SELAH CITY COUNCIL
Regular Meeting
April 22, 2025

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions – will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.
A blue AIS cover page indicates an informational/non-action item.

Selah City Council Meeting Date: April 22, 2025 5:30 p.m.: Regular Meeting		Mayor and Interim City Administrator:	Roger Bell
		Mayor Pro Tempore and Councilmember:	Mike Costello
		Councilmembers:	Jared Iverson Elizabeth Marquis Clifford Peterson William Longmire David Monaghan
City of Selah 115 W. Naches Ave. Selah, WA 98942		City Attorney: City Clerk:	Rob Case Courtney McGarity

AGENDA

1) **Call to Order – Mayor Bell**

2) **Roll Call**

3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**

4) **Pledge of Allegiance**

5) **Invocation with Don Cline of Selah Bible Baptist**

6) **Announcement of changes, if any, from previously-published Agenda**

7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**

8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a City official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary in order to comply with constitutional requirements.

A. Pre-arranged oral comments (up to 5 minutes each):
   - Pattie Graffe – SDA

B. Reading of received written comments (up to 2 minutes each): None

C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements**
   A. Community Pride Awards – Selah High School Dance Team

10) **City Council Candidate Interviews**

11) **Executive Session** – 30 minutes
    RCW 42.30.110(h); RE: Council Candidates

12) **Consent Agenda**

Consent Agenda items are listed with an asterisk (*). Those items are considered routine and will be addressed via a joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.

A.	Courtney McGarity	* Approval of Minutes from April 8, 2025 Council Meeting
B.	Kimberly Grimm	* Approval of Claims & Payroll
C.	Rocky Wallace	* Resolution Authorizing the Mayor to Sign "Amendment No. 1" to "Task Order No. 2024-04" with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the Civic Center Remodel Project
D.	Rocky Wallace	* Resolution Declaring Used Pumps, Motors, Filters and Valves as Surplus, and Authorizing their Disposition, Sale and/or Recycling
E.	Rocky Wallace	* Resolution Declaring Specified Vehicle to be Surplus and Providing for its Disposition
F.	Steve Zetz	* Resolution Authorizing the Mayor and City Staff to Withdraw the City from a Previously-Entered-Into Missing Middle Housing Grant

13) **General Business –** None
    A. New Business
    B. Old Business

14) **Public Hearings** – None

15) **Resolutions –** None

16) **Ordinances –** None

17) **Reports/Announcements**

A. Departments
B. Councilmembers, personally and on behalf of committees and boards
C. City Attorney
D. City Administrator
E. Mayor or Presiding Officer, personally and on behalf of committees and board

18) **Closed Session** – None

19) **Executive Session**
RCW 42.30.110(g); RE: Employee Performance - 15 minutes

20) **Adjournment**

Next Regular Meeting: May 13, 2025
Next Study Session: May 13, 2025

Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 4/22/2025

Agenda Number: 12A

Action Item

Title: Approval of Meeting Minutes from April 8, 2025 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

City of Selah City Council
Regular Meeting Minutes
April 8, 2025

Call to Order
Mayor Pro Tempore, Mike Costello called the meeting to order at 5:30 p.m.

Roll Call
Councilmembers Present: William Longmire, Clifford Peterson, Mike Costello, David Monaghan, Elizabeth Marquis

Councilmembers Absent: Jared Iverson

Staff Present: Rob Case, City Attorney; Dustin Soptich, Police Chief; Jim Lange, Fire Chief; Rocky Wallace, Public Works Director; Steve Zetz, Community Development Supervisor; Zack Schab, Recreation + Tourism Manager; Kimberly Grimm, Finance Director; Courtney McGarity, City Clerk

Staff Absent: Mayor Bell

Pledge of Allegiance was said by all in attendance

Invocation
Josiah Shenk of Harvest Community Church provided prayer.

Pre-Arranged Oral Comments from the Public
- Lisa Gordon – Provided updates from Selah Downtown Association; provided an update on the old Wells Fargo building renovations
- Aaron Massong – Spoke on parking issues for S. 16th St and Yakima Ave in Selah
- Matthew Fife - Spoke on parking issues for S. 16th St and Yakima Ave in Selah
- Ariel Maybee – Spoke on parking issues for S. 16th St and Yakima Ave in Selah
- Ryan Maybee – Spoke on parking issues for S. 16th St and Yakima Ave in Selah

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Pro Tempore, Mike Costello presented the stipulations of the Consent Agenda.

Approved Consent Agenda

A.	Courtney McGarity	* Approval of Minutes from March 25, 2025 Council Meeting

B.	Kimberly Grimm	* Approval of Claims & Payroll
C.	Jennifer Leslie	* Minutes from February 18, 2025 & March 19, 2025 Planning Commission Meeting
D.	Rocky Wallace	* Resolution Authorizing the Public Works Director to DocuSign an Agreement with the Washington State Department of Ecology, Pertaining to the City's Wastewater Treatment Plant Improvement Project
E.	Rocky Wallace	* Resolution Authorizing the Mayor to Sign a Six-Page Contract with Quail Electric, LLC, for the Well No. 6 and Zone 3 Booster Pump Station Generator Project
F.	Rocky Wallace	* Resolution Authorizing the Mayor to Sign "Task Order No. 2025-03" with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City's 3rd Street Improvements – Valleyview to Park Avenue Project

Councilmember Peterson moved to approve the Consent Agenda. Councilmember Monaghan seconded. Mayor Pro Tempore, Mike Costello asked Council for discussion. Hearing none, Mayor Pro Tempore, Mike Costello requested a voice vote to approve the motion and approve the Consent Agenda. Motion carries by voice vote.

Staff Reports/Announcements

The following staff members provided a department report:

- Police Chief, Dustin Soptich
- Fire Chief, Jim Lange
- Rocky Wallace, Public Works Director
- Kimberly Grimm, Finance Director
- Courtney McGarity, City Clerk

Councilmember Reports

- Councilmember Peterson – Will be attending the Fire Commissioner's meeting this evening; pool rentals for City of Selah residents will be opening soon
- Councilmember Monaghan – Upcoming projects include creating key chains for the car show and cutting boards for Selah Community Days
- Councilmember Marquis – Provided Selah School Board meeting updates including recognition of athletic teams from Selah High School and their collective GPA's, and the growing potential of AI in education
- Councilmember Costello – Attended a fun and educating range demo day with Selah Police Department and City of Selah staff members which included use of the new PD drones

City Attorney Report
Provided a brief overview of the City Council vacancy process and what to expect in the coming weeks.

Mayor's Report
No Report.

Adjournment
Councilmember Peterson moved to adjourn the meeting. Councilmember Monaghan seconded. Mayor Pro Tempore, Mike Costello adjourned.

Meeting ended at 6:30 p.m.

David Monaghan, Councilmember

Elizabeth Marquis, Councilmember

ABSENT
Jared Iverson, Councilmember

ABSENT
Roger Bell, Mayor

Clifford Peterson, Councilmember

Mike Costello, Councilmember/Mayor Pro Tempore

William Longmire, Councilmember

ATTEST:

Courtney McGarity, City Clerk

Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 4/22/2025

Agenda Number: 12B

Action Item

Title: Approval of Claims and Payroll

From: Kimberly Grimm, City Clerk/Treasurer

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

CHECK REGISTER

City Of Selah

Time: 08:20:53 Date: 04/18/2025

04/22/2025 To: 04/22/2025

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2513	04/22/2025	Payroll	1	EFT		509.52	Jan - March 2025
2515	04/22/2025	Payroll	1	EFT		415.13	Jan - March 2025
2520	04/22/2025	Payroll	1	EFT		480.69	Jan - March 2025
2521	04/22/2025	Payroll	1	EFT		94.51	Jan - March 2025
2522	04/22/2025	Payroll	1	EFT		663.55	Jan - March 2025
2525	04/22/2025	Payroll	1	EFT		2,324.30	Jan - March 2025
2526	04/22/2025	Payroll	1	EFT		320.66	Jan - March 2025
2527	04/22/2025	Payroll	1	EFT			Jan - March 2025
2529	04/22/2025	Payroll	1	EFT		687.56	Jan - March 2025
2530	04/22/2025	Payroll	1	EFT		231.35	Jan - March 2025
2535	04/22/2025	Payroll	1	EFT		82.19	Jan - March 2025
2536	04/22/2025	Payroll	1	EFT		74.35	Jan - March 2025
2538	04/22/2025	Payroll	1	EFT		683.40	Jan - March 2025
2539	04/22/2025	Payroll	1	EFT		279.37	Jan - March 2025
2540	04/22/2025	Payroll	1	EFT		400.96	Jan - March 2025
2541	04/22/2025	Payroll	1	EFT		324.76	Jan - March 2025
2543	04/22/2025	Payroll	1	EFT		989.74	Jan - March 2025
2544	04/22/2025	Payroll	1	EFT		524.10	Jan - March 2025
2545	04/22/2025	Payroll	1	EFT		122.38	Jan - March 2025
2549	04/22/2025	Payroll	1	EFT		81.75	Jan - March 2025
2550	04/22/2025	Payroll	1	EFT		589.21	Jan - March 2025
2551	04/22/2025	Payroll	1	EFT		94.67	Jan - March 2025
2553	04/22/2025	Payroll	1	EFT		134.38	Jan - March 2025
2555	04/22/2025	Payroll	1	EFT		224.43	Jan - March 2025
2557	04/22/2025	Payroll	1	EFT		148.85	Jan - March 2025
2560	04/22/2025	Payroll	1	EFT		2,637.53	Jan - March 2025
2561	04/22/2025	Payroll	1	EFT		68.55	Jan - March 2025
2562	04/22/2025	Payroll	1	EFT		114.53	Jan - March 2025
2563	04/22/2025	Payroll	1	EFT		2,112.82	Apr 1-15 2025 Pay Period
2564	04/22/2025	Payroll	1	EFT		2,015.03	Apr 1-15 2025 Pay Period
2565	04/22/2025	Payroll	1	EFT		2,247.23	Apr 1-15 2025 Pay Period
2566	04/22/2025	Payroll	1	EFT		2,136.67	Apr 1-15 2025 Pay Period
2567	04/22/2025	Payroll	1	EFT		3,032.16	Apr 1-15 2025 Pay Period
2568	04/22/2025	Payroll	1	EFT		2,067.23	Apr 1-15 2025 Pay Period
2569	04/22/2025	Payroll	1	EFT		2,161.51	Apr 1-15 2025 Pay Period
2570	04/22/2025	Payroll	1	EFT		2,214.02	Apr 1-15 2025 Pay Period
2572	04/22/2025	Payroll	1	EFT		1,702.72	Apr 1-15 2025 Pay Period
2573	04/22/2025	Payroll	1	EFT		2,185.42	Apr 1-15 2025 Pay Period
2574	04/22/2025	Payroll	1	EFT		4,443.15	Apr 1-15 2025 Pay Period
2575	04/22/2025	Payroll	1	EFT		2,343.05	Apr 1-15 2025 Pay Period
2576	04/22/2025	Payroll	1	EFT		2,986.17	Apr 1-15 2025 Pay Period
2577	04/22/2025	Payroll	1	EFT		2,023.33	Apr 1-15 2025 Pay Period
2578	04/22/2025	Payroll	1	EFT		2,740.98	Apr 1-15 2025 Pay Period
2579	04/22/2025	Payroll	1	EFT		2,084.68	Apr 1-15 2025 Pay Period
2580	04/22/2025	Payroll	1	EFT		1,923.18	Apr 1-15 2025 Pay Period
2581	04/22/2025	Payroll	1	EFT		59.80	Apr 1-15 2025 Pay Period
2583	04/22/2025	Payroll	1	EFT		1,344.45	Apr 1-15 2025 Pay Period
2584	04/22/2025	Payroll	1	EFT		2,531.94	Apr 1-15 2025 Pay Period
2585	04/22/2025	Payroll	1	EFT		2,223.31	Apr 1-15 2025 Pay Period
2586	04/22/2025	Payroll	1	EFT		2,040.02	Apr 1-15 2025 Pay Period
2587	04/22/2025	Payroll	1	EFT		2,056.04	Apr 1-15 2025 Pay Period
2588	04/22/2025	Payroll	1	EFT		3,553.92	Apr 1-15 2025 Pay Period
2589	04/22/2025	Payroll	1	EFT		2,408.48	Apr 1-15 2025 Pay Period
2591	04/22/2025	Payroll	1	EFT		2,198.58	Apr 1-15 2025 Pay Period
2592	04/22/2025	Payroll	1	EFT		193.98	Apr 1-15 2025 Pay Period
2593	04/22/2025	Payroll	1	EFT		3,849.20	Apr 1-15 2025 Pay Period
2594	04/22/2025	Payroll	1	EFT		1,949.33	Apr 1-15 2025 Pay Period
2595	04/22/2025	Payroll	1	EFT		1,922.66	Apr 1-15 2025 Pay Period
2596	04/22/2025	Payroll	1	EFT		2,047.29	Apr 1-15 2025 Pay Period
2597	04/22/2025	Payroll	1	EFT		2,385.67	Apr 1-15 2025 Pay Period

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2599	04/22/2025	Payroll	1	EFT		2,291.74	Apr 1-15 2025 Pay Period
2600	04/22/2025	Payroll	1	EFT		1,503.72	Apr 1-15 2025 Pay Period
2601	04/22/2025	Payroll	1	EFT		156.22	Apr 1-15 2025 Pay Period
2602	04/22/2025	Payroll	1	EFT		1,930.21	Apr 1-15 2025 Pay Period
2603	04/22/2025	Payroll	1	EFT		89.71	Apr 1-15 2025 Pay Period
2605	04/22/2025	Payroll	1	EFT		1,299.44	Apr 1-15 2025 Pay Period
2606	04/22/2025	Payroll	1	EFT		1,795.98	Apr 1-15 2025 Pay Period
2607	04/22/2025	Payroll	1	EFT		3,443.15	Apr 1-15 2025 Pay Period
2608	04/22/2025	Payroll	1	EFT		2,345.00	Apr 1-15 2025 Pay Period
2609	04/22/2025	Payroll	1	EFT		38.02	Apr 1-15 2025 Pay Period
2610	04/22/2025	Payroll	1	EFT		2,055.13	Apr 1-15 2025 Pay Period
2611	04/22/2025	Payroll	1	EFT		246.72	Apr 1-15 2025 Pay Period
2612	04/22/2025	Payroll	1	EFT		3,883.87	Apr 1-15 2025 Pay Period
2613	04/22/2025	Payroll	1	EFT		3,211.70	Apr 1-15 2025 Pay Period
2614	04/22/2025	Payroll	1	EFT		2,001.09	Apr 1-15 2025 Pay Period
2615	04/22/2025	Payroll	1	EFT		1,998.08	Apr 1-15 2025 Pay Period
2616	04/22/2025	Payroll	1	EFT		2,499.96	Apr 1-15 2025 Pay Period
2617	04/22/2025	Payroll	1	EFT		2,733.00	Apr 1-15 2025 Pay Period
2618	04/22/2025	Payroll	1	EFT		2,777.45	Apr 1-15 2025 Pay Period
2619	04/22/2025	Payroll	1	EFT		2,014.83	Apr 1-15 2025 Pay Period
2620	04/22/2025	Payroll	1	EFT		26.02	Apr 1-15 2025 Pay Period
2621	04/22/2025	Payroll	1	EFT		3,022.83	Apr 1-15 2025 Pay Period
2622	04/22/2025	Payroll	1	EFT		3,185.99	Apr 1-15 2025 Pay Period
2623	04/22/2025	Payroll	1	EFT		2,494.40	Apr 1-15 2025 Pay Period
2625	04/22/2025	Payroll	1	EFT		246.72	Apr 1-15 2025 Pay Period
2626	04/22/2025	Payroll	1	EFT		2,351.96	Apr 1-15 2025 Pay Period
2627	04/22/2025	Payroll	1	EFT		2,487.35	Apr 1-15 2025 Pay Period
2628	04/22/2025	Payroll	1	EFT		3,043.35	Apr 1-15 2025 Pay Period
2629	04/22/2025	Payroll	1	EFT		1,974.32	Apr 1-15 2025 Pay Period
2631	04/22/2025	Payroll	1	EFT		2,559.60	Apr 1-15 2025 Pay Period
2632	04/22/2025	Payroll	1	EFT		2,374.04	Apr 1-15 2025 Pay Period
2633	04/22/2025	Payroll	1	EFT		2,647.05	Apr 1-15 2025 Pay Period
2634	04/22/2025	Payroll	1	EFT		2,571.08	Apr 1-15 2025 Pay Period
2635	04/22/2025	Payroll	1	EFT		2,495.98	Apr 1-15 2025 Pay Period
2636	04/22/2025	Payroll	1	EFT		4,222.19	Apr 1-15 2025 Pay Period
2637	04/22/2025	Payroll	1	EFT		2,184.84	Apr 1-15 2025 Pay Period
2638	04/22/2025	Payroll	1	EFT		3,219.78	Apr 1-15 2025 Pay Period
2639	04/22/2025	Payroll	1	EFT		2,117.87	Apr 1-15 2025 Pay Period
2640	04/22/2025	Payroll	1	EFT		2,120.73	Apr 1-15 2025 Pay Period
2641	04/22/2025	Payroll	1	EFT		1,972.51	Apr 1-15 2025 Pay Period
2642	04/22/2025	Payroll	1	EFT		2,073.85	Apr 1-15 2025 Pay Period
2643	04/22/2025	Payroll	1	EFT		3,649.68	Apr 1-15 2025 Pay Period
2644	04/22/2025	Payroll	1	EFT		1,374.75	Apr 1-15 2025 Pay Period
2645	04/22/2025	Payroll	1	EFT		3,166.91	Apr 1-15 2025 Pay Period
2647	04/22/2025	Payroll	1	EFT		2,894.80	Apr 1-15 2025 Pay Period
2648	04/22/2025	Payroll	1	EFT		2,818.43	Apr 1-15 2025 Pay Period
2650	04/22/2025	Payroll	1	EFT		3,032.72	Apr 1-15 2025 Pay Period
2514	04/22/2025	Payroll	1	86686		2,018.82	Jan - March 2025
2516	04/22/2025	Payroll	1	86687		270.14	Jan - March 2025
2517	04/22/2025	Payroll	1	86688		157.47	Jan - March 2025
2518	04/22/2025	Payroll	1	86689		36.94	Jan - March 2025
2519	04/22/2025	Payroll	1	86690		57.73	Jan - March 2025
2523	04/22/2025	Payroll	1	86691		298.91	Jan - March 2025
2524	04/22/2025	Payroll	1	86692		362.02	Jan - March 2025
2528	04/22/2025	Payroll	1	86693		794.98	Jan - March 2025
2531	04/22/2025	Payroll	1	86694		36.94	Jan - March 2025
2532	04/22/2025	Payroll	1	86695		410.05	Jan - March 2025
2533	04/22/2025	Payroll	1	86696		631.23	Jan - March 2025
2534	04/22/2025	Payroll	1	86697		210.11	Jan - March 2025
2537	04/22/2025	Payroll	1	86698		104.37	Jan - March 2025

CHECK REGISTER

City Of Selah

Time: 08:20:53 Date: 04/18/2025

04/22/2025 To: 04/22/2025

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2542	04/22/2025	Payroll	1	86699		1,143.61	Jan - March 2025
2546	04/22/2025	Payroll	1	86700		64.50	Jan - March 2025
2547	04/22/2025	Payroll	1	86701		267.82	Jan - March 2025
2548	04/22/2025	Payroll	1	86702		82.67	Jan - March 2025
2552	04/22/2025	Payroll	1	86703		954.45	Jan - March 2025
2554	04/22/2025	Payroll	1	86704		173.61	Jan - March 2025
2556	04/22/2025	Payroll	1	86705		872.57	Jan - March 2025
2558	04/22/2025	Payroll	1	86706		922.59	Jan - March 2025
2559	04/22/2025	Payroll	1	86707		480.23	Jan - March 2025
2571	04/22/2025	Payroll	1	86708		95.06	Apr 1-15 2025 Pay Period
2582	04/22/2025	Payroll	1	86709		103.71	Apr 1-15 2025 Pay Period
2590	04/22/2025	Payroll	1	86710		112.15	Apr 1-15 2025 Pay Period
2598	04/22/2025	Payroll	1	86711		89.35	Apr 1-15 2025 Pay Period
2604	04/22/2025	Payroll	1	86712		1,351.31	Apr 1-15 2025 Pay Period
2624	04/22/2025	Payroll	1	86713		119.63	Apr 1-15 2025 Pay Period
2630	04/22/2025	Payroll	1	86714		41.19	Apr 1-15 2025 Pay Period
2646	04/22/2025	Payroll	1	86715		245.90	Apr 1-15 2025 Pay Period
2649	04/22/2025	Payroll	1	86716		85.55	Apr 1-15 2025 Pay Period

Fund	Amount
001 General Fund	37,507.63
103 Fire Control	79,818.74
110 City Street	13,285.38
111 Street Improvement	1,063.88
118 Civic Center	3,929.06
119 Transit	3,005.96
121 Tourism	313.00
411 Water	22,381.68
415 Sewer	36,736.06
420 Solid Waste	3,685.43
	201,726.82

Payroll: 201,726.82

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Kathryn L Davis
Payroll Specialist

Kimberly Grimm
Finance Director

Subscribed this ______ day of ______________, ________

The following voucher/checks are approved for payment:

Voucher/check number ________________ through ______________ Total $________________

ACCOUNTS PAYABLE

City Of Selah | Time: 09:49:50 Date: 04/18/2025

As Of: 06/06/2025 | Page: 1

Accts Pay #	Received	Date Due		Vendor	Amount	Memo
3905	04/16/2025	04/22/2025	1606	Abadan	420.39	Invoice #AR313475
3907	04/16/2025	04/22/2025	1606	Abadan	94.33	Invoice AR313476
3934	04/16/2025	04/22/2025	1606	Abadan	96.13	Invoice #AR313474
3983	04/17/2025	04/22/2025	1606	Abadan	322.71	Invoice #AR313477
3850	04/15/2025	04/22/2025	3230	Aktivov LLC	2,620.86	Invoice #SELAHWA/2025/01
3897	04/16/2025	04/22/2025	3233	Alexander, Dianne	275.00	Invoice #9811
3851	04/15/2025	04/22/2025	1627	Amazon Capital Services	206.74	Invoice #1T9K-L1XC-4VY4
3852	04/15/2025	04/22/2025	3231	American First Aid Supply	520.81	Invoice #TR-1566
3853	04/15/2025	04/22/2025	3231	American First Aid Supply	556.14	Invoice #TR-1567
3935	04/16/2025	04/22/2025	1649	Ausink Family Medicine	540.00	Invoice #2166, 2154, 2159, 2156
3936	04/16/2025	04/22/2025	1649	Ausink Family Medicine	480.00	Invoice #2163, 2161, 2168, 2169
3937	04/16/2025	04/22/2025	1649	Ausink Family Medicine	360.00	Invoice #2164, 2172, 2165
3952	04/17/2025	04/22/2025	1652	Autozone	168.93	Invoice #03720397114
3953	04/17/2025	04/22/2025	1652	Autozone	49.35	Invoice #03720398065
3954	04/17/2025	04/22/2025	1652	Autozone	34.66	Invoice #03720400186
3825	04/11/2025	04/22/2025	3219	Brink, Jared	75.00	Receipt #1006726.001
3955	04/17/2025	04/22/2025	1690	Bruckner's Truck & Equipment	32.36	Invoice #XA1400124443:01
3849	04/15/2025	04/22/2025	1706	Card Service Center	1,275.23	Invoice #0037 32025
3909	04/16/2025	04/22/2025	1706	Card Service Center	219.83	0134 Safety Glasses, Clay Amazon Prime Membership
3911	04/16/2025	04/22/2025	1706	Card Service Center	1,485.49	Invoice #1918 32025
3939	04/16/2025	04/22/2025	1706	Card Service Center	268.59	Invoice #0118 32025
3956	04/17/2025	04/22/2025	1714	Caton Landfill	829.63	Invoice #39035
3940	04/16/2025	04/22/2025	1734	Christensen, Inc.	575.07	Invoice #0688866-IN
3896	04/16/2025	04/22/2025	1738	Cintas	65.45	Invoice #4227140120
3981	04/17/2025	04/22/2025	1748	Code Publishing Company	976.87	Invoice #GCI0017279
3949	04/16/2025	04/22/2025	68700	Construction, R.c.h.	130.40	6870.0 - 1404 WA FREMONT
3941	04/16/2025	04/22/2025	1763	Culligan Yakima	10.78	Invoice #2025037304090754
3957	04/17/2025	04/22/2025	1763	Culligan Yakima	8.66	Invoice #1808110
3826	04/11/2025	04/22/2025	2654	Databar	2,830.87	Invoice #270700
3827	04/11/2025	04/22/2025	3220	Deboer, Kari	75.00	Receipt #1006641.001
3958	04/17/2025	04/22/2025	1802	Diesel Werx	5,230.00	Invoice #3608
3828	04/11/2025	04/22/2025	3221	Falcon, Maury	60.00	Receipt #1006670.001, 10066770.001
3845	04/14/2025	04/22/2025	1852	First National Bank Omaha	587.26	Invoice #1246 32025
3854	04/15/2025	04/22/2025	1852	First National Bank Omaha	900.00	Invoice #3419
3916	04/16/2025	04/22/2025	1852	First National Bank Omaha	2,740.37	9950 Card Training, Uniform Equipment
3929	04/16/2025	04/22/2025	1852	First National Bank Omaha	2,957.59	1728 Card, New Computer, Mini SD Cards, Food for Citizens Academy, Food for Council Shoot, 2x3's for Range Targets, Steel pipe for targets.
3979	04/17/2025	04/22/2025	1852	First National Bank Omaha	704.66	Invoice #JL5498, SW4496
3891	04/15/2025	04/22/2025	752101	Fisher, Dale & Nancy	141.33	7521.0 - 1607 YAKIMA

ACCOUNTS PAYABLE

City Of Selah

Time: 09:49:50 Date: 04/18/2025

As Of: 06/06/2025

Accts Pay #	Received	Date Due		Vendor	Amount	Memo
3960	04/17/2025	04/22/2025	1863	GS Long Co, Inc.	1,316.97	Invoice #0828940-IN
3959	04/17/2025	04/22/2025	1868	General Pacific, Inc.	25,928.30	Invoice #21221C-PE12
3913	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	627.50	Invoice #21221C-025
3914	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	568.00	Invoice #21221E-035
3915	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	261.50	Invoice #22205C-012
3917	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	204,625.25	Invoice #23166E-017
3918	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	1,868.03	Invoice #24067E-012
3919	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	7,186.00	Invoice #24081C-004
3920	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	13,744.10	Invoice #24164E-006
3921	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	10,360.50	Invoice #24185E-005
3922	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	4,149.00	Invoice #24193E-004
3923	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	1,085.10	Invoice #25006G-003
3924	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	19,995.00	Invoice #25036E-003
3925	04/16/2025	04/22/2025	1886	HLA Engineering & Land Surveying, Inc.	35,280.00	Invoice #25074E-001
3829	04/11/2025	04/22/2025	3222	Hefner, Laura	30.00	Receipt #1006747.001
3855	04/15/2025	04/22/2025	1895	Helms Hardware Company	11.69	Invoice #844751
3856	04/15/2025	04/22/2025	1895	Helms Hardware Company	22.07	Invoice #844781
3857	04/15/2025	04/22/2025	1895	Helms Hardware Company	14.40	Invoice #844818
3858	04/15/2025	04/22/2025	1895	Helms Hardware Company	140.78	Invoice #844854
3859	04/15/2025	04/22/2025	1895	Helms Hardware Company	20.22	Invoice #844884
3860	04/15/2025	04/22/2025	1895	Helms Hardware Company	13.57	Invoice #844890
3861	04/15/2025	04/22/2025	1895	Helms Hardware Company	80.06	Invoice #844925
3862	04/15/2025	04/22/2025	1895	Helms Hardware Company	25.04	Invoice #844943
3863	04/15/2025	04/22/2025	1895	Helms Hardware Company	5.95	Invoice #845105
3864	04/15/2025	04/22/2025	1895	Helms Hardware Company	11.25	Invoice #845110
3865	04/15/2025	04/22/2025	1895	Helms Hardware Company	107.30	Invoice #845111
3866	04/15/2025	04/22/2025	1895	Helms Hardware Company	75.76	Invoice #845207
3867	04/15/2025	04/22/2025	1895	Helms Hardware Company	68.82	Invoice #845209
3868	04/15/2025	04/22/2025	1895	Helms Hardware Company	51.96	Invoice #845212
3869	04/15/2025	04/22/2025	1895	Helms Hardware Company	92.04	Invoice #845217
3870	04/15/2025	04/22/2025	1895	Helms Hardware Company	-68.82	Invoice #845219
3871	04/15/2025	04/22/2025	1895	Helms Hardware Company	45.32	Invoice #845224
3872	04/15/2025	04/22/2025	1895	Helms Hardware Company	20.46	Invoice #845241
3873	04/15/2025	04/22/2025	1895	Helms Hardware Company	173.43	Invoice #845262
3874	04/15/2025	04/22/2025	1895	Helms Hardware Company	27.06	Invoice #845328
3875	04/15/2025	04/22/2025	1895	Helms Hardware Company	14.07	Invoice #845354
3876	04/15/2025	04/22/2025	1895	Helms Hardware Company	6.81	Invoice #845355
3877	04/15/2025	04/22/2025	1895	Helms Hardware Company	60.64	Invoice #845425
3878	04/15/2025	04/22/2025	1895	Helms Hardware Company	25.59	Invoice #845428
3879	04/15/2025	04/22/2025	1895	Helms Hardware Company	25.33	Invoice #845629

ACCOUNTS PAYABLE

Accts Pay #	Received	Date Due		Vendor	Amount	Memo
3880	04/15/2025	04/22/2025	1895	Helms Hardware Company	61.34	Invoice #845630
3881	04/15/2025	04/22/2025	1895	Helms Hardware Company	6.19	Invoice #845639
3882	04/15/2025	04/22/2025	1895	Helms Hardware Company	119.60	Invoice #845645
3883	04/15/2025	04/22/2025	1895	Helms Hardware Company	22.39	Invoice #845656
3898	04/16/2025	04/22/2025	1895	Helms Hardware Company	182.78	Invoice #844924, 844950
3912	04/16/2025	04/22/2025	1895	Helms Hardware Company	50.15	Invoice #845275
3978	04/17/2025	04/22/2025	1026	Huri, Kylie	19.00	Travel Expense 42025
3942	04/16/2025	04/22/2025	1916	J & B Medical Supply Inc	180.00	Invoice #3079135
3927	04/16/2025	04/22/2025	3102	K's Coin Laundry	27.10	Invoice #394604
3926	04/16/2025	04/22/2025	1956	KCDA Purchasing Cooperative	1,414.74	Invoice #300841248
3938	04/16/2025	04/22/2025	3008	Kittitas County Sheriff's Office	39,539.04	AR25-29 Kittitas County Jail
3830	04/11/2025	04/22/2025	3223	Lawrence, Cori	45.00	Receipt #1006707.001
3908	04/16/2025	04/22/2025	2639	Lightcurve	441.45	Invoice #100237844 32025
3943	04/16/2025	04/22/2025	2639	Lightcurve	404.47	Invoice #100237838 425, 100237839 425, 100237840 425
3961	04/17/2025	04/22/2025	2639	Lightcurve	538.63	Invoice #100237852 32025
3962	04/17/2025	04/22/2025	2639	Lightcurve	163.58	Invoice #100237842, 100237841, 100237843
3944	04/16/2025	04/22/2025	2001	MES Service Company LLC	205.77	Invoice #IN2226571
4006	04/18/2025	04/22/2025	2017	Medstar Cabulance, Inc.	13,851.47	Invoice #ST 01-15 Apr 2025
3884	04/15/2025	04/22/2025	2027	Minert & Associates	118.00	Invoice #340104
3885	04/15/2025	04/22/2025	2027	Minert & Associates	285.00	Invoice 340726
3886	04/15/2025	04/22/2025	3232	Miracle Playsystems II, LLC	3,057.31	Invoice #WOF25-0032
3887	04/15/2025	04/22/2025	2051	Northwest Striping & Sealing LLC	3,584.90	Invoice #Retainage
3928	04/16/2025	04/22/2025	2053	O'Reilly Automotive Inc	-23.83	Invoice #5631-460075
3930	04/16/2025	04/22/2025	2053	O'Reilly Automotive Inc	278.97	Invoice #5631-473389
3931	04/16/2025	04/22/2025	2053	O'Reilly Automotive Inc	-23.83	Invoice #5631-473390
3964	04/17/2025	04/22/2025	2053	O'Reilly Automotive Inc	17.02	Invoice #5631-480702
3888	04/15/2025	04/22/2025	2055	ODP Business Solutions, LLC	66.98	Invoice #417728496-001
3933	04/16/2025	04/22/2025	2055	ODP Business Solutions, LLC	333.78	Invoice #414507186001
3963	04/17/2025	04/22/2025	2059	One Call Concepts	99.45	Invoice #5039108
3965	04/17/2025	04/22/2025	2066	Oxarc, Inc.	57.44	Invoice #0032306841
3966	04/17/2025	04/22/2025	2066	Oxarc, Inc.	25.71	Invoice #0061986682
3846	04/14/2025	04/22/2025	2075	Pacific Power	474.84	Receipt #48687101-029 5
3899	04/16/2025	04/22/2025	2075	Pacific Power	1,067.20	Invoice #49954801-001 0
3906	04/16/2025	04/22/2025	2075	Pacific Power	429.15	Invoice 49798701-003
3945	04/16/2025	04/22/2025	2075	Pacific Power	324.76	Invoice #21009236-001 0
3947	04/16/2025	04/22/2025	2075	Pacific Power	1,260.77	Invoice #48687101-025 3
3968	04/17/2025	04/22/2025	2075	Pacific Power	51,162.24	PW PP
3982	04/17/2025	04/22/2025	2075	Pacific Power	22.88	Invoice #49799191-007 4
3967	04/17/2025	04/22/2025	2080	Pape Machinery	4.86	Invoice #16014451

ACCOUNTS PAYABLE

Accts Pay #	Received	Date Due		Vendor	Amount	Memo
3900	04/16/2025	04/22/2025	2110	Protime Sports, Inc.	65.04	Invoice #391557
3831	04/11/2025	04/22/2025	3224	Ramirez, Isamar	90.00	Receipt #1006726.001
3832	04/11/2025	04/22/2025	3225	Ranger, Alexa	30.00	Receipt #1006710.001
3980	04/17/2025	04/22/2025	3234	Rath, Rodney	80.00	Invoice #W7SCC-8979
3833	04/11/2025	04/22/2025	2926	Robledo, Kelsee	30.00	Receipt #1006749.001
3889	04/15/2025	04/22/2025	2140	Rodda-Miller Paint	1,686.24	Invoice #70092898
3834	04/11/2025	04/22/2025	3226	Santana, Veronica	75.00	Receipt #1006646.001
3901	04/16/2025	04/22/2025	3024	Secure Court Solutions, LLC	704.00	Invoices P-100283, P100282 Ankle monitoring
3903	04/16/2025	04/22/2025	2166	Selah Community Days Association	2,617.75	Form #034
3836	04/11/2025	04/22/2025	3228	St Hilaire, Brianna	30.00	Receipt #1006647.001
3835	04/11/2025	04/22/2025	3227	Starr, Jaime	75.00	Receipt #1006621.001
3847	04/14/2025	04/22/2025	2210	State Auditor's Office	1,095.43	Invoice #L167629
3837	04/11/2025	04/22/2025	2235	Thomson Reuters - West	244.17	Invoice #851752284
3890	04/15/2025	04/22/2025	2241	Tractor Supply Credit Plan	75.80	Invoice #100435878
3895	04/16/2025	04/22/2025	2246	TransUnion Risk & Alternative	81.23	Invoice 32925-202503-1
3969	04/17/2025	04/22/2025	3073	Tri-Ply Construction, LLC	77,056.00	Invoice #24081C-PE-003
3838	04/11/2025	04/22/2025	2258	US Bank N.A. - Custody	106.00	Invoice #1/1-3/31 2025
3932	04/16/2025	04/22/2025	2267	Valley Lock & Key Service LLC	36.82	Invoice #114290
3893	04/16/2025	04/22/2025	2269	Valvoline Instant Oil Change	42.88	40040, Oil Change
3902	04/16/2025	04/22/2025	2271	Verizon Wireless	126.72	Invoice #6110320818
3910	04/16/2025	04/22/2025	2271	Verizon Wireless	549.12	Invoice #6110320815
3946	04/16/2025	04/22/2025	2271	Verizon Wireless	1,825.08	Verizon PD Phones and Modems
3951	04/17/2025	04/22/2025	2271	Verizon Wireless	208.97	Invoice #6110320817
3970	04/17/2025	04/22/2025	2271	Verizon Wireless	924.82	Invoice #6107824321
3971	04/17/2025	04/22/2025	2271	Verizon Wireless	924.82	Invoice #6110320819
3977	04/17/2025	04/22/2025	2271	Verizon Wireless	324.72	Invoice #6110340386
3972	04/17/2025	04/22/2025	2288	WA Association of Blding Officials	150.87	Invoice #47792
3894	04/16/2025	04/22/2025	2286	Wash Central	96.07	22850 Invoice Wash Central
3839	04/11/2025	04/22/2025	2894	Wibbens, Tracy	60.00	Receipt #1006771.001
3973	04/17/2025	04/22/2025	2330	Wilbur-Ellis Company LLC	2,854.35	Invoice #17011545
3840	04/11/2025	04/22/2025	2332	William Ervin	324.23	Invoice #927320 32025
3975	04/17/2025	04/22/2025	2337	Yakima Battery & Auto Electric	415.19	Invoice #216690
3950	04/17/2025	04/22/2025	2339	Yakima Cooperative Association	1,253.59	Invoice #157630 32025
3848	04/14/2025	04/22/2025	2347	Yakima County District Court	2,343.58	Invoice #04102025-1
3948	04/16/2025	04/22/2025	2351	Yakima County Fire District #5	30,252.42	Invoice #21707
3974	04/17/2025	04/22/2025	2353	Yakima County GIS	190.00	Invoice #32025
3892	04/16/2025	04/22/2025	2356	Yakima County Sheriff's Office	31,402.77	2025-SE-01 Yakima County Dispatch 1st Quarter
3904	04/16/2025	04/22/2025	2360	Yakima Herald Republic	720.30	Invoice #69909
3976	04/17/2025	04/22/2025	2377	Yakima Waste Systems, Inc.	178.24	Invoice #4294466s 195

ACCOUNTS PAYABLE

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Report Total:	636,266.06	

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Kathryn L Davis
Payroll Specialist

Kimberly Grimm
Finance Director

Subscribed this ______ day of ______________, ________

The following voucher/checks are approved for payment:

Voucher/check number ______________ through ______________ Total $______________

Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/22/2025
Agenda Number: 12C

Action Item

Title: Resolution Authorizing the Mayor to Sign "Amendment No. 1" to "Task Order No. 2024-04" with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the Civic Center Remodel Project

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: Additional $5,000.00, which combined with the previously-approved $85,900.00 brings the new total to $90,900.00 for HLA's fees on this Project.

Funding Source: 001, General Fund

Background/Findings/Facts: This pertains to the Civic Center Remodel Project.

"Amendment No. 1" to the previously-entered into "Task Order No. 2024-04" has become necessary because additional areas were identified during work on the Project as needing repair and/or upgrades in order to meet code requirements. The contractor was requested to perform the repairs and code upgrades through force account work, which, in turn, required additional construction engineering services from HLA Engineering and Land Surveying, Inc.

A copy of the proposed Amendment No. 1 is appended to the instant AIS. The attached proposed Resolution will – if approved – authorize the Mayor to sign Amendment No.1. The City's adopted 2025 budget – via Ordinance No. 2237 -includes an appropriation of monies that will be sufficient to cover the additional $5,000.00 expenditure on this Project.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
11/12/2024	Resolution No. 3162 authorizing the Mayor to sign a six-page package of items with Tri-Ply Construction, LLC, for the Selah Civic Center Remodel Project

4/9/2024	Resolution No. 3109 authorizing the Mayor to sign "Task Order No. 2024-04" with HLA Engineering and Land Surveying, Inc., for professional services related to the Civic Center Remodel Project

RESOLUTION NO. 3200

RESOLUTION AUTHORIZING THE MAYOR TO SIGN "AMENDMENT NO. 1" TO "TASK ORDER NO. 2024-04" WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR ADDITIONAL PROFESSIONAL SERVICES RELATED TO THE CIVIC CENTER REMODEL PROJECT

WHEREAS, the City previously began – via a retained contractor – its Civic Center Remodel Project (Project); and

WHEREAS, during work on the Project, additional areas were identified as needing repair and/or upgrades in order to meet code requirements; and

WHEREAS, the City's retained engineering firm – HLA Engineering and Land Surveying, Inc. (HLA) – is willing and able to provide the additional professional planning services that are necessary for this work; and

WHEREAS, HLA has drafted "Amendment No. 1" to "Task Order No. 2024-04", which recites HLA's additional scope of work and HLA's additional fees of $5,000.00 (when combined with HLA's prior fees on this Project, will make HLA's total fees on this Project total to $90,900.00); and

WHEREAS, the terms of Amendment No. 1 are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be and is authorized to sign "Amendment No. 1" to "Task Order 2024-04" with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 22nd day of April, 2025.

Roger Bell

Roger Bell, Mayor

ATTEST:

Courtney McGarity

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

HLA Engineering and Land Surveying, Inc.

* TRANSMITTAL *

Date: April 10, 2025 **Project No.:** 24081E/C

To: City of Selah
222 S. Rushmore Road
Selah, WA 98942

Attention: Rocky Wallace
Public Works Director

From: Michael R. Heit, PE

Re: Selah Civic Center Remodel - Construction Engineering
Task Order No. 2024-04 - Amendment No. 1

We are sending you the attached following items:

Two (2) Original Task Order Amendment Agreements

Comment:

Rocky:

Attached for your review and consideration are two (2) signed original Task Order No. 2024-04 - Amendment No. 1 agreements for the Selah Civic Center Remodel - Construction Engineering project.

Please execute the Amendments and return one signed original to our office.

We very much appreciate the opportunity to work with you and serve the City of Selah. If you have any questions or need additional information, please contact me at mheit@hlacivil.com or (509) 966-7000.

Copy to: ______________________ Signed: Michael R Heit

\\fs02\General\Contracts & Task Orders\Selah\2025\2025-04-10 24081C Task Order 2024-04 Selah Civic Center Remodel - CN - Amendment No. 1 Trans.docx

AMENDMENT NO. 1

TASK ORDER NO. 2024-04

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Selah Civic Center Remodel - Construction Engineering
HLA Project No. 24081E/C

The City of Selah (CITY) desires to remodel and reconstruct portions of their existing civic/community center building per a Building Evaluation and Planning Report prepared by BORArchitecture (BORA) in November 2022. This evaluation found several issues to be addressed for safety, ADA compliance, usability, and aesthetic reasons. BORA will work with HLA as a subconsultant for all architectural design efforts. HLA services will include design, bidding, and construction engineering services for all civil and architectural related improvements. Construction engineering shall include part-time construction observation and inspection on civil related items, and building construction observation will be provided by BORA. Building code inspections will be performed under the building permit by the CITY Building Department.

Improvements will involve the wood shingle overbuild removal to create a new smaller chase for utilities. The main entry floors and front restrooms will be remodeled, and the kitchen will be modernized. Kitchen improvements include relocating appliances with necessary plumbing and electricity, and a loading ramp entering the kitchen. Other upgrades involve the design and construction of an ADA compliant ramp to replace stairs on the west exterior side of the building.

The plans will also include design for the Civic Center Office being relocated into the previous Food Bank Room, including gypsum wall board, vinyl plank flooring, carpet, paint, suspended ceiling, etc. as an additive optional bid schedule to be considered by the City dependent on available funds.

REASON FOR AMENDMENT NO. 1

Amendment No. 1 is due to additional areas needing repair and upgrades to meet code requirements during the site demolition process. The contractor was requested to perform the repairs and code upgrades through force account work, requiring additional construction engineering services to complete construction.

SCOPE OF SERVICES:

There are no revisions to Scope of Services due to Amendment No. 1.

TIME OF PERFORMANCE:

There are no revisions to Time of Performance due to Amendment No. 1.

FEE FOR SERVICES:

Revisions to Fee for Services due to Amendment No. 1 are as follows.

3.0 Construction Engineering

All work for Construction Engineering services shall be performed on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of $36,500 (Original amount of $31,500 plus $5,000 for Amendment No. 1). If the Contractor is granted additional working days beyond those identified in the Time of Performance, then work shall be considered additional services until an amendment to Task Order No. 2024-04 is executed.

Proposed: Michael T. Battle 4/10/2025

HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

Date

Approved: Roger S. Bell 4/22/25

City of Selah
Roger Bell, Mayor

Date

Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 4/22/2025
Agenda Number: 12D

Action Item

Title: Resolution Declaring Used Pumps, Motors, Filters and Valves as Surplus, and Authorizing their Disposition, Sale and/or Recycling

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: No financial outlay.

Funding Source: N/A

Background/Findings/Facts: The Public Works Department (PW) is in the process of reducing the number of used parts in its laydown area.

PW desires to surplus the following items:

- Four (4) Peerless Hydro constant variable speed pumps;
- Three (3) centrifugal pumps and motors;
- Two (2) Baldor pumps and motors;
- One (1) eight-inch sand filter;
- One (1) pool pump and filter; and
- One (1) Clay valve and motor.

The attached proposed Resolution will – if approved – authorize City staff to sell the above-listed items via an outside vendor and/or to recycle some or all of them as scrap metal.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	**Action Taken:**

RESOLUTION NO. 3201

RESOLUTION DECLARING USED PUMPS, MOTORS, FILTERS AND VALVES AS SURPLUS, AND AUTHORIZING THEIR DISPOSITION, SALE AND/OR RECYCLING

WHEREAS, the Public Works Department desires to surplus used pumps, motors, filters and valves, specifically:

- Four (4) Peerless Hydro constant variable speed pumps;
- Three (3) centrifugal pumps and motors;
- Two (2) Baldor pumps and motors;
- One (1) eight-inch sand filter;
- One (1) pool pump and filter; and
- One (1) Clay valve and motor.

; and

WHEREAS, in their present condition, the above-listed items have a *de minimis* value – both individually and cumulatively – and the City no longer has any need for them; and

WHEREAS, Public Works desires to have the above-listed items declared surplus by the City Council consistent with its general powers under RCW 35.A.11.010 and other applicable law, and further desires to receive authorization to dispose of, sell and/or recycle teh items as City staff sees fit; and

WHEREAS, the City Council finds that good cause exists;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the City Council does hereby declare and authorize: (a) that the above-listed items are surplus and have *de minimis* value; (b) that City staff may dispose of, sell and/or recycle such items without further approval or action by the City Council, each and all for whatever maximum price or return value can be obtained; and (c) that any net sale proceeds or other resultant revenues shall be deposited into the Water Fund No. 411.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 22nd day of April, 2025.

Roger S Bell

Roger Bell, Mayor

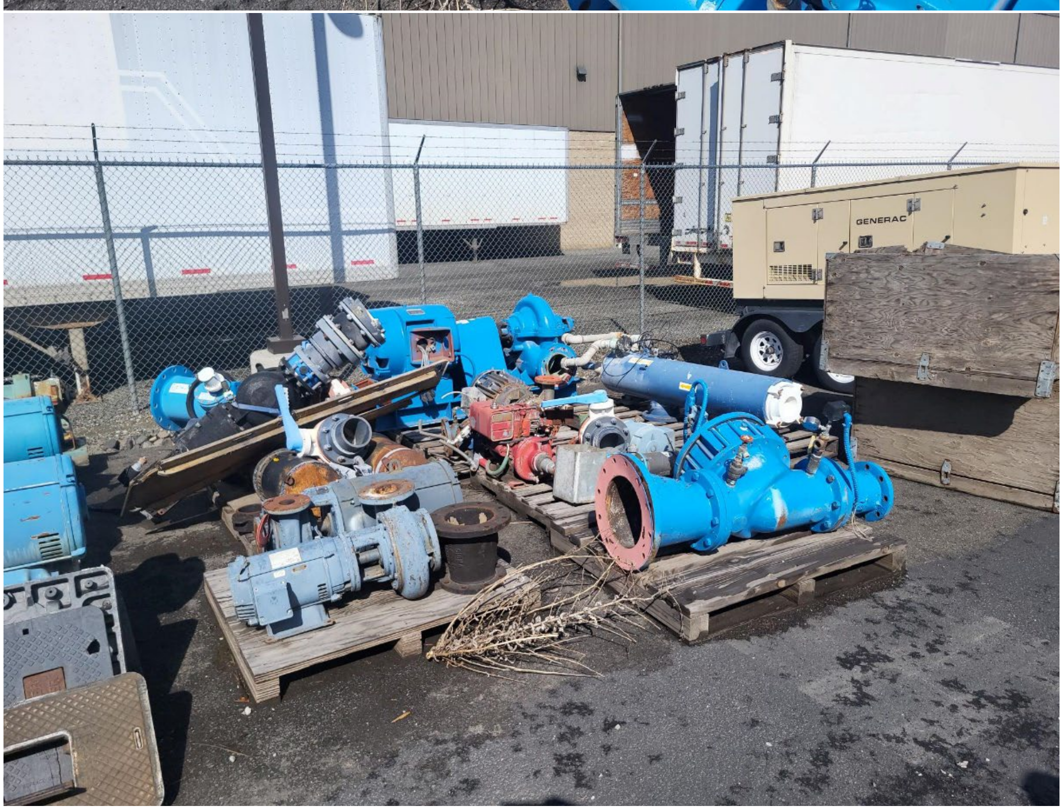
ATTEST:

Courtney McGarity

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney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Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 4/22/2025
Agenda Number: 12E

Action Item

Title: Resolution Declaring Specified Vehicle to be Surplus and Providing for its Disposition

From: Rocky Wallace, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: No financial outlay (but likely generation of small incoming revenue)

Funding Source: N/A

Background/Findings/Facts: The Public Works Department (PW) has concluded that the following specified vehicle is no longer needed, should be declared to be surplus and should be disposed of in a commercially reasonable manner pursuant to an approved Resolution: 1977 Ford Refuse Truck (VIN: Q80DVY66165).

The attached proposed Resolution will – if approved – authorize City staff to sell the vehicle via an outside vendor.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	**Action Taken:**

RESOLUTION NO. 3202

RESOLUTION DECLARING SPECIFIED VEHICLE TO BE SURPLUS AND PROVIDING FOR ITS DISPOSITION

WHEREAS, the Public Works Department has determined that it no longer needs the following specific vehicle: 1977 Ford Refuse Truck (VIN: Q80DVY66165); and

WHEREAS, the City Council finds that good cause exists to declare such vehicle to be surplus and to authorize it to be disposed of in a commercially reasonable manner;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows:

Section 1. The above-specified vehicle is declared to be surplus.

Section 2. City staff is authorized to dispose of the above-specified vehicle in a commercially reasonable manner directly and/or by contracting with an outside vendor selected by City staff. City staff may contractually engage an outside vendor without any necessity of seeking approval from the City Council regarding the entry into or terms of any such vendor contract. City staff may make all decisions as to final sale price without seeking further approval from the City Council.

Section 3. All net revenues received on sale of the above-specified vehicle shall be credited to the appropriate fund category(ies) by the Finance Director.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 22nd day of April, 2025.

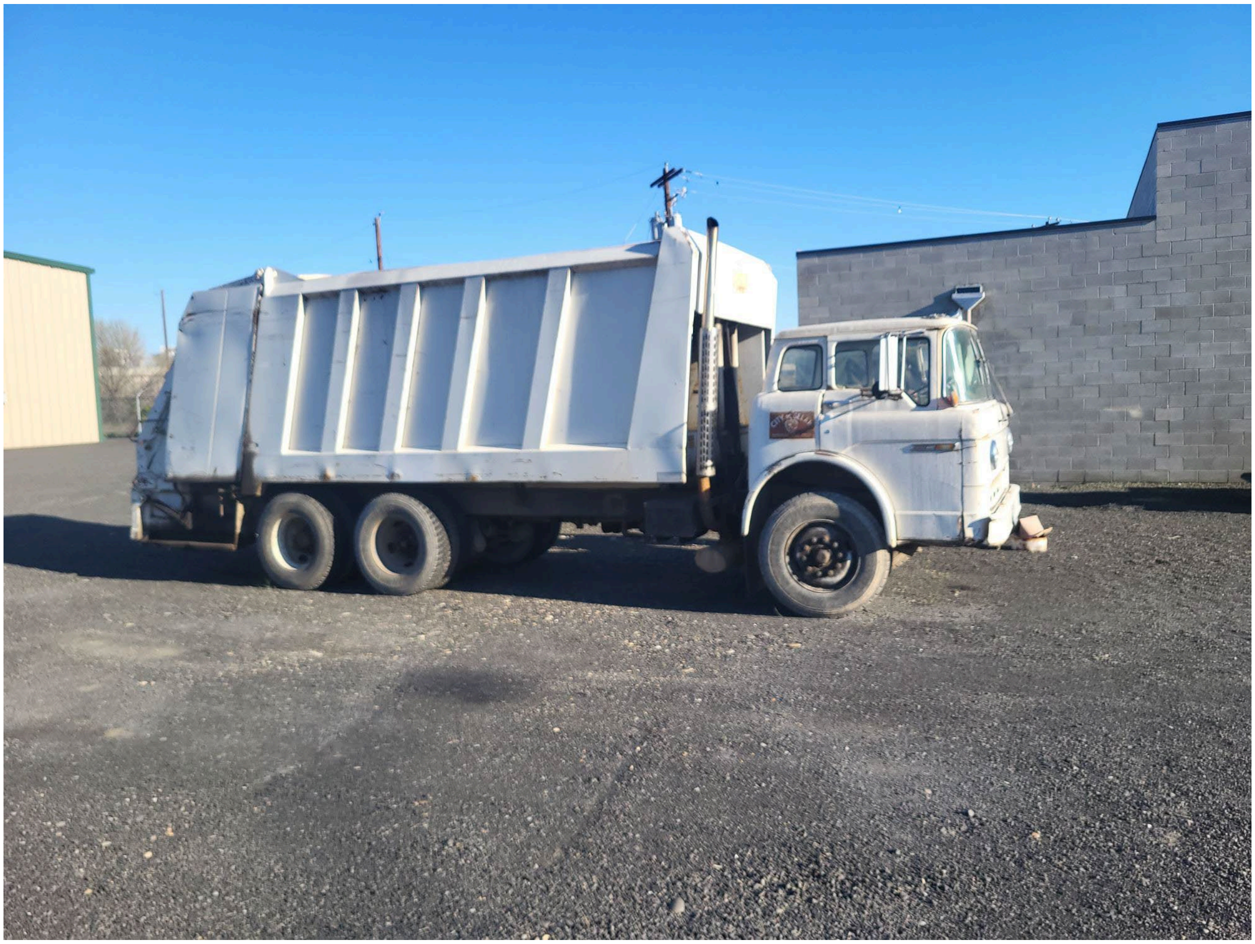
Roger S. Bell
Roger Bell, Mayor

ATTEST:

Courtney McGarity
Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 4/22/2025

Agenda Number: 12F

Action Item

Title: Resolution Authorizing the Mayor and City Staff to Withdraw the City from a Previously-Entered-Into Missing Middle Housing Grant

From: Steve Zetz Community Development

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: None. The City previously received reimbursement of $25,000.00 under the Grant. The City will be able to retain those funds. The City will not complete the remaining tasks/deliverables under the Grant. As a result, the City will forego an additional $25,000.00 of possible reimbursement.

Funding Source: N/A

Background/Findings/Facts: The Planning Commission and City Council have each expressed a desire to withdraw from the previously-entered-into Missing Middle Housing Grant with the Washington State Department of Commerce, for a variety of reasons. The Department of Commerce has stated that there are no penalties for withdrawing from the Grant and that the remaining balance of funds will be otherwise used by the Department of Commerce.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	**Action Taken:**
12/12/2023	Resolution No. 3064; Resolution Authorizing the Mayor to Sign a Fifteen-Page Interagency Agreement with the Department of Commerce to Enable the City to Receive a Missing Middle Housing Grant, and Also Authorizing Staff to Execute a Task Order Amending the City's Contract with Beckwith Consulting Group to be Consistent with the Middle Housing Grant

RESOLUTION NO. 3203

RESOLUTION AUTHORIZING MAYOR AND CITY STAFF TO WITHDRAW THE CITY FROM A PREVIOUSLY-ENTERED-INTO MISSING MIDDLE HOUSING GRANT

WHEREAS, the City Council – via Resolution No. 3064 – previously authorized the Mayor and City staff to enter into a Missing Middle Housing Grant ("Grant") with the Washington State Department of Commerce, whereby the City could and would obtain reimbursement for a combined total amount of $50,000.00 for certain tasks (a/k/a "deliverables"); and

WHEREAS, City staff completed the initial two deliverables and, then, sought and obtained $25,000.00 under the Grant; and

WHEREAS, City staff has concluded that it would not be in the best interest of the City to proceed further with the Grant, and, instead, that the City should withdraw from the Grant without completing the final two deliverables; and

WHEREAS, the City Council finds that good cause exists to withdraw from the Grant;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor and/or City staff are authorized to withdraw from the Grant.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 22nd day of April, 2025.

Roger Bell

Roger Bell, Mayor

ATTEST:

Courtney McGarity

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney