



SELAH CITY COUNCIL

August 25, 2026

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions
– will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: August 25, 2026
5:30 p.m.: Regular Meeting

Remote Link:
www.youtube.com/@cityofselah/live

City of Selah
115 W. Naches Ave.
Selah, WA 98942

Mayor:
Mayor Pro Tempore +
Councilmember:
Councilmembers:

Roger Bell

Jared Iverson
Joshua Redtfeldt
Elizabeth Marquis
Clifford Peterson
William Longmire
Melissa Maxwell
David Monaghan
Mike Costello
Rob Case
Courtney McGarity

City Administrator:
City Attorney:
City Clerk:

AGENDA

- 1) **Call to Order – Mayor Bell**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with -**
- 6) **Announcement of changes, if any, from previously published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city, and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a city official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting, and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary to comply with constitutional requirements.

- A. Pre-arranged oral comments (up to 5 minutes each):
 - Roy Sample
- B. Reading of received written comments (up to 2 minutes each):
- C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements**

- A. Community Pride Award – Solarity Credit Union

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (). Those items are considered routine and will be addressed via joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.*

- A. Courtney McGarity * Approval of Minutes from August 11, 2026 Council Meeting
- B. Carlos Hernandez * Approval of Claims & Payroll

11) **General Business**

- A. New Business – None
- B. Old Business – None

12) **Public Hearings/Forums** – None

13) **Resolutions** – None

- A. Selah City Councilmembers Resolution Approving and Adopting RFA Plan

14) **Ordinances** – None

15) **Reports/Announcements**

- A. Departments
- B. Councilmembers, personally and on behalf of committees and boards
- C. City Attorney
- D. City Administrator
- E. Mayor or Presiding Officer, personally and on behalf of committees and board

16) **Closed Session** – None

17) **Executive Session** – None

18) **Adjournment**

Next Regular Meeting: September 8, 2026

Next Study Session: September 8, 2026



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 8/25/2026

Agenda Number: 10A

Action Item

Title: Approval of Meeting Minutes from August 11, 2026 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

City of Selah City Council
Regular Meeting Minutes
August 11, 2026



Call to Order

Mayor Bell called the meeting to order at 5:30 p.m.

Roll Call

Councilmembers Present: Joshua Redtfeldt, Elizabeth Marquis, Melissa Maxwell, Jared Iverson, Clifford Peterson, William Longmire

Councilmember Absent: David Monaghan

Staff Present: Roger Bell, Mayor; Mike Costello, City Administrator; Rob Case, City Attorney; Mick Gause, Police Chief; Jim Lange, Fire Chief; Carlos Hernandez, Finance Director; Ty Jones, Public Works Director; Laura Wilson, Community Development Supervisor; Zack Schab, Recreation + Tourism Manager; Courtney McGarity, City Clerk

Pledge of Allegiance was said by all in attendance

Invocation

Russell Carlson of The Church of Jesus Christ of Latter-day Saints

Oral Comments by People in Attendance

- Barb Petrea – Introduction of new SDA Executive Director, Ryan Mead
- Ryan Mead – SDA Updates

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Bell presented the stipulations of the Consent Agenda.

Approved Consent Agenda

- | | | |
|----|-------------------|---|
| A. | Courtney McGarity | * Approval of Minutes from July 28, 2026 Council Meeting |
| B. | Carlos Hernandez | * Approval of Claims & Payroll |
| C. | Ty Jones | * Resolution Authorizing the Mayor to Sign a Local Agency Agreement Supplemental and a Local Agency Federal Aid Project |

Prospectus, Pertaining to the City's First Street Resurfacing (Yakima Ave to Fremont Ave) Project

- D. Ty Jones ~~* Resolution Authorizing the Mayor to Sign "Amendment No. 3" to "Task Order No. 2023-09" with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the City's Wastewater Treatment Plant Improvements Project~~
- E. Ty Jones * Resolution Authorizing the Mayor to Sign a Six-Page Contract with Stellar J. Corporation for Construction Work on Phase 2 of the City's Wastewater Treatment Plant Improvements Project

Councilmember Iverson requested item 10D be removed from the Consent Agenda, to become 13B. Councilmember Iverson moved to approve the Consent Agenda as amended. Councilmember Peterson seconded. Mayor Bell asked Council for discussion. Hearing none, Mayor Bell requested a voice vote to approve the motion and approve the Consent Agenda as amended. All are in favor. Motion carries by voice vote.

Public Hearings/Forums

- A. Ty Jones Open-Record Public Hearing to Receive Public Input Regarding the Potential Adoption of the "Selah Transit Development Plan 2026-2032 and 2025 Annual Report"

Resolutions

- A. Ty Jones Resolution Adopting the "Selah Transit Development Plan 2026-2032 and 2025 Annual Report"
- B. Ty Jones Resolution Authorizing the Mayor to Sign "Amendment No. 3" to "Task Order No. 2023-09" with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the City's Wastewater Treatment Plant Improvements Project

- A. Councilmember Iverson moved to approve the Resolution. Councilmember Longmire seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.
- B. Ty Jones clarified that the Amendment is not an additional amount, but part of the \$11 million award from the Department of Commerce. Councilmember Iverson moved to approve the Resolution. Councilmember Maxwell seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.

Staff Reports/Announcements

The following staff members provided a department report:

- Jim Lange, Fire Chief
- Laura Wilson, Community Development Supervisor
- Carlos Hernandez, Finance Director
- Zack Schab, Recreation + Tourism Manager
- Ty Jones, Public Work Director
- Mick Gause, Police Chief
- Courtney McGarity, City Clerk

Councilmember Reports

Councilmember Redtfeldt

- LTAC meeting has been scheduled for October 6th at 1pm.

Councilmember Marquis

- SDA – Attended the board meeting on 8/10. The SDA will have a booth at Outskirts for some upcoming events.
- RFA – Continuing to work on the agreement and are going over final edits to prepare for presentation to Council for review.

Councilmember Maxwell

- Selah School District – Will be attending the School Board meeting on 8/13.

Councilmember Peterson

- Attended National Night Out on 8/4.
- SPRSA – Will be attending the meeting on 8/17.

City Administrator's Report

- Continuing work on electronic timekeeping for City of Selah staff; hoping to narrow down a choice while keeping costs down.
- Attended National Night Out on 8/4.
- Working on welcome bags for residents moving into Selah that will have information inside, as well as promoting local businesses. We will be partnering with the SDA and Selah Chamber for this.
- Continuing work on archiving and moving files to the Ellensburg location.
- Working with Carlos on the budget spreadsheets to provide simplified information to Council.
- We have been doing a beautification process for City Hall which includes the new apple logo painted in Council Chambers, newly painted hallways and doors and shampooed carpets.
- Sauced & Smashed – Stopped in to see the new local restaurant before their soft opening this weekend.

Mayor's Report

- Selah Mining Co has reached out the City to gauge interest in purchasing their property before listing it on the market; no interest from Council.
- People for People has gifted the Civic Center their stoves, ovens and microwave which have been housed in the kitchen there but will no longer be of use to them. They have also requested a letter of support for their transportation funding which has been agreed to.
- Council needs to decide if they would prefer a Study Session ahead of presenting the Comp Plan at a hearing in October.

Adjournment

Mayor Bell moved to adjourn the meeting. Councilmember Peterson seconded. Mayor Bell adjourned.

Meeting ended at 6:16 p.m.

Roger Bell, Mayor

ABSENT

David Monaghan, Councilmember

Clifford Peterson, Councilmember

Elizabeth Marquis, Councilmember

Melissa Maxwell, Councilmember

Joshua Redtfeldt, Councilmember

William Longmire, Councilmember

Jared Iverson, Councilmember

ATTEST:

Courtney McGarity, City Clerk



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 8/25/2026

Agenda Number: 10B

Action Item

Title: Approval of Claims and Payroll

From: Carlos Hernandez, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

CHECK REGISTER

City Of Selah

Time: 12:06:00 Date: 08/21/2026

08/21/2026 To: 08/21/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5582	08/21/2026	Payroll	1	EFT		2,211.42	August 1-15 2026 Pay Period
5583	08/21/2026	Payroll	1	EFT		2,202.53	August 1-15 2026 Pay Period
5584	08/21/2026	Payroll	1	EFT		2,361.77	August 1-15 2026 Pay Period
5585	08/21/2026	Payroll	1	EFT		2,249.53	August 1-15 2026 Pay Period
5586	08/21/2026	Payroll	1	EFT		3,110.63	August 1-15 2026 Pay Period
5587	08/21/2026	Payroll	1	EFT		2,202.79	August 1-15 2026 Pay Period
5588	08/21/2026	Payroll	1	EFT		2,788.50	August 1-15 2026 Pay Period
5589	08/21/2026	Payroll	1	EFT		1,222.18	August 1-15 2026 Pay Period
5590	08/21/2026	Payroll	1	EFT		2,276.74	August 1-15 2026 Pay Period
5591	08/21/2026	Payroll	1	EFT		1,826.77	August 1-15 2026 Pay Period
5592	08/21/2026	Payroll	1	EFT		2,405.35	August 1-15 2026 Pay Period
5593	08/21/2026	Payroll	1	EFT		4,779.60	August 1-15 2026 Pay Period
5594	08/21/2026	Payroll	1	EFT		2,920.51	August 1-15 2026 Pay Period
5595	08/21/2026	Payroll	1	EFT		2,151.29	August 1-15 2026 Pay Period
5596	08/21/2026	Payroll	1	EFT		4,248.96	August 1-15 2026 Pay Period
5597	08/21/2026	Payroll	1	EFT		2,805.45	August 1-15 2026 Pay Period
5598	08/21/2026	Payroll	1	EFT		1,934.20	August 1-15 2026 Pay Period
5599	08/21/2026	Payroll	1	EFT		2,146.17	August 1-15 2026 Pay Period
5600	08/21/2026	Payroll	1	EFT		938.86	August 1-15 2026 Pay Period
5601	08/21/2026	Payroll	1	EFT		2,662.93	August 1-15 2026 Pay Period
5602	08/21/2026	Payroll	1	EFT		2,358.32	August 1-15 2026 Pay Period
5603	08/21/2026	Payroll	1	EFT		2,195.74	August 1-15 2026 Pay Period
5604	08/21/2026	Payroll	1	EFT		2,183.35	August 1-15 2026 Pay Period
5605	08/21/2026	Payroll	1	EFT		1,250.41	August 1-15 2026 Pay Period
5606	08/21/2026	Payroll	1	EFT		4,135.24	August 1-15 2026 Pay Period
5607	08/21/2026	Payroll	1	EFT		3,090.40	August 1-15 2026 Pay Period
5608	08/21/2026	Payroll	1	EFT		2,959.21	August 1-15 2026 Pay Period
5609	08/21/2026	Payroll	1	EFT		698.22	August 1-15 2026 Pay Period
5610	08/21/2026	Payroll	1	EFT		2,062.34	August 1-15 2026 Pay Period
5611	08/21/2026	Payroll	1	EFT		97.58	August 1-15 2026 Pay Period
5612	08/21/2026	Payroll	1	EFT		2,173.41	August 1-15 2026 Pay Period
5613	08/21/2026	Payroll	1	EFT		2,368.91	August 1-15 2026 Pay Period
5614	08/21/2026	Payroll	1	EFT		3,092.47	August 1-15 2026 Pay Period
5615	08/21/2026	Payroll	1	EFT		3,400.42	August 1-15 2026 Pay Period
5616	08/21/2026	Payroll	1	EFT		2,473.58	August 1-15 2026 Pay Period
5617	08/21/2026	Payroll	1	EFT		1,858.52	August 1-15 2026 Pay Period
5618	08/21/2026	Payroll	1	EFT		801.07	August 1-15 2026 Pay Period
5619	08/21/2026	Payroll	1	EFT		2,020.31	August 1-15 2026 Pay Period
5620	08/21/2026	Payroll	1	EFT		2,255.76	August 1-15 2026 Pay Period
5621	08/21/2026	Payroll	1	EFT		2,170.67	August 1-15 2026 Pay Period
5622	08/21/2026	Payroll	1	EFT		4,017.16	August 1-15 2026 Pay Period
5623	08/21/2026	Payroll	1	EFT		2,483.12	August 1-15 2026 Pay Period
5624	08/21/2026	Payroll	1	EFT		2,489.58	August 1-15 2026 Pay Period
5625	08/21/2026	Payroll	1	EFT		3,877.12	August 1-15 2026 Pay Period
5626	08/21/2026	Payroll	1	EFT		3,143.60	August 1-15 2026 Pay Period
5627	08/21/2026	Payroll	1	EFT		2,124.67	August 1-15 2026 Pay Period
5628	08/21/2026	Payroll	1	EFT		2,263.54	August 1-15 2026 Pay Period
5629	08/21/2026	Payroll	1	EFT		3,023.50	August 1-15 2026 Pay Period
5630	08/21/2026	Payroll	1	EFT		2,925.24	August 1-15 2026 Pay Period
5631	08/21/2026	Payroll	1	EFT		2,929.93	August 1-15 2026 Pay Period
5632	08/21/2026	Payroll	1	EFT		2,169.63	August 1-15 2026 Pay Period
5633	08/21/2026	Payroll	1	EFT		2,453.67	August 1-15 2026 Pay Period
5634	08/21/2026	Payroll	1	EFT		3,051.19	August 1-15 2026 Pay Period
5635	08/21/2026	Payroll	1	EFT		3,307.10	August 1-15 2026 Pay Period
5636	08/21/2026	Payroll	1	EFT		2,661.21	August 1-15 2026 Pay Period
5637	08/21/2026	Payroll	1	EFT		2,061.27	August 1-15 2026 Pay Period
5638	08/21/2026	Payroll	1	EFT		4,031.80	August 1-15 2026 Pay Period
5639	08/21/2026	Payroll	1	EFT		2,624.03	August 1-15 2026 Pay Period
5640	08/21/2026	Payroll	1	EFT		2,925.98	August 1-15 2026 Pay Period
5641	08/21/2026	Payroll	1	EFT		2,219.93	August 1-15 2026 Pay Period

CHECK REGISTER

City Of Selah

Time: 12:06:00 Date: 08/21/2026

08/21/2026 To: 08/21/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5642	08/21/2026	Payroll	1	EFT		245.57	August 1-15 2026 Pay Period
5643	08/21/2026	Payroll	1	EFT		2,770.51	August 1-15 2026 Pay Period
5644	08/21/2026	Payroll	1	EFT		2,484.73	August 1-15 2026 Pay Period
5645	08/21/2026	Payroll	1	EFT		1,308.20	August 1-15 2026 Pay Period
5646	08/21/2026	Payroll	1	EFT		4,088.64	August 1-15 2026 Pay Period
5647	08/21/2026	Payroll	1	EFT		2,549.82	August 1-15 2026 Pay Period
5648	08/21/2026	Payroll	1	EFT		2,329.92	August 1-15 2026 Pay Period
5649	08/21/2026	Payroll	1	EFT		3,579.98	August 1-15 2026 Pay Period
5650	08/21/2026	Payroll	1	EFT		2,875.99	August 1-15 2026 Pay Period
5651	08/21/2026	Payroll	1	EFT		2,254.42	August 1-15 2026 Pay Period
5652	08/21/2026	Payroll	1	EFT		2,222.27	August 1-15 2026 Pay Period
5653	08/21/2026	Payroll	1	EFT		1,467.79	August 1-15 2026 Pay Period
5654	08/21/2026	Payroll	1	EFT		1,588.71	August 1-15 2026 Pay Period
5655	08/21/2026	Payroll	1	EFT		1,800.79	August 1-15 2026 Pay Period
5656	08/21/2026	Payroll	1	EFT		3,369.78	August 1-15 2026 Pay Period
5657	08/21/2026	Payroll	1	EFT		3,469.92	August 1-15 2026 Pay Period
5658	08/21/2026	Payroll	1	EFT		2,862.93	August 1-15 2026 Pay Period
5659	08/21/2026	Payroll	1	EFT		4,581.40	August 1-15 2026 Pay Period
5660	08/21/2026	Payroll	1	EFT	Selah Firefighters Local 5547	300.00	Pay Cycle(s) 08/01/2026 To 08/31/2026 - FF Local Dues
5661	08/21/2026	Payroll	1	EFT	Teamsters Local #760 - PD Dues	1,840.00	Pay Cycle(s) 08/01/2026 To 08/31/2026 - TEAMSTERS PD DUES
5663	08/21/2026	Payroll	1	EFT	AFLAC Remittance Processing	156.49	Pay Cycle(s) 08/21/2026 To 08/21/2026 - AFLAC 125
5664	08/21/2026	Payroll	1	EFT	Dept of Retirement - Def Comp	4,771.36	Pay Cycle(s) 08/21/2026 To 08/21/2026 - Deferred Comp; Pay Cycle(s) 08/21/2026 To 08/21/2026 - Deferred Comp - Roth
5665	08/21/2026	Payroll	1	EFT	Dept of Retirement Systems	34,498.23	Pay Cycle(s) 08/21/2026 To 08/21/2026 - PERS2; Pay Cycle(s) 08/21/2026 To 08/21/2026 - LEOFF2; Pay Cycle(s) 08/21/2026 To 08/21/2026 - PERS3
5666	08/21/2026	Payroll	1	EFT	HRA VEBA Trust - PD & PW YA063	3,702.93	Pay Cycle(s) 08/21/2026 To 08/21/2026 - HRA VEBA
5667	08/21/2026	Payroll	1	EFT	Washington State Support Registry	823.00	Pay Cycle(s) 08/21/2026 To 08/21/2026 - WA STATE SUPPORT
5668	08/21/2026	Payroll	1	EFT	Washington Teamsters Welfare Trust	33.05	Pay Cycle(s) 08/21/2026 To 08/21/2026 - Life Insurance Benefit PD
5727	08/21/2026	Payroll	1	EFT		475.47	July 1-31 2026 Pay Period
5730	08/21/2026	Payroll	1	EFT		314.15	July 1-31 2026 Pay Period
5732	08/21/2026	Payroll	1	EFT		137.76	July 1-31 2026 Pay Period
5733	08/21/2026	Payroll	1	EFT		174.70	July 1-31 2026 Pay Period
5734	08/21/2026	Payroll	1	EFT		613.36	July 1-31 2026 Pay Period
5736	08/21/2026	Payroll	1	EFT		128.52	July 1-31 2026 Pay Period
5737	08/21/2026	Payroll	1	EFT		10.05	July 1-31 2026 Pay Period
5740	08/21/2026	Payroll	1	EFT		715.42	July 1-31 2026 Pay Period
5741	08/21/2026	Payroll	1	EFT		799.91	July 1-31 2026 Pay Period
5743	08/21/2026	Payroll	1	EFT		76.81	July 1-31 2026 Pay Period
5744	08/21/2026	Payroll	1	EFT		1,087.64	July 1-31 2026 Pay Period
5748	08/21/2026	Payroll	1	EFT		794.37	July 1-31 2026 Pay Period
5749	08/21/2026	Payroll	1	EFT		239.34	July 1-31 2026 Pay Period
5750	08/21/2026	Payroll	1	EFT		156.23	July 1-31 2026 Pay Period
5751	08/21/2026	Payroll	1	EFT		66.21	July 1-31 2026 Pay Period
5752	08/21/2026	Payroll	1	EFT		913.06	July 1-31 2026 Pay Period

CHECK REGISTER

City Of Selah

Time: 12:06:00 Date: 08/21/2026

08/21/2026 To: 08/21/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5753	08/21/2026	Payroll	1	EFT		137.76	July 1-31 2026 Pay Period
5754	08/21/2026	Payroll	1	EFT		892.26	July 1-31 2026 Pay Period
5755	08/21/2026	Payroll	1	EFT		31.56	July 1-31 2026 Pay Period
5756	08/21/2026	Payroll	1	EFT		82.35	July 1-31 2026 Pay Period
5757	08/21/2026	Payroll	1	EFT		147.92	July 1-31 2026 Pay Period
5758	08/21/2026	Payroll	1	EFT		509.93	July 1-31 2026 Pay Period
5759	08/21/2026	Payroll	1	EFT		88.82	July 1-31 2026 Pay Period
5760	08/21/2026	Payroll	1	EFT		100.82	July 1-31 2026 Pay Period
5761	08/21/2026	Payroll	1	EFT		457.29	July 1-31 2026 Pay Period
5762	08/21/2026	Payroll	1	EFT		191.99	July 1-31 2026 Pay Period
5763	08/21/2026	Payroll	1	EFT		508.09	July 1-31 2026 Pay Period
5764	08/21/2026	Payroll	1	EFT		88.82	July 1-31 2026 Pay Period
5765	08/21/2026	Payroll	1	EFT		59.26	July 1-31 2026 Pay Period
5766	08/21/2026	Payroll	1	EFT		391.72	July 1-31 2026 Pay Period
5768	08/21/2026	Payroll	1	EFT		454.52	July 1-31 2026 Pay Period
5770	08/21/2026	Payroll	1	EFT		101.75	July 1-31 2026 Pay Period
5771	08/21/2026	Payroll	1	EFT		50.03	July 1-31 2026 Pay Period
5779	08/21/2026	Payroll	1	0	EFTPS	71,599.82	941 Deposit for Pay Cycle(s) 08/21/2026 - 08/21/2026
5669	08/21/2026	Payroll	1	87319	Mike I Todd	750.00	Pay Cycle(s) 08/21/2026 To 08/21/2026 - MISC GARNISHMENT - 4
5670	08/21/2026	Payroll	1	87320	Selah Firefighter's Assoc FS #21	570.00	Pay Cycle(s) 08/21/2026 To 08/21/2026 - FF STA 21 DUES
5671	08/21/2026	Payroll	1	87321	Selah Police Association Employee Fund	280.00	Pay Cycle(s) 08/21/2026 To 08/21/2026 - PD EMP FUND
5672	08/21/2026	Payroll	1	87322	WA State Council Police Officer Dues	200.00	Pay Cycle(s) 08/21/2026 To 08/21/2026 - PD COUNCIL DUES
5673	08/21/2026	Payroll	1	87323	Western Conf of Teamsters Pension Tr-PD	3,012.16	Pay Cycle(s) 08/21/2026 To 08/21/2026 - PENSION PD TMS
5674	08/21/2026	Payroll	1	87324	Western Conf of Teamsters Pension Tr-PD	1,951.30	Pay Cycle(s) 08/21/2026 To 08/21/2026 - PENSION PW TMS
5728	08/21/2026	Payroll	1	87325		106.36	July 1-31 2026 Pay Period
5729	08/21/2026	Payroll	1	87326		72.19	July 1-31 2026 Pay Period
5731	08/21/2026	Payroll	1	87327		440.66	July 1-31 2026 Pay Period
5735	08/21/2026	Payroll	1	87328		165.46	July 1-31 2026 Pay Period
5738	08/21/2026	Payroll	1	87329		387.10	July 1-31 2026 Pay Period
5739	08/21/2026	Payroll	1	87330		137.76	July 1-31 2026 Pay Period
5742	08/21/2026	Payroll	1	87331		558.88	July 1-31 2026 Pay Period
5745	08/21/2026	Payroll	1	87332		788.71	July 1-31 2026 Pay Period
5746	08/21/2026	Payroll	1	87333		425.90	July 1-31 2026 Pay Period
5747	08/21/2026	Payroll	1	87334		163.61	July 1-31 2026 Pay Period
5767	08/21/2026	Payroll	1	87335		570.88	July 1-31 2026 Pay Period
5769	08/21/2026	Payroll	1	87336		286.45	July 1-31 2026 Pay Period
001 General Fund						150,251.75	
103 Fire Control						85,923.15	
110 City Street						11,485.70	
119 Transit						1,345.92	
411 Water						31,771.01	
415 Sewer						52,662.40	
420 Solid Waste						1,877.01	

335,316.94 Payroll: 335,316.94

CHECK REGISTER

City Of Selah

Time: 12:06:00 Date: 08/21/2026

08/21/2026 To: 08/21/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

CHECK REGISTER

City Of Selah

Time: 13:57:12 Date: 08/25/2026

08/12/2026 To: 08/31/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5792	08/25/2026	Claims	1	EFT	Card Service Center	10,173.76	Statment closing 8/7/26 card ending in 3343; Amazon Prime; PDN Recruits; Global Industrial; CDW Gov; SQ Daily Dispatch; Amazon Market Place; WPSG - Rubber Boots & Microsoft Office
5793	08/25/2026	Claims	1	EFT	First National Bank Omaha	1,012.30	Training Center Booth; Employee Appreciation; Carpet Shampoo; Adobe Inc & Office Max; Chief Lunch; Food for Fire, Amazon; Firehouse Direct Brass; Fuel & Finance Charge Refund
5860	08/25/2026	Claims	1	EFT	First National Bank Omaha	2,689.79	Invoices for FNBO ending 8/10/26 cards ending in 3974, 0695, 6001, 0017, 9950, 4660
5424	08/12/2026	Claims	1	185617	Wa St Dept of Licensing	3,348.00	Invoice #SLP001492-SLP002090
5425	08/12/2026	Claims	1	185618	Wa St Dept of Licensing	90.00	Invoice #SLP002091-SLP002095
5436	08/13/2026	Claims	1	185619	Eadon Prairie Construction, LLC	579,345.75	Hillcrest Water Main Replacement
5451	08/25/2026	Claims	1	185620	WA State Treasurer		Reissue with corrected date
5452	08/25/2026	Claims	1	185621	Yakima County Prosecutor's		Reissue with corrected date
5454	08/14/2026	Claims	1	185622	WA State Treasurer	8,494.90	July 2026 Court State Remit
5455	08/14/2026	Claims	1	185623	Yakima County Prosecutor's	123.00	July 2026 Crime Victims
5578	08/18/2026	Claims	1	185624	Michael B Cramer	408.00	Training - College Station Texas
5577	08/18/2026	Claims	1	185625	Branden Calahan	408.00	Training, College Station Texas
5576	08/18/2026	Claims	1	185626	Belfore USA Group, INC	46,429.55	Civic Center Repairs
5702	08/20/2026	Claims	1	185627	Margita A. Dornay, Attorney at Law	9,000.00	June 2026 Prosecution Retainer Fee
5794	08/25/2026	Claims	1	185628	Abadan	533.70	Copier Meter Reading; Copies
5795	08/25/2026	Claims	1	185629	American First Aid Supply	276.38	First Aid Supplies
5796	08/25/2026	Claims	1	185630	Anatek Labs	1,111.00	Drinking Water Testing
5797	08/25/2026	Claims	1	185631	Autospa of Central WA	228.54	Invoice# 330291
5798	08/25/2026	Claims	1	185632	Blueline Equipment LLC	66.87	Thermosat Parts
5799	08/25/2026	Claims	1	185633	CBC Custom Embroidery & Digital Art	246.24	Polo Shirts for Chiefs
5800	08/25/2026	Claims	1	185634	Cascade Natural Gas Corp	2,657.47	City Hall Utilities; Sta 21 Utilities; WWTP, Sewer, Water, Streets, Parks, Building Utilities
5801	08/25/2026	Claims	1	185635	City of Sunnyside	2,680.65	Invoice# 17568
5802	08/25/2026	Claims	1	185636	Consolidated Electrical Distributors	59.61	Cord Connector Kit
5803	08/25/2026	Claims	1	185637	Copiers Northwest, Inc.	478.60	Wide Format Printer Paper Serial #493501443
5804	08/25/2026	Claims	1	185638	Cummins Sales & Service	3,003.34	Door & Display Control
5805	08/25/2026	Claims	1	185639	Databar	3,017.18	Statements & Postage
5806	08/25/2026	Claims	1	185640	Dog Waste Depot	314.05	Dog Wate Roll Bags
5807	08/25/2026	Claims	1	185641	Dooley Enterprises, Inc.	8,331.57	Invoice# 72208
5808	08/25/2026	Claims	1	185642	Eadon Prairie Construction, LLC	139,480.30	Hillcrest Water Main Replacement
5809	08/25/2026	Claims	1	185643	Endress + Hauser, Inc.	1,880.00	Verification Service - Instrument Service & Reporting
5810	08/25/2026	Claims	1	185644	William Ervin	1,719.05	LEOFF Benefits-Retirees
5811	08/25/2026	Claims	1	185645	General Pacific, Inc.	191.30	10/4/25 Selah 2024 RMA Credit; E Series; Orion Cellular Endpoint; M70 Meter HRE; Twist Tight Extension Cable
5812	08/25/2026	Claims	1	185646	HD Fowler Company	1,484.57	Solenoid Round 24 Volt; Valves; Galvanized Bushing and Nipple

CHECK REGISTER

City Of Selah

Time: 13:57:12 Date: 08/25/2026

08/12/2026 To: 08/31/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5813	08/25/2026	Claims	1	185647	HLA Engineering & Land Surveying, Inc.	226,883.93	Resurfacing; Sidewalk Extension; Landing Development; Shade Structures; Water & Utility Rates Review; Sealing; Civid Center Phase III; Intersection Improvements; Storage Reservoir
5814	08/25/2026	Claims	1	185648	Helliesen Lumber & Supply	33.88	Rotary Red Oak
5815	08/25/2026	Claims	1	185649	Helms True Value	1,667.34	Invoice# 876642; Building & Maintenance Supplies
5816	08/25/2026	Claims	1	185650	Interstate Batteries of Columbia Valley	384.99	MT 34
5817	08/25/2026	Claims	1	185651	Jerry's Pest Service, LLC	83.55	Monthly Pest Control Service
5818	08/25/2026	Claims	1	185652	John Alden Insurance Co.	3,936.80	Ervin Annual Insurance
5819	08/25/2026	Claims	1	185653	LN Curtis & Sons	5,679.65	Battery & Charger
5820	08/25/2026	Claims	1	185654	Les Schwab Tires	1,102.49	Invoice# 41800702038
5821	08/25/2026	Claims	1	185655	Lightcurve	1,890.73	Invoice Date 8/16/26; Sta 21, 24, and 26 Telephone; City Hall Telephone; Plant, PreTreatment; FAX; Building; Parks; Water; Sewer; Packaging Lift Station- Telephone; Selah Municipal Court
5822	08/25/2026	Claims	1	185656	Medstar Cabulance, Inc.	12,967.92	Transit Fixed Route & Dial A Ride
5823	08/25/2026	Claims	1	185657	Morton & Sons	1,327.97	#20149
5824	08/25/2026	Claims	1	185658	NC Machinery	12.17	#5659800
5825	08/25/2026	Claims	1	185659	NCL of Wisconsin, Inc.	2,157.42	#41836
5826	08/25/2026	Claims	1	185660	O'Reilly Automotive Inc	540.82	Washer Nozle & Patch Kit; Rental, Coolant Cap, RMN STG Gear; #1269085
5827	08/25/2026	Claims	1	185661	ODP Business Solutions, LLC	690.36	Building Supplies; #41142817
5828	08/25/2026	Claims	1	185662	One Call Concepts	65.33	#19-0001153
5829	08/25/2026	Claims	1	185663	Owen Equipment Company	734.56	#35696
5830	08/25/2026	Claims	1	185664	Pacific Power	74,567.08	Invoice due 9/2/26; City Hall & Welcome Sign; Civic Center Power; Sta 22 Utilities; Sta 21, 24 & 26 Utilities; Planning; Building; Water; Sewer; Streets; Veterans; Parks; Operations; Treatment - PPL
5831	08/25/2026	Claims	1	185665	Pape Machinery	92.31	#202368
5832	08/25/2026	Claims	1	185666	Delia Pena	1,000.00	Civic Center Damage Deposit Refund
5833	08/25/2026	Claims	1	185667	Price Ford	326.68	#11 F350; #16 F350; #12 F250
5834	08/25/2026	Claims	1	185668	Regence Blue Shield	214.00	Group #26500004 Member #150092464
5835	08/25/2026	Claims	1	185669	Secure Court Solutions, LLC	1,275.96	Invoice#'s P-100929, P-100928
5836	08/25/2026	Claims	1	185670	Senske Services	72.10	Fertilizer & Weed Control Treatment
5837	08/25/2026	Claims	1	185671	Sherwin-Williams	106.51	6322-1628-9
5838	08/25/2026	Claims	1	185672	Six Robbles' Inc.	27.49	LED Signal STAT for R21
5839	08/25/2026	Claims	1	185673	Snure Law Office, PSC	1,584.00	RFA Review
5840	08/25/2026	Claims	1	185674	Springbrook	1,250.00	Support Plus
5841	08/25/2026	Claims	1	185675	Tacoma Screw Products, Inc.	8.86	113792
5842	08/25/2026	Claims	1	185676	The Sherwin Williams Co	593.49	City Hall Finance & Halls - Paint Supplies
5843	08/25/2026	Claims	1	185677	Thomson Reuters - West	269.69	Online/Software Subscription Charges
5844	08/25/2026	Claims	1	185678	Trans-Action of Yakima County	1,000.00	General Membership Assessment for 2026 Calendar Year
5845	08/25/2026	Claims	1	185679	Valley Lock & Key Service LLC	6.10	Duplicate Key
5846	08/25/2026	Claims	1	185680	Valvoline Instant Oil Change	240.67	Invoice#'s 57691, 57752, 57891

CHECK REGISTER

City Of Selah

Time: 13:57:12 Date: 08/25/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5847	08/25/2026	Claims	1	185681	Verizon Wireless	3,724.05	Invoice#'s 6150408928, 6150405997; Council, City Hall, & Court Wireless phones; Civic Center Wireless Service; MDT Fees & Shift Phones; PW - Wireless Services #542041368-00005
5848	08/25/2026	Claims	1	185682	WA St Dept of Ecology Cashiering Unit	9,269.00	FY 2027 Water Quality Program Municipalities
5849	08/25/2026	Claims	1	185683	Washington State Patrol	72.00	Invoice# I2700073
5850	08/25/2026	Claims	1	185684	Wilbur-Ellis Company LLC	3,061.87	#1739408
5851	08/25/2026	Claims	1	185685	Jason W Wood	736.33	Class, NFA, Leadership in Supervision: Frameworks to Success - Dupont Fire Dept, Dupont WA
5852	08/25/2026	Claims	1	185686	Yakima Battery & Auto Electric	383.36	Commercial Battery, Maxi Fuse Holder Maxi FuseVarious Amperage, Repair
5853	08/25/2026	Claims	1	185687	Yakima Cooperative Association	10,808.86	FD Fuel; #0000157825 Fuel
5854	08/25/2026	Claims	1	185688	Yakima County Department Of Corrections	7,253.40	Invoice Date 8/10/26
5855	08/25/2026	Claims	1	185689	Yakima County GIS	200.00	Stormwater GIS & City of Selah Online Mapping
5856	08/25/2026	Claims	1	185690	Yakima Herald Republic	1,167.25	#41202 and #23209
5857	08/25/2026	Claims	1	185691	Yakima Waste Systems Inc	339.86	#2195-1121135
5858	08/25/2026	Claims	1	185692	Yakima Worker Care	175.00	DOT Physical Exam - Quaton Baird
						119,258.19	001 General Fund
						23,520.15	103 Fire Control
						11,894.60	110 City Street
						41,386.30	111 Street Improvement
						13,064.17	119 Transit
						7,253.40	135 Criminal Justice Tax
						9,000.00	139 3/10's Law & Justice Tax
						801,363.01	411 Water
						169,221.67	415 Sewer
						1,179.91	420 Solid Waste
						12,127.90	633 Custodial
							Claims:
							1,209,269.30
						1,209,269.30	* Transaction Has Mixed Revenue And Expense Accounts

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 8/25/2026

Agenda Number: 13A

Action Item

Title: Resolution Approving and Adopting RFA Plan

From: City Councilmembers Elizabeth Marquis, Jared Iverson and William Longmire—as members of the previously-formed Regional Fire Protection Service Authority Planning Committee (Committee)

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The City and Yakima County Fire Protection District No. 2 (District) have had a cooperative partnership that began with an interlocal agreement in 1966, providing the legal structure for the entities to remain separate but work together to provide fire and emergency services to our community. The interlocal agreement has been updated through the years, most recently in 2022.

In the spring of 2025—pursuant to RCW Chapter 52.26—a Regional Fire Protection Service Authority Planning Committee (Committee) was recently formed by the jurisdictions of City of Selah (City) and Yakima County Fire Protection District 2 (District) for the purposes of developing a Regional Fire Protection Service Authority Plan (RFA Plan) and subsequent submission of such RFA Plan to said jurisdictions' respective governing bodies for consideration and potential adoption.

The Committee consists of City Councilmembers Elizabeth Marquis, Jared Iverson and William Longmire, and also District Commissioners Brad Helms, Dan Boyle and Rex Reed; and

The Committee has developed the RFA Plan and has acted, as a Committee, to adopt the RFA Plan (as a preliminary step to said jurisdictions potentially adopting the RFA Plan).

The Committee is now, via the instant AIS, submitting the RFA Plan to the City's City Council, which is the City's governing body, for consideration and potential adoption by the City.

A copy of the RFA Plan—which in its current version measures 21 pages in length, including its Appendix A—is appended to the instant AIS.

If the RFA Plan is approved and adopted by both jurisdictions (*i.e.*, the City and the District), the jurisdictions can then later certify the final RFA Plan as a ballot proposal in April 2027.

As further background, in November 2025 the District served the City with notice of termination of the interlocal agreement that exists (and has long existed) between the City and District. The termination is scheduled to become effective near the end of 2027.

In response to the termination notice, the Committee determined that forming a Regional Fire Protection Service Authority (RFA) would be the best approach vis-à-vis future fire and emergency services. An RFA would be a new jurisdictional entity, named Central Washington Regional Fire Authority, DBA Central Washington Fire Rescue.

The RFA would handle all fire and emergency services and would also levy its own taxes to support those services. This would streamline things from the current two-entity cooperative partnership (*i.e.*, the City and the District, operating jointly under an interlocal agreement with a budget funded by two separate entities) to instead be a single-entity operation (*i.e.*, the RFA) that directly handle things and is directly governed by its own separate Governance Board. Moreover, creating an RFA would also enable the potential aggregation of additional resources with other nearby fire districts, if desired, through annexation(s) of one or more nearby fire district(s) into the RFA’s jurisdictional boundaries.

All things considered, the Committee believes that transitioning the Fire Department to an RFA structure is in the best interests of the City and its residents (and, likewise, will also be in the best interests of the residents within the District—though the District itself would cease to exist as an entity, because it would become unnecessary once all of its purposes are handled directly by the RFA).

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

RESOLUTION NO. _____

RESOLUTION APPROVING AND ADOPTING RFA PLAN

WHEREAS, pursuant to RCW Chapter 52.26, a Regional Fire Protection Service Authority Planning Committee (Committee) was previously formed by the jurisdictions of City of Selah (City) and Yakima County Fire Protection District 2 (District) for the purposes of developing a Regional Fire Protection Service Authority Plan (RFA Plan) and subsequent submission of such RFA Plan to said jurisdictions' respective governing bodies for consideration and potential adoption; and

WHEREAS, the Committee consists of City Councilmembers Elizabeth Marquis, Jared Iverson and William Longmire, and also District Commissioners Brad Helms, Dan Boyle and Rex Reed; and

WHEREAS, the Committee has developed the RFA Plan and has acted, as a Committee, to adopt the RFA Plan (as a preliminary step to said jurisdictions potentially adopting the RFA Plan); and

WHEREAS, the Committee has submitted the RFA Plan to the City's City Council, which is the City's governing body, for consideration and potential adoption by the City; and

WHEREAS, the City Council has considered the RFA Plan—which measures 21 pages in length (including its Appendix A)—and has found that good cause exists to adopt the RFA Plan on behalf of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows: (1) that the RFA Plan shall be and is hereby adopted by the City in the form appended hereto; (2) that the City encourages the District to likewise adopt the RFA Plan (if the District has not already done so); and (3) that following mutual adoption of the RFA Plan by the City and the District, that the City intends to certify a final RFA Plan as a ballot proposal in April 2027, and, likewise, that the City intends to encourage the District to certify the final RFA Plan as a ballot proposal in April 2027.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 25th day of August, 2026.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

RFA PLAN

SELAH – YAKIMA COUNTY FPD NO. 2 RFA PLANNING COMMITTEE

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ACKNOWLEDGEMENT

Recognizing the challenges and opportunities that all fire jurisdictions are facing, the City of Selah and Yakima County Fire Protection District No. 2—which have operated as a partnership for many years—agreed to explore the different governance and funding options available to provide fire protection and emergency medical services to the communities we serve.

Planning Committee

Elizabeth Marquis, Committee Chair,
Selah City Council

Brad Helms, Fire District 2
Commissioner

Jared Iverson, Selah City
Council

Dan Boyle, Fire District 2
Commissioner

William Longmire, Selah City
Council

Rex Reed, Fire District 2
Commissioner

	SECTION 1	BACKGROUND AND NEEDS STATEMENT
	<i>Adopted</i>	
	<i>Revision</i>	The BACKGROUND AND NEEDS STATEMENT section of this RFA Plan is subject to amendment by a majority vote of the RFA Governing Board.
	<i>Revised</i>	

A. BACKGROUND AND NEEDS STATEMENT:

1. Providing a fire protection and emergency services system requires a collaborative partnership and responsibility among local and regional governments, the private sector, and the community.
2. Delivery of core emergency services and timely development of significant projects can best be achieved through stable funding options for regional fire protection and emergency services.
3. The City of Selah and Yakima County Fire Protection District No. 2 have had a cooperative partnership, striving to provide the highest level of fire and emergency services to our community within the confines of available resources.
4. Cooperation and the partnership between the City of Selah and Yakima County Fire District No. 2 began with an interlocal agreement in 1966, providing the legal structure for the entities to remain separate but work cooperatively together.
5. The Planning Committee held multiple open public meetings and held two public hearings to solicit public input into the development of this RFA Plan
6. The City of Selah and Yakima County Fire District No. 2 believe services can be more consistently funded and operated under a single entity and are asking its citizens to consider combining all functions and services provided by the two jurisdictions into a single entity, called a Regional Fire Authority.

RFA SECTION 1 PLAN REVISION DISPOSITION:

The **BACKGROUND AND NEEDS** section of this **RFA Plan** is subject to amendment or revision only by a majority vote of the RFA Governing Board.

	SECTION 2	DEFINITIONS	
	<i>Adopted</i>		
	<i>Revision</i>	The DEFINITIONS section of this RFA Plan is subject to amendment by a majority vote of the RFA Governing Board.	
	<i>Revised</i>		

A. DEFINITIONS

1. The definitions in this section apply throughout this **RFA Plan**, unless the context clearly requires otherwise.
 - 1.1. ***“Board,” “Governance Board,” “RFA Governing Board,” or “Governing Board”*** means the governance body of the Regional Fire Protection Service Authority, except when the word Board is used with regard to the Board of Commissioners of the Yakima County Fire Protection District No. 2.
 - 1.2. ***“City”*** means the City of Selah.
 - 1.3. ***“District”*** means Yakima County Fire Protection District No. 2.
 - 1.4. ***“Effective Date”*** means September 30, 2027 pending approval of this RFA Plan by voters of the Participating Jurisdictions. The effective date for operations will be January 1, 2028.
 - 1.5. ***“Participating Jurisdictions”*** means the City of Selah and Yakima County Fire Protection District No. 2.
 - 1.6. ***“RCW”*** means Revised Code of Washington.
 - 1.7. ***“Regional Fire Protection Service Authority,” “Regional Fire Authority” or “RFA”*** means a regional fire protection service authority formed pursuant to chapter 52.26 RCW. An RFA is a municipal corporation, an independent taxing authority within the meaning of Article VII, Section 1 of the state Constitution, and a taxing district within the meaning of Article VII, Section 2 of the state Constitution.
 - 1.8. ***“Regional Fire Authority Planning Committee” or “Planning Committee”*** means the committee created under RCW 52.26.030 to create and propose to the City of Selah and Yakima County Fire Protection District No. 2 the

Regional Fire Authority Plan.

1.9. ***“Regional Fire Authority Plan,” “RFA Plan” or “Plan”*** means this Regional Fire Protection Service Authority Plan, drafted and approved in accordance with chapter 52.26 RCW for the development, financing and operation of the Central Washington Regional Fire Authority.

1.10. ***“Central Washington Regional Fire Authority, DBA Central Washington Fire Rescue” or “RFA”*** means the Regional Fire Protection Service Authority defined in this RFA Plan whose boundaries are coextensive with the City of Selah and Yakima County Fire Protection District No. 2.

RFA SECTION 2 PLAN REVISION DISPOSITION:

The **DEFINITIONS** section of this **RFA Plan** is subject to amendment or revision only by a majority vote of the RFA Governing Board.

	SECTION 3	FORMATION AUTHORITY	
	<i>Adopted</i>		
	<i>Revision</i>	The FORMATION AUTHORITY section of this RFA Plan is subject to amendment or revision only by submission of a Revised RFA Plan to the electorate for approval.	
	<i>Revised</i>		

A. REGIONAL FIRE PROTECTION SERVICE AUTHORITY.

1. Chapter 52.26 RCW provides statutory authority for the formation of a Regional Fire Authority by the City of Selah and Yakima County Fire Protection District No. 2.

B. PLANNING COMMITTEE AUTHORITY.

1. RCW 52.26.030 and .040 provide statutory authority to form and operate a Planning Committee.
2. The Participating Jurisdictions formed a Planning Committee consisting of three (3) members of the City Council and three (3) Commissioners of the District.
3. The Planning Committee developed and presented to the elected officials of each Participating Jurisdiction this RFA Plan.

C. RFA PLAN APPROVAL AUTHORITY.

1. The legislative body of each Participating Jurisdiction reviewed and approved this RFA Plan via respective, equivalent Resolutions and subsequently called for an election to approve this RFA Plan.
2. This RFA Plan is being submitted to the voters of the City and the District as a single ballot measure that must be approved by a simple majority vote.
3. The Planning Committee has authority to take all necessary actions on behalf of the Participating Jurisdictions, perform all necessary duties as required to place this RFA Plan before the voters and to comply with the public hearing requirements contained in RCW 52.26.230.

4. Should this RFA Plan be approved by simple majority vote of the voters of the Participating Jurisdictions, the Central Washington Regional Fire Authority, DBA Central Washington Fire Rescue shall be formed on the Effective Date in accordance with RCW 52.26.070.
5. Upon voter approval of this RFA Plan, the City and the District shall continue to exist as separate municipal corporations under Washington State law. The District shall seek a voter-approved dissolution in 2028.
6. If this RFA Plan is not approved by a simple majority vote of the voters, then operations relating to the services set forth herein shall remain unchanged.

RFA SECTION 3 PLAN REVISION DISPOSITION:

The **FORMATION AUTHORITY** section of this **RFA Plan** is subject to amendment or revision only by submission of a Revised RFA Plan to the electorate for approval.

	SECTION 4	JURISDICTIONAL BOUNDARIES	
	<i>Adopted</i>		
	<i>Revision</i>	The JURISDICTIONAL BOUNDARIES section of this RFA Plan is subject to amendment or revision only by a majority vote of the RFA Governing Board.	
	<i>Revised</i>		

A. JURISDICTIONAL BOUNDARIES ON DATE OF FORMATION.

1. On the Effective Date, the jurisdictional boundaries of the RFA shall be the legal boundaries of the Participating Jurisdictions.

B. CHANGES IN JURISDICTIONAL BOUNDARIES AFTER FORMATION OF RFA.

1. Boundary Changes that do not require an RFA Plan Amendment.
 - 1.1. **City annexations of areas included within the boundaries of the District.**
Such annexations will not affect the RFA since the areas will already be within the RFA boundaries. Pursuant to RCW 52.26.290, there will be no required asset or employee transfers between the District and the City.
 - 1.2. **City annexations of areas not included within the District.** On the effective date of such annexation, the territory annexed shall automatically be included within the boundaries of the RFA pursuant to RCW 52.26.290. The territory added to the RFA by such annexation shall be subject to the taxation, charges, and bonded indebtedness (if approved as part of the annexation process) of the RFA. Any transfer of assets or employees that occurs as a result of annexation shall be between the transferring entity and the RFA.
 - 1.3. **Annexation of a portion of the District by a City that is not a Participating Jurisdiction in the RFA.** On the effective date of such annexation, the territory annexed shall automatically be removed from the boundaries of the RFA. In this situation, the RFA shall not be obligated to transfer employees or assets of the RFA and the annexing city shall be restricted solely to assets and employees of the District, if any.

1.4. RFA Annexations. Pursuant to RCW 52.26.090(g), the RFA shall have the authority to conduct annexations of unincorporated territory adjacent to the RFA pursuant to the statutory authority and procedures set forth in RCW 52.04.001 through .051., inclusively.

1.5. RFA Partial Mergers. Pursuant to RCW 52.26.090(g), the RFA shall have the authority to participate in the partial merger process under the authority and pursuant to the procedures set forth in RCW 52.06.090 and .100.

2. Boundary Changes that require a RFA Plan Amendment.

2.1. Annexations of Adjacent Fire Protection Jurisdictions. The boundaries of the RFA may be expanded to include adjacent fire protection jurisdictions through the plan amendment and annexation procedures set forth within RCW 52.26.300.

RFA SECTION 4 PLAN REVISION DISPOSITION:

The **JURISDICTIONAL BOUNDARIES** section of this **RFA Plan** is subject to amendment or revision only by a majority vote of the RFA Governing Board.

	SECTION 5	GOVERNANCE and ORGANIZATIONAL STRUCTURE	
	<i>Adopted</i>		
	<i>Revision</i>	The GOVERNANCE and ORGANIZATIONAL STRUCTURE section of this RFA Plan may be amended by a majority vote of the RFA Governing Board.	
	<i>Revised</i>		

A. GOVERNING BOARD STRUCTURE AND OPERATION.

- 1. Governing Board.** As provided by RCW 52.26.080, the RFA Governing Board shall be established consistent with the terms of this Section and shall have authority as of the Effective Date.
- 2. Composition of Governing Board.**
 - 2.1. RFA Commissioner Positions.** The RFA Governing Board shall initially consist of six (6) RFA Commissioner positions and shall transition to five (5) RFA Commissioner positions with staggered six-year terms established pursuant to RCW 52.26.080(3)(a) as follows.
 - a. RFA Commissioner Position 1** shall initially be filled by an elected council member of the City who shall be appointed by the City Council and shall serve until December 31, 2029. Position 1 shall be placed on the ballot in 2029 and shall be open to any registered voter residing in the RFA unless prohibited by Washington state election law. The individual elected at the November 2029 general election shall take office on January 1, 2030 and shall serve a six-year term until December 31, 2035.
 - b. RFA Commissioner Position 2** shall initially be filled by an elected council member of the City who shall be appointed by the City Council and shall serve until December 31, 2031. Position 2 shall be placed on the ballot in 2031 and shall be open to any registered voter residing in the RFA unless prohibited by Washington state election law. The individual elected at the November 2031 general election shall take office on January 1, 2032 and shall serve a six-year term until December 31, 2037.

- c. **RFA Commissioner Position 3** shall initially be filled by an elected council member of the City who shall be appointed by the City Council and shall serve until December 31, 2033. Position 3 shall be placed on the ballot in 2033 and shall be open to any registered voter residing in the RFA unless prohibited by Washington state election law. The individual elected at the November 2033 general election shall take office on January 1, 2034 and shall serve a six-year term until December 31, 2039.
- d. **RFA Commissioner Position 4** shall initially be filled by an elected commissioner of the District who shall be appointed by the District's Board of Commissioners and shall serve until December 31, 2029. Position 4 shall be placed on the ballot in 2029 and shall be open to any registered voter residing in the RFA. The individual elected at the November 2029 general election shall take office on January 1, 2030 and shall serve a six-year term until December 31, 2035.
- e. **RFA Commissioner Position 5** shall initially be filled by an elected commissioner of the District who shall be appointed by the District's Board of Commissioners and shall serve until December 31, 2031. Position 5 shall be placed on the ballot in 2031 and shall be open to any registered voter residing in the RFA. The individual elected at the November 2031 general election shall take office on January 1, 2032 and shall serve a six-year term until December 31, 2037.
- f. **RFA Commissioner Position 6** shall initially be filled by an elected commissioner of the District who shall be appointed by the District's Board of Commissioners and shall serve until December 31, 2027. On January 1, 2028, Position 6 shall lapse and shall not be filled.
- g. **District Dissolution.** In the event the District is dissolved by the voters, the District's Commissioners who were appointed to RFA Commissioner positions shall, nevertheless, continue to serve as RFA Commissioners consistent with the terms outlined herein.

RFA Commissioner Position	Initial Appointee	Initial Appointment	Ongoing Term (6 years)
1	City Council Member	2027-2029 (2 year)	2030-2035
2	City Council Member	2027-2031 (4 year)	2032-2037
3	City Council Member	2027-2033 (6 year)	2034-2039
4	Yakima Co. FPD2 Board Member	2027-2029 (2 year)	2030-2035

5	Yakima Co. FPD2 Board Member	2027-2031 (4 year)	2032-2037
6	Yakima Co. FPD2 Board Member	2027	None

- 3. Vacancies.** During the transition period, vacancies in City Council-appointed RFA Commissioner positions shall be filled by the vote of the City Council and vacancies in the District-appointed RFA Commissioner positions shall be filled by a vote of the District's Board of Commissioners unless the District has been dissolved, and, if so, then such vacancies will be treated as vacancies in a directly-elected RFA Commissioner positions. Each vacancy in a directly-elected RFA Commissioner position will be filled by a vote of the RFA Governing Board.
- 4. Governing Rules.** The RFA Governing Board shall adopt governance policies and rules for conducting business for the RFA in accordance with RCW 52.26.080.
- 5. Authority.** The RFA Governing Board shall have all the power and authority granted governing boards under Washington State law and shall include the power and authority to make any decisions appropriate for the RFA and in accordance with Title 52 RCW.
- 6. Compensation of RFA Governing Board Commissioners.** Commissioners of the RFA Governing Board will receive compensation pursuant to RCW 52.26.080(3)(a) and Title 52 RCW generally.

RFA SECTION 5 PLAN REVISION DISPOSITION:

The **GOVERNANCE and ORGANIZATIONAL STRUCTURE** section of this **RFA Plan** may be amended by a majority vote of the RFA Governing Board.

	SECTION 6	FUNDING and FINANCE	
	<i>Adopted</i>		
	<i>Revision</i>	The FUNDING and FINANCE section of this RFA Plan is subject to amendment or revision by the RFA Governing Board except when a statute mandates voter approval.	
	<i>Revised</i>		

A. INTERIM RFA FINANCES.

1. The operation and administration of the RFA for the remainder of 2027 shall be funded by the funds budgeted for fire department services in the City's and District's joint fire department budget for the 2027 calendar year, consistent with the existing Joint Operating Agreement that exists between the City and District dated August 23, 2022.
2. Commencing on the Effective Date (January 1, 2028), the RFA will fund its operations from the funds that are transferred to it by the District and the City.
3. The existing Joint Operating Agreement shall lapse and terminate effective January 1, 2028.

B. RFA REVENUES.

1. **Tax Levies.** The RFA shall be authorized to levy and collect taxes in accordance with RCW 52.26.050(1)(b) at the initial tax levy rate of \$1.11 per thousand of assessed valuation.
2. **Benefit Charge.** The RFA may ask voters to approve a benefit charge in future years consistent with the statutory requirements.
3. **Service Contracts.** To the extent permitted by law, the RFA Governing Board shall have the authority to pursue and contract with agencies and entities exempt from property taxes in accordance with RCW 52.30.020 and related statutes.
4. **Additional Revenue Options.** The RFA Governing Board shall have the authority to pursue, subject to any applicable statutory voter approval requirements and RFA Plan Amendment, if required, all additional revenue sources authorized by law including but not limited to revenue sources

specifically identified in Title 52 RCW and Title 84 RCW that are not otherwise addressed in chapter 52.26 RCW.

C. TRANSFER OF ASSETS.

- 1. District Assets.** On the Effective Date, the District shall immediately transfer all of its current and future assets to the RFA. Such assets shall include all real property interest(s) and improvements owned by the District—including Station 21, Station 22, Station 24, Station 26 and rental house located at 103 West Orchard Avenue—and all personal property, including but not limited to, fire-fighting equipment, furniture, office equipment, motor vehicles, reports, documents, surveys, books, records, files, papers, or written material, owned by or in the possession of the District.
- 2. City Assets.** On the Effective Date, the City shall immediately transfer to the RFA the following assets.
 - 2.1.** The City’s real property and improvement interest(s) in Station 21, Station 22, Station 24, Station 26 and the rental house located at 103 West Orchard Avenue, but not including any easement and right-of-way rights held by the City or existing for the public benefit that exist for utilities, sidewalks, streets, or travel.
 - 2.2.** The City’s interests in personal property, including but not limited to fire-fighting equipment, furniture, office equipment, and motor vehicles, used for fire protection or emergency medical services including personal property acquired using funds from the joint fire department budget.
 - 2.3.** The following City funds.
 - a.** All fund balances existing, as of the Effective Date, in Fund 103, Fund 150, Fund 153 and Fund 303.
 - 2.4.** All reports, documents, surveys, books, records, files, papers, or written material used by the City to carry out the fire protection and emergency services powers, functions, and duties of the City that are owned by or in the possession of the City.
 - 2.5.** City water systems including fire hydrants and related appurtenances shall not be transferred and shall remain City property.
- 3.** Except as otherwise provided in this RFA Plan, whenever any question arises as to the transfer of any funds, books, documents, records, papers, files, equipment, or other tangible property used or held in the exercise of the powers and the performance of the duties and functions transferred, the governing body of the Participating Jurisdiction owning or possessing such assets shall make a determination as to the proper allocation.

D. DEBT.

1. **District Debt.** The District has no debt.
2. **City Debt.** No City debt will be transferred to the RFA. Although the City has debt, none of that debt pertains to fire protection and emergency services.
3. **Future District Expenses.** All future costs incurred by the District beginning in 2028 shall be the responsibility of the RFA.

RFA SECTION 6 PLAN REVISION DISPOSITION:

The **FUNDING AND FINANCE** section of this **RFA Plan** is subject to amendment or revision by the RFA Governing Board, except when a statute mandates voter approval, and provided that the RFA Governing Board cannot—by amending any section of this RFA Plan—obligate the City to additional performance, financial or debt obligations absent a separately negotiated agreement with the City.

	SECTION 7	ORGANIZATIONAL STRUCTURE - PERSONNEL - ADMINISTRATION	
	<i>Adopted</i>		
	<i>Revision</i>	The ORGANIZATIONAL STRUCTURE - PERSONNEL - ADMINISTRATION section of this RFA Plan is subject to amendment by a majority vote of the RFA Governing Board, except when a statute mandates voter approval.	
	<i>Revised</i>		

A. ORGANIZATIONAL STRUCTURE.

1. **Organizational Chart.** The RFA shall be organized as provided in **Appendix A** of this RFA Plan.

B. PERSONNEL.

1. **Fire Chief.** On the Effective Date, the Fire Chief of Selah shall cease being a City employee and shall become and serve as the Fire Chief of the RFA. The Fire Chief shall at all times be appointed and serve at the pleasure of the RFA Governing Board.
2. **Personnel.** The existing personnel of the Selah Fire Department shall cease being City employees and shall become and serve as employees of the RFA to fulfill assigned duties as outlined in the organizational structure in **Appendix A**. All Selah Fire Department personnel shall be transferred on the Effective Date at their current rank, grade and seniority.
3. **Agreements.** All current employee agreements, collective bargaining unit agreements, outstanding labor issues, personal service contracts, and any other contracts or agreements pertaining to work, duties, services or employment with the City shall be transferred over with all personnel on the Effective Date.
4. **Civil Service.** The RFA's uniformed firefighters shall remain under Civil Service as provided in chapter 41.08 RCW.

C. ADMINISTRATION.

- 1. Administration.** All current administrative and business functions, agreements, documents, operations, and policies and procedures of the Selah Fire Department shall transfer over to the RFA unless otherwise noted in this RFA Plan.
- 2. RFA Administrative Responsibilities.** On the Effective Date, the RFA will provide all of its own administrative functions. Provided, however, the City will reasonably cooperate with the RFA to assist with providing administrative services as part of the transition of the Selah Fire Department to the RFA. In the event the RFA needs additional City service support beyond such reasonable cooperation, such services will be provided pursuant to a separate interlocal agreement.
- 3. Civil Service Board.** The RFA shall form and utilize its own Civil Service Board, unless otherwise agreed by the RFA and the City.
- 4. Seamless Transition.** Unless otherwise noted in this RFA Plan, the transfer of authority and the administration and management of the RFA shall be seamless and shall initially model the current administrative and management components of the current Selah Fire Department.

RFA SECTION 7 PLAN REVISION DISPOSITION:

The **ORGANIZATIONAL STRUCTURE – PERSONNEL - ADMINISTRATION** section of this **RFA Plan** is subject to amendment by a majority vote of the RFA Governing Board, except when a statute mandates voter approval and provided that the RFA Board cannot—by amending any section of the RFA Plan—obligate the City to additional performance, financial or debt obligations absent a separately negotiated agreement with the City.

	SECTION 8	OPERATIONS AND SERVICES
	<i>Adopted</i>	
	<i>Revision</i>	The OPERATIONS AND SERVICES section of this RFA Plan is subject to amendment by a majority vote of the RFA Governing Board.
	<i>Revised</i>	

A. FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES.

1. All current operational and service delivery aspects of the Selah Fire Department shall be transferred to the RFA on the Effective Date.
2. Current staffing models, standards of coverage, deployment standards, field operations, command staffing, and operational policies and procedures of the Selah Fire Department shall be transferred to the RFA on the Effective Date and then continued at the current level of service.
3. The RFA will adopt the Selah Fire Department service levels, which will define services, levels of service, standards of coverage, development standards and customer expectations of the RFA.
4. All current automatic aid and mutual aid agreements, and any other contractual services agreements, documents, or memorandums pertaining to providing fire and emergency services that are currently in place with the Selah Fire Department, with the District, or with both, shall be transferred to RFA on the Effective Date in order to ensure continuous, seamless readiness and emergency services coverage.

B. FIRE PREVENTION SERVICES.

1. Existing Service Providers.
 - 1.1. The City, through the Selah Fire Department, currently provides Fire Prevention Services pursuant to RCW 19.27.050 within the boundaries of the City of Selah.
 - 1.2. Yakima County currently provides Fire Prevention Services within the boundaries of the District.
2. Fire Prevention Service Providers on Effective Date.

2.1. On the Effective Date, Fire Prevention Services within the boundaries of the RFA shall be provided as follows.

- a.** Within the City. The City shall assume responsibility effective January 1, 2028, unless otherwise agreed by the RFA and the City.
- b.** Within unincorporated Yakima County. Yakima County shall continue to provide Fire Prevention Services.

C. FIRE INVESTIGATION SERVICES.

1. Existing Service Providers.

1.1. The City, through the Selah Fire Department, currently provides Fire Investigation Services within the boundaries of the City.

1.2. Yakima County currently provides Fire Investigation Services within the boundaries of the District.

2. Fire Investigation Services On Effective Date.

2.1. On the Effective Date, Fire Investigation Services within the boundaries of the RFA shall be provided as follows.

- a.** Within the City. The City shall assume responsibility effective January 1, 2028, unless otherwise agreed by the RFA and the City.
- b.** Within unincorporated Yakima County. Yakima County shall continue to provide Fire Investigation Services.

D. EMERGENCY MANAGEMENT SERVICES.

1. Existing Service Providers.

1.1. The City, through the Selah Fire Department, currently provides Emergency Management Services within the boundaries of the City.

1.2. Yakima County currently provides Emergency Management Services within the boundaries of the District.

2. Emergency Management Services On Effective Date.

2.1. On the Effective Date, Emergency Management Services within the boundaries of the RFA shall be provided as follows.

- a.** Within the City. The City and the RFA shall continue to provide emergency management services together as outlined in the City

Emergency Operations Plan, in coordination with Yakima County Emergency Management.

- b. Within unincorporated Yakima County. Yakima County shall continue to provide Emergency Management Services.

E. PUBLIC EDUCATION SERVICES.

- 1. On the Effective Date, the RFA shall provide fire and emergency medical service-related Public Education Services within the boundaries of the RFA.

F. TRANSITION OF SERVICES.

- 1. In order to effectuate the transition of services identified above, the following shall occur on the Effective Date.
 - 1.1. Existing personnel of the Selah Fire Department assigned to the Fire Prevention and Emergency Management Divisions shall be transferred over to the RFA.
 - 1.2. The RFA Fire Prevention and Emergency Management Divisions shall be organized as provided in **Appendix A**.
 - 1.3. Unless otherwise noted in this RFA Plan or in the interlocal agreements referenced herein, the transfer of authority to the RFA regarding Fire Prevention and Emergency Management Divisions shall be seamless and shall be initially modeled on the current Fire Prevention and Emergency Management Divisions of the Selah Fire Department.
 - 1.4. The City will retain code enforcement authority in accordance with Washington State law within its jurisdiction.
 - 1.5. The City will retain fire investigation authority in accordance with Washington State law within its jurisdiction.
 - 1.6. The City will retain emergency management authority in accordance with Washington State law within its jurisdiction.

RFA SECTION 8 PLAN REVISION DISPOSITION:

The **OPERATIONS AND SERVICES** section of this **RFA Plan** is subject to amendment by a majority vote of the RFA Governing Board and provided that the RFA Board cannot—by amending any section of the RFA Plan—obligate the City to additional performance, financial or debt obligations absent a separately negotiated agreement with the City.

APPENDIX A (Organizational Chart)



