payroll	1	EFT		1,988.93	Dec 1-15 2024 Pay Period
6780	12/20/2024	Payroll	1	EFT		1,945.95	Dec 1-15 2024 Pay Period
6781	12/20/2024	Payroll	1	EFT		1,946.48	Dec 1-15 2024 Pay Period
6782	12/20/2024	Payroll	1	EFT		5,851.85	Dec 1-15 2024 Pay Period
6783	12/20/2024	Payroll	1	EFT		2,612.35	Dec 1-15 2024 Pay Period
6784	12/20/2024	Payroll	1	EFT		48.42	Dec 1-15 2024 Pay Period
6785	12/20/2024	Payroll	1	EFT		2,122.59	Dec 1-15 2024 Pay Period
6786	12/20/2024	Payroll	1	EFT		3,675.61	Dec 1-15 2024 Pay Period
6787	12/20/2024	Payroll	1	EFT		1,858.96	Dec 1-15 2024 Pay Period
6788	12/20/2024	Payroll	1	EFT		2,036.82	Dec 1-15 2024 Pay Period
6789	12/20/2024	Payroll	1	EFT		1,973.99	Dec 1-15 2024 Pay Period
6790	12/20/2024	Payroll	1	EFT		3,836.25	Dec 1-15 2024 Pay Period
6791	12/20/2024	Payroll	1	EFT		1,610.03	Dec 1-15 2024 Pay Period
6792	12/20/2024	Payroll	1	EFT		4,169.41	Dec 1-15 2024 Pay Period
6793	12/20/2024	Payroll	1	EFT		3,892.03	Dec 1-15 2024 Pay Period
6794	12/20/2024	Payroll	1	EFT		1,844.93	Dec 1-15 2024 Pay Period
6795	12/20/2024	Payroll	1	EFT		3,203.44	Dec 1-15 2024 Pay Period
6796	12/20/2024	Payroll	1	EFT		1,669.63	Dec 1-15 2024 Pay Period
6797	12/20/2024	Payroll	1	EFT		3,276.28	Dec 1-15 2024 Pay Period
6798	12/20/2024	Payroll	1	EFT		2,244.30	Dec 1-15 2024 Pay Period
6799	12/20/2024	Payroll	1	EFT		2,034.16	Dec 1-15 2024 Pay Period
6800	12/20/2024	Payroll	1	EFT		2,084.42	Dec 1-15 2024 Pay Period
6801	12/20/2024	Payroll	1	EFT		3,529.26	Dec 1-15 2024 Pay Period
6802	12/20/2024	Payroll	1	EFT		5,326.56	Dec 1-15 2024 Pay Period
6803	12/20/2024	Payroll	1	EFT		1,912.34	Dec 1-15 2024 Pay Period
6804	12/20/2024	Payroll	1	EFT		1,968.06	Dec 1-15 2024 Pay Period
6805	12/20/2024	Payroll	1	EFT		3,554.73	Dec 1-15 2024 Pay Period
6806	12/20/2024	Payroll	1	EFT		3,990.57	Dec 1-15 2024 Pay Period
6807	12/20/2024	Payroll	1	EFT		2,657.52	Dec 1-15 2024 Pay Period
6808	12/20/2024	Payroll	1	EFT		1,888.63	Dec 1-15 2024 Pay Period
6809	12/20/2024	Payroll	1	EFT		2,504.05	Dec 1-15 2024 Pay Period
6810	12/20/2024	Payroll	1	EFT		3,037.74	Dec 1-15 2024 Pay Period
6811	12/20/2024	Payroll	1	EFT		4,657.57	Dec 1-15 2024 Pay Period
6812	12/20/2024	Payroll	1	EFT		2,150.14	Dec 1-15 2024 Pay Period
6813	12/20/2024	Payroll	1	EFT		2,693.10	Dec 1-15 2024 Pay Period
6814	12/20/2024	Payroll	1	EFT		2,706.94	Dec 1-15 2024 Pay Period
6815	12/20/2024	Payroll	1	EFT		1,886.20	Dec 1-15 2024 Pay Period
6816	12/20/2024	Payroll	1	EFT		2,253.09	Dec 1-15 2024 Pay Period
6817	12/20/2024	Payroll	1	EFT		1,992.38	Dec 1-15 2024 Pay Period
6818	12/20/2024	Payroll	1	EFT		2,134.01	Dec 1-15 2024 Pay Period
6819	12/20/2024	Payroll	1	EFT		2,553.40	Dec 1-15 2024 Pay Period

CHECK REGISTER

City Of Selah

Time: 12:26:15 Date: 01/08/2025

12/20/2024 To: 12/31/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6820	12/20/2024	Payroll	1	EFT		3,066.17	Dec 1-15 2024 Pay Period
6821	12/20/2024	Payroll	1	EFT		3,973.22	Dec 1-15 2024 Pay Period
6822	12/20/2024	Payroll	1	EFT		2,183.02	Dec 1-15 2024 Pay Period
6823	12/20/2024	Payroll	1	EFT		2,863.40	Dec 1-15 2024 Pay Period
6824	12/20/2024	Payroll	1	EFT		2,016.21	Dec 1-15 2024 Pay Period
6825	12/20/2024	Payroll	1	EFT		2,207.73	Dec 1-15 2024 Pay Period
6826	12/20/2024	Payroll	1	EFT		1,895.50	Dec 1-15 2024 Pay Period
6827	12/20/2024	Payroll	1	EFT		1,387.52	Dec 1-15 2024 Pay Period
6828	12/20/2024	Payroll	1	EFT		3,582.88	Dec 1-15 2024 Pay Period
6829	12/20/2024	Payroll	1	EFT		2,773.99	Dec 1-15 2024 Pay Period
6830	12/20/2024	Payroll	1	EFT		2,752.90	Dec 1-15 2024 Pay Period
6831	12/20/2024	Payroll	1	EFT		3,009.77	Dec 1-15 2024 Pay Period
6840	12/20/2024	Payroll	1	EFT	EFTPS	66,389.79	941 Deposit for Pay Cycle(s) 12/20/2024 - 12/20/2024
6852	12/24/2024	Payroll	1	EFT	Washington State Support Registry	234.00	Pay Cycle(s) 12/20/2024 To 12/20/2024 - WA STATE SUPPORT
6855	12/24/2024	Payroll	1	EFT	Dept of Retirement - Def Comp	4,915.94	Pay Cycle(s) 12/20/2024 To 12/20/2024 - Deferred Comp; Pay Cycle(s) 12/20/2024 To 12/20/2024 - Deferred Comp - Roth
6966	12/27/2024	Payroll	1	EFT	Dept of Retirement Systems	18,042.39	Pay Cycle(s) 12/20/2024 To 12/20/2024 - PERS2
6967	12/27/2024	Payroll	1	EFT	Dept of Retirement Systems	18,705.88	Pay Cycle(s) 12/20/2024 To 12/20/2024 - LEOFF2
6968	12/27/2024	Payroll	1	EFT	Dept of Retirement Systems	3,042.90	Pay Cycle(s) 12/20/2024 To 12/20/2024 - PERS3
6969	12/26/2024	Payroll	1	EFT	HRA VEBA Trust - PD & PW YA063	3,785.98	Pay Cycle(s) 12/20/2024 To 12/20/2024 - HRA VEBA
7039	12/31/2024	Payroll	1	EFT		5,026.59	Dec 16-31 2024 Pay period
7087	12/31/2024	Payroll	1	EFT	EFTPS	2,407.06	941 Deposit for Pay Cycle(s) 12/31/2024 - 12/31/2024
6848	12/20/2024	Payroll	1	86564	Selah Police Association Employee Fund	290.00	Pay Cycle(s) 12/20/2024 To 12/20/2024 - PD EMP FUND
6849	12/20/2024	Payroll	1	86565	Teamsters Local #760 - PD Dues	1,715.00	Pay Cycle(s) 12/20/2024 To 12/20/2024 - TEAMSTERS PD DUES
001 General Fund						143,131.81	
103 Fire Control						56,378.88	
110 City Street						21,614.05	
111 Street Improvement						1,182.17	
118 Civic Center						4,809.80	
119 Transit						3,886.76	
121 Tourism						318.56	
411 Water						32,191.08	
415 Sewer						43,712.46	
420 Solid Waste						4,858.74	

312,084.31 Payroll: 312,084.31

CHECK REGISTER

City Of Selah

Time: 12:26:15 Date: 01/08/2025

12/20/2024 To: 12/31/2024

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Kathryn L Davis
Payroll Specialist

Kimberly Gumm
Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

CHECK REGISTER

City Of Selah

Time: 12:23:20 Date: 01/08/2025

12/24/2024 To: 12/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6872	12/24/2024	Claims	1	182658	Abadan	547.38	Copier Machine; Invoice #AR298831; Invoice #AR298832; Invoice #AR298834
6873	12/24/2024	Claims	1	182659	Allie Allen	75.00	Receipt #1006099.002
6874	12/24/2024	Claims	1	182660	Amazon Capital Services	3,897.72	CR Invoice #1LXT-XFHY-TG6L; Cr Invoice #1147-V64F-FYJT; Invoice #134D-7DT9-JX6Y; Invoice #137K-37XQ-T1C7
6875	12/24/2024	Claims	1	182661	American Rock Products	918.81	Invoice #1019006
6876	12/24/2024	Claims	1	182662	Anatek Labs	312.00	Invoice #2430508, 2430656, 2431025; Invoice #2431089, 2431238
6877	12/24/2024	Claims	1	182663	Autozone	119.72	Invoice 303720339967; Invoice #03720348499; Invoice #03720351836; Invoice #03720355287
6878	12/24/2024	Claims	1	182664	Roger L Bell	478.90	Invoice #1224
6879	12/24/2024	Claims	1	182665	Bill Harris Used Cars Inc	2,055.00	Breaks
6880	12/24/2024	Claims	1	182666	Card Service Center	1,554.84	Invoice #0037 1124; Hats/Shoe Covers/Evidence Number Tents
6881	12/24/2024	Claims	1	182667	Cascade Natural Gas Corp	9,700.89	Invoice #828 222 0000 0 1124; Invoice #561 222 0000 1 1224; Invoice #144 776 0307 1 1224; Cascade Natural Gas; Invoice #130 812 00001 1224, 221 957 6433 1 1224, 600 812 0000 2 1224
6882	12/24/2024	Claims	1	182668	Centerpoint Language Services	1,600.00	Invoice #8292; Invoice #8293; Invoice #8294; Invoice #8295
6883	12/24/2024	Claims	1	182669	Central Pre-Mix Concrete CO	2,070.45	Invoice #3876559; Invoice #3876562; Invoice #3876565
6884	12/24/2024	Claims	1	182670	Copiers Northwest, Inc.	209.98	Invoice #INV2933525
6885	12/24/2024	Claims	1	182671	Core & Main LP	887.22	Invoice #W117207; Invoice #W117220; Invoice #W117244
6886	12/24/2024	Claims	1	182672	Culligan Yakima	19.50	Invoice #2024117304090754
6887	12/24/2024	Claims	1	182673	Daniel Polage	1,000.00	112024
6888	12/24/2024	Claims	1	182674	Edge Construction Supply, Inc.	1,098.79	Invoice #G43732; Invoice #G45142; Invoice #G47368
6889	12/24/2024	Claims	1	182675	Embroidery Northwest	561.54	Embroidary
6890	12/24/2024	Claims	1	182676	Endress + Hauser, Inc.	3,322.94	Invoice #6002637413
6891	12/24/2024	Claims	1	182677	Engravings Unlimited	392.59	Invoice #25007, 5097
6892	12/24/2024	Claims	1	182678	Envirotech Services, Inc.	9,406.69	Invoice #CD202502492
6893	12/24/2024	Claims	1	182679	Evergreen Machine & Fabrication, Inc.	2,339.28	Invoice #17484
6894	12/24/2024	Claims	1	182680	FP Mailing Solutions	292.42	Invoice #RI106450355, RI106347240
6895	12/24/2024	Claims	1	182681	Federal Express Corp.	28.45	Invoice #8-703-44311
6896	12/24/2024	Claims	1	182682	First National Bank Omaha	10,090.99	Invoice #5979 3419 Nov 2024; 5498 1224; Invoice #4496 1224; Invoice #2614 1224; Evidence Supplies, Gloves, Dry Cleaning, Ice Melt; Academy Fuel, Training; FAA Prep Training, Sem Round, Targets; Evidenc
6897	12/24/2024	Claims	1	182683	First Responder Outfitters, Inc	5,261.55	Carrier Vest
6898	12/24/2024	Claims	1	182684	Martin Guardado	30.00	Receipt #1006122.002
6899	12/24/2024	Claims	1	182685	HD Fowler Company	3,156.80	Invoice #I6861770; Invoice #I6894140; Invoice #I6894143; Invoice #I6895429

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City Of Selah

Time: 12:23:20 Date: 01/08/2025

12/24/2024 To: 12/31/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6900	12/24/2024	Claims	1	182686	HLA Engineering & Land Surveying, Inc.	233,792.68	Invoice #22205C-009; Invoice #23166E-013; Invoice #24006P-004; Invoice #24054C-007; Invoice #24067E-008; Invoice #24121C-004; Invoice #24124C-004; Invoice #24164E-002; Invoice #24185E-001; Invoice #24
6901	12/24/2024	Claims	1	182687	Helms Hardware Company	1,435.88	Invoice #838097; Invoice #837608; Invoice #837609; Invoice #837632; Invoice #837648; Invoice #837664; Invoice #837763; Invoice #837999; Invoice #838051; Invoice #838180; Invoice #838276; Invoice #8383
6902	12/24/2024	Claims	1	182688	Independent Water Service, Inc.	81.23	Invoice #R2412004
6903	12/24/2024	Claims	1	182689	Lightcurve	1,573.45	Invoice #100237844 1224; Invoice #100237852 1224; Invoice #100237841 1224, 100237842 1224, 100237843 1224; Invoice #100237845 1224; Invoice #100237837 1224
6904	12/24/2024	Claims	1	182690	McKinney Glass	64.92	Rock Chip Repair - Jail Van
6905	12/24/2024	Claims	1	182691	Medstar Cabulance, Inc.	12,662.23	Invoice #ST 01-15 Dec 2024
6906	12/24/2024	Claims	1	182692	NCL of Wisconsin, Inc.	2,384.85	Invoice #511609; Invoice #511640
6907	12/24/2024	Claims	1	182693	Darla Nass	25.00	Receipt #1006295.001
6908	12/24/2024	Claims	1	182694	Northeast Electric, LLC	48,612.67	Invoice #22205C-PE 03
6909	12/24/2024	Claims	1	182695	O'Reilly Automotive Inc	88.78	Invoice #5631-458935
6910	12/24/2024	Claims	1	182696	ODP Business Solutions, LLC	715.87	Invoice #401776908001; Invoice #400179505001, 400789692001; Invoice #396170534001
6911	12/24/2024	Claims	1	182697	Oxarc, Inc.	7,522.79	Invoice #0032225634
6912	12/24/2024	Claims	1	182698	Pacific Power	52,752.25	Invoice #48687101-029 5 1224; Invoice #49799191-007 4 1224; 48687101-025 3 1224; Invoice #21009236-001 0 1224; Power; Invoice #49954801-001 0 1224; Invoice #1224 PW
6913	12/24/2024	Claims	1	182699	R&R Cutting LLC	270.75	Invoice #2456
6914	12/24/2024	Claims	1	182700	RWC International	1,253.71	Invoice #RA104006588 01
6915	12/24/2024	Claims	1	182701	Secure Court solutions, LLC	362.00	Invoice #P-100099
6916	12/24/2024	Claims	1	182702	Star Rentals	151.38	Invoice #W25106-12
6917	12/24/2024	Claims	1	182703	State Auditor's Office	2,086.50	Invoice #L164980
6918	12/24/2024	Claims	1	182704	LB 1506 Stoneway Electric Company	3.16	Invoice #S104501904.001
6919	12/24/2024	Claims	1	182705	Thomson Reuters - West	244.16	Invoice #851163742
6920	12/24/2024	Claims	1	182707	Tractor Supply Credit Plan	49.80	Invoice #415095
6921	12/24/2024	Claims	1	182708	Uline	147.47	Evidence Knife Box
6922	12/24/2024	Claims	1	182709	Unmanned Vehicle Technologies	31,418.75	Invoice #SO218350
6923	12/24/2024	Claims	1	182710	Valley Lock & Key Service LLC	81.22	Invoice #113692
6924	12/24/2024	Claims	1	182711	Valvoline Instant Oil Change	193.97	Invoice #36386
6925	12/24/2024	Claims	1	182712	Verizon Wireless	4,159.68	Invoice #6100472731 1224; Invoice #6100472733, 6100490958; Car Modems; Cell Phones; Invoice #6100472734; Invoice #6100472735
6926	12/24/2024	Claims	1	182713	Wash Central	459.41	Car Wash
6927	12/24/2024	Claims	1	182714	WA Assoc of Sheriffs & Police Chiefs	400.00	Annual Membership - Chief

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City Of Selah

Time: 12:23:20 Date: 01/08/2025

12/24/2024 To: 12/31/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6928	12/24/2024	Claims	1	182715	WA St Dept of Ecology Cashiering Unit	1,208.00	Invoice #DSYA1478-2025
6929	12/24/2024	Claims	1	182716	Washington State Department of L & I	174.30	Invoice #358354
6930	12/24/2024	Claims	1	182717	WA State Firefighters Association	300.00	Invoice #10747
6931	12/24/2024	Claims	1	182718	Washington State Patrol	119.25	WSP Background Checks
6932	12/24/2024	Claims	1	182719	Western Equipment Distributors, Inc.	801.20	Invoice #INV050774
6933	12/24/2024	Claims	1	182720	William Ervin	107.22	Invoice #92730 1124
6934	12/24/2024	Claims	1	182721	Yakima Battery & Auto Electric	64.07	Invoice #213156
6935	12/24/2024	Claims	1	182722	Yakima Cooperative Association	5,631.44	Invoice #0000157630; Fuel
6936	12/24/2024	Claims	1	182723	Yakima County Department Of Corrections	10,169.80	Inmate Housing
6937	12/24/2024	Claims	1	182724	Yakima County District Court	734.25	Invoice #10102024-3
6938	12/24/2024	Claims	1	182725	Yakima County GIS	170.00	Invoice #YCGIS STORM, YCGIS PLANNING
6939	12/24/2024	Claims	1	182726	Yakima County Public Services	1,638.69	Invoice #CI010632
6940	12/24/2024	Claims	1	182727	Yakima County Sheriff's Office	31,402.77	Fourth Quarter Dispatch
6941	12/24/2024	Claims	1	182728	Yakima Valley Conference of Government	1,000.00	Invoice #2025 Assessment
7082	12/31/2024	Claims	1	182729	Alliance 2020, Inc.	216.15	Invoice #5857214

001 General Fund

114,868.60

103 Fire Control

7,963.95

110 City Street

16,001.10

111 Street Improvement

49,256.42

118 Civic Center

4,693.15

119 Transit

13,662.23

411 Water

62,000.77

415 Sewer

249,691.60

420 Solid Waste

23.33

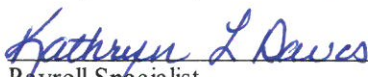
* Transaction Has Mixed Revenue And Expense Accounts

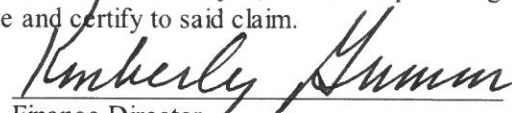
518,161.15

Claims:

518,161.15

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.


Payroll Specialist


Finance Director

Subscribed this _____ day of _____,

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

CHECK REGISTER

City Of Selah

Time: 09:56:04 Date: 01/09/2025

01/01/2025 To: 01/10/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
19	01/07/2025	Payroll	1	EFT		910.82	Dec 1-30 2024 Pay Period
20	01/07/2025	Payroll	1	EFT		220.84	Dec 1-30 2024 Pay Period
21	01/07/2025	Payroll	1	EFT		295.84	Dec 1-30 2024 Pay Period
23	01/07/2025	Payroll	1	EFT		295.84	Dec 1-30 2024 Pay Period
24	01/07/2025	Payroll	1	EFT		295.84	Dec 1-30 2024 Pay Period
25	01/07/2025	Payroll	1	EFT		295.84	Dec 1-30 2024 Pay Period
28	01/07/2025	Payroll	1	EFT		2,017.35	Dec 16-31 2024 Pay Period
29	01/07/2025	Payroll	1	EFT		1,538.95	Dec 16-31 2024 Pay Period
30	01/07/2025	Payroll	1	EFT		2,097.27	Dec 16-31 2024 Pay Period
31	01/07/2025	Payroll	1	EFT		1,952.28	Dec 16-31 2024 Pay Period
32	01/07/2025	Payroll	1	EFT		2,914.96	Dec 16-31 2024 Pay Period
33	01/07/2025	Payroll	1	EFT		1,963.25	Dec 16-31 2024 Pay Period
34	01/07/2025	Payroll	1	EFT		2,071.07	Dec 16-31 2024 Pay Period
35	01/07/2025	Payroll	1	EFT		1,817.84	Dec 16-31 2024 Pay Period
36	01/07/2025	Payroll	1	EFT		1,622.53	Dec 16-31 2024 Pay Period
37	01/07/2025	Payroll	1	EFT		2,149.55	Dec 16-31 2024 Pay Period
38	01/07/2025	Payroll	1	EFT		4,223.92	Dec 16-31 2024 Pay Period
39	01/07/2025	Payroll	1	EFT		1,913.13	Dec 16-31 2024 Pay Period
40	01/07/2025	Payroll	1	EFT		2,413.77	Dec 16-31 2024 Pay Period
41	01/07/2025	Payroll	1	EFT		2,006.93	Dec 16-31 2024 Pay Period
42	01/07/2025	Payroll	1	EFT		2,638.36	Dec 16-31 2024 Pay Period
43	01/07/2025	Payroll	1	EFT		1,989.95	Dec 16-31 2024 Pay Period
44	01/07/2025	Payroll	1	EFT		1,997.70	Dec 16-31 2024 Pay Period
45	01/07/2025	Payroll	1	EFT		1,344.45	Dec 16-31 2024 Pay Period
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47	01/07/2025	Payroll	1	EFT		1,990.18	Dec 16-31 2024 Pay Period
48	01/07/2025	Payroll	1	EFT		1,942.68	Dec 16-31 2024 Pay Period
49	01/07/2025	Payroll	1	EFT		1,483.82	Dec 16-31 2024 Pay Period
50	01/07/2025	Payroll	1	EFT		3,459.70	Dec 16-31 2024 Pay Period
51	01/07/2025	Payroll	1	EFT		2,290.59	Dec 16-31 2024 Pay Period
52	01/07/2025	Payroll	1	EFT		56.81	Dec 16-31 2024 Pay Period
53	01/07/2025	Payroll	1	EFT		2,011.65	Dec 16-31 2024 Pay Period
54	01/07/2025	Payroll	1	EFT		3,682.53	Dec 16-31 2024 Pay Period
55	01/07/2025	Payroll	1	EFT		1,861.12	Dec 16-31 2024 Pay Period
56	01/07/2025	Payroll	1	EFT		1,752.96	Dec 16-31 2024 Pay Period
57	01/07/2025	Payroll	1	EFT		1,970.75	Dec 16-31 2024 Pay Period
58	01/07/2025	Payroll	1	EFT		2,103.57	Dec 16-31 2024 Pay Period
59	01/07/2025	Payroll	1	EFT		1,620.15	Dec 16-31 2024 Pay Period
60	01/07/2025	Payroll	1	EFT		2,029.76	Dec 16-31 2024 Pay Period
61	01/07/2025	Payroll	1	EFT		3,897.85	Dec 16-31 2024 Pay Period
62	01/07/2025	Payroll	1	EFT		1,852.69	Dec 16-31 2024 Pay Period
63	01/07/2025	Payroll	1	EFT		2,122.93	Dec 16-31 2024 Pay Period
64	01/07/2025	Payroll	1	EFT		1,646.51	Dec 16-31 2024 Pay Period
65	01/07/2025	Payroll	1	EFT		3,279.68	Dec 16-31 2024 Pay Period
66	01/07/2025	Payroll	1	EFT		1,959.58	Dec 16-31 2024 Pay Period
67	01/07/2025	Payroll	1	EFT		2,040.33	Dec 16-31 2024 Pay Period
68	01/07/2025	Payroll	1	EFT		3,520.79	Dec 16-31 2024 Pay Period
69	01/07/2025	Payroll	1	EFT		2,903.26	Dec 16-31 2024 Pay Period
70	01/07/2025	Payroll	1	EFT		1,914.01	Dec 16-31 2024 Pay Period
71	01/07/2025	Payroll	1	EFT		1,985.15	Dec 16-31 2024 Pay Period
72	01/07/2025	Payroll	1	EFT		2,064.58	Dec 16-31 2024 Pay Period
73	01/07/2025	Payroll	1	EFT		2,656.84	Dec 16-31 2024 Pay Period
74	01/07/2025	Payroll	1	EFT		2,664.90	Dec 16-31 2024 Pay Period
75	01/07/2025	Payroll	1	EFT		1,803.45	Dec 16-31 2024 Pay Period
76	01/07/2025	Payroll	1	EFT		2,494.17	Dec 16-31 2024 Pay Period
77	01/07/2025	Payroll	1	EFT		3,041.22	Dec 16-31 2024 Pay Period
78	01/07/2025	Payroll	1	EFT		2,481.46	Dec 16-31 2024 Pay Period
79	01/07/2025	Payroll	1	EFT		1,899.29	Dec 16-31 2024 Pay Period
80	01/07/2025	Payroll	1	EFT		2,408.20	Dec 16-31 2024 Pay Period
81	01/07/2025	Payroll	1	EFT		2,414.14	Dec 16-31 2024 Pay Period

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City Of Selah

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
82	01/07/2025	Payroll	1	EFT		1,903.19	Dec 16-31 2024 Pay Period
83	01/07/2025	Payroll	1	EFT		2,253.81	Dec 16-31 2024 Pay Period
84	01/07/2025	Payroll	1	EFT		1,967.37	Dec 16-31 2024 Pay Period
85	01/07/2025	Payroll	1	EFT		1,877.67	Dec 16-31 2024 Pay Period
86	01/07/2025	Payroll	1	EFT		2,319.63	Dec 16-31 2024 Pay Period
87	01/07/2025	Payroll	1	EFT		2,331.73	Dec 16-31 2024 Pay Period
88	01/07/2025	Payroll	1	EFT		3,906.02	Dec 16-31 2024 Pay Period
89	01/07/2025	Payroll	1	EFT		2,073.44	Dec 16-31 2024 Pay Period
90	01/07/2025	Payroll	1	EFT		2,520.92	Dec 16-31 2024 Pay Period
91	01/07/2025	Payroll	1	EFT		2,023.57	Dec 16-31 2024 Pay Period
92	01/07/2025	Payroll	1	EFT		1,914.62	Dec 16-31 2024 Pay Period
93	01/07/2025	Payroll	1	EFT		1,896.50	Dec 16-31 2024 Pay Period
94	01/07/2025	Payroll	1	EFT		1,955.88	Dec 16-31 2024 Pay Period
95	01/07/2025	Payroll	1	EFT		3,585.81	Dec 16-31 2024 Pay Period
96	01/07/2025	Payroll	1	EFT		2,780.28	Dec 16-31 2024 Pay Period
97	01/07/2025	Payroll	1	EFT		2,635.74	Dec 16-31 2024 Pay Period
98	01/07/2025	Payroll	1	EFT		2,684.70	Dec 16-31 2024 Pay Period
99	01/07/2025	Payroll	1	EFT	EFTPS	55,896.64	941 Deposit for Pay Cycle(s) 01/07/2025 - 01/07/2025
115	01/07/2025	Payroll	1	EFT	Washington Teamsters Welfare Trust	70.36	Pay Cycle(s) 12/20/2024 To 12/20/2024 - Life Insurance Benefit PD; Pay Cycle(s) 01/07/2025 To 01/07/2025 - Life Insurance Benefit PD
117	01/07/2025	Payroll	1	EFT	Washington Teamsters Welfare Tr-Medical	107,152.40	Pay Cycle(s) 12/20/2024 To 12/20/2024 - RETIREE WELFARE TRUST; Pay Cycle(s) 12/31/2024 To 12/31/2024 - MEDICAL; Pay Cycle(s) 01/07/2025 To 01/07/2025 - MEDICAL; Pay Cycle(s) 01/07/2025 To 01/07/2025 -
118	01/07/2025	Payroll	1	EFT	Washington Teamsters Welfare Trust	9,632.00	Pay Cycle(s) 12/31/2024 To 12/31/2024 - Dental + Vision; Pay Cycle(s) 01/07/2025 To 01/07/2025 - Dental + Vision
119	01/07/2025	Payroll	1	EFT	Vision Services Plan	85.35	Pay Cycle(s) 01/07/2025 To 01/07/2025 - COUNCIL VISION
120	01/07/2025	Payroll	1	EFT	Principal Life Ins Company	625.00	Pay Cycle(s) 01/07/2025 To 01/07/2025 - Principal Life Insurance
121	01/07/2025	Payroll	1	EFT	Employment Security Department - PFML	10,378.24	Pay Cycle(s) 10/15/2024 To 10/15/2024 - PFML; Pay Cycle(s) 10/31/2024 To 10/31/2024 - PFML; Pay Cycle(s) 11/15/2024 To 11/15/2024 - PFML; Pay Cycle(s) 11/22/2024 To 11/22/2024 - PFML; Pay Cycle(s) 11/
122	01/07/2025	Payroll	1	EFT	Employment Security Department - WA CARE	5,365.89	Pay Cycle(s) 10/15/2024 To 10/15/2024 - LTC; Pay Cycle(s) 10/31/2024 To 10/31/2024 - LTC; Pay Cycle(s) 11/15/2024 To 11/15/2024 - LTC; Pay Cycle(s) 11/22/2024 To 11/22/2024 - LTC; Pay Cycle(s) 11/26/2

City Of Selah

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City Of Selah

Time: 09:56:04 Date: 01/09/2025

01/01/2025 To: 01/10/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Kathryn L. Dawes
Payroll Specialist

Kimberly L. Gunn
Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

ACCOUNTS PAYABLE

City Of Selah

As Of: 01/14/2025

Time: 09:52:20 Date: 01/09/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
2824	01/09/2025	01/14/2025 1633	Anatek Labs	39.00	Invoice #2500413
2786	01/07/2025	01/14/2025 1644	Association of Washington Cities	6,714.00	Invoice #2025
2743	12/30/2024	01/14/2025 1663	Basin Disposal Of Yakima, LLC	88,484.82	Invoice #5464538 Garbage Service
2744	12/30/2024	01/14/2025 3032	Casillo, Maria	500.00	Receipt #1004019.003 Civic Center
2787	01/07/2025	01/14/2025 1721	Central Washington Insurance, Inc.	19,161.54	Invoice #142040
2745	12/30/2024	01/14/2025 3033	Chacon, Maria	100.00	Receipt #1003895.003 Civic Center Rental
2807	01/08/2025	01/14/2025 1777	Daniel Polage	9,000.00	Invoice #1224
2789	01/07/2025	01/14/2025 2654	Databar	653.69	Invoice #269492
2802	01/08/2025	01/14/2025 2654	Databar	488.78	Invoice #269592, 26993
2803	01/08/2025	01/14/2025 2654	Databar	2,832.41	Invoice #269583
2826	01/09/2025	01/14/2025 1802	Diesel Werx	5,130.00	Invoice #3529
2735	12/27/2024	01/14/2025 447912	Graf Investment	152.16	4479.1 - 407 SFIFTH
2825	01/09/2025	01/14/2025 3042	Granicus	18,830.13	Invoice #195079
2746	12/30/2024	01/14/2025 1883	HD Fowler Company	877.88	Invoice #I6899176
2747	12/30/2024	01/14/2025 1883	HD Fowler Company	259.49	Invoice #I6899177 Bras Plug Import No-Lead
2748	12/30/2024	01/14/2025 1883	HD Fowler Company	613.28	Invoice #I6900767 Premium DOS seggie Blade
2749	12/30/2024	01/14/2025 1895	Helms Hardware Company	0.82	Invoice #838466 Ring Faucet No 1
2750	12/30/2024	01/14/2025 1895	Helms Hardware Company	122.32	Invoice #838567 Poly Snow Pusher
2751	12/30/2024	01/14/2025 1895	Helms Hardware Company	1.58	Invoice #838610 USS Flat Wash
2809	01/08/2025	01/14/2025 1895	Helms Hardware Company	89.50	Invoice #839382, 839370, 839444, 839491
2810	01/08/2025	01/14/2025 1895	Helms Hardware Company	60.86	Invoice #839234
2822	01/08/2025	01/14/2025 1895	Helms Hardware Company	63.31	Invoice #839376
2785	01/07/2025	01/14/2025 1986	LeadsOnline, LLC	2,399.00	Leads online renewal
2791	01/07/2025	01/14/2025 2008	Margita A. Dornay, Attorney at Law	8,000.00	Invoice 338
2792	01/07/2025	01/14/2025 2017	Medstar Cabulance, Inc.	13,594.95	Invoice #ST16-31 Dec 2024
2753	12/30/2024	01/14/2025 2037	NC Machinery	467.47	Invoice #YKCS0472099 Motor GP-WIP
2754	12/30/2024	01/14/2025 2880	Northeast Electric, LLC	63,286.59	Invoice #22205C-PE 04 Goodlander/Lancaster Rd
2793	01/07/2025	01/14/2025 2055	ODP Business Solutions, LLC	71.96	Invoice #404483378001, 404484479001,
2794	01/07/2025	01/14/2025 2061	Operation Omni Janitorial Service	5,460.04	Invoice #328884
2808	01/08/2025	01/14/2025 2062	Otis Elevator Company	3,674.75	Invoice #100401785839
2821	01/08/2025	01/14/2025 2062	Otis Elevator Company	3,257.66	Elevator Maintance Service 2025
2823	01/08/2025	01/14/2025 2075	Pacific Power	2,322.00	Invoice #WO7294885
2755	12/30/2024	01/14/2025 2125	Regence Blue Shield	181.00	Invoice #150092464 125
2756	12/30/2024	01/14/2025 2174	Selah Journal Newspaper	250.00	Invoice #SJ122024 Selah Journal Ad
2758	12/31/2024	01/14/2025 3035	Starr, Oneyda	50.00	Receipt #1006522.001 Lil Dribblers
2804	01/08/2025	01/14/2025 2258	US Bank N.A. - Custody	98.00	Invoice 101124
2796	01/07/2025	01/14/2025 2537	WA State Treasurer	6,072.84	Invoice #122024
2801	01/08/2025	01/14/2025 2292	Washington Cities Insurance Authority	958,077.00	Invoice #200468
2795	01/07/2025	01/14/2025 2298	Washington State Bar Association	478.00	Invoice #1016854402 #34313 Daniel Case
2805	01/08/2025	01/14/2025 2332	William Ervin	700.00	Invoice #1024

ACCOUNTS PAYABLE

City Of Selah

As Of: 01/14/2025

Time: 09:52:20 Date: 01/09/2025

Page: 2

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
2797	01/07/2025	01/14/2025	2354 Yakima County Prosecutor's	84.69	Invoice #122024
2806	01/08/2025	01/14/2025	2365 Yakima Printing Company, LLC	205.77	Invoice #6128
2757	12/30/2024	01/14/2025	2367 Yakima Valley Conference of Government	9,588.00	Invoice #2025YVCOG 2025 Annual Dues

Report Total: 1,232,495.29

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.


Payroll Specialist


Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 1/14/2025

Agenda Number: 10C

Action Item

Title: Resolution Appointing Members of Lodging Tax Advisory Committee (LTAC) for Year of 2025

From: Roger Bell, Mayor

Action Requested: Approval

Staff Recommendation: Approve the proposed Resolution in the form presented.

Board/Commission Recommendation: N/A

Fiscal Impact: None

Funding Source: N/A

Background/Findings/Facts: This AIS and the accompanying proposed Resolution pertain to the membership of the Lodging Tax Advisory Committee (LTAC).

Selah Municipal Code (SMC) chapter 1.27 governs (in conjunction with state law) the LTAC for the City.

As specified by SMC 1.27.020(b), the LTAC membership shall be reviewed each January and any changes to the Member appointments shall be made. As specified by SMC 1.27.020(c), the appointment of Members shall occur via a Resolution approved by the City Council.

As specified by SMC 1.27.020(a), there are five Member positions. One Member position must be occupied an elected City official, and that Member shall then serve as the LTAC Chair. Two Member positions must be occupied by representatives of businesses that are located in the city. The final two Member positions must be occupied by representatives, individuals or entities that are located in the city and involved in activities that are eligible to receive LTAC revenues. All potential Members shall be nominated by the Mayor and then formally appointed by the City Council, specifically via a Resolution.

The Member appointments for the year of 2025 must now be made. The Mayor's nominations are as follows:

Member 1, LTAC Chair (elected City official):
Member 2:
Member 3:
Member 4:
Member 5:

Kevin Wickenhagen
Bill Harris
Jean Brown
Mike Frausto
Tina Garner/Kumar Khatri

If the City Council disagrees with any of the Mayor's nomination(s), then one or more motions to have a different occupant for any Member position – and also to modify the attached proposed Resolution accordingly – may be advanced, seconded and voted on.

By contrast, if the City Council agrees with all of the Mayor's nominations, then the attached proposed Resolution may be approved via a motion, second and vote.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

RESOLUTION NO. 3177

RESOLUTION APPOINTING MEMBERS OF LODGING TAX ADVISORY
COMMITTEE (LTAC) FOR YEAR OF 2025

WHEREAS, Selah Municipal Code (SMC) chapter 1.27 governs (in conjunction with state law) the membership of the Lodging Tax Advisory Committee (LTAC) for the City; and

WHEREAS, each January, the Mayor and City Council must decide who will occupy the five LTAC Member positions during that January's calendar year; and

WHEREAS, a total of five Member positions exist; one Member position must be occupied by an elected City official who will then serve as the LTAC Chair; two Member positions must be occupied by representatives of businesses that are located in the city; the final two Member positions must be occupied by representatives, individuals or entities that are located in the city and involved in activities that are eligible to receive LTAC revenues; and if any vacancy(ies) occur during the year, the Mayor will make subsequent nomination(s) to fill the vacancy(ies) and the City Council will again have the authority to approve or disapprove such nomination(s) via a subsequent Resolution; and

WHEREAS, the Mayor has nominated an occupant for each of the five Member positions, the City Council has reviewed those nominations, and the City Council has voted to make the Member appointments as specified below on the face of this Resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the five LTAC Members for the year of 2025 are hereby appointed as follows:

Member 1, LTAC Chair (elected City official):	Kevin Wickenhagen
Member 2:	Bill Harris
Member 3:	Jean Brown
Member 4:	Mike Frausto
Member 5:	Tina Garner/Kumar Khatri

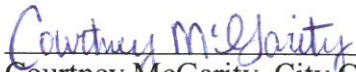
and, relatedly, that the prior appointment(s) or service of any LTAC Member(s) are hereby negated as of the date of this Resolution.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 14th day of January, 2025.



Roger Bell, Mayor

ATTEST:



Courtney McGarity, City Clerk

APPROVED AS TO FORM:



Rob Case, City Attorney



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 1/14/2025

Agenda Number: 10D

Action Item

Title: Resolution Declaring the City’s 2024 Crack Seal Project to be Complete and Accepting the Work and Materials

From: Rocky D. Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: None via this action. (The Project cost was \$37,437.12.)

Funding Source: 111 Street Improvement Fund

Background/Findings/Facts: The City contracted with Northwest Striping & Sealing, LLC, to crack seal and seal coat multiple areas throughout the City including roadways and parks. The contractor’s scope of work is finished and all materials are in place. City staff inspected the work and materials, and did not notice any defects or deficiencies. The work appears to meet the contract specifications. Thus, City staff recommends that the City Council approve a Resolution that declares the Project to be complete and that accepts the work and materials.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
5/28/2024	Resolution No. 3124 Authorizing the Mayor to Sign “Task Order 3” with Gray and Osborne, Inc., for Professional Services Related to the City’s 2024 Crack Seal Project
8/13/2024	Resolution No. 3139 Authorizing the Mayor to Sign an Eleven-Page Small Works Contract with Northwest Striping & Sealing, LLC, for the 2024 Crack Seal Project
10/8/2024	Resolution No. 3154 Authorizing the Mayor to Sign Change Order No. 1 with Northwest Striping & Sealing, LLC, Pertaining to the City’s 2024 Crack Seal Project

RESOLUTION NO. 3178

RESOLUTION DECLARING THE CITY'S 2024 CRACK SEAL PROJECT TO BE
COMPLETE AND ACCEPTING THE WORK AND MATERIALS

WHEREAS, the City contracted with Northwest Striping & Sealing, LLC, to crack seal and seal coat multiple areas throughout the city including roadways and parks; and

WHEREAS, all work is finished and all materials are in place; City staff inspected the work and materials; and no defects or deficiencies were noted; and

WHEREAS, the work appears to meet the contract specifications, and thus City staff recommends that the City Council declare the Project as complete and accept the work and materials;

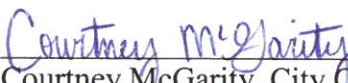
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the City's 2024 Crack Seal Project be and is declared to be complete and the City accepts the work and materials.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 14th day of January, 2025.

ATTEST:

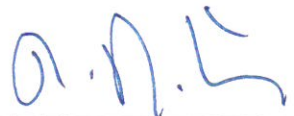


Roger Bell, Mayor



Courtney McGarity, City Clerk

APPROVED AS TO FORM:



Rob Case, City Attorney



October 15, 2024

Mr. Rocky Wallace
Public Works Director
City of Selah
115 West Naches Avenue
Selah, Washington 98942

SUBJECT: FINAL PROGRESS ESTIMATE 1, PROJECT ACCEPTANCE, AND
RELEASE OF RETAINAGE, 2024 CRACK SEAL
CITY OF SELAH, YAKIMA COUNTY, WASHINGTON
G&O #24848.00

Dear Mr. Wallace:

This letter provides the City with guidance regarding the final progress estimate, accepting the project as complete, and release of the retainage.

1. FINAL PROGRESS ESTIMATE

We have attached the signed Final Contract Voucher and Progress Estimate 1, which is the final progress estimate for this project. The City should place the progress estimate in its files and forward a copy of the progress estimate to the contractor with the payment. The amount due the contractor and the amount to be deposited in the retainage account are as follows:

<u>Payment to Contractor</u>	<u>Amount to be Deposited in Retainage Account</u>	<u>Total Amount Earned this Period</u>
\$33,852.22	\$3,584.90	\$37,437.12

2. PROJECT COMPLETION ACCEPTANCE

The project has been completed in compliance with the Contract, with the exception of the contractor submitting Affidavits of Wages Paid for all subcontractors on the project. After the contractor has submitted documentation that all required Affidavits of Wages Paid forms have been submitted to the Department of Labor and Industries, we

Mr. Rocky Wallace
October 15, 2024
Page 2



recommend the City accept the project as complete and submit the “Notice of Completion of Public Works Contract” form online via the Awarding Agency Portal (<https://lni.wa.gov/licensing-permits/public-works-projects/awarding-agencies/awarding-agency-portal>).

Note that the form will not be available if the prime contractor has not filed their affidavit or if it is still pending approval by the Department of Labor and Industries. The following data is provided to assist with the form submittal:

		Date Work Completed October 3, 2024	Date Work Accepted Click to enter date.	
Is this a Federally Funded Transportation Project? ☐ Yes ☒ No If yes, attach the Contract Bond Statement				
Have Subcontractors been used? ☐ Yes ☒ No If yes, complete Addendum A				
☐ Contract/Payment Bond Waived? ☒ Yes ☐ No ☐ Retainage Bond Waived? ☐ Yes ☐ No				
Detailed Description of Work Completed Crack sealing of city streets and parks. Seal coat of city parking lots.				
DOR Tax Information				
Contract Amount		\$34,580.00	Liquidated Damages	\$0
Additions (+)		\$1,269.00	Amount Disbursed	\$33,852.22
Reductions (-)		\$0	Amount Retained	\$3,584.90
Subtotal		\$0	Other	\$0
Sales Tax Amount		\$1,588.12	Sales Tax Rate	8.3%
Total		\$37,437.12	Total	\$37,437.12
Both totals must be equal – If multiple sales tax rates, attach a list				

After the City has accepted the project, please sign the attached “Final Contract Voucher” and forward a copy to the contractor and Gray & Osborne, Inc.

3. RELEASE OF RETAINAGE

We have also attached the release of retainage progress estimate for this project. The City should place this estimate in its files and forward a copy of the release of retainage progress estimate to the contractor with the payment. The retainage should be released to the contractor contingent upon the following requirements being fulfilled:

1. Sixty days have elapsed since the Contract Completion Date.
2. The City receives the Washington State Department of Revenue “Certificate of Payment of State Excise Taxes by Public Works Contractor” (RCW 60.28).
3. The City receives the “Certificate of Payment of Contribution Penalties and Interest on Public Works Contract” from the Washington State Employment Security Department.

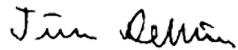
Mr. Rocky Wallace
October 15, 2024
Page 3

4. There are no claims or liens filed for labor and materials furnished on this Contract.
5. The City receives notification from the Washington State Department of Labor and Industries that the contractor and their subcontractors are current with payments of industrial insurance and medical aid premiums.

Please contact me if you have any questions or concerns regarding these matters.

Sincerely,

GRAY & OSBORNE, INC.



Tim DeVries, P.E.

TDV/js
Encl.
By email

cc: Mr. Jason Phinney, Northwest Striping & Sealing, LLC

FINAL PROGRESS ESTIMATE 1

OCTOBER 14, 2024

CITY OF SELAH
YAKIMA COUTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 30, 2024 TO OCTOBER 3, 2024

PROJECT:
CITY OF SELAH
2024 CRACK SEAL
G&O JOB NUMBER #24848

CONTRACTOR:
NORTHWEST STRIPING & SEALING, LLC
839 NORTH CORRIEDALE ROAD
YAKIMA, WA 98901

BID ITEMS					QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
SCHEDULE A: STREETS									
1	Mobilization, Cleanup, and Demoblization	1	LS	\$2,500.00	100.00%	100.00%	\$2,500.00	\$2,500.00	100%
2	Project Temporary Traffic Control	1	LS	\$5,000.00	100.00%	100.00%	\$5,000.00	\$5,000.00	100%
3	Crack Sealing Bit Pvmt	9,700	LF	\$0.95	9,700.00	9,700.00	\$9,215.00	\$9,215.00	100%
Subtotal, Schedule A							\$16,715.00	\$16,715.00	
SCHEDULE B: PARKS									
1	Crack Sealing Bit Pvmt	11,700	LF	\$0.95	11,900.00	11,900.00	\$11,305.00	\$11,305.00	102%
2	Seal Coat	2,500	SY	\$2.70	2,500.00	2,500.00	\$6,750.00	\$6,750.00	100%
Subtotal, Schedule B							\$18,055.00	\$18,055.00	
SCHEDEULE C: CITY HALL									
1	Mobilization, Cleanup, and Demoblization	1	LS	\$300.00	100.00%	100.00%	\$300.00	\$300.00	100%
2	Crack Sealing Bit Pvmt	820	LF	\$0.95	820.00	820.00	\$779.00	\$779.00	100%
Subtotal, Schedule C							\$1,079.00	\$1,079.00	

FINAL PROGRESS ESTIMATE 1
OCTOBER 14, 2024

CITY OF SELAH
YAKIMA COUTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
SEPTEMBER 30, 2024 TO OCTOBER 3, 2024

PROJECT:
CITY OF SELAH
2024 CRACK SEAL
G&O JOB NUMBER #24848

CONTRACTOR:
NORTHWEST STRIPING & SEALING, LLC
839 NORTH CORRIEDALE ROAD
YAKIMA, WA 98901

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$35,849.00	\$35,849.00
SALES TAX (SCHEDULES B AND C ONLY)	8.30% \$1,588.12	\$1,588.12
MATERIALS ON HAND	\$0.00	\$0.00
TOTAL	\$37,437.12	\$37,437.12
LESS 10% RETAINED (BEFORE TAX)	\$3,584.90	\$3,584.90
TOTAL EARNED TO DATE LESS RETAINAGE		\$33,852.22
<u>LESS AMOUNTS PREVIOUSLY PAID</u>		

TOTAL PAYMENT NOW DUE: \$33,852.22

ORIGINAL CONTRACT AMOUNT (WITHOUT TAX) \$35,659.00
CONTRACT PERCENTAGE TO DATE 101%

FINAL PROGRESS ESTIMATE 1
OCTOBER 14, 2024

CITY OF SELAH
YAKIMA COUTY
WASHINGTON

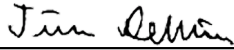
PROGRESS ESTIMATE PERIOD
SEPTEMBER 30, 2024 TO OCTOBER 3, 2024

PROJECT:
CITY OF SELAH
2024 CRACK SEAL
G&O JOB NUMBER #24848

CONTRACTOR:
NORTHWEST STRIPING & SEALING, LLC
839 NORTH CORRIEDALE ROAD
YAKIMA, WA 98901

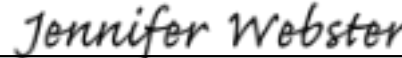
I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
TRUE AND CORRECT STATEMENT OF THE
WORK PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.


TIM DEVRIES, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES).

NORTHWEST STRIPING & SEALING, LLC


CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

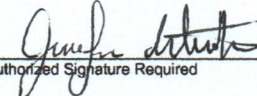
PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL EARNED PER PERIOD	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND	RETAINAGE (10%)	TOTAL PAYMENT
1	SEPTEMBER 30, 2024 TO OCTOBER 3, 2024	\$35,849.00	8.30%	\$1,588.12	\$0.00	\$3,584.90	\$33,852.22
TOTAL:		\$35,849.00		\$1,588.12	\$0.00	\$3,584.90	\$33,852.22

Final Contract Voucher Certificate

Contractor Northwest Striping & Sealing, LLC			
Street Address 839 North Corriedale Road			
City Yakima	State WA	Zip 98901	Date October 14, 2024
Project Number (Owner) 24848			
Job Description (Title) 2024 Crack Seal			
Date Work Physically Completed October 3, 2024		Final Amount (including Sales Tax) \$37,437.12	

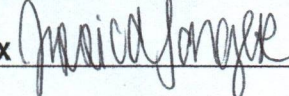
Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Selah nor have I rented or purchased any equipment or materials from any employee of the City of Selah; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Selah for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same; have paid all labor, material, and other costs for this project; and that I hereby release the City of Selah from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.

X 
Contractor Authorized Signature Required

Jennifer Webster
Type Signature Name

Subscribed and sworn to before me this 15th day of October 20 24

X  Notary Public in and for the State of Washington

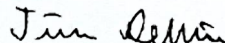
Residing at Yakima, WA



City of Selah Certification

I, certify the attached final estimate to be based upon actual measurements, and to be true and correct.

Approved Date _____

X 
Project Engineer

X _____
City of Selah

This Final Contract Voucher Certification is to be prepared by the Engineer and the original forwarded to the City of Selah for acceptance and payment.

Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

RELEASE OF RETAINAGE PROGRESS ESTIMATE 1
OCTOBER 14, 2024

CITY OF SELAH
YAKIMA COUTY
WASHINGTON

PROJECT:
CITY OF SELAH
2024 CRACK SEAL
G&O JOB NUMBER #24848

CONTRACTOR:
NORTHWEST STRIPING & SEALING, LLC
839 NORTH CORRIEDALE ROAD
YAKIMA, WA 98901

BID ITEMS					QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
SCHEDULE A: STREETS									
1	Mobilization, Cleanup, and Demoblization	1	LS	\$2,500.00	0.00%	100.00%	\$0.00	\$2,500.00	100%
2	Project Temporary Traffic Control	1	LS	\$5,000.00	0.00%	100.00%	\$0.00	\$5,000.00	100%
3	Crack Sealing Bit Pvmt	9,700	LF	\$0.95	0.00	9,700.00	\$0.00	\$9,215.00	100%
Subtotal, Schedule A							\$0.00	\$16,715.00	
SCHEDULE B: PARKS									
1	Crack Sealing Bit Pvmt	11,700	LF	\$0.95	0.00	11,900.00	\$0.00	\$11,305.00	102%
2	Seal Coat	2,500	SY	\$2.70	0.00	2,500.00	\$0.00	\$6,750.00	100%
Subtotal, Schedule B							\$0.00	\$18,055.00	
SCHEDEULE C: CITY HALL									
1	Mobilization, Cleanup, and Demoblization	1	LS	\$300.00	0.00%	100.00%	\$0.00	\$300.00	100%
2	Crack Sealing Bit Pvmt	820	LF	\$0.95	0.00	820.00	\$0.00	\$779.00	100%
Subtotal, Schedule C							\$0.00	\$1,079.00	

RELEASE OF RETAINAGE PROGRESS ESTIMATE 1
OCTOBER 14, 2024

CITY OF SELAH
YAKIMA COUTY
WASHINGTON

PROJECT:
CITY OF SELAH
2024 CRACK SEAL
G&O JOB NUMBER #24848

CONTRACTOR:
NORTHWEST STRIPING & SEALING, LLC
839 NORTH CORRIEDALE ROAD
YAKIMA, WA 98901

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$0.00	\$35,849.00
SALES TAX 8.30%	\$0.00	\$1,588.12
MATERIALS ON HAND	\$0.00	\$0.00
TOTAL	\$0.00	\$37,437.12
LESS 10% RETAINED (BEFORE TAX)	(\$3,584.90)	\$0.00
TOTAL EARNED TO DATE LESS RETAINAGE		\$37,437.12
<u>LESS AMOUNTS PREVIOUSLY PAID</u>		
PROGRESS ESTIMATE 1		\$33,852.22

TOTAL PAYMENT NOW DUE: \$3,584.90

ORIGINAL CONTRACT AMOUNT (WITHOUT TAX) \$35,659.00
CONTRACT PERCENTAGE TO DATE 101%

RELEASE OF RETAINAGE PROGRESS ESTIMATE 1
OCTOBER 14, 2024

CITY OF SELAH
YAKIMA COUTY
WASHINGTON

PROJECT:
CITY OF SELAH
2024 CRACK SEAL
G&O JOB NUMBER #24848

CONTRACTOR:
NORTHWEST STRIPING & SEALING, LLC
839 NORTH CORRIEDALE ROAD
YAKIMA, WA 98901

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
TRUE AND CORRECT STATEMENT OF THE
WORK PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.



TIM DEVRIES, P.E.

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL EARNED PER PERIOD	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND	RETAINAGE (10%)	TOTAL PAYMENT
1	SEPTEMBER 30, 2024 TO OCTOBER 3, 2024	\$35,849.00	8.30%	\$1,588.12	\$0.00	\$3,584.90	\$33,852.22
2	OCTOBER 14, 2024	\$0.00	8.30%	\$0.00	\$0.00	(\$3,584.90)	\$3,584.90
TOTAL:		\$35,849.00		\$1,588.12	\$0.00	\$0.00	\$37,437.12



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 1/14/2025

Agenda Number: 10E

Action Item

Title: Resolution Authorizing the Mayor to Sign “Task Order No. 2025-01” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s 3rd Street Resurfacing Project

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$133,300.00 for HLA’s services, which will include engineering and other tasks. (The City’s match is \$13,330.00 or 10% of the total cost. The actual costs for engaging a contractor to perform the work are not yet known, will be presented later, and will be separately acted upon by the City Council.)

Funding Source: 411, Water Fund

Background/Findings/Facts: The City desires, as part of its 3rd Street Resurfacing Project (Project), to resurface certain segments of 3rd Street and Speyers Road. The project will include full width resurfacing, curb ramps, pavement marking, and related work

Funding has been received for these improvements through the Washington State Transportation Improvement Board (TIB) Arterial Preservation Program (APP). The City has been awarded \$520,020.00 in grant funding, provided that the City contributes another \$57,780.00.

The entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis, because the City does not directly employ any engineer(s) on its staff. HLA is willing and able to provide the necessary engineering, bidding and other services on this Project. A written task order – labeled “Task Order No. 2025-01” – has been prepared, reflecting HLA’s expected maximum fees of \$133,300.00 combined (which fees are separated out into a few different categories).

The attached proposed Resolution will, if approved, authorize the Mayor to sign Task Order No. 2025-01, so that work can commence on this Project forthwith. The City’s adopted 2025 budget – via Ordinance No. 2237 – includes an appropriation of monies that will be sufficient to cover the work on this Project.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
12/10/2024	Resolution No. 3171 Authorizing the Mayor Sign a Five-Page Washington State Transportation Improvements Board Fuel Tax Grant Agreement 3-E-182(008)-1 and also a One-Page Project Funding Status Form, Pertaining to the City's 3rd Street Overlay Project.

RESOLUTION NO. 3179

RESOLUTION AUTHORIZING THE MAYOR SIGN "TASK ORDER NO. 2025-01" WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR PROFESSIONAL SERVICES RELATED TO THE CITY'S 3rd STREET RESURFACING PROJECT

WHEREAS, the City desires, as its 3rd Street Resurfacing Project (Project), to design and construct improvements to certain segments of 3rd Street and Speyers Road; and

WHEREAS, the entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City's contracted engineering firms and provides professional engineering services to the City on a project-by-project basis pursuant to a previously-entered-into Contract for Professional Engineering Services, because the City does not directly employ any engineer(s) on its staff; and

WHEREAS, HLA is willing and able to provide the professional engineering and bidding services that are necessary for this Project; and

WHEREAS, HLA has drafted a six-page "Task Order No. 2025-01", which recites HLA's scope of work and HLA's expected maximum fees of \$133,300.00 combined (which fees are separated out into a few different categories); and

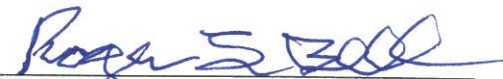
WHEREAS, the terms of Task Order No. 2025-01 are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

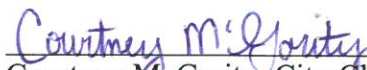
WHEREAS, the City Council finds that good causes exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign the six-page Task Order No. 2025-01 with HLA in the form appended hereto.

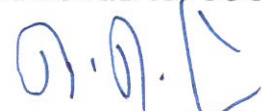
PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 14th day of January, 2025.

ATTEST:


Roger Bell, Mayor


Courtney McGarity, City Clerk

APPROVED AS TO FORM:


Rob Case, City Attorney

TASK ORDER NO. 2025-01

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

3rd Street Resurfacing
HLA Project No. 25036E

The City of Selah (CITY) has received Arterial Preservation Program (APP) funding from the Washington State Transportation Improvement Board (TIB) for the resurfacing of 3rd Street between Valleyview Avenue and Park Avenue and W. Naches Avenue to Fremont Avenue, and Speyers Road between 5th Street and Fremont Avenue. The project will include full width resurfacing, curb ramps (and adjacent traffic curb and gutter), pavement markings, and related work. Engineering design work will begin immediately following receipt of this executed Task Order. Construction is anticipated to occur in 2025.

SCOPE OF SERVICES:

At the direction of the CITY, HLA will provide professional engineering services for the 3rd Street Resurfacing project (PROJECT). HLA shall provide a comprehensive civil engineering construction document package (plans, specifications, and engineer's estimate) for improvements to 3rd Street. Services will also include advertising and bidding, recommendation of contract award to the lowest responsible bidder, and engineering services during construction.

HLA shall provide the following services:

1.0 Design Engineering

- 1.1 Provide complete PROJECT management to deliver the PROJECT within mutually determined expectations.
- 1.2 Conduct a topographic survey of the PROJECT area as required to complete design, plans, and specifications, including call for utility locates.
- 1.3 Perform field investigations necessary to design the identified improvements.
- 1.4 Attend meetings with the CITY to address technical aspects of the work related to scope, design, and schedule of the PROJECT. Up to two (2) meetings are anticipated.
- 1.5 Prepare preliminary draft plans and a cost estimate of improvements for review and approval by the CITY.
- 1.6 Notify private utilities of pending improvements.
- 1.7 Perform quality control and assurance review of all final documents.
- 1.8 Incorporate CITY review comments and prepare final plans, specifications, and estimate for review and approval by CITY.
- 1.9 Prepare Engineer's construction cost estimate.

- 1.10 Provide final plans and specifications to the CITY in electronic format suitable for printing and use at time of bid advertisement. It is anticipated HLA will prepare one (1) complete set of plans and specifications for one bid call; additional bid packages will be considered additional services.
- 1.11 Prepare documentation necessary to receive TIB approval to advertise for bids.
- 1.12 Prepare advertisement for bids. Coordinate with CITY on number and location publications. All advertising fees to be paid by the CITY.
- 1.13 Post documents to HLA website and notify potential bidders, utility companies, and plan centers of PROJECT posting, and maintain planholder list.
- 1.14 Answer and supply information as requested by prospective bidders.
- 1.15 Prepare and issue addenda to contract documents, if necessary.
- 1.16 Attend the bid opening and participate in the evaluation process.
- 1.17 Prepare a summary of the bids received and review bidder's qualifications and responsiveness.
- 1.18 Prepare TIB Bid Updated Cost Estimate (UCE) for TIB concurrence to award the construction contract.
- 1.19 Make recommendation of award to the CITY for construction contract.

2.0 Construction Engineering

- 2.1 Following Council award authorization, prepare notice of award to the Contractor, assemble construction contract documents, and coordinate contract execution with the CITY and Contractor.
- 2.2 Review Contractor's submission of certificate of insurance and contract bond.
- 2.3 Coordinate and facilitate preconstruction meeting with the CITY, Contractor, private utilities, and affected agencies, including preconstruction agenda and meeting record.
- 2.4 Prepare and transmit notice to proceed to Contractor.
- 2.5 Furnish a field survey crew to provide geometric control, including construction staking.
- 2.6 Furnish a resident engineer (inspector) to observe construction for substantial compliance with plans and specifications and CITY Construction Standards.
- 2.7 Review Contractor's submission of samples and shop drawings.
- 2.8 Maintain submittal list for duration of PROJECT.
- 2.9 Respond to Contractor requests for information (RFI).
- 2.10 Interpret plans and specifications when necessary.
- 2.11 Prepare daily progress reports.
- 2.12 Prepare weekly statements of working days.
- 2.13 Create and maintain accurate construction documentation for the life of the PROJECT.

- 2.14 Consult and advise the CITY during construction and make final review and report of the completed work with CITY representatives.
- 2.15 Coordinate testing scheduling with the Contractor's materials testing firm and review acceptance sampling and testing for construction materials.
- 2.16 Coordinate and attend construction meetings anticipated once per week during the duration of improvements.
- 2.17 Perform measurement and computation of pay items.
- 2.18 Prepare and provide monthly progress estimates to the CITY and recommend progress payments for the Contractor.
- 2.19 Prepare proposed contract change orders and/or force account computations as required.
- 2.20 Conduct final walkthrough inspection with the Contractor and CITY. Prepare and transmit punchlist to Contractor.
- 2.21 Prepare and furnish record drawings and field notes of completed work in accordance with PROJECT field records provided by the resident engineer and those submitted by the Contractor.
- 2.22 Monitor Contractor's compliance with state labor standards.
- 2.23 Assist the CITY with TIB funding reimbursement requests and supporting documentation.
- 2.24 Prepare and submit recommendation of PROJECT acceptance.
- 2.25 Prepare and submit Notice of Completion of Public Works Contract (NOC). Monitor lien releases from state agencies.
- 2.26 Notify CITY when retainage may be released.

3.0 Additional Services

Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

4.0 Items to be Furnished and Responsibility of the CITY

The CITY will provide or perform the following:

- 4.1 Provide full information as to CITY requirements for the PROJECT.
- 4.2 Provide all available information pertinent to the PROJECT relative to completion of design and construction of the PROJECT.
- 4.3 Examine all documents presented by HLA and provide written decisions within a reasonable time so as not to delay the work of HLA.
- 4.4 Obtain approval of all governmental authorities for the PROJECT, and approvals and consents from other individuals as necessary for completion of the PROJECT.
- 4.5 Pay for advertising, notices, or other publications as may be required.
- 4.6 Pay for all necessary permits and testing fees not paid by the Contractor.

TIME OF PERFORMANCE:

HLA will diligently pursue the completion of the PROJECT as follows:

1.0 Design Engineering

- 1.1 HLA will provide draft plans, specifications, and cost estimate for CITY review within sixty (60) working days from receipt of this signed Task Order.
- 1.2 Final plans, specifications, and cost estimate will be provided within twenty (20) working days of receiving CITY comments on draft plans, specifications, and cost estimate.

2.0 Construction Engineering

- 3.1 Construction engineering services shall begin upon construction contract award by the CITY to the lowest responsible bidder and extend through the completion of construction, and completion of as-constructed drawings.
- 3.2 A maximum of twenty-five (25) working days has been assumed for the construction of improvements, utilizing a standard 40-hour work week.
- 3.3 Should the Contractor be granted time extensions for construction completion due to recognized delays, requested additional work, and/or change orders, services during construction beyond the twenty-five (25) working days shall be considered additional services.

6.0 Additional Services

Time for completion of work directed by the CITY under additional services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICES:

For the services furnished by HLA as described within this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

1.0 Design Engineering

All design engineering services shall be performed for the lump sum fee of \$66,650.

2.0 Construction Engineering

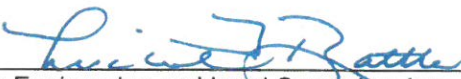
All construction engineering services shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$66,650. If the Contractor is granted additional working days beyond those identified in the Time of Performance, then work shall be billed as additional services until an amendment to this Task Order is executed.

6.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as vehicle mileage, out-of-town meals/lodging, advertising, and printing expenses. Outside subconsultant's invoices shall be marked up by a factor of 1.10 times the subconsultant invoice.

Signatures are on the following page.

Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

12/18/2024
Date

Approved:



City of Selah
Roger Bell, Mayor

01/14/2025
Date



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 1/14/2025

Agenda Number: 10F

Action Item

Title: Resolution Declaring the Lyle Avenue Water Main and PRV Improvements Project to be Complete and Accepting the Work and Materials

From: Rocky D. Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A for this action (the Project costs were paid from Fund 411, Water Fund)

Background/Findings/Facts: The City contracted with Tri-Valley, Inc., to perform the Lyle Avenue Water Main and PRV Improvements Project (“Project”). The contractor’s scope of work is finished and all materials are in place. City staff inspected the work and materials, and did not notice any defects or deficiencies. The work appears to meet the contract specifications. Thus, City staff recommends that the City Council approve a Resolution that declares the Project to be complete and that accepts the work and materials.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
1/23/2024	Resolution No. 3087 authorizing the Mayor to sign “Task Order No. 2024-02” with HLA Engineering and Land Surveying, Inc., for professional services related to the City’s Lyle Avenue Water Main Improvements Project
5/14/2024	Resolution No. 3121 authorizing the Mayor to sign an agreement with Tri-Valley, Inc., related to the Lyle Avenue Water Main and PRV Improvements Project

RESOLUTION NO. 3180

RESOLUTION DECLARING THE LYLE AVENUE WATER MAIN AND PRV
IMPROVEMENTS PROJECT TO BE COMPLETE AND ACCEPTING THE
WORK AND MATERIALS

WHEREAS, the City contracted with Tri-Valley, Inc., to perform the Lyle Avenue Water Main and PRV Improvements Project ("Project"); and

WHEREAS, all work is finished and all materials are in place; City staff inspected the work and materials; and no defects or deficiencies were noted; and

WHEREAS, the work appears to meet the contract specifications, and thus City staff recommends that the City Council declare the Project as complete and accept the work and materials;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Lyle Avenue Water Main and PRV Improvements Project be and is declared to be complete and the City accepts the work and materials.

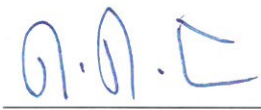
PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 14th day of January, 2025.

ATTEST:


Roger Bell, Mayor


Courtney McGarity, City Clerk

APPROVED AS TO FORM:


Rob Case, City Attorney

December 6, 2024

City of Selah
115 W Naches Ave
Selah, WA 98942

Attn: Roger Bell
Mayor

Re: City of Selah
Lyle Avenue Water Main and PRV Improvements
HLA Project No.: 24054
Project Acceptance

Dear Mayor Bell:

This letter serves as our recommendation for acceptance of this project by your City Council. We have reviewed the work performed by Tri-Valley Construction, Inc. on this project and believe it has been completed satisfactorily. Please send a copy of the Acceptance Resolution to our office for inclusion in your project file.

Once the project has been accepted as complete by the City Council, the required "Notice of Completion of Public Works Contract" will be completed by our office and sent to the Department of Revenue, Department of Labor and Industries, and Employment Security Departments through our access to your Labor and Industries portal. If you prefer to submit the Notice of Completion, please let us know.

After acceptance of the project, when lien releases have been received from Department of Revenue, Department of Labor and Industries, and Employment Security Department, and when the City has confirmed there are no liens on this project, retainage in the amount of \$10,534.73 shall be paid to Tri-Valley Construction, Inc. within 60-days.

The City is receiving the following from HLA Engineering and Land Surveying, Inc. (HLA) in a One Drive Link for download:

- A completed copy of the project punch list items identified during the final walk-through inspection.
- A PDF set of record drawings for the project.
- Final Contract Voucher Certification from the Contractor which states that all labor and materials furnished on this project have been paid.
- Required project labor and equal employment opportunity including:
 - Requests to Sublet and verifications for the Prime Contractor and all subcontractors who performed work on this project.

- The Statement of Intent to pay prevailing wages approved by the Washington State Department of Labor and Industries.
- The Affidavits of Wages Paid approved by the Washington State Department of Labor and Industries.

Our office will retain an electronic copy of these files for the City should you need them in the future.

Please contact our office if you have questions or if we may provide additional information.

Sincerely,

Justin L. Bellamy, PE

JLB/jdb

Enclosures

Copy: Derek Delorme, Nick Gamache, Tri-Valley Construction, Inc.
Tanner Lange, Angie Ringer, Taylor Denny, HLA



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 1/14/2025

Agenda Number: 10G

Action Item

Title: Resolution Authorizing Public Works to Purchase One Snow Plow and One Sander

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$26,970.41(which is inclusive of sales tax)

Funding Source: 110, Street Fund

Background/Findings/Facts: The 2025 budget, as adopted via Ordinance No. 2237, includes a specific line item allocation of \$26,000.00 for the purchase of one (1) new snowplow implement and one (1) new sander implement. Public Works has received a purchase quote for the cumulative amount of \$26,970.41, which is slightly more than the budgeted sum but which is for Meyer branded equipment.

The Public Works fleet of snow equipment is comprised predominantly of Meyers branded equipment. This enables most of the snowplows and sanders to be interchangeably affixed to Public Works work trucks, without requiring specific trucks to be designated as the “snow” trucks. In addition to such flexibility, another benefit of continuing with a single brand is that Public Works is able to stock a smaller batch of replacement parts due to most of the equipment being from the same manufacturer.

The attached proposed Resolution will, if approved, authorize Public Works to purchase this snowplow and sander at the quoted price.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

RESOLUTION NO. 3181

RESOLUTION AUTHORIZING PUBLIC WORKS TO PURCHASE ONE SNOWPLOW AND ONE SANDER

WHEREAS, the 2025 budget, as adopted via No. Ordinance 2237, includes a specific line item allocation of \$26,000.00 for the purchase of one (1) snowplow implement and one (1) sander implement; and

WHEREAS, price quotations were sought and three were received by Public Works; and

WHEREAS, Washington Auto Carriage's cumulative quote equates to \$26,970.41, which is an amount that is acceptable to City staff despite it not being the lowest quote received because such quote s for Meyer branded equipment; and

WHEREAS, most of Public Works' snow equipment is Meyer branded, and, thus, purchasing additional Meyer equipment will enable Public Works to stock fewer replacement parts and to interchangeably use implements with its work trucks;; and

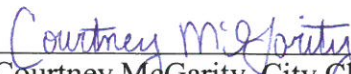
WHEREAS, the City Council finds that good cause exists to authorize Public Works to make these purchases;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that Public Works be and is authorized to purchase one (1) Meyer snowplow implement and one (1) Meyer sander implement at the cumulative price of \$26,970.41 (or a lessor amount, if that somehow proves possible).

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 14th day of January, 2025.


Roger Bell, Mayor

ATTEST:


Courtney McGarity, City Clerk

APPROVED AS TO FORM:


Rob Case, City Attorney



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WORKSHEET

JOB/INVOICE NO. QUOTE

BID _____

YEAR - MAKE - MODEL To Be Determined	NAME CITY OF SELAH	ACCOUNT NO. 8270
LICENSE	ADDRESS 222 S. RUSHMORE	P H O N E RESIDENCE
ODOMETER	CITY SELAH	BUSINESS (509) 424-2183
SERIAL NUMBER	STATE WA	ZIP 98942
UNIT NUMBER	BILL TO: Ty Jones ty.jones@selahwa.gov	CUSTOMER ORDER NO.
	ADDRESS	DATE 12-26-2024
JOB ORDER DESCRIPTION - LABOR INSTRUCTIONS		

Qty (1) Meyer 9'6" V snow plow \$12,987.22

Standard Operating System Snow plow
Comes with: Plow mount
Hands Free Plowing with in-cab pistol grip plow controller
Full Trip
LED Plow Headlights
Hydraulic power unit to lift
Plow markers

Not Installed

FOB Spokane Valley, WA



1. YOU ARE ENTITLED TO A WRITTEN PRICE ESTIMATE FOR THE REPAIRS YOU HAVE AUTHORIZED. YOU ARE ALSO ENTITLED TO REQUIRE THE REPAIR FACILITY TO OBTAIN YOUR ORAL OR WRITTEN AUTHORIZATION TO EXCEED THE WRITTEN PRICE ESTIMATE. YOUR SIGNATURE OR INITIALS WILL INDICATE YOUR SELECTION.

- ____ 1. I request an estimate in writing before you begin repairs. Contact me if the price will exceed this estimate by more than 10%.
- ____ 2. Proceed with repairs but call me if the price will exceed \$ _____.
- ____ 3. I do not want a written estimate.

2. LIMITATION OF LIABILITY. SELLER SHALL NOT BE LIABLE FOR LOST PROFITS, LOST SALES, LOSS OF GOODWILL, INJURY TO PERSON OR PROPERTY, OR ANY OTHER INCIDENTAL OR CONSEQUENTIAL LOSS OR DAMAGE.

3. DISCLAIMER OF WARRANTIES. SELLER EXPRESSLY DISCLAIMS ALL EXPRESS WARRANTIES NOT WRITTEN HEREIN AND ALL IMPLIED WARRANTIES IN CONNECTION WITH THIS TRANSACTION, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. NO STATEMENT HEREIN SHALL BE CONSIDERED A WARRANTY UNLESS THE TERMS "WARRANTY" OR "GUARANTEE" ARE USED.

4. LIMITATION OF ACTIONS, PROCEEDINGS AND ARBITRATION. BUYER AGREES THAT BUYER SHALL NOT COMMENCE OR MAINTAIN ANY ACTION, PROCEEDING OR ARBITRATION AS TO ANY CLAIM, KNOWN OR UNKNOWN, BASED UPON NEGLIGENCE OR NEGLIGENT MISREPRESENTATION, UNFAIR OR DECEPTIVE ACTS OR PRACTICES, PRODUCT LIABILITY,

OR WARRANTY, EXPRESS OR IMPLIED, AGAINST SELLER MORE THAN NINETY DAYS AFTER DELIVERY TO BUYER OF THE ARTICLES OR ITEMS DESCRIBED ON THE FACE OF THIS AGREEMENT.

5. CURE BY SELLER. IF BUYER CLAIMS THAT SELLER'S PERFORMANCE UNDER THIS AGREEMENT IS NONCONFORMING, BUYER SHALL ALLOW SELLER TO CURE ITS PERFORMANCE BY CORRECTING ANY NONCONFORMING SERVICES OR BY REPAIRING OR REPLACING ANY NONCONFORMING GOODS. ONLY AFTER SELLER HAS REFUSED OR STATED IN WRITING ITS INABILITY TO CURE MAY BUYER PURSUE SUCH OTHER REMEDIES AGAINST SELLER AS ARE ALLOWED BY THIS AGREEMENT.

6. AUTHORIZATION, WARRANTY OF AUTHORITY AND AGREEMENT TO PAY CHARGES. Buyer authorizes Seller to perform the services described in this agreement, and to supply any goods described in this agreement as well as any goods that may be reasonably necessary to perform the described services. Unless Buyer has signed option 1 or 2 in paragraph 1 above, Buyer does not want a written estimate, and agrees to pay Seller, at Seller's usual and customary prices and rates, for all the services and goods Seller actually provides or has provided. The individual signing this agreement warrants and represents that he or she is authorized to execute this agreement on behalf of Buyer. Buyer has read and agrees to the terms and conditions on the face and reverse side hereof.

TERMS AND CONDITIONS ON REVERSE SIDE HEREOF ARE PART OF THIS AGREEMENT.

X _____
Buyer's signature

Date

SALE	
LABOR	
PARTS	
DISPOSAL/SS	
SUB TOTAL	\$12,987.22
FET/LIC	
SALES TAX	1,155.86
TOTAL AMOUNT	\$14,143.08
SALESMEN	
Todd Rose	

TERMS AND CONDITIONS ON REVERSE SIDE HEREOF ARE PART OF THIS AGREEMENT.

DEFINITIONS. "Buyer" means the party identified on the reverse side hereof. "Seller" means Fabrication & Truck Equipment Inc., its successors and assigns.

FINAL SALES. All sales are final and non-returnable. If Seller consents to the return of any items, Buyer agrees to pay a restocking fee of twenty-five percent of the original purchase price. Seller shall not be responsible in any event to refund any freight or labor charges.

PAYMENT AND DELIVERY. All vehicles or other items shall be delivered F.O.B. Seller's place of business. Buyer agrees to pay all amounts due C.O.D., unless Seller has agreed in writing to credit terms. In the event that Seller agrees to credit terms, Buyer agrees to pay a service charge of two percent per month on any unpaid balance, commencing on the due date of the payment. If any check tendered by Buyer is dishonored for any reason, Buyer agrees to pay Seller a charge of fifty dollars, in addition to any other amounts to which Seller may be entitled. Seller, at its sole option, may at any time demand payment in the form of cash or cashiers check.

SECURITY AGREEMENT. Buyer grants Seller a security interest in (1) the personal property described on the face of this agreement and (2) all of Buyer's equipment and inventory, now owned or hereafter acquired, that is in or may at any time in the future come into Seller's possession, to secure the payment or performance of any debt or obligation Buyer owes or may in the future owe to Seller from any source. Buyer agrees that Seller may retain possession of the property described in this paragraph until Buyer pays all debts and obligations it owes to Seller. In addition, if Buyer defaults on any debt or obligation it then owes to Seller, or if Seller reasonably deems itself insecure, Seller may resort to any remedy allowed by law. Buyer appoints Seller as Buyer's agent and attorney in fact to execute and file in Buyer's name and on Buyer's behalf any documents that may be necessary to perfect any security interest created herein. This security interest shall be in addition to any statutory or common law lien Seller may have.

ARBITRATION. ANY CONTROVERSY OR CLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE BREACH THEREOF (INCLUDING ANY DISPUTE WHETHER ANY PARTICULAR CLAIM IS COVERED BY THIS ARBITRATION AGREEMENT), SHALL AT THE ELECTION OF EITHER PARTY BE DETERMINED BY FINAL AND BINDING ARBITRATION IN ACCORDANCE WITH THE THEN CURRENT COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION, AND JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR(S) MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF. ANY ARBITRATION WILL BE CONDUCTED IN SEATTLE OR SPOKANE, WASHINGTON.

STORAGE CHARGE AND DISPOSAL. Buyer agrees to pay Seller a daily storage charge of \$30.00 for each vehicle or unit for each day Buyer fails remove such vehicle or unit from Seller's property. Seller shall not be required to notify Buyer before assessing such storage charge. Such charge shall commence seven days after Seller completes work on such vehicle or unit, and shall continue until Buyer removes it. If Buyer does not remove such vehicle or unit within thirty days after Seller completes work on it, Seller may at its option, and after fifteen days notice mailed to Buyer by first class mail to the address shown on the face side hereof, deem such vehicle or unit abandoned. Seller may thereafter dispose of such vehicle or unit, and apply any net proceeds to Seller's costs of disposal, then to any debt or obligation Buyer owes Seller. Any remaining amount shall be mailed to Buyer by first class mail to the address shown on the face side hereof.

GOVERNING LAW, JURISDICTION AND VENUE. This agreement and all actions and transactions pursuant to, arising out of or relating to it and all rights and obligations of the parties shall be governed, construed and interpreted in accordance with the internal laws of the State of Washington. All actions or proceedings arising out of or relating hereto shall, at Seller's option, be litigated in courts located within Spokane County or King County, Washington. Buyer submits and consents to the jurisdiction of any such court, and waives any and all rights Buyer may have to transfer or change the venue of any such action or proceeding.

DELAY. Unless Seller warrants in writing herein performance by a certain date, Seller shall not be responsible for performance of any obligation under this agreement by any certain date. If Seller does warrant in writing herein performance by a certain date, Seller shall not be liable for failure or delay in the performance of any obligation under this agreement due to events beyond its reasonable control.

SEVERABILITY. If any provision of this agreement or the application thereof to any party or circumstance is held invalid, void, inoperative or unenforceable, the remainder of this agreement and the application of such provision to other parties or circumstances shall not be affected thereby, the provisions of this agreement being severable in any such instance.

PERMISSION TO OPERATE AND WARRANTY OF OWNERSHIP. Buyer permits Seller to operate any vehicle described herein on the streets, highways or elsewhere for the purpose of testing and/or inspection. Buyer warrants and represents that it is the legal owner or authorized agent of the legal owner of such vehicle.



Fabrication & Truck Equipment, Inc. d/b/a

Washington Auto Carriage

Truck Equipment Sales & Installation • Complete Fleet Service & Repair

Since 1906

5301 E. Broadway - P.O. Box 11435
Spokane, WA 99211-1435

3423 Fourth Ave. S.
Seattle, WA 98134

(509) 535-0363 • (800) 456-0363 • Fax: (509) 534-1623 (206) 624-9025 • Fax: (206) 624-2490

WEB SITE: www.wacnw.com • E-MAIL: wac@waautocarriage.com

WORKSHEET

JOB/INVOICE NO. QUOTE

BID _____

YEAR - MAKE - MODEL	NAME	ACCOUNT NO.
	CITY OF SELAH	8270
LICENSE	ADDRESS	P H O N E RESIDENCE
	222 S. RUSHMORE	
ODOMETER	CITY STATE ZIP	BUSINESS
	SELAH WA 98942	(509) 424-2183
SERIAL NUMBER	BILL TO:	CUSTOMER ORDER NO.
UNIT NUMBER	ADDRESS	DATE
	Ty Jones ty.jones@selahwa.gov	12-26-2024
JOB ORDER DESCRIPTION - LABOR INSTRUCTIONS		

Qty (1) BL-800 B&S Baseline Meyer Spreader
Stainless Steel, 10.5hp, 2 cu yd

\$11,779.00/EA



Not Installed

FOB Spokane Valley, WA

1. YOU ARE ENTITLED TO A WRITTEN PRICE ESTIMATE FOR THE REPAIRS YOU HAVE AUTHORIZED. YOU ARE ALSO ENTITLED TO REQUIRE THE REPAIR FACILITY TO OBTAIN YOUR ORAL OR WRITTEN AUTHORIZATION TO EXCEED THE WRITTEN PRICE ESTIMATE. YOUR SIGNATURE OR INITIALS WILL INDICATE YOUR SELECTION.

1. I request an estimate in writing before you begin repairs. Contact me if the price will exceed this estimate by more than 10%.
2. Proceed with repairs but call me if the price will exceed \$_____.
3. I do not want a written estimate.

2. LIMITATION OF LIABILITY. SELLER SHALL NOT BE LIABLE FOR LOST PROFITS, LOST SALES, LOSS OF GOODWILL, INJURY TO PERSON OR PROPERTY, OR ANY OTHER INCIDENTAL OR CONSEQUENTIAL LOSS OR DAMAGE.

3. DISCLAIMER OF WARRANTIES. SELLER EXPRESSLY DISCLAIMS ALL EXPRESS WARRANTIES NOT WRITTEN HEREIN AND ALL IMPLIED WARRANTIES IN CONNECTION WITH THIS TRANSACTION, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. NO STATEMENT HEREIN SHALL BE CONSIDERED A WARRANTY UNLESS THE TERMS "WARRANTY" OR "GUARANTEE" ARE USED.

4. LIMITATION OF ACTIONS, PROCEEDINGS AND ARBITRATION. BUYER AGREES THAT BUYER SHALL NOT COMMENCE OR MAINTAIN ANY ACTION, PROCEEDING OR ARBITRATION AS TO ANY CLAIM, KNOWN OR UNKNOWN, BASED UPON NEGLIGENCE OR NEGLIGENT MISREPRESENTATION, UNFAIR OR DECEPTIVE ACTS OR PRACTICES, PRODUCT LIABILITY,

OR WARRANTY, EXPRESS OR IMPLIED, AGAINST SELLER MORE THAN NINETY DAYS AFTER DELIVERY TO BUYER OF THE ARTICLES OR ITEMS DESCRIBED ON THE FACE OF THIS AGREEMENT.

5. CURE BY SELLER. IF BUYER CLAIMS THAT SELLER'S PERFORMANCE UNDER THIS AGREEMENT IS NONCONFORMING, BUYER SHALL ALLOW SELLER TO CURE ITS PERFORMANCE BY CORRECTING ANY NONCONFORMING SERVICES OR BY REPAIRING OR REPLACING ANY NONCONFORMING GOODS. ONLY AFTER SELLER HAS REFUSED OR STATED IN WRITING ITS INABILITY TO CURE MAY BUYER PURSUE SUCH OTHER REMEDIES AGAINST SELLER AS ARE ALLOWED BY THIS AGREEMENT.

6. AUTHORIZATION, WARRANTY OF AUTHORITY AND AGREEMENT TO PAY CHARGES. Buyer authorizes Seller to perform the services described in this agreement, and to supply any goods described in this agreement as well as any goods that may be reasonably necessary to perform the described services. Unless Buyer has signed option 1 or 2 in paragraph 1 above, Buyer does not want a written estimate, and agrees to pay Seller, at Seller's usual and customary prices and rates, for all the services and goods Seller actually provides or has provided. The individual signing this agreement warrants and represents that he or she is authorized to execute this agreement on behalf of Buyer. Buyer has read and agrees to the terms and conditions on the face and reverse side hereof.

TERMS AND CONDITIONS ON REVERSE SIDE HEREOF ARE PART OF THIS AGREEMENT.

X _____
Buyer's signature

_____ Date

SALE	
LABOR	
PARTS	
DISPOSAL/SS	
SUB TOTAL	\$11,779.00
FET/LIC	
SALES TAX	1,048.33
TOTAL AMOUNT	\$12,827.33
SALESMEN	
Todd Rose	

TERMS AND CONDITIONS ON REVERSE SIDE HEREOF ARE PART OF THIS AGREEMENT.

DEFINITIONS. "Buyer" means the party identified on the reverse side hereof. "Seller" means Fabrication & Truck Equipment Inc., its successors and assigns.

FINAL SALES. All sales are final and non-returnable. If Seller consents to the return of any items, Buyer agrees to pay a restocking fee of twenty-five percent of the original purchase price. Seller shall not be responsible in any event to refund any freight or labor charges.

PAYMENT AND DELIVERY. All vehicles or other items shall be delivered F.O.B. Seller's place of business. Buyer agrees to pay all amounts due C.O.D., unless Seller has agreed in writing to credit terms. In the event that Seller agrees to credit terms, Buyer agrees to pay a service charge of two percent per month on any unpaid balance, commencing on the due date of the payment. If any check tendered by Buyer is dishonored for any reason, Buyer agrees to pay Seller a charge of fifty dollars, in addition to any other amounts to which Seller may be entitled. Seller, at its sole option, may at any time demand payment in the form of cash or cashiers check.

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Northwest Snow and Ice Equipment

5295 Sunset Hwy, Cashmere, US
Phone: 509.782.8015
Fax: 509.782.8195

Quote

Customer

Quote Dates
Quote Date: 1/3/2025
Expiration Date: 2/2/2025

Qty	Part	Description	Price	Total
0	Vehicle	2024 Ford F350 4x4 Reg 8 5990.00000 141.50000 SRW 6.7L Diesel 9008 (H13)	\$0.00	\$0.00
1	LTA10200	UC/RT3,FORD F250/350/450/550,17+	\$820.00	\$820.00
1	MSC09601	CONTROL-HANDHELD,V-BLADE,12V	\$360.00	\$360.00
1	MSC15002B	PLOW BOX, RT3-V, SH2 8-2/9-2,DXT,SL3	\$6930.00	\$6930.00
1	MSC18092	BLADE CRATE (SNOWPLOW),9-2,STEEL V-DXT	\$3470.00	\$3470.00
1	MSC25012	KIT-WIRING,RT3 SH2,12V,FORD F250-600,23+	\$410.00	\$410.00
2	ATF	HYDRO FLUID	\$12.00	\$24.00

Subtotal	\$12014.00
Discount	\$0.00
Sales Tax	\$1009.18
Labor / Install	\$1400.00
Labor Tax	\$117.60
Freight	\$0.00
Deposit	\$0.00
Total	\$14540.78

www.ValleyTractor.com



Sales Quote

Kelly Hersel
1/8/2025

SOLD TO: CITY OF SELAH
ATTN : TY JONES

DELIVER TO:

Tag	Model	Description and Serial Number	Price
	32520	WESTERN MARAUDER STAINLESS STEEL SPREADER - S220C : 2.2 CU YD	
		HOPPER WITH CHAIN DRIVE , INVERTED V KIT , VIBRATOR KIT , ELECTRIC	
		DRIVE AND SPINNER	
		LIST : \$11,540 BID PRICE	\$9,578.20
	NOTES	HOPPERS REQUIRE BOLTING TO THE TRUCK FRAME FOR PROPER	
		OPERATOR SAFETY - SUGGESTS TO ADD TIE DOWN KITS FOR ADDED	
		SAFETY	
		RATCHET TIE-DOWN : ADD \$141	
		CHAIN TIE DOWN (CHAIN & BINDER) : ADD \$997	
		FREIGHT ESTIMATE FROM FACTORY *	\$1,500.00
		*** City of Selah will install spreader themselves ***	
	* LEGEND	Freight is an estimate. Freight cost may increase or decrease. Freight	
		costs will be finalized at the time of delivery	
	INCENTIVES	All prices & incentives will be figured at the time of delivery. Kubota will	
		not protect prices, rebates or incentives. Prices may increase/decrease	

SPECIAL TERMS:

*Any credit card charge over \$3000 will incur a 2% merchant fee on the total amount of the transaction.

	SUBTOTAL	\$11,078.20
8.40%	SALES TAX	\$930.57
	TOTAL	\$12,008.77
	DOWN	
	SETUP	
	CONTRACT FEE	
	TOTAL	\$12,008.77

Sign: x _____

Thank you for your business!

4857 Contractors Drive, East Wenatchee, WA 98802

Phone (509-886-1566) Fax (509)884-5464

www.ValleyTractor.com

