



SELAH CITY COUNCIL

August 11, 2026

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions
– will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: August 11, 2026
5:30 p.m.: Regular Meeting

Remote Link:
www.youtube.com/@cityofselah/live

City of Selah
115 W. Naches Ave.
Selah, WA 98942

Mayor:
Mayor Pro Tempore +
Councilmember:
Councilmembers:

Roger Bell

Jared Iverson
Joshua Redtfeldt
Elizabeth Marquis
Clifford Peterson
William Longmire
Melissa Maxwell
David Monaghan
Mike Costello
Rob Case
Courtney McGarity

City Administrator:
City Attorney:
City Clerk:

AGENDA

- 1) **Call to Order – Mayor Bell**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Russell Carlson of The Church of Jesus Christ of Latter-day Saints**
- 6) **Announcement of changes, if any, from previously published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city, and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a city official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting, and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary to comply with constitutional requirements.

- A. Pre-arranged oral comments (up to 5 minutes each):
- B. Reading of received written comments (up to 2 minutes each):
- C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements** – None

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (). Those items are considered routine and will be addressed via joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.*

- A. Courtney McGarity * Approval of Minutes from July 28, 2026 Council Meeting
- B. Carlos Hernandez * Approval of Claims & Payroll
- C. Ty Jones * Resolution Authorizing the Mayor to Sign a Local Agency Agreement Supplemental and a Local Agency Federal Aid Project Prospectus, Pertaining to the City’s First Street Resurfacing (Yakima Ave to Fremont Ave) Project
- D. Ty Jones * Resolution Authorizing the Mayor to Sign “Amendment No. 3” to “Task Order No. 2023-09” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the City’s Wastewater Treatment Plant Improvements Project
- E. Ty Jones * Resolution Authorizing the Mayor to Sign a Six-Page Contract with Stellar J. Corporation for Construction Work on Phase 2 of the City’s Wastewater Treatment Plant Improvements Project

11) **General Business**

- A. New Business – None
- B. Old Business – None

12) **Public Hearings/Forums**

- A. Ty Jones Open-Record Public Hearing to Receive Public Input Regarding the Potential Adoption of the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”

- 13) **Resolutions**
 A. Ty Jones Resolution Adopting the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”
- 14) **Ordinances** – None
- 15) **Reports/Announcements**
 A. Departments
 B. Councilmembers, personally and on behalf of committees and boards
 C. City Attorney
 D. City Administrator
 E. Mayor or Presiding Officer, personally and on behalf of committees and board
- 16) **Closed Session** – None
- 17) **Executive Session** – None
- 18) **Adjournment**

Next Regular Meeting: August 25, 2026

Next Study Session: August 25, 2026



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 8/11/2026

Agenda Number: 10A

Action Item

Title: Approval of Meeting Minutes from July 28, 2026 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

City of Selah City Council
Regular Meeting Minutes
July 28, 2026



Call to Order

Mayor Bell called the meeting to order at 5:33 p.m.

Roll Call

Councilmembers Present: David Monaghan, Joshua Redtfeldt, Elizabeth Marquis, Melissa Maxwell, Jared Iverson, Clifford Peterson, William Longmire

Staff Present: Roger Bell, Mayor; Mike Costello, City Administrator; Rob Case, City Attorney; Cory Worrell, Acting Police Chief; Jim Lange, Fire Chief; Carlos Hernandez, Finance Director; Ty Jones, Public Work Director; Laura Wilson, Community Development Supervisor; Zack Schab, Recreation + Tourism Manager; Courtney McGarity, City Clerk

Staff Absent: Mick Gause, Police Chief

Pledge of Allegiance was said by all in attendance

Invocation

Aaron Crumrine of Selah Covenant Church

Oral Comments by People in Attendance

- Lisa Gordon – SDA

Reading of Received Written Comments

- Chris Hutt – Feedback to maintenance department

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Bell presented the stipulations of the Consent Agenda.

Approved Consent Agenda

- A. Courtney McGarity * Approval of Minutes from July 14, 2026 Council Meeting
- B. Carlos Hernandez * Approval of Claims & Payroll

- | | | |
|----|----------|---|
| C. | Ty Jones | * Resolution Authorizing the Mayor to Sign a Six-Page Contract with Fisher Construction, LLC, for the East Orchard Avenue Sidewalk Improvements Project |
| D. | Ty Jones | * Resolution Authorizing the Signing and Submission of a Washington State Public Works Board Funding Application and an Applicant Certification Related to the Wastewater Treatment Plant Improvements Project |

Councilmember Marquis requested item 10D be removed from the Consent Agenda, to become 13A. Councilmember Marquis moved to approve the Consent Agenda as amended. Councilmember Longmire seconded. Mayor Bell asked Council for discussion. Hearing none, Mayor Bell requested a voice vote to approve the motion and approve the Consent Agenda as amended. All are in favor. Motion carries by voice vote.

Resolutions

- | | | |
|----|----------|--|
| A. | Ty Jones | Resolution Authorizing the Signing and Submission of a Washington State Public Works Board Funding Application and an Applicant Certification Related to the Wastewater Treatment Plant Improvements Project |
|----|----------|--|

Councilmember Marquis clarified the possibility of approval and amount of forgiveness if approved. Ty Jones responded that the amount may be approximate or case-specific. Councilmember Marquis requested the SEPA checklist be emailed to her. Mayor Bell expressed that this is a necessary step towards receiving a loan for any amount in the future.

Councilmember Marquis moved to approve the Resolution. Councilmember Peterson seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.

Staff Reports/Announcements

The following staff members provided a department report:

- Carlos Hernandez, Finance Director
- Jim Lange, Fire Chief
- Zack Schab, Recreation + Tourism Manager
- Cory Worrell, Acting Police Chief
- Ty Jones, Public Work Director
- Laura Wilson, Community Development Supervisor
- Courtney McGarity, City Clerk

Councilmember Reports

Councilmember Marquis

- RFA – Continuing to work on the agreement and are going over final edits to prepare for presentation to Council.

Councilmember Maxwell

- Yakima Valley Tourism – Attended the Yakima Valley Tourism meeting on 7/22; discussion on launching a new AI concierge on visityakima.com; Yakima Valley Sports Commission has secured the valley as the 2027/2028 High School State Cheer Championship location; the US Tennis Association is currently is discussions with Yakima to host events; GEO Targeting is being utilized by YVT to determine where are visitors go in the area; the Bar Association will be hosting approximately 700 bar examinees at the Yakima Valley Convention Center in August; beginning August 8th Legends Casino will start hosting a monthly Native American Art Market.
- Selah School District – Attended the School Board meeting on 7/23; 9 students from FCCLA were in DC early July to represent Selah High School and placed very well, some nationally; the district has started provided information to the community around the new cell phone policy; the district has received a full certification by the State Board of Education; the new turf field at Selah High School is continuing on budget and on time.

Councilmember Iverson

- RFA – Continuing to attend the meetings.
- Selah Chamber of Commerce – Currently on summer break and will resume in September.
- Yakima Basin Fish and Wildlife Recovery Board – Attending the annual retreat on 8/5.

Councilmember Peterson

- SPRSA – Attended the meeting on 7/20; there was a chlorine leak in the chlorinator room last month which led to a discussion about a new chlorinator system, which would be going in during the off season.

Councilmember Longmire

- SPRSA – There is an AED now installed outside of the Selah Aquatic Center and available to anyone in that area who may be in need.

City Administrator's Report

- A state archivist came to City Hall from the central branch in Ellensburg and met with staff to provide informal training before providing hands-on guidance on what can be kept, shredded and archived to the Ellensburg site. There is now a plan in place for moving forward with records retention.
- Continuing work on electronic timesheets for City of Selah staff and have interviewed three companies so far with Linda Calderon (PR and AP Specialist); we are considering cost, ease of use for all departments, mobile accessibility, system upgrades and integration with Springbrook

Mayor's Report

- Yakima County Solid Waste Division has proposed to the County Commissioners to have a significant increase in tipping fees; they are proposing a minimum of \$18; if approved by the commissioners, BDI can immediately pass cost increases on to City of Selah; we estimate a 10-15 percent increase in our solid waste rates; this would initiate a mid-year increase; these changes with BDI would equate to a 35% increase in 2026, 10% increase in 2027, and 4% increase each year following through 2035; the cost of closing the Terrace Heights Landfill and expanding the Cheyne Landfill to handle all of Yakima County would be approximately 37 million.
- We will have a Study Session on 8/11 at 4:30pm to go over the Comp Plan.
- Attended Summer Fest at the Yakima Training Center with a City of Selah booth, football toss game and prizes to giveaway; provided many visitors with our 2026 Selah Community Engagement brochures; connected with Executive Director of the Central WA State Fair who provided an opportunity for the America 250 Art Contest winners to display their artwork.

Adjournment

Councilmember Monaghan moved to adjourn the meeting. Councilmember Maxwell seconded. Mayor Bell adjourned.

Meeting ended at 6:20 p.m.

Roger Bell, Mayor

David Monaghan, Councilmember

Clifford Peterson, Councilmember

Elizabeth Marquis, Councilmember

Melissa Maxwell, Councilmember

Joshua Redtfeldt, Councilmember

William Longmire, Councilmember

Jared Iverson, Councilmember

ATTEST:

Courtney McGarity, City Clerk



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 8/11/2026

Agenda Number: 10B

Action Item

Title: Approval of Claims and Payroll

From: Carlos Hernandez, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

CHECK REGISTER

City Of Selah

Time: 11:38:26 Date: 08/06/2026

08/07/2026 To: 08/07/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5200	08/07/2026	Payroll	1	EFT		909.63	July 1-31 2026 Pay Period
5201	08/07/2026	Payroll	1	EFT		295.63	July 1-31 2026 Pay Period
5203	08/07/2026	Payroll	1	EFT		295.63	July 1-31 2026 Pay Period
5204	08/07/2026	Payroll	1	EFT		295.63	July 1-31 2026 Pay Period
5205	08/07/2026	Payroll	1	EFT		295.63	July 1-31 2026 Pay Period
5206	08/07/2026	Payroll	1	EFT		295.63	July 1-31 2026 Pay Period
5207	08/07/2026	Payroll	1	EFT		295.63	July 1-31 2026 Pay Period
5208	08/07/2026	Payroll	1	EFT		2,207.93	July 16-31 2026 Pay Period
5209	08/07/2026	Payroll	1	EFT		2,349.81	July 16-31 2026 Pay Period
5210	08/07/2026	Payroll	1	EFT		2,354.28	July 16-31 2026 Pay Period
5211	08/07/2026	Payroll	1	EFT		2,139.39	July 16-31 2026 Pay Period
5212	08/07/2026	Payroll	1	EFT		3,417.37	July 16-31 2026 Pay Period
5213	08/07/2026	Payroll	1	EFT		2,092.66	July 16-31 2026 Pay Period
5214	08/07/2026	Payroll	1	EFT		2,359.03	July 16-31 2026 Pay Period
5215	08/07/2026	Payroll	1	EFT		1,937.46	July 16-31 2026 Pay Period
5216	08/07/2026	Payroll	1	EFT		2,193.68	July 16-31 2026 Pay Period
5217	08/07/2026	Payroll	1	EFT		2,013.46	July 16-31 2026 Pay Period
5218	08/07/2026	Payroll	1	EFT		3,071.48	July 16-31 2026 Pay Period
5219	08/07/2026	Payroll	1	EFT		4,779.60	July 16-31 2026 Pay Period
5220	08/07/2026	Payroll	1	EFT		7,940.67	July 16-31 2026 Pay Period
5221	08/07/2026	Payroll	1	EFT		2,673.84	July 16-31 2026 Pay Period
5222	08/07/2026	Payroll	1	EFT		2,202.89	July 16-31 2026 Pay Period
5223	08/07/2026	Payroll	1	EFT		4,248.96	July 16-31 2026 Pay Period
5224	08/07/2026	Payroll	1	EFT		2,880.22	July 16-31 2026 Pay Period
5225	08/07/2026	Payroll	1	EFT		3,715.74	July 16-31 2026 Pay Period
5226	08/07/2026	Payroll	1	EFT		2,110.62	July 16-31 2026 Pay Period
5227	08/07/2026	Payroll	1	EFT		245.57	July 16-31 2026 Pay Period
5228	08/07/2026	Payroll	1	EFT		997.97	July 16-31 2026 Pay Period
5229	08/07/2026	Payroll	1	EFT		2,644.70	July 16-31 2026 Pay Period
5230	08/07/2026	Payroll	1	EFT		2,355.27	July 16-31 2026 Pay Period
5231	08/07/2026	Payroll	1	EFT		2,197.61	July 16-31 2026 Pay Period
5232	08/07/2026	Payroll	1	EFT		2,078.64	July 16-31 2026 Pay Period
5233	08/07/2026	Payroll	1	EFT		1,308.39	July 16-31 2026 Pay Period
5234	08/07/2026	Payroll	1	EFT		4,180.35	July 16-31 2026 Pay Period
5235	08/07/2026	Payroll	1	EFT		1,618.46	July 16-31 2026 Pay Period
5236	08/07/2026	Payroll	1	EFT		2,308.47	July 16-31 2026 Pay Period
5238	08/07/2026	Payroll	1	EFT		3,995.71	July 16-31 2026 Pay Period
5239	08/07/2026	Payroll	1	EFT		2,061.60	July 16-31 2026 Pay Period
5240	08/07/2026	Payroll	1	EFT		2,071.01	July 16-31 2026 Pay Period
5241	08/07/2026	Payroll	1	EFT		2,362.35	July 16-31 2026 Pay Period
5242	08/07/2026	Payroll	1	EFT		2,668.92	July 16-31 2026 Pay Period
5243	08/07/2026	Payroll	1	EFT		1,683.06	July 16-31 2026 Pay Period
5244	08/07/2026	Payroll	1	EFT		2,176.33	July 16-31 2026 Pay Period
5245	08/07/2026	Payroll	1	EFT		1,756.37	July 16-31 2026 Pay Period
5246	08/07/2026	Payroll	1	EFT		1,555.02	July 16-31 2026 Pay Period
5247	08/07/2026	Payroll	1	EFT		2,017.14	July 16-31 2026 Pay Period
5248	08/07/2026	Payroll	1	EFT		2,141.75	July 16-31 2026 Pay Period
5249	08/07/2026	Payroll	1	EFT		2,178.26	July 16-31 2026 Pay Period
5250	08/07/2026	Payroll	1	EFT		4,017.16	July 16-31 2026 Pay Period
5251	08/07/2026	Payroll	1	EFT		2,481.24	July 16-31 2026 Pay Period
5252	08/07/2026	Payroll	1	EFT		2,240.08	July 16-31 2026 Pay Period
5253	08/07/2026	Payroll	1	EFT		3,887.12	July 16-31 2026 Pay Period
5254	08/07/2026	Payroll	1	EFT		3,239.00	July 16-31 2026 Pay Period
5255	08/07/2026	Payroll	1	EFT		2,116.24	July 16-31 2026 Pay Period
5256	08/07/2026	Payroll	1	EFT		2,149.19	July 16-31 2026 Pay Period
5257	08/07/2026	Payroll	1	EFT		2,751.10	July 16-31 2026 Pay Period
5258	08/07/2026	Payroll	1	EFT		2,933.16	July 16-31 2026 Pay Period
5259	08/07/2026	Payroll	1	EFT		2,929.93	July 16-31 2026 Pay Period
5260	08/07/2026	Payroll	1	EFT		2,167.88	July 16-31 2026 Pay Period
5261	08/07/2026	Payroll	1	EFT		2,015.52	July 16-31 2026 Pay Period

CHECK REGISTER

City Of Selah

Time: 11:38:26 Date: 08/06/2026

08/07/2026 To: 08/07/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5262	08/07/2026	Payroll	1	EFT		2,920.94	July 16-31 2026 Pay Period
5263	08/07/2026	Payroll	1	EFT		3,307.10	July 16-31 2026 Pay Period
5264	08/07/2026	Payroll	1	EFT		2,654.97	July 16-31 2026 Pay Period
5265	08/07/2026	Payroll	1	EFT		1,987.14	July 16-31 2026 Pay Period
5266	08/07/2026	Payroll	1	EFT		2,342.49	July 16-31 2026 Pay Period
5267	08/07/2026	Payroll	1	EFT		2,617.25	July 16-31 2026 Pay Period
5268	08/07/2026	Payroll	1	EFT		2,705.16	July 16-31 2026 Pay Period
5269	08/07/2026	Payroll	1	EFT		2,220.40	July 16-31 2026 Pay Period
5270	08/07/2026	Payroll	1	EFT		445.09	July 16-31 2026 Pay Period
5271	08/07/2026	Payroll	1	EFT		2,763.02	July 16-31 2026 Pay Period
5272	08/07/2026	Payroll	1	EFT		2,708.08	July 16-31 2026 Pay Period
5273	08/07/2026	Payroll	1	EFT		1,365.48	July 16-31 2026 Pay Period
5274	08/07/2026	Payroll	1	EFT		2,809.29	July 16-31 2026 Pay Period
5275	08/07/2026	Payroll	1	EFT		689.69	July 16-31 2026 Pay Period
5276	08/07/2026	Payroll	1	EFT		2,582.96	July 16-31 2026 Pay Period
5277	08/07/2026	Payroll	1	EFT		2,220.03	July 16-31 2026 Pay Period
5278	08/07/2026	Payroll	1	EFT		3,589.98	July 16-31 2026 Pay Period
5279	08/07/2026	Payroll	1	EFT		2,875.99	July 16-31 2026 Pay Period
5280	08/07/2026	Payroll	1	EFT		2,214.26	July 16-31 2026 Pay Period
5281	08/07/2026	Payroll	1	EFT		2,220.40	July 16-31 2026 Pay Period
5282	08/07/2026	Payroll	1	EFT		1,360.83	July 16-31 2026 Pay Period
5283	08/07/2026	Payroll	1	EFT		64.41	July 16-31 2026 Pay Period
5284	08/07/2026	Payroll	1	EFT		1,724.86	July 16-31 2026 Pay Period
5285	08/07/2026	Payroll	1	EFT		279.99	July 16-31 2026 Pay Period
5286	08/07/2026	Payroll	1	EFT		1,888.00	July 16-31 2026 Pay Period
5287	08/07/2026	Payroll	1	EFT		3,379.78	July 16-31 2026 Pay Period
5288	08/07/2026	Payroll	1	EFT		184.18	July 16-31 2026 Pay Period
5289	08/07/2026	Payroll	1	EFT		3,039.18	July 16-31 2026 Pay Period
5290	08/07/2026	Payroll	1	EFT		2,648.91	July 16-31 2026 Pay Period
5291	08/07/2026	Payroll	1	EFT		3,195.47	July 16-31 2026 Pay Period
5292	08/07/2026	Payroll	1	EFT	EFTPS	74,980.61	941 Deposit for Pay Cycle(s) 08/07/2026 - 08/07/2026
5293	08/07/2026	Payroll	1	EFT	Selah Firefighters Local 5547	375.00	Pay Cycle(s) 08/07/2026 To 08/07/2026 - FF Local Dues
5294	08/07/2026	Payroll	1	EFT	Teamsters Local #760 - PW Dues	1,089.00	Pay Cycle(s) 08/07/2026 To 08/07/2026 - TEAMSTERS PW DUES
5298	08/07/2026	Payroll	1	EFT	AFLAC Remittance Processing	156.49	Pay Cycle(s) 08/07/2026 To 08/07/2026 - AFLAC 125
5299	08/07/2026	Payroll	1	EFT	Dept of Retirement - Def Comp	4,700.29	Pay Cycle(s) 08/07/2026 To 08/07/2026 - Deferred Comp; Pay Cycle(s) 08/07/2026 To 08/07/2026 - Deferred Comp - Roth
5300	08/07/2026	Payroll	1	EFT	Dept of Retirement Systems	34,029.58	Pay Cycle(s) 08/07/2026 To 08/07/2026 - PERS2; Pay Cycle(s) 08/07/2026 To 08/07/2026 - LEOFF2; Pay Cycle(s) 08/07/2026 To 08/07/2026 - PERS3
5301	08/07/2026	Payroll	1	EFT	HRA VEBA Trust - PD & PW YA063	3,793.06	Pay Cycle(s) 08/07/2026 To 08/07/2026 - HRA VEBA
5302	08/07/2026	Payroll	1	EFT	Principal Life Ins Company	780.00	Pay Cycle(s) 08/07/2026 To 08/07/2026 - Principal Life Insurance
5303	08/07/2026	Payroll	1	EFT	Vision Services Plan	120.06	Pay Cycle(s) 08/07/2026 To 08/07/2026 - COUNCIL VISION
5304	08/07/2026	Payroll	1	EFT	Washington State Support Registry	823.00	Pay Cycle(s) 08/07/2026 To 08/07/2026 - WA STATE SUPPORT

CHECK REGISTER

City Of Selah

Time: 11:38:26 Date: 08/06/2026

08/07/2026 To: 08/07/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5305	08/07/2026	Payroll	1	EFT	Washington Teamsters Welfare Tr-Medical	118,694.40	Pay Cycle(s) 08/07/2026 To 08/07/2026 - MEDICAL; Pay Cycle(s) 08/07/2026 To 08/07/2026 - RETIREE WELFARE TRUST
5306	08/07/2026	Payroll	1	EFT	Washington Teamsters Welfare Trust	10,457.60	Pay Cycle(s) 08/07/2026 To 08/07/2026 - Dental + Vision
5307	08/07/2026	Payroll	1	EFT	Washington Teamsters Welfare Trust	38.04	Pay Cycle(s) 08/07/2026 To 08/07/2026 - Life Insurance Benefit PD
5202	08/07/2026	Payroll	1	87311		295.63	July 1-31 2026 Pay Period
5237	08/07/2026	Payroll	1	87312		9,732.89	July 16-31 2026 Pay Period
5308	08/07/2026	Payroll	1	87314	Mike I Todd	750.00	Pay Cycle(s) 08/07/2026 To 08/07/2026 - MISC GARNISHMENT - 4
5309	08/07/2026	Payroll	1	87315	Selah Police Association Employee Fund	280.00	Pay Cycle(s) 08/07/2026 To 08/07/2026 - PD EMP FUND
5310	08/07/2026	Payroll	1	87316	Trusted Service Plan	910.00	Pay Cycle(s) 08/07/2026 To 08/07/2026 - Disability
5311	08/07/2026	Payroll	1	87317	Western Conf of Teamsters Pension Tr-PD	3,458.82	Pay Cycle(s) 08/07/2026 To 08/07/2026 - PENSION PD TMS
5312	08/07/2026	Payroll	1	87318	Western Conf of Teamsters Pension Tr-PD	2,234.88	Pay Cycle(s) 08/07/2026 To 08/07/2026 - PENSION PW TMS
						221,329.11	001 General Fund
						98,214.72	103 Fire Control
						17,449.54	110 City Street
						1,774.78	119 Transit
						49,350.69	411 Water
						80,317.29	415 Sewer
						3,171.62	420 Solid Waste
						471,607.75	Payroll:
							471,607.75

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

CHECK REGISTER

City Of Selah

Time: 09:49:59 Date: 08/11/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5336	08/11/2026	Claims	1	EFT	Card Service Center	2,897.25	ERA - A Waters of OO Golden Co; WA Planning Dir Conf; FSP WA Assoc of Code; WSAPT
5327	08/11/2026	Claims	1	185552	Abadan	62.68	COPIER
5328	08/11/2026	Claims	1	185553	Alliance 2020 Inc	145.92	Background check Damron 790536; Hernandez 790545
5329	08/11/2026	Claims	1	185554	Amazon Capital Services	354.70	Basic DisplayPort to HDMI Cable; Hanging Clamps, Storage Rack, Tab Inserts; Desk Calendar
5330	08/11/2026	Claims	1	185555	Anatek Labs	156.00	Drinking Water Testing
5331	08/11/2026	Claims	1	185556	Aps, Inc.	787.71	Mail Machine Rental
5332	08/11/2026	Claims	1	185557	Hermila Barajas	1,500.00	Refund Damage Deposit
5333	08/11/2026	Claims	1	185558	Basin Disposal Of Yakima, LLC	97,268.07	Solid Waste Contract #5000006 July 2026
5334	08/11/2026	Claims	1	185559	Blueline Equipment LLC	251.12	Toro W/Kobota Engine Filter
5335	08/11/2026	Claims	1	185560	CWA Consultants	8,889.57	Plan Review; Plan Review; Plan Review
5337	08/11/2026	Claims	1	185562	Central Pre-Mix Concrete CO	1,659.86	Top Course & Energy Surcharge; Top Course
5338	08/11/2026	Claims	1	185563	Centurylink	183.59	Telephone - Sta 22
5339	08/11/2026	Claims	1	185564	Charter Communications	127.98	Invoice 176781801072126; TV Cable
5340	08/11/2026	Claims	1	185565	Cintas	76.47	Mat Service/Air Fresheners
5341	08/11/2026	Claims	1	185566	City of Selah	36,140.37	Utilities - Civic Center WSG; FD Utility Bill - 206 W FREMONT (IRR); City Hall - Utilities WSG; Utilities WSG - PW
5342	08/11/2026	Claims	1	185567	Utilities City of Selah	198.82	Invoice July 2026 Due 8/20/26
5343	08/11/2026	Claims	1	185568	Culligan Yakima	111.25	Drinking Water - PW
5344	08/11/2026	Claims	1	185569	Daniel Polage	11,000.00	August 2026 Public Defender Retainer Fee
5345	08/11/2026	Claims	1	185570	Databar	3,107.65	Statements & Postage
5346	08/11/2026	Claims	1	185571	Engravings Unlimited	146.61	Glass Apple Award - Grimm
5347	08/11/2026	Claims	1	185572	GS Long Co Inc	1,143.36	Gly Star Plus & Keg Deposit
5348	08/11/2026	Claims	1	185573	HD Fowler Company	160.25	PVC Tee, Gray Cement, & Primer
5349	08/11/2026	Claims	1	185574	HF Hauff Company Inc	66.44	Pump Shaft Adapter
5350	08/11/2026	Claims	1	185575	Helms True Value	1,576.68	Inv #'s 876511, 876501, 875857; Button Socket, Nut SS, Pins; Misc Supplies
5351	08/11/2026	Claims	1	185576	Independent Water Service Inc	922.14	Container Rental, Carbon Cartridge, Sediment Filter
5352	08/11/2026	Claims	1	185577	Inland Pipe & Supply	21.79	Customer #W19113 - Supplies
5353	08/11/2026	Claims	1	185578	Interstate Batteries of Columbia Valley	1,094.58	Batteries & Supplies
5354	08/11/2026	Claims	1	185579	J & B Medical Supply Inc	292.95	Medical Supplies
5355	08/11/2026	Claims	1	185580	Edwin Rodriguez Jenkins	177.36	1760.0 - 309 HILLVIEW
5356	08/11/2026	Claims	1	185581	Robert Jennerjohn	284.60	Hydrant Meter Deposit Refund
5357	08/11/2026	Claims	1	185582	Kelley's Tele-Communications	219.37	Monthly Answering Service
5358	08/11/2026	Claims	1	185583	Lexipol LLC	8,748.50	Invoice INVLEX11274489
5359	08/11/2026	Claims	1	185584	Michon Mancell	174.17	1867.1 - 1425 VALHALLA LOOP
5360	08/11/2026	Claims	1	185585	Margita A. Dornay, Attorney at Law	9,100.00	Prosecution Services & Jury Trial - July 2026
5361	08/11/2026	Claims	1	185586	Medstar Cabulance, Inc.	15,262.35	Dial A Ride & Transit July 16-31 2026; Dial A Ride & Transit Rate Adjustment July 1-15 2026
5362	08/11/2026	Claims	1	185587	Morton's Supply, Inc.	178.71	Hunter Controller & Valve
5363	08/11/2026	Claims	1	185588	NCSI	333.00	Coaches background checks
5364	08/11/2026	Claims	1	185589	Robert Northcott	900.00	Halbert & 2 Cases for Curtis

CHECK REGISTER

City Of Selah

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5365	08/11/2026	Claims	1	185590	Operation Omni Janitorial Service	6,451.00	July 2026 Janitorial Service
5366	08/11/2026	Claims	1	185591	Oxarc LLC	677.94	Chlorine
5367	08/11/2026	Claims	1	185592	Pointe Pest Control	217.00	Invoice 4675500
5368	08/11/2026	Claims	1	185593	Price Ford	8.14	Auto Parts
5369	08/11/2026	Claims	1	185594	Regence Blue Shield	214.00	Ervin, William Medical/Rx 08/01/2026-08/31/2026
5370	08/11/2026	Claims	1	185595	Ricoh USA Inc	192.97	Black & White/Color Meter Read
5371	08/11/2026	Claims	1	185596	Scaleton Industries LTD	898.73	Mechanical Dual Cylinder Scale
5372	08/11/2026	Claims	1	185597	Shain K Scribner	12.78	Scribner - Yakima State Mobe Expense Reimbursement
5373	08/11/2026	Claims	1	185598	Senske Services	72.10	Fertilizer & Weed Control Treatment
5374	08/11/2026	Claims	1	185599	Sherwin-Williams	761.41	City Hall Finance & Halls - Paint Supplies; Paint and Supplies
5375	08/11/2026	Claims	1	185600	Springbrook	2,400.00	New User Training Program - Hernandez
5376	08/11/2026	Claims	1	185601	Thomson Reuters - West	269.69	Online/Software Subscription Charges
5377	08/11/2026	Claims	1	185602	TransUnion Risk & Alternative	108.50	Invoice 329925-202607-1
5378	08/11/2026	Claims	1	185603	Trusteed Plans Service Co	175.00	POP Plan Document Fee - October 2026
5379	08/11/2026	Claims	1	185604	Trusteed Service Plan	2,600.00	Missed 20 Months of Disability Premiums for Jewett & Calahan
5380	08/11/2026	Claims	1	185605	Valvoline Instant Oil Change	219.15	Invoice #'s 57503, 57355; Oil Change B24
5381	08/11/2026	Claims	1	185606	WA St Dept of Ecology Cashiering Unit	3,095.00	Effective Studies and Sorce ID
5382	08/11/2026	Claims	1	185607	WA State Treasurer	8,494.90	July 2026 Court State Remit
5383	08/11/2026	Claims	1	185608	Wilbert Precast, Inc.	40.57	Grade Ring
5384	08/11/2026	Claims	1	185609	William Ervin	112.00	180 Medical Inc Claim# E74173492200
5385	08/11/2026	Claims	1	185610	Montie & Elizabeth Wofford	150.07	2666.0 - 1015 NORDIC HEIGHTS DR
5386	08/11/2026	Claims	1	185611	Yakima Battery & Auto Electric	163.01	Deep Cycle Battery
5387	08/11/2026	Claims	1	185612	Yakima Co EMS	119.46	Medical Supplies
5388	08/11/2026	Claims	1	185613	Yakima Cooperative Association	6,356.34	Invoice 7/31/26
5389	08/11/2026	Claims	1	185614	Yakima County Prosecutor's	123.00	July 2026 Crime Victims
5390	08/11/2026	Claims	1	185615	Yakima Regional Clean Air Agency	1,185.25	Supplemental Income Fee 3rd Quarter 2026

001 General Fund	74,601.25
103 Fire Control	2,027.54
110 City Street	1,853.38
119 Transit	15,262.35
139 3/10's Law & Justice Tax	9,100.00
411 Water	5,394.64
415 Sewer	25,260.78
420 Solid Waste	98,722.04
633 Custodial	8,617.90
	Claims: 240,839.88
* Transaction Has Mixed Revenue And Expense Accounts	240,839.88

CHECK REGISTER

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 8/11/2026
Agenda Number: 10C

Action Item

Title: Resolution Authorizing the Mayor to Sign a Local Agency Agreement Supplemental and a Local Agency Federal Aid Project Prospectus, Pertaining to the City's First Street Resurfacing (Yakima Ave to Fremont Ave) Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$667,750.00 (for this phase of the Project)

Funding Source: 111 Street Improvement (following receipt of grant funds) and 411 Water Fund (utilizing local dollars)

Background/Findings/Facts: The Federal Highway Administration (FHWA)—through its Surface Transportation Block Grant (STBG) program—awarded the City \$642,600.00 to be applied toward the City's First Street Resurfacing (Yakima Ave to Fremont Ave) Project (Project). Such funds—despite being federal funds—will be administered via the Washington State Department of Transportation (WSDOT).

To facilitate the City receiving the federal funds, WSDOT has prepared a three-page Local Agency Agreement Supplemental and also a three-page Local Agency Federal Aid Project Prospectus, copies of which are submitted along with the instant AIS. The terms of these funding authorization documents are acceptable to City staff.

The attached proposed Resolution will—if approved—authorize the Mayor to sign these documents so that the federal funds can be obtained.

As further explanation on the Fiscal Impact for this phase of the Project: The \$642,600.00 of federal funds will be devoted toward street improvements. In addition, the City will spend \$25,150.00 of local funds to replace several water services in the Project area. Combined, the total anticipated cost for this phase of the Project is \$667,750.00.

Finally, and as further background, the Mayor previously signed—following approval granted via Resolution No. 3267—an original Local Agency Agreement and also an original Project Prospectus with WSDOT pertaining to this Project. The Fiscal Impact for that prior scope of work proved to be approximately \$71,400.00.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
04/23/2024	Resolution No. 3117; Resolution Authorizing the Mayor or Public Works Director to Sign and Submit a Surface Transportation Block Grant (STBG) Application, for a Roadway Resurfacing Project on First Street from Fremont Avenue to Yakima Avenue and Improvements to the Signalized Intersection at First Street and Naches Avenue
11/12/2025	Resolution No. 3256; Resolution Authorizing the Mayor to Sign “Task Order No. 2025-05” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s First Street Signalized Intersection Improvements Project
12/9/2025	Resolution No. 3267; Resolution Ratifying Signatures by the Mayor on the Local Agency Agreement and the Project Prospectus for the City’s First Street Resurfacing (Yakima Ave to Fremont Ave) Project

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LOCAL AGENCY
AGREEMENT SUPPLEMENTAL AND A LOCAL AGENCY FEDERAL AID
PROJECT PROSPECTUS, PERTAINING TO THE CITY'S FIRST STREET
RESURFACING (YAKIMA AVE TO FREMONT AVE) PROJECT

WHEREAS, the Federal Highway Administration (FHWA)—through its Surface Transportation Block Grant (STBG) program—awarded the City \$642,600.00 to be applied toward the City's First Street Resurfacing (Yakima Ave to Fremont Ave) Project (Project); and

WHEREAS, such funds—despite being federal funds—will be administered via the Washington State Department of Transportation (WSDOT); and

WHEREAS, to facilitate the City receiving the federal funds, WSDOT has prepared a three-page Local Agency Agreement Supplemental and also a three-page Local Agency Federal Aid Project Prospectus, and the terms of such documents are acceptable to City staff; and

WHEREAS, the City Council finds that good cause exists to authorize the Mayor to sign such documents and also to grant approval for any other necessary signatures or actions to occur in order for this funding to be authorized, so that these funds can be obtained; and

WHEREAS, as further background, the Mayor previously signed—following approval granted via Resolution No. 3267—an original Local Agency Agreement and also an original Project Prospectus with WSDOT pertaining to this Project;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, (1) that the Mayor be and is authorized to sign the Local Agency Agreement Supplemental and also the Local Agency Federal Aid Project Prospectus (each in the form appended hereto); and (2) that approval be and is granted for any other necessary signatures or actions to occur so that these funds can be obtained.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 11th day of August, 2026.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney



Agency City of Selah		Supplement Number 1
Project Number STBGUM-4703(006)	Agreement Number LA11195	ALN. 20.205 - Highway Planning and Construction Federal Highway Administration (FHWA)

All provisions in the basic agreement remain in effect except as modified by this supplement.

The Local Agency certifies that it is not excluded from receiving Federal funds by a Federal suspension or debarment (2 CFR Part 180). Additional changes to the agreement are as follows:

Project Description

Name First Street Resurfacing (Yakima Ave to Fremont Ave)

Length 0.250 Miles

Termini Yakima Ave to Fremont Ave

Description of Work ✓ No Change

Planing and HMA overlaying roadway, adjusting manhole lids and valves.

Reason for Supplement

Construction authorization.

Indirect Cost Rate ☐ Yes ☒ No

Project Agreement End Date 12/31/2029

Advertisement Date 08/25/2026

Type of Work		Estimate of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE 100 %	a. Agency	3,000.00		3,000.00		3,000.00
	b. Other Consultant	66,401.00		66,401.00		66,401.00
Federal Aid Participation Ratio(s) for PE	c. Other			0.00		
	d. State Services	2,000.00		2,000.00		2,000.00
	e. Total PE Cost Estimate	71,401.00	0.00	71,401.00	0.00	71,401.00
RW %	f. Agency			0.00		
	g. Other			0.00		
Federal Aid Participation Ratio(s) for RW	h. Other			0.00		
	i. State Services			0.00		
	j. Total R/W Cost Estimate	0.00	0.00	0.00	0.00	0.00
CN 100 %	k. Contract		547,200.00	547,200.00		547,200.00
	l. Other Consultant		93,400.00	93,400.00		93,400.00
Federal Aid Participation Ratio(s) for CN	m. Other Non-Eligible		25,150.00	25,150.00	25,150.00	
	n. Other			0.00		
	o. Agency			0.00		
	p. State Services		2,000.00	2,000.00		2,000.00
	q. Total CN Cost Estimate	0.00	667,750.00	667,750.00	25,150.00	642,600.00
	r. Total Project Cost Estimate	71,401.00	667,750.00	739,151.00	25,150.00	714,001.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

By
Title
Agency Date

Washington State Department of Transportation

By
Director, Local Programs
Date Executed

Agency City of Selah		Supplement Number 1
Project Number STBGUM-4703(006)	Agreement Number LA11195	ALN 20.205 - Highway Planning and Construction Federal Highway Administration (FHWA)

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$1,000,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Instructions

1. **Agency** – Enter the agency name as entered on the original agreement.
2. **Supplemental Number** – Enter the number of the supplement. Supplement numbers will be assigned in sequence beginning with Number 1 for the first supplement.
3. **Project Number** – Enter the federal aid project number assigned by WSDOT on the original agreement.
4. **Agreement Number** – Enter the agreement number assigned by WSDOT on the original agreement.
5. **Project Description** – Enter the project name, length, and termini.
6. **Description of Work** – Clearly describe if there is a change in work such as the addition or deletion of work elements and/or changes to the termini. If the work has not changed, put a check mark in the “No Change” box.
7. **Reason for Supplement** – Enter the reason for this supplement, i.e., increase PE funding to cover design changes presented in the revised prospectus; request funding of construction phase; decrease construction funding to the contract bid amount. If the supplement is authorizing a construction phase, the project’s proposed advertisement date must be included in the space provided.
8. **Indirect Cost Rate** – Check the Yes box if the agency will be claiming indirect costs on the project. For those projects claiming indirect costs, supporting documentation that clearly shows the indirect cost rate being utilized must be provided with the supplement. Indirect cost rate approval by your cognizant agency or through your agency’s self-certification and supporting documentation is required to be available for review by FHWA, WSDOT and /or State Auditor. Check the No box if the agency will not be claiming indirect costs on the project. See Section 23.5 for additional guidance.
9. **Project Agreement End Date** – Enter your previously established Project Agreement End Date. If authorizing a new phase of the project, update the Project Agreement End Date based on the following guidance:
 - a. **For PE and RW** – WSDOT recommends agencies estimate when the phase will be completed and add three years to determine the “Project Agreement End Date”.
 - b. **For Construction** – WSDOT recommends agencies estimate when construction will be completed and add three years to determine the “Project Agreement End Date”.
 - c. If an extension to a Project Agreement End Date is required between phase authorizations, the need for the extension must be described in the Reason for Supplement. Adequate justification to approve the extension must be submitted with the supplement. See Section 22.3 for additional guidance.
10. **Advertisement Date** – At construction authorization only, enter the proposed project advertisement date (mm/dd/yy).
11. **Type of Work and Funding (Round all amounts to the nearest whole dollar).**
 - a. **Column 1** – Enter the amounts from column 1 of the original local agency agreement. If the agreement has already been supplemented, enter the amounts by type of work from column 3 of the last supplemental agreement.
 - b. **Column 2** – Enter increase/decrease to total amounts requested by type of work.
 - c. **Column 3** – Add the amounts in columns 1 and 2.
 - d. **Columns 4 and 5** – Enter the appropriate amounts based on the participation ratio recorded on the original agreement.
12. **Signatures** – An authorized official of the local agency signs the Supplemental Agreement and enters their title and date of signature (mm/dd/yy). **Note:** Do NOT enter a date on the Date Executed line.



Local Agency Federal Aid Project Prospectus

	Prefix	Route	()	Date	6/25/2026
Federal Aid Project Number	STBGUM	4703	006	DUNS Number	6067014770000
Local Agency Project Number		(WSDOT Use Only)		Federal Employer Tax ID Number	91-6001501

Agency City of Selah		CA Agency ☐ Yes ☒ No	Federal Program Title ☒ 20.205 ☐ Other		
Project Title First Street Resurfacing (Yakima Ave to Fremont Ave)		Start Latitude N 46.6513 End Latitude N 46.6559		Start Longitude W -120.5304 End Longitude W -120.5305	
Project Termini From-To Yakima Ave Fremont Ave		Nearest City Name Selah			Project Zip Code (+4) 98942-1303
Begin Mile Post N/A	End Mile Post N/A	Length of Project 0.250 Miles		Award Type ☒ Local ☐ Local Forces ☐ State ☐ Railroad	
Route ID 4703	Begin Mile Point N/A	End Mile Point N/A	City Number 1155	County Number 39	County Name Yakima County
WSDOT Region South Central Region		Legislative District(s) 15		Congressional District(s) 4	Urban Area Number 5

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date Month Year
P.E.	\$71,400		\$71,400	July 2025
R/W				
Const.	\$667,800	\$25,200	\$642,600	July 2026
Total	\$739,200	\$25,200	\$714,000	

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width 56 ft	Number of Lanes 5
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First Street between Yakima Ave and Fremont Ave is a five lane roadway that has traverse and perpendicular cracks along with several curb ramps that do not meet ADA standards.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Planing and HMA overlaying roadway, adjusting manhole lids and valves.

Local Agency Contact Person Ty Jones		Title Public Works Director		Phone 509-698-7365	
Mailing Address 222 S. Rushmore Road		City Selah		State WA	Zip Code 98942
Project Prospectus	By _____ Approving Authority				
	Title				Date

Agency City of Selah	Project Title First Street Resurfacing (Yakima Ave to Fremont Ave)	Date 6/25/2026
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Type of Proposed Work			
Project Type (Check all that Apply)		Roadway Width 56 ft	Number of Lanes 5
☐ New Construction	☐ Path / Trail	☐ 3-R	
☒ Reconstruction	☐ Pedestrian / Facilities	☐ 2-R	
☐ Railroad	☐ Parking	☐ Other	
☐ Bridge			

Geometric Design Data		
Description	Through Route	Crossroad
Federal Functional Classification	☒ Principal Arterial ☐ Minor Arterial ☐ Collector ☐ Major Collector ☐ Minor Collector ☐ Local Access ☒ Urban ☐ Rural ☐ NHS	☐ Principal Arterial ☐ Minor Arterial ☐ Collector ☐ Major Collector ☒ Minor Collector ☒ Local Access ☒ Urban ☐ Rural ☐ NHS
Terrain	☒ Flat ☐ Roll ☐ Mountain	☒ Flat ☐ Roll ☐ Mountain
Posted Speed	30	25
Design Speed		
Existing ADT		
Design Year ADT		
Design Year		
Design Hourly Volume (DHV)		

Performance of Work		
Preliminary Engineering Will Be Performed By Consultant	Others 100 %	Agency %
Construction Will Be Performed By Contractor	Contract 100 %	Agency %

Environmental Classification	
☐ Class I - Environmental Impact Statement (EIS) ☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement ☐ Class III - Environmental Assessment (EA) ☐ Project Involves NEPA/SEPA Section 404 Interagency Agreements	☒ Class II - Categorically Excluded (CE) ☐ Projects Requiring Documentation (Documented CE)

Environmental Considerations N/A

Agency City of Selah	Project Title First Street Resurfacing (Yakima Ave to Fremont Ave)	Date 6/25/2026
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Right of Way

☒ No Right of Way Needed * All construction required by the contract can be accomplished within the existing right of way.	☐ Right of Way Needed ☐ No Relocation ☐ Relocation Required
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Utilities

☐ No utility work required ☐ All utility work will be completed prior to the start of the construction contract ☒ All utility work will be completed in coordination with the construction contract

Railroad

☒ No railroad work required ☐ All railroad work will be completed prior to the start of the construction contract ☐ All the railroad work will be completed in coordination with the construction contract
--

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

Utility adjustment is the only utility work anticipated.

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency

Date

By _____ Mayor/Chairperson



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 8/11/2026

Agenda Number: 10D

Action Item

Title: Resolution Authorizing the Mayor to Sign “Amendment No. 3” to “Task Order No. 2023-09” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the City’s Wastewater Treatment Plant Improvements Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: Additional \$1,300,000.00, which combined with the previously-approved \$4,588,517.00 brings the new total to \$5,888,517.00 for HLA’s fees on this Project.

Funding Source: 415, Sewer Fund

Background/Findings/Facts: This pertains to the ongoing Wastewater Treatment Plant Improvements Project (“Project”), which has been proceeding via “Task Order No. 2023-09” between the City and HLA Engineering and Land Surveying, Inc. (which entity is one of the City’s retained engineering firms).

Previously, the City and HLA entered into two amendments to the original Task Order—specifically “Amendment No. 1” and “Amendment No. 2”—each of which expanded HLA’s scope of work on this Project. This occurred because the Project was planned, and is proceeding, via multiple steps or phases.

Now, an additional amendment—which is labeled “Amendment No. 3” and measures four pages in length—has been drafted. A copy is submitted with the instant AIS. If approved, it would direct HLA to perform Construction Engineering work on the Project such as project management, construction administration, and construction inspection during Phase II of the Project. HLA’s fees would increase by an additional \$1,300,000.00, thus increasing HLA’s overall fees on this Project (thus far) from \$4,588,517.00 to \$5,888,517.00.

The terms of Amendment No. 3 are acceptable to City staff, and City staff asks the City Council to approve the concurrently-submitted proposed Resolution to authorize the Mayor to sign Amendment No. 3.

Notably, the City’s existing award of \$11,025,000.00—which is being administered by the Washington State Department of Commerce—contains sufficient funding to cover this increase in cost.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
9/26/2023	Resolution No. 3051; Resolution Authorizing the Mayor to Sign “Task Order No. 2023-09” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s Wastewater Treatment Plant Improvements Project
7/8/2025	Resolution No. 3218; Resolution Authorizing the Mayor to Sign “Amendment No. 1” to “Task Order No. 2023-09” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the Wastewater Treatment Plant Improvements Project
12/9/2025	Resolution No. 3269; Resolution Authorizing the Mayor to Sign “Amendment No. 2” to “Task Order No. 2023-09” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the Wastewater Treatment Plant Improvements Project

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN “AMENDMENT NO. 3”
TO “TASK ORDER NO. 2023-09” WITH HLA ENGINEERING AND LAND
SURVEYING, INC., FOR ADDITIONAL PROFESSIONAL SERVICES
RELATED TO THE CITY’S WASTEWATER TREATMENT PLANT
IMPROVEMENTS PROJECT

WHEREAS, after adoption of Resolution No. 3051 in September of 2023, the City entered into “Task Order No. 2023-09” with HLA Engineering and Land Surveying, Inc. (HLA), for engineering services pertaining to the City’s Wastewater Treatment Plant Improvements Project (“Project”); and

WHEREAS, subsequently, the City entered into “Amendment No. 1” following adoption of Resolution No. 3218 in July of 2025, and also “Amendment No. 2” following the adoption of Resolution No. 3269 in December of 2025, with each adding to HLA’s scope of work on this Project because the Project was planned and is advancing via multiple steps or phases; and

WHEREAS, the City now again desires to expand HLA’s scope of work on the Project, specifically to include Construction Engineering services such as project management, construction administration and construction inspection during Phase II of the Project; and

WHEREAS, an additional written amendment to Task Order No. 2023-09—which is labeled “Amendment No. 3” and measures four pages in length—has been drafted, its terms are acceptable to City staff, and the net effect would be that the previous price would be increased by an estimated \$1,300,000.00 such that the new adjusted price would thus become \$5,888,517.00 (which amount is inclusive of sales tax); and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign the four-page Amendment No. 3 in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 11th day of August, 2026.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

AMENDMENT NO. 3

TASK ORDER NO. 2023-09

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Wastewater Treatment Plant Improvements

HLA Project No. 23166E

The City of Selah (CITY) executed Task Order No. 2023-09 in September 2023 to begin design of a new wastewater treatment plant (WWTP) in the vicinity of the existing industrial pretreatment plant east of the main treatment plant. To effectively secure construction funding for the project and prioritize portions of the design, the project has been divided into three phases:

- Phase 1 consists of design engineering services for the entirety of the project. Construction will occur as Phase 2 and Phase 3 projects described below. Funding for this phase has been provided through a State of Washington direct appropriation grant administered by Washington State Department of Commerce and a combination grant and loan administered by Washington State Department of Ecology. Design for the first construction project (Phase 2) has been completed. Design for the second construction project (Phase 3) is anticipated to be completed in March 2027. This Phase 1 effort has been tracked and invoiced through HLA Project No. 23166E to date. Moving forward beginning August 1, 2026, the remaining design effort required to complete the design for the Phase 3 project will be tracked and invoiced through HLA Project No. 26108. Per HLA Invoice # 23166-034, the amount invoiced through July 31, 2026, for Project No. 23166 is \$3,009,118.33. The contract balance of \$1,579,398.67 will be moved to Project No. 26108 per the HLA Project Number Budget Summary below.
- Phase 2 consists of construction of upgrades to the existing solids management facility at the industrial wastewater treatment plant site. Construction funding for this phase has been provided by a State of Washington direct appropriation grant administered by Washington State Department of Commerce. The bid opening for Phase 2 occurred on July 30, 2026, and a recommendation of award to Stellar J Corporation has been submitted to the CITY. Construction engineering services for Phase 2 construction are added through this Amendment 3 and will be tracked and billed through HLA Project No. 26165.
- Phase 3 consists of construction of a new wastewater treatment plant adjacent to the industrial wastewater treatment plant site. Construction funding for this phase has not yet been secured; design completion is currently scheduled for March 2027. Construction engineering services will be added in the future through a separate amendment and will be tracked and billed through the same HLA Project No. 26108 as referenced above associated with Phase 3 design services.

HLA PROJECT NUMBER BUDGET SUMMARY			
HLA Project Number	Expended to Date	Budget Remaining after Amendment No. 3	Project Total
23166E	\$3,009,118.33	\$0.00	\$3,009,118.33
26108	\$0.00	\$1,579,398.67	\$1,579,398.67
26165	\$0.00	\$1,300,000.00	\$1,300,000.00
Project Total	\$3,009,118.33	\$2,879,398.67	\$5,888,517.00

REASON FOR AMENDMENT NO. 3

The current Task Order extends through the Recommendation of Award for the Phase 2 WWTP Improvements project. This Amendment No. 3 includes Construction Engineering services and management of the Department of Commerce construction funding for the Phase 2 project, HLA Project No. 26165. This amendment No. 3 also memorializes moving the existing contract amounts to the new HLA project numbers for improved accounting and maintaining independent project files.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide the following professional services for the Wastewater Treatment Plant Improvements (PROJECT) beyond those already contracted:

Revisions to the Scope of Services due to Amendment No. 3 include adding the following:

8.0 Construction Engineering (Phase 2)

- 8.1 PROJECT Management, Invoicing, and Controls.
 - a. Perform management of overall PROJECT delivery and PROJECT controls.
 - b. Provide monthly status reports and invoices for the work performed.
 - c. Maintain PROJECT files for CITY review.
 - d. Consult and advise the CITY during construction and perform a final review and report on the completed work with representatives of the CITY.
- 8.2 Staking.
 - a. Furnish a field survey crew to provide geometric control, including construction staking up to the budgeted amount of \$10,500 for this task for completion of the PROJECT.
- 8.3 Construction Observation.
 - a. Furnish a resident engineer (inspector) to be on site and provide surveillance of construction for compliance with plans and specifications for the duration of construction, based on standard 40-hour work weeks, and two hundred sixty (260) contract working days.
 - b. Prepare daily progress reports for the project.
 - c. Monitor compliance with environmental requirements.
 - d. Interpret plans and specifications when necessary.
 - e. Coordinate and participate in construction meetings, anticipated to occur once per week during the duration of construction.
 - f. Review acceptance sampling and testing for construction materials.
 - g. Perform measurement and computation of pay items.
 - h. Review Contractor's submission of contract and materials submittals, samples, and shop drawings. Provide field verification of materials incorporated into the PROJECT, where applicable.
- 8.4 Construction Administration.
 - a. Following Council award authorization, prepare notice of award to the Contractor, assemble construction contract documents, and coordinate contract execution with the CITY and Contractor.
 - b. Review the Contractor's submission of their certificate of insurance and contract bond.
 - c. Prepare and transmit notice to proceed to the Contractor.
 - d. Coordinate and facilitate a preconstruction meeting with the CITY, Contractor, private utilities, and affected agencies, including preconstruction agenda and meeting record.
 - e. Receive and maintain PROJECT communications from the Contractor during construction and compile PROJECT documentation.
 - f. Maintain a Record of Materials (ROM) for the duration of the PROJECT.
 - g. Respond to Contractor requests for information (RFI).
 - h. Prepare and distribute weekly statements of working days.
 - i. Prepare and provide monthly progress estimates and recommend Contractor progress payments to the CITY.

- j. Prepare proposed contract change orders.
 - k. Monitor the Contractor's compliance with labor standards.
 - l. Assist the CITY with funding reimbursement information and supporting documentation.
- 8.5 Controls Integration.
- a. Provide HMI and PLC programming services to add/modify screens and controls for the new solids equipment being connected to the existing control system.
 - b. Provide HMI and PLC programming services to replace the existing PLC with a modern CompactLogix PLC.
 - c. Participate in recommissioning of the building control panel with the new PLC installation and code.
- 8.6 PROJECT Closeout.
- a. Prepare and furnish record drawings and field notes of completed work in accordance with PROJECT field records.
 - b. Conduct a final walkthrough inspection with the Contractor and CITY. Prepare and transmit the punchlist to the Contractor.
 - c. Monitor lien releases from state agencies.
 - d. Notify CITY when retainage may be released.
 - e. Coordinate and administer a PROJECT completion debrief meeting with CITY, HLA, and the Contractor.
 - f. Prepare and submit the recommendation of PROJECT acceptance.
 - g. Prepare and submit Notice of Completion of Public Works Contract (NOC).
 - h. Assist CITY with the funding agency project closeout process.

TIME OF PERFORMANCE:

8.0 Construction Engineering

- 8.1 Time of completion for work directed by the CITY under this phase shall begin upon award of construction contract. The completion date for this task will be based upon the Contractor's schedule and potential for construction contract suspension for long-lead material procurement. Based upon two hundred sixty (260) working days and the potential for contract suspension, it is anticipated that this phase will be complete by December 31, 2027, utilizing a standard 40-hour work week.
- 8.2 Should the Contractor be granted time extensions for construction completion due to recognized delays, requested additional work, and/or change orders, services during construction beyond the two hundred sixty (260) working days shall be considered additional services or provided through an additional amendment to the Task Order executed by the CITY to compensate HLA for additional work required.

FEE FOR SERVICES:

Revisions to the Fee for Services due to Amendment No. 3 are as follows.

8.0 Construction Engineering

Work for Construction Engineering services shall be performed on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$1,300,000. This estimate is based upon an assumed construction schedule that allows for work to be completed by December 31, 2027. The total fee of this Task Order Amendment may be revised only by written agreement of both parties.

A Budget Summary for Task Order 2023-09 is provided below.

TASK ORDER NO. 2023-09 BUDGET SUMMARY				
Project Phase	Task Order No. 2023-09	Amendments No. 1 and 2	Amendment No. 3	Project Total
1.0 Design and Construction Funding Applications	\$100,000	\$0	\$0	\$100,000
2.0 Funding Administration	\$50,000	\$0	\$0	\$50,000
3.0 Environmental and Cultural Resources Review	\$80,000	\$0	\$0	\$80,000
4.0 Design Engineering				
4.1 30% Design	\$1,200,000	\$0	\$0	\$1,200,000
4.2 60% Design	\$1,370,000	-\$400,000	\$0	\$970,000
4.3 Final Design	\$0	\$2,139,667	\$0	\$2,139,667
7.0 Bidding Support	\$0	\$45,000	\$0	\$45,000
8.0 Construction Engineering (Phase 2) – HLA Project No. 26165	\$0	\$0	\$1,300,000	\$1,300,000
Additional Services	\$0	\$3,850	\$0	\$3,850
Project Total	\$2,800,000	\$1,788,517	\$1,300,000	\$5,888,517

Proposed:

HLA Engineering and Land Surveying, Inc.
Benjamin A. Annen, PE, President

Date

Approved:

City of Selah
Roger Bell, Mayor

Date



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 8/11/2026

Agenda Number: 10E

Action Item

Title: Resolution Authorizing the Mayor to Sign a Six-Page Contract with Stellar J. Corporation for Construction Work on Phase 2 of the City’s Wastewater Treatment Plant Improvements Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$8,370,775.00

Funding Source: 415, Sewer Fund (State Legislature funding administered via the Washington State Department of Commerce)

Background/Findings/Facts: The City desires to construct certain improvements to the existing wastewater treatment plant solids handling facility, and also to undertake related tasks and actions, as a part of Phase 2 of the City’s ongoing Wastewater Treatment Plant Improvements Project (“Project”).

The City—with the assistance by one of its retained engineering firms, HLA Engineering and Land Surveying, Inc. (HLA) solicited competitive sealed bids from interested contractors for such construction work. The received bids were opened and comparatively evaluated at City Hall at approximately 1:00 p.m., on Thursday, July 30, 2026. A total of six (6) bids were received, and the lowest qualified bid was for the amount of \$8,370,775.00 (which amount is inclusive of sales tax) as submitted by Stellar J. Corporation, of Woodland, Washington. Such amount is roughly twenty-eight percent (28%) below HLA’s estimated total of \$11,631,200.00.

City staff recommends that the City award this scope of work to Stellar J. Corporation, and that the Mayor be authorized to sign a six-page Contract with such contractor. A copy of the proposed Contract is appended hereto (with its pages numbered as 4-2 through 4-7, because the Contract is part of a larger package of contract documents) and its terms are acceptable to City staff.

The City’s adopted 2026 budget—via Ordinance No. 2261—includes an appropriation of monies (that the City was previously awarded via state legislature funding, that is being administered by the state Department of Commerce) that was specifically contemplated to be applied toward this Project and that will be sufficient to cover this scope of work.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
4/13/2021	Resolution No. 2840; Resolution Authorizing the Mayor to Sign Task Order 2021-02 Between the City of Selah and HLA Engineering and Land Surveying, Inc. to Provide Engineering and Land Surveying Services for the Wastewater Treatment Plant Facility Plan (Project)
12/16/2022	Submission of the 2023 Legislative Session Member Requested Local Community Project Information Form
1/24/2023	Resolution No. 2973; Resolution Authorizing the Mayor to Sign, on Behalf of the City, Amendment No. 1 to Task Order 2021-02 with HLA Engineering and Land Surveying, Inc., Pertaining to the Wastewater Treatment Plant Facility Plan
2/24/2023	Resolution No. 2987; Resolution Adopting the City’s Wastewater Treatment Plant Facility Plan and Approving Submission of the Plan by Public Works to the Department of Ecology for Approval of the Plan
9/26/2023	Resolution No. 3051; Resolution Authoring the Mayor to Sign Task Order 2023-09 with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s Wastewater Treatment Plant Improvements Project
7/8/2025	Resolution No. 3218; Resolution Authorizing the Mayor to Sign “Amendment No. 1” to “Task Order No. 2023-09” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the Wastewater Treatment Plant Improvements Project
11/25/2025	Resolution No. 3260; Resolution Authorizing the Public Works Director to Docusign an Agreement with the Washington State Department of Commerce for the City’s Wastewater Treatment Plant Improvements Project
12/9/2025	Resolution No. 3269; Resolution Authorizing the Mayor to Sign “Amendment No. 2” to “Task Order No. 2023-09” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the Wastewater Treatment Plant Improvements Project

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A SIX-PAGE
CONTRACT WITH STELLAR J. CORPORATION FOR CONSTRUCTION
WORK ON PHASE 2 OF THE CITY’S WASTEWATER TREATMENT PLANT
IMPROVEMENTS PROJECT

WHEREAS, the City desires to construct certain improvements to the existing wastewater treatment plant solids handling facility, and also to undertake related tasks and actions, as a part of Phase 2 of the City’s ongoing Wastewater Treatment Plant Improvements Project (“Project”); and

WHEREAS, the City—with assistance by the City’s retained engineering firm of HLA Engineering and Land Surveying, Inc. (HLA)—solicited competitive sealed bids from interested contractors for such construction work, comparatively evaluated the received bids, and determined the lowest qualified bidder to be Stellar J. Corporation, of Woodland, Washington; and

WHEREAS, the City desires to award Phase 2 of this Project to Stellar J. Corporation, and to enter into a construction contract for the overall total cost of \$8,370,775.00; and

WHEREAS, a written “Contract” measuring six total pages (which pages are numbered 4-2 through 4-7 because the Contract will be part of a larger total package of contract documents, which package will include the specifications, bid material, and other items) has been prepared, and the terms of the proposed Contract are acceptable to City staff; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows: (1) that the Mayor be and is authorized to sign, and the Public Works Director be and is authorized to fill-in the appropriate data on any blank lines on, the six-page contract with Stellar J. Corporation in the form appended hereto; (2) if an award letter and/or any other documentation proves necessary to effectuate awarding and/or receiving this scope of work, the Mayor and/or Public Works Director are likewise authorized to sign and/or prepare such; and (3) if it becomes possible for the City to obtain this scope of work for a lesser amount than currently contemplated, the Mayor and/or Public Works Director are authorized to enter into and/or sign any necessary agreements or documents without further approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 11th day of August, 2026.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

BID SUMMARY						BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
Contracting Agency: City of Selah Project: Phase 2 - Wastewater Treatment Plant Improvements HLA Project No. 23166 Bid Opening Date: July 30, 2026						Steller J. Corporation 1363 Down River Drive Woodland, WA 98674		Goodman & Mehlenbacher Enterprises, Inc. dba GAME Inc. 2312 South Ely Street Kennewick, WA 99337		Selland Construction, Inc. PO Box 119 Wenatchee, WA 98807	
ITEM NO.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
				UNIT PRICE	AMOUNT						
1	Minor Change	Est.	FA	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
2	Apprenticeship Incentive/Penalty	Est.	CALC	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
3	Mobilization	---	LS	\$ 900,000.00	\$ 900,000.00	\$ 500,000.00	\$ 500,000.00	\$ 498,500.00	\$ 498,500.00	\$ 128,000.00	\$ 128,000.00
4	Indirect Dryer and Ancillary Equipment - Installed	1	LS	\$ 5,750,000.00	\$ 5,750,000.00	\$ 4,000,000.00	\$ 4,000,000.00	\$ 4,710,000.00	\$ 4,710,000.00	\$ 4,850,000.00	\$ 4,850,000.00
5	Centrifuge and Ancillary Equipment - Installed	1	LS	\$ 940,000.00	\$ 940,000.00	\$ 700,000.00	\$ 700,000.00	\$ 1,050,000.00	\$ 1,050,000.00	\$ 1,010,000.00	\$ 1,010,000.00
6	New Building	1	LS	\$ 975,000.00	\$ 975,000.00	\$ 963,000.00	\$ 963,000.00	\$ 721,500.00	\$ 721,500.00	\$ 820,000.00	\$ 820,000.00
7	Building Modifications	---	LS	\$ 300,000.00	\$ 300,000.00	\$ 700,000.00	\$ 700,000.00	\$ 511,000.00	\$ 511,000.00	\$ 539,500.00	\$ 539,500.00
8	Site Grading and Paving	---	LS	\$ 35,000.00	\$ 35,000.00	\$ 100,000.00	\$ 100,000.00	\$ 70,550.00	\$ 70,550.00	\$ 70,250.00	\$ 70,250.00
9	Site Piping, Fittings, and Valves, Complete	---	LS	\$ 368,000.00	\$ 368,000.00	\$ 250,000.00	\$ 250,000.00	\$ 202,800.00	\$ 202,800.00	\$ 240,000.00	\$ 240,000.00
10	Electrical and Control System	---	LS	\$ 1,400,000.00	\$ 1,400,000.00	\$ 450,000.00	\$ 450,000.00	\$ 365,300.00	\$ 365,300.00	\$ 525,000.00	\$ 525,000.00
Bid Subtotal					\$ 10,720,000.00		\$ 7,715,000.00		\$ 8,181,650.00		\$ 8,234,750.00
8.5% Sales Tax					\$ 911,200.00		\$ 655,775.00		\$ 695,440.25		\$ 699,953.75
BID TOTAL					\$ 11,631,200.00		\$ 8,370,775.00		\$ 8,877,090.25		\$ 8,934,703.75
ENGINEER'S REPORT						ADDITIONAL BID TOTALS					
Competitive bids were opened July 30, 2026. All bids have been reviewed by this office. We recommend the contract be awarded to: Steller J. Corporation. Project Engineer 7/31/26 Date						BIDDER		BID TOTAL			
						Apollo, Inc.		\$ 9,159,244.50			
						Prospect Construction, Inc.		\$ 9,427,829.74			
						Garco Construction, Inc.		\$ 10,576,580.00			
*Bid results can be found at: hlacivil.com						*Highlighted amounts have been corrected.					



July 31, 2026

City of Selah
115 W Naches Avenue
Selah, WA 98942

Attn: Roger Bell, Mayor:

Re: City of Selah
Phase 2 – Wastewater Treatment Plant Improvements
HLA Project No. 23166
Recommendation of Award

Dear Mayor Bell:

The bid opening for the above-referenced project was held at Selah City Hall Meeting Room at 1:00 p.m. on Thursday, July 30, 2026. A total of six (6) bids were received with the low bid of \$8,370,775.00, being offered by Stellar J. Corporation, of Woodland, WA. This low bid is approximately twenty-eight (28%) percent below the Engineer's Estimate of \$11,631,200.00.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Selah award a construction contract to Stellar J. Corporation, in the amount of \$8,370,775.00. Please send us a copy of the City of Selah Council meeting minutes authorizing the award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Sincerely,

Robert J. Scott, PE

RJS/jmv

Enclosures

Copy: Ty Jones, Matthew Taylor, Carlos Alberto Hernandez (City of Selah)
Devyn Smith, Taylor Denny, Angie Ringer (HLA)

CONTRACT

THIS AGREEMENT, made and entered into in triplicate, this _____ day of _____, 2026, by and between the City of Selah, hereinafter called the CONTRACTING AGENCY, and _____ Stellar J. Corporation _____, hereinafter called the CONTRACTOR,

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

- I. The CONTRACTOR shall do all work and furnish all tools, materials, and equipment for the bid amount of \$ 8,370,775.00, for PHASE 2 - WASTEWATER TREATMENT PLANT IMPROVEMENTS, in accordance with and as described in the attached Plans and Specifications and the Standard Specifications for Road, Bridge, and Municipal Construction, which are by this reference incorporated herein and made a part hereof, and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

Contract time shall begin on the first working day following the Notice to Proceed Date and shall be completed within two hundred and sixty (260) working days of the date of such Notice to Proceed (see SPECIAL PROVISIONS - Section 1-08.5).

If said work is not completed within the time specified, the CONTRACTOR agrees to pay to the CONTRACTING AGENCY for each and every working day said work remains uncompleted after expiration of the specified time, liquidated damages as determined in Section 1-08.9.

The CONTRACTOR shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract and every part thereof, except such as are mentioned in the Specifications to be furnished by the CONTRACTING AGENCY.

- II. The CONTRACTING AGENCY hereby promises and agrees with the CONTRACTOR to employ, and does employ the CONTRACTOR to provide the materials and to do and cause to be done the above described work and to complete and finish the same according to the attached Plans and Specifications and the terms and conditions herein contained; and hereby contracts to pay for the same according to the attached Specifications and the schedule of unit or itemized prices hereto attached, at the time and in the manner and upon the conditions provided for in this Contract.
- III. The CONTRACTOR for himself, and for his/her heirs, executors, administrators, successors, and assigns does hereby agree to the full performance of all the covenants herein upon the part of the CONTRACTOR.
- IV. It is further provided that no liability shall attach to the CONTRACTING AGENCY by reason of entering into this Contract, except as expressly provided herein.
- V. CONTRACTOR is an independent contractor and not an employee of the CONTRACTING AGENCY. The CONTRACTING AGENCY has designated the Contract performance and the CONTRACTOR shall be responsible for the details of that work. The parties recognize the CONTRACTOR has unique skills not otherwise available to the CONTRACTING AGENCY to accomplish the purpose of the Contract. The CONTRACTOR shall supply all equipment and supplies necessary to accomplish the Contract. The parties recognize that the purpose of the Contract is not within the regular course of business of the CONTRACTING AGENCY. The parties state that the right of control over the activities necessary to perform the Contract are with the CONTRACTOR.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first herein above written.

Name: Roger Bell

Title: Mayor

Title: City Clerk

Stellar J. Corporation
(CONTRACTOR NAME)

(SEAL)

ATTEST:

Email: _____

4-3

CERTIFICATIONS

CITY OF SELAH
PHASE 2 - WASTEWATER TREATMENT PLANT IMPROVEMENTS
HLA PROJECT NO. 23166

Name of Certified Testing Laboratory for Material Testing

Phone: _____

Email: _____

CONTRACT BOND

CITY OF SELAH
PHASE 2 - WASTEWATER TREATMENT PLANT IMPROVEMENTS
HLA PROJECT NO. 23166

BOND TO CITY OF SELAH

KNOW ALL PERSONS BY THESE PRESENTS:

That we, the undersigned, _____,

as principal, and _____,

a corporation organized and existing under the laws of the State of _____, as a Surety corporation, and qualified under the laws of the State of Washington to become Surety upon bonds of contractors with municipal corporations, as Surety, are jointly and severally held and firmly bound to the City of Selah in the penal sum of \$ _____ for the payment of which sum we bind ourselves and our successors, heirs, administrators, or personal representatives, as the case may be.

This obligation is entered into in pursuance of the statutes of the State of Washington and the Ordinances of the City of Selah.

Dated at _____, Washington, this _____ day of _____, 2026.

Nevertheless, the conditions of the above obligation are such that:

WHEREAS, under and pursuant to action of the City of Selah, on _____, 2026, the Mayor of said City of Selah, has let or is about to let to the said _____, the above bounden Principal, a certain Contract, the said Contract being numbered HLA Project No. 23166, and providing for the construction of PHASE 2 - WASTEWATER TREATMENT PLANT IMPROVEMENTS which Contract is referred to herein and is made a part hereof as though attached hereto, and

WHEREAS, the said Principal has accepted, or is about to accept, the said Contract, and undertake to perform the work therein provided for in the manner and within the time set forth;

NOW, THEREFORE, if the said _____ shall faithfully perform all the provisions of said Contract in the manner and within the time therein set forth, or within such extensions of time as may be granted under said Contract, and shall pay all laborers, mechanics, subcontractors and material men and all industrial insurance premiums, and all persons who shall supply said principal or subcontractors with provisions and supplies for the carrying on of said work, and shall indemnify and hold the City of Selah harmless from any damage or expense by reason of failure of performance as specified in said Contract, then and in that event this obligation shall be void; but otherwise it shall be and remain in full force and effect.

CITY OF SELAH
PHASE 2 - WASTEWATER TREATMENT PLANT IMPROVEMENTS
HLA PROJECT NO. 23166

SURETY: _____

CONTRACTOR: _____

By: _____
(Attorney-in-fact)

CONTRACTOR NAME

Name: _____
(Please Print or Type)

By: _____
AUTHORIZED OFFICIAL'S SIGNATURE

Agent: _____

Name: _____
(Please Print or Type)

Address: _____

Surety Representative Name:

Surety Representative Phone:

Surety Representative Email:

SCHEDULE OF WORKING HOURS

CITY OF SELAH
PHASE 2 - WASTEWATER TREATMENT PLANT IMPROVEMENTS
HLA PROJECT NO. 23166

In accordance with Section 1-08.0(2) Hours of Work, the normal straight time working hours for this project will be from _____ a.m. to _____ p.m., _____ days per week. It is understood that normal straight time working hours shall not exceed 40 hours per week, regardless of the number of days worked per week. All hours worked in excess of 40 hours per week shall be considered as overtime hours subject to the reimbursement provisions of Section 1-08.0(2) Hours of Work and Section 1-08.0(3) Reimbursement for Overtime Work of Contracting Agency Employees.

Overtime hours are defined as any hours in excess of or outside of the above normal straight time working hours when the Contractor and/or his subcontractors are on the project site performing work.

I hereby certify that my subcontractors have been notified of the normal straight time working hours provisions of this project and understand that Engineer/Contracting Agency costs for overtime hours will be deducted from amounts due to me for work performed on the project.

Contractor

Signature

Date



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 8/11/2026

Agenda Number: 12A

Action Item

Title: Open-Record Public Hearing to Receive Public Input Regarding the Potential Adoption of the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”

From: Ty Jones, Public Works Director

Action Requested: Public Hearing - Open Record

Staff Recommendation: Conduct a Public Hearing.

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: As part of the annual process of updating the City’s Transit Plan, the City Council must hold an open-record public hearing to receive public input, if any, via oral testimony and/or submission of written comments regarding the potential adoption of the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”.

Recommended Language for Use by Mayor: We will now open the public hearing. Does anyone present desire to present testimony regarding the potential adoption of the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”? Courtney, did we receive any written comments on this Plan?

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
7/30/2026	Notice of Public Hearing the “Selah Transit Development Plan” for the Six Year Plan 2026-2032



Selah Transit Development Plan 2026-2032 and 2025 Annual Report

Selah Transit
Operated by Medstar Transportation
1904 Fruitvale Blvd
Yakima, WA 98902
(509) 248-2004

Public Hearing – 8/11/2026

Adopted by the City of Selah Council – 8/11/2026

Submitted to WSDOT – XX/XX/2026

Acknowledgments:

City of Selah
Roger Bell - Mayor
Ty Jones - Public Works Director
Carlos Hernandez - Finance Director
Michael Costello - City Administrator

Prepared by:

Medstar Transportation
1904 Fruitvale Blvd, Yakima, WA 98902

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Section 1: Introduction

The Transportation Development Plan 2026 - 2032 provides updated information and forecasts to the Washington State Department of Transportation on Selah Transit's current components and accomplishments as well as proposed action strategies for 2026 - 2032.

This document is also used to notify the public about projects that have been completed, are in process, or are planned for the future. Following a public hearing, the Selah City Council will approve this plan before this document goes into effect.

Section 2: History

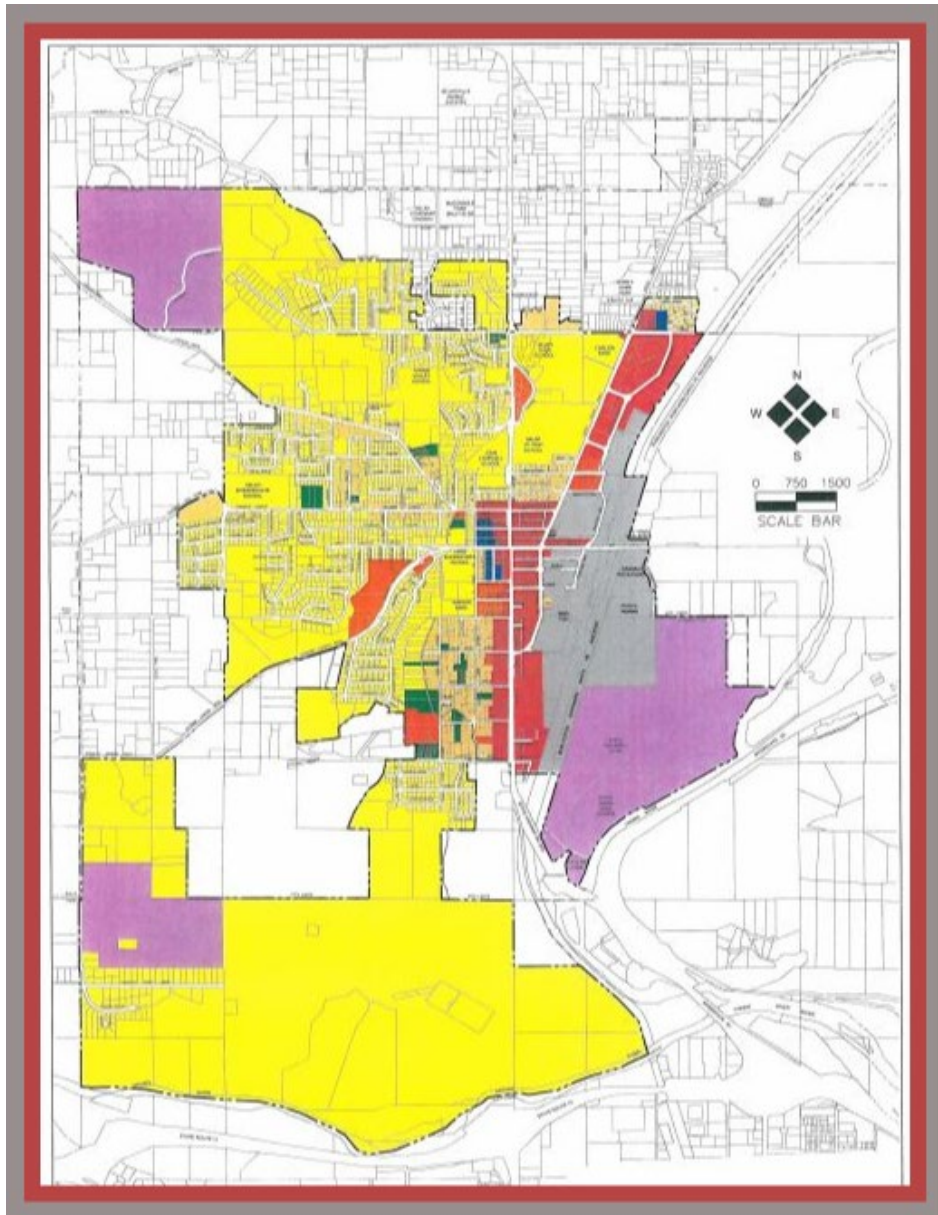
Selah was officially incorporated on April 3, 1919. Selah has a strong major form of government. Selah's base economic activity primarily consists of fruit warehousing/processing facilities due to the proximity of fruit orchards in the nearby Wenas Valley and access to regional railroad and roadway systems for shipment to markets.

Selah's Transit services are funded by a voter-approved 0.3% sales tax in 2007. In 2009 the City of Selah began public transit service through a contract with Yakima Transit providing fixed routes and Paratransit services. In May 2018 the City of Selah ended its contract with Yakima Transit and contracted with Medstar Transportation to provide both fixed route and paratransit services.

Section 3: Location

Selah covers 4.37 square miles (2796.5 acres), with a population of 8,309. It is located in Yakima County, which spans 4,296.1 square miles – the second-largest land area and seventh-largest population area in Washington State, with a population of 260,778.





Section 4: Organization

Selah Transit is a municipal transit system as authorized in RCW 35.58.2795.

The Selah City Council governs Selah Transit.

Selah Transit is a municipal transit system as authorized in RCW 35.58.2795 and is located in Yakima County. The City of Selah does not have any transit-specific employees dedicated to Selah's Transit operations. Selah's transit-related staff consists of administrative personnel that support the City as a whole, including positions from City Hall and Public Works. The Selah City Administrator oversees Transit contracts transit services for both fixed route and paratransit ADA services with Medstar Transportation.

As of 6/4/2026, Selah Transit's contractor employed:

1 full-time employee in the operations division

5 full-time equivalents in the Dial-A-Ride Paratransit division

.5 full time equivalent in the maintenance division

.5 full time equivalent in the administration division

.5 full-time equivalent employed by The City of Selah transit division

7.5 Total Transit employees

Section 5: Physical Plant

The contractor's facility is located at 1904 Fruitvale Blvd., Yakima, WA 98902. Their contracted services provider Medstar Transportation owns the building.



Section 6: Service Characteristics

Selah Transit operates 2 fixed-route buses. The Selah Route operates within the City of Selah Monday through Friday from 6:45 a.m. to 5:50 p.m. and Saturday from 10:30 a.m. to 5:07 p.m. The Selah/Yakima Route operates Monday through Friday from 6:30 a.m. to 6:33 p.m. and Saturdays from 10:30 a.m. to 4:31 p.m. Each route has a midday break in the schedule. There are no fixed route services on Sundays or federal holidays.

Dial-A-Ride Paratransit service operates the same service hours as the fixed-route service.

For further details on our local fixed route services or Dial A Ride rules and applications, please visit us at <https://selahwa.gov> or www.gomedstar.com or see the back section of the Yakima Transit Bus book.

The vehicles are owned and operated by Medstar Transportation and include a combination of ADA accessible

passenger cutaway chassis vehicles and Grand Caravan minivans. Because all vehicles used in the provision of transit services are purchased and owned by the contractor and not the City of Selah, there is no listing for capital expenditures for buses in this plan. When vehicles are listed as additions to or replacements of vehicles used for transit purposes, it is for fleet description only and no Capital funds are used at this time but could be considered in the future.

Selah Transit Fare Structure per Boarding (effective June 1, 2025)

Fixed Route Day Pass - Selah Residents.....	\$1.00
Fixed Route Monthly Pass - Selah Residents 18 and older.....	\$15.00
Fixed Route Day Pass - Non-Selah Residents.....	\$1.00
Fixed Route Monthly Pass - Non-Selah Residents 18 and older.....	\$30.00
Fixed Route Monthly Youth Rate for 6 to 18 years old.....	Free
Dial A Ride Boarding.....	\$2.00
Dial A Ride Ticket Books.....	\$20.00
Youth Under 18.....	Free

Section 7: Service Connections

Selah Transit connects with Yakima Transit routes 3 and 4 at 40th Ave and N 16th Ave. It also connects with route 7 at 40th Ave and Route 8 at N 16th Ave. Selah Transit connects with Union Gap Transit at the Sears passenger shelter on Valley Mall Blvd and Main St as well as connections with Pahto Public M-F at 10:45 a.m., 2:30 p.m. and again at 5:10 p.m. These connector routes meet up with the Ellensburg Commuter, CWA Airporter Shuttle for trips to Seattle, and the Community Connector for trips throughout Yakima County as well as connections to Ben Franklin Transit.

Selah Transit offers Dial A Ride services within the City of Selah and to and from the city limits of Yakima and Union Gap.

Section 8: Service Development & Improvements

- The contractor will continue to work closely with the City of Selah to promote Selah Transit, emphasizing increasing fixed-route ridership. Use surveys to improve routes.
- The contractor will work with the City of Selah to promote local businesses.
- Use innovative software to streamline operations and efficiencies.
- Mobility management.
- Micro Transit to transport residents to fixed-route connections.

Section 9: Selah Transit Development Plan & WSDOT - Operating & Investment Guidelines:

Preservation: Continue to meet all the requirements of the ADA as it applies to fixed-route and paratransit services. Maintain or increase levels of service, and try to add more alternative fuel or hybrid vehicles.

Safety: The continued modernization of the vehicle fleets including fleet software will improve system safety by enlisting the latest safety-related technology, securement, and maintenance systems. The installation of new bus shelters will also improve system safety by providing a waiting area that is both well-lit and away from traffic.

Mobility: All Selah Transit vehicles are ADA-accessible vehicles equipped with Q'Straint securement systems. This allows total accessibility for those who can access the fixed route systems as well as for those residents who use paratransit services.

Environment: By the year 2032, we hope to have converted all transit vehicles to hybrid or alternative fuel technology to enhance a healthy community, promote energy conservation and protect our environment.

Stewardship: It is the intent of Selah Transit, to work towards greater efficiency and to improve the quality of our on-demand transportation services with efficient routes and studies for future investment in micro-transit services for local and outlying businesses. This could include an on-demand rider App that allows riders to easily view the ETA of each vehicle in real-time.



Section 10: Plan Assumptions

According to the U.S. Census Bureau's latest population estimates, the City of Selah had an estimated population of 8,678 residents as of July 1, 2025. Based on recent growth trends, the 2026 population is estimated at approximately 8,700 residents.

1. **Sales Tax:** We are expecting Sales Tax to increase at a rate of 1.5% through 2032.
2. **Inflation Factor:** Medstar Transportation's wage and salary costs will increase by 6.00% per year throughout the plan due to potential changes to Washington State Minimum Law. All other costs will increase at an estimated 2.50% per year throughout the plan.
3. **Fixed Route Bus Service:** In 2026, Selah Transit will provide approximately 5,597 hours of revenue

service. Ridership will be consistent through 2032.

Figure 1: Monthly Ridership

Depicts the monthly ridership totals since the implementation of services by Medstar Transportation From January 2025 to December 2025.

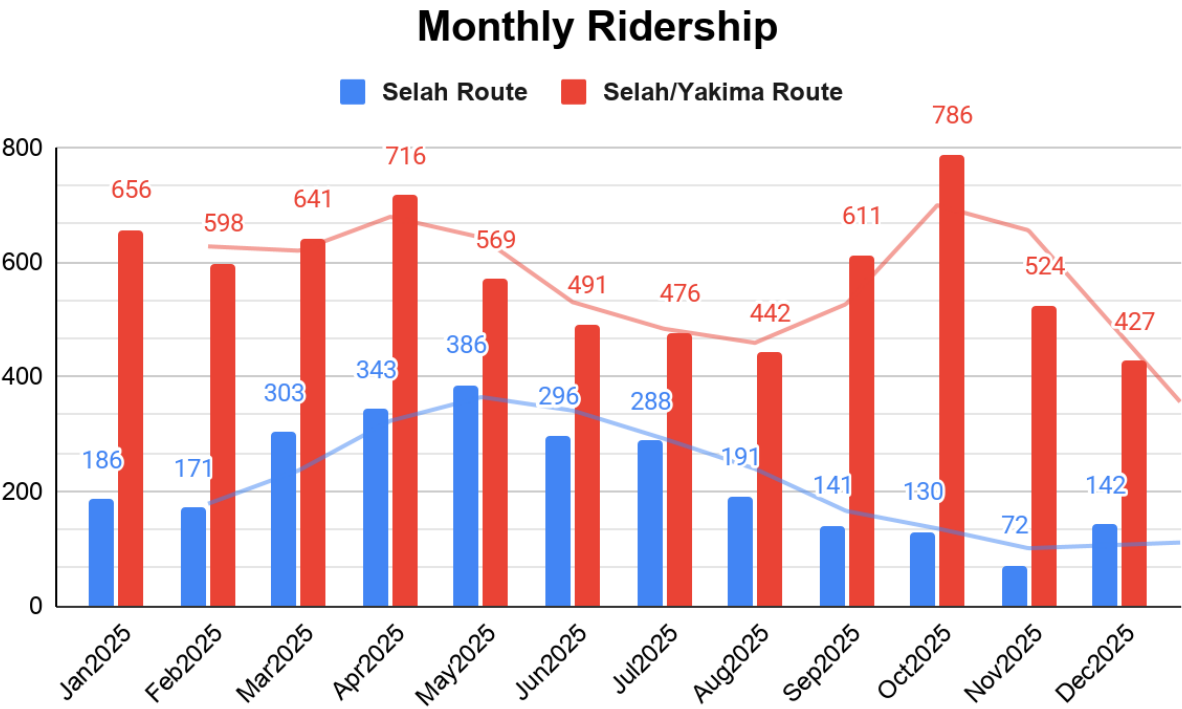
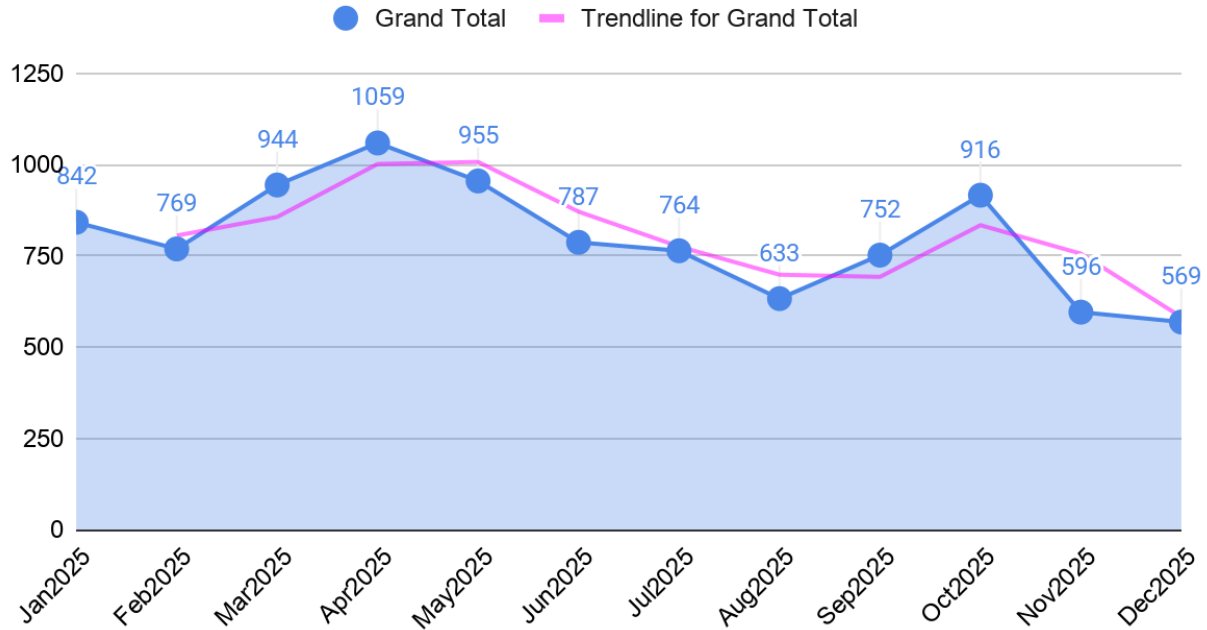


Figure 2: Selah Transit Route Daily Average by Month

The graph depicts boarding/exits per day on average by day through 2025.

Average Boardings Per Month



Selah Transit Route Daily Average by Month

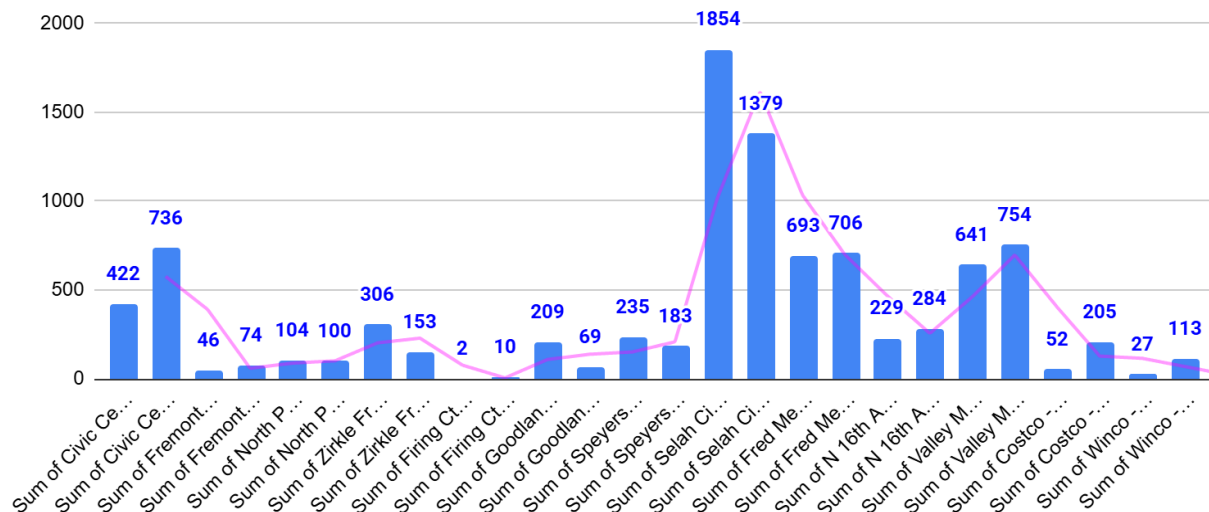
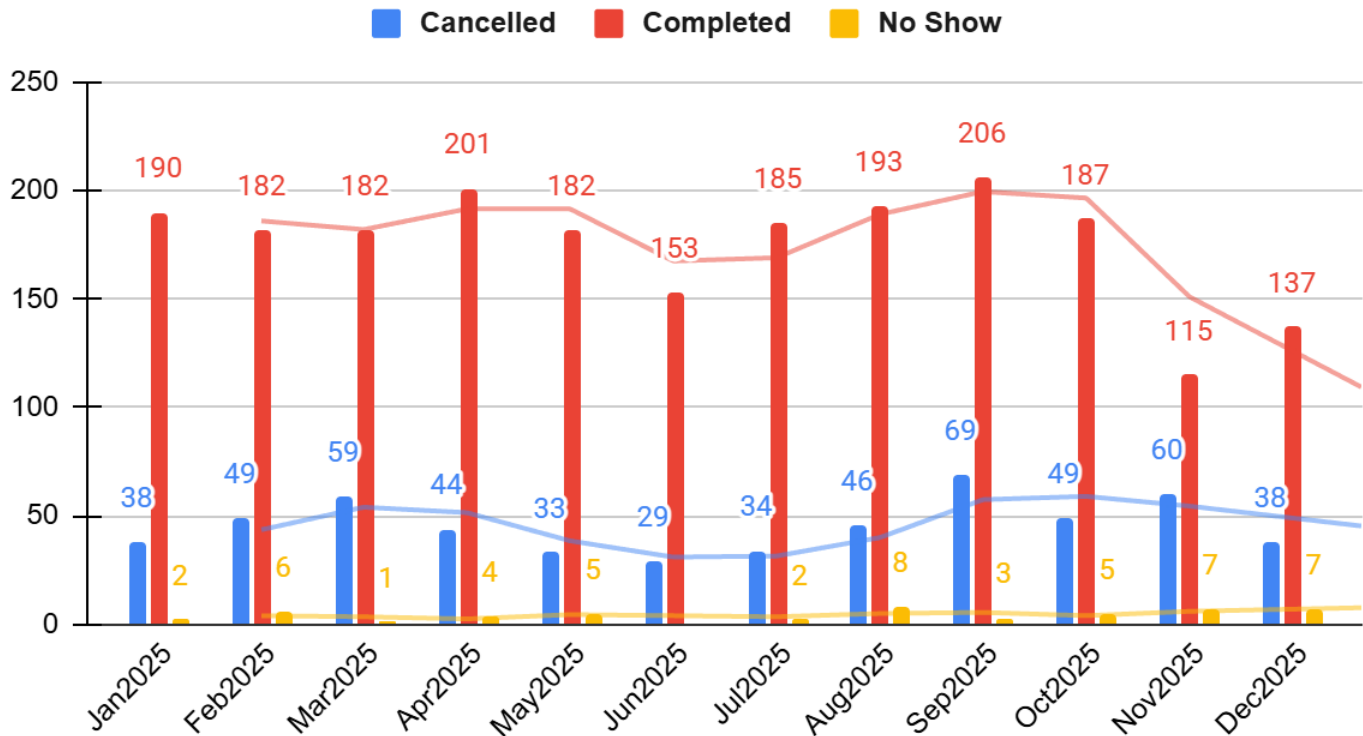


Figure 4: Dial-A-Ride ADA Paratransit Service

Dial A Ride Total Boardings 2025



Selah Transit will provide 5231 revenue hours of service in 2026, and forecast it will increase at a rate of 1% each year through 2032.



Dial A Ride Total Boardings January 2025 through December 2025.

One thing that is notable about 2025 is that we completed around 180 Selah Dial-A-Ride trips per month. In earlier years, we had more completed trips and fewer cancelled trips. Our best month had over 200 Dial A Ride Completed trips.

Section 11: Operating Data 2025 Actual - 2026 – 2032 Estimated

	2025	2026	2027	2028	2029	2030	2031	2032
Revenue vehicle miles	95,273	96,226	97,188	98,160	99,142	100,133	101,134	102,146
Total vehicle miles	107,049	108,119	109,200	110,292	111,395	112,509	113,634	114,771
Revenue vehicle hours	5,482	5,537	5,592	5,648	5,705	5,762	5,820	5,878
Total vehicle hours	5,756	5,814	5,872	5,931	5,990	6,050	6,111	6,172
Passenger trips	1,726	1,743	1,761	1,778	1,796	1,814	1,832	1,851
Fatalities	0	0	0	0	0	0	0	0
Reportable injuries	0	0	0	0	0	0	0	0
Collisions	0	0	0	0	0	0	0	0
Gasoline fuel Consumed (gal)	14,987	15,137	15,288	15,441	15,595	15,751	15,909	16,068
Dial-A-Ride Service								
Revenue vehicle miles	49,942	50,441	50,946	51,455	51,970	52,489	53,014	53,544
Total vehicle miles	56,114	56,676	57,242	57,815	58,393	58,977	59,567	60,162
Revenue vehicle hours	4,411	4,434	4,434	4,434	4,434	4,434	4,434	4,434
Total vehicle hours	4,956	4,982	4,982	4,982	4,982	4,982	4,982	4,982
Passenger trips	2,751	2,765	2,779	2,793	2,807	2,821	2,835	2,849
Fatalities	0	0	0	0	0	0	0	0
Reportable injuries	0	0	0	0	0	0	0	0
Collisions	0	0	0	0	0	0	0	0
Gasoline fuel Consumed (gal)	1,683	1,700	1,717	1,734	1,752	1,769	1,787	1,805

Section 12: Selah Transit - Operating Revenues and Expenditures 2025-2032

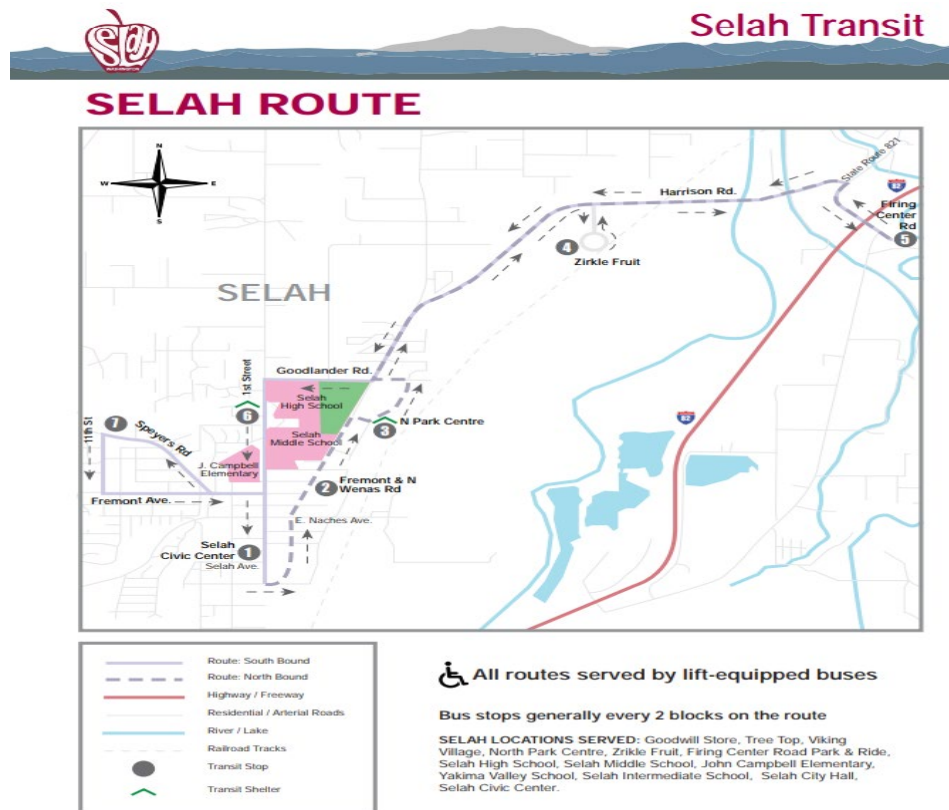
(All figures in whole dollars)

	2025	2026	2027	2028	2029	2030	2031	2032
Beginning Balance	316,587	311,781	545,045	776,280	1,005,194	1,231,477	1,454,801	1,674,818
Revenues								
Sales Tax	629,462	638,904	648,488	658,215	668,088	678,110	688,281	698,606
Federal Operating Grants								
WSDOT Grants	34,780	34,780	34,780	34,780	34,780	34,780	34,780	34,780
Other	15,698	15,934	16,173	16,415	16,662	16,911	17,165	17,423
Total Available	996,527	1,001,399	1,244,486	1,485,691	1,724,724	1,961,278	2,195,027	2,425,626
Operating Expenses								
Contracted Fixed Route	275,012	279,137	283,324	287,574	291,888	296,266	300,710	305,221
Contracted Paratransit ADA	49,280	51,744	54,331	57,048	59,900	62,895	66,040	69,342
Contracted Commuter YAK-ELL	16,000	16,160	16,322	16,485	16,650	16,816	16,984	17,154
Administration	93,632	98,313	103,229	108,390	113,810	119,500	125,475	131,749
Total Expenses	433,923	445,354	457,206	469,497	482,247	495,477	509,209	523,465
Net Cash Available	562,604	556,045	787,280	1,016,194	1,242,477	1,465,801	1,685,818	1,902,161
Capital Revenue								
Sales Tax Revenue	0	0	0	0	0	0	0	0
WSDOT Grant - Capital	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total Capital Revenue	0	0	0	0	0	0	0	0
Capital Expenditures								
Minor Equipment								
Facilities	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Shelters/Benches/ Signs								
Transfer Out OP	239,823							
Total Capital Expenditures	250,823	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Ending Cash Balance 12/31	311,781	545,045	776,280	1,005,194	1,231,477	1,454,801	1,674,818	1,891,161

Section 13: List of Equipment

Year	Make	Model	VIN #	Seats	Lift/Ramp	Vehicle #
2017	Dodge	Grand Caravan	2C4RDGBG5HR860010	3	YES	77
2017	Ford	E-350	1FDEE3FS0HDC01219	8	YES	117
2019	Ford	E-350	1FDEE3FS5KDC36586	12	YES	123
2019	Ford	E-350	1FDEE3FS3KDC36585	12	YES	124

Section 14: Route Maps, Schedules, and Rules



46 For Selah Transit information, call 619-1639



Selah Transit

Selah Route - **Monday thru Friday** | Ruta de Selah - Lunes a Viernes

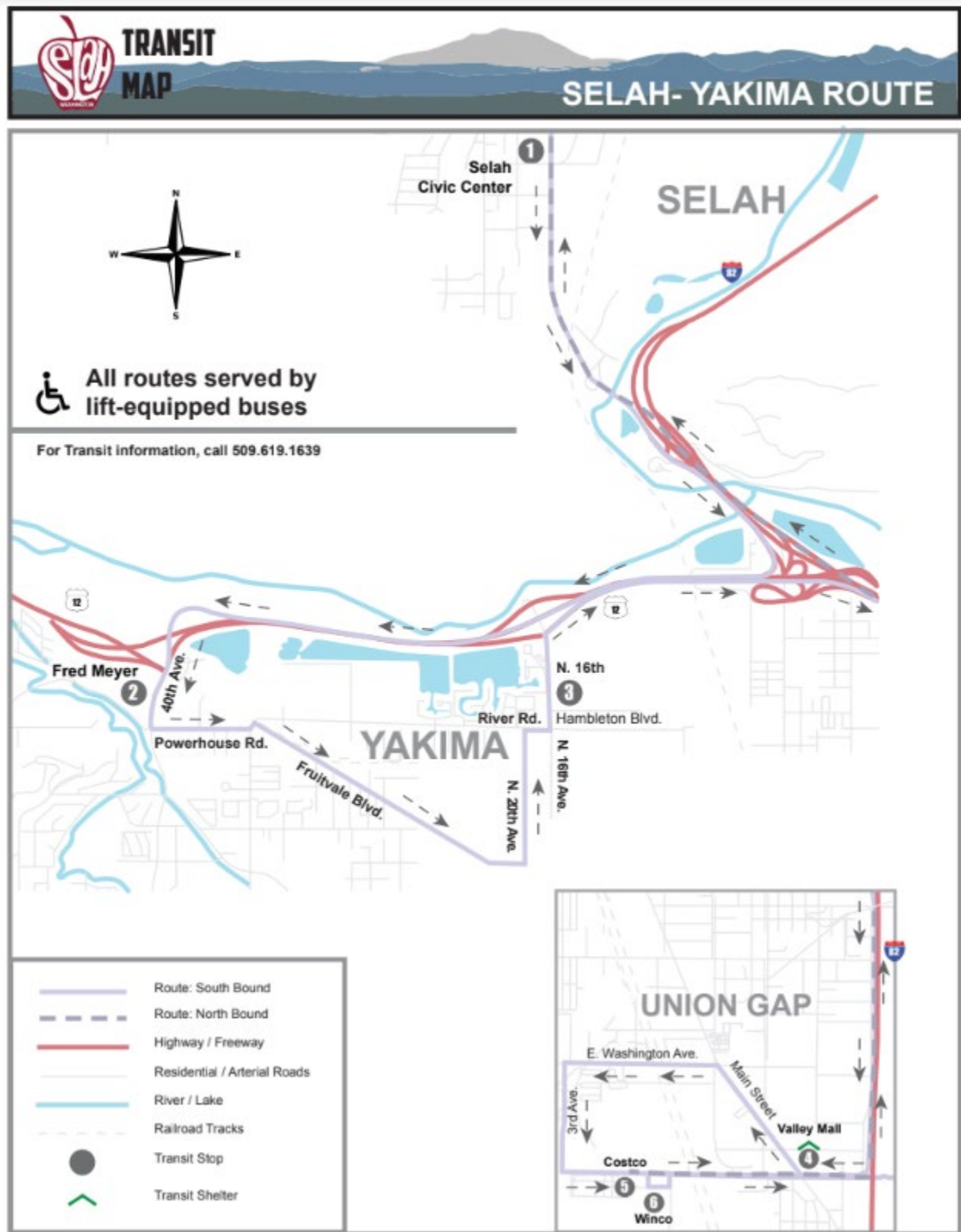
	Selah Civic Center	Fremont & N. Wenas Rd.	North Park Centre	Zirkle Fruit	Selah Firing Ctr. Rd. Park & Ride	Selah High School N. 1st St.	Speyers Rd. & 11th St.	Selah Civic Center
AM	6:45	6:52	6:54	6:57	7:02	7:05	7:10	7:15
	7:20	7:27	7:29	7:32	--	7:37	7:42	7:47
	7:52	7:59	8:01	8:04	--	8:09	8:14	8:19
	8:24	8:31	8:33	8:36	--	8:41	8:46	8:51
	8:56	9:03	9:05	9:08	--	9:13	9:18	9:23
	9:28	9:35	9:37	9:40	--	9:45	9:50	9:55
	10:00	10:07	10:09	10:12	--	10:17	10:22	10:27
	10:32	10:39	10:41	10:44	--	10:49	10:54	10:59
	11:04	11:11	11:13	11:16	--	11:21	11:26	11:31
PM	1:30	1:37	1:39	1:42	--	1:47	1:52	1:57
	2:02	2:09	2:11	2:14	2:19	2:22	2:27	2:32
	2:37	2:44	2:46	2:49	--	2:54	2:59	3:04
	3:09	3:16	3:18	3:21	--	3:26	3:31	3:36
	3:41	3:48	3:50	3:53	3:58	4:01	4:06	4:11
	4:16	4:23	4:25	4:28	--	4:33	4:38	4:43
	4:48	4:55	4:57	5:00	5:05	5:08	5:13	5:18
	5:23	5:30	5:32	5:35	--	5:40	5:45	5:50

Selah Route - **Saturday** | Ruta de Selah - Sábado

	Selah Civic Center	Fremont & N. Wenas Rd.	North Park Centre	Zirkle Fruit	Selah Firing Ctr. Rd. Park & Ride	Selah High School N. 1st St.	Speyers Rd. & 11th St.	Selah Civic Center
AM	10:30	10:37	10:39	10:42	--	10:47	10:52	10:57
	11:02	11:09	11:11	11:14	--	11:19	11:24	11:29
	11:34	11:41	11:43	11:46	--	11:51	11:56	12:01
PM	2:00	2:07	2:09	2:12	--	2:17	2:22	2:27
	2:32	2:39	2:41	2:44	--	2:49	2:54	2:59
	3:04	3:11	3:13	3:16	--	3:21	3:26	3:31
	3:36	3:43	3:45	3:48	--	3:53	3:58	4:03
	4:08	4:15	4:17	4:20	--	4:25	4:30	4:35
	4:40	4:47	4:49	4:52	--	4:57	5:02	5:07

For Selah Transit information, call 619-1639 47

Selah - Yakima Route





Selah Transit

Selah/Yakima Route - **Monday thru Friday** | Ruta de Selah y Yakima - Lunes a Viernes

	Departs Selah Civic Center	Fred Meyer	North 16th Ave.	Valley Mall	Costco	Winco	Arrives Selah Civic Center
AM	6:30	6:40	6:48	7:00	--	--	7:13
	7:18	7:28	7:36	7:48	--	--	8:01
	8:06	8:16	8:24	8:36	--	--	8:49
	8:54	9:04	9:12	9:24	--	--	9:37
	9:42	9:52	10:00	10:12	10:19	10:24	10:40
	10:45	10:55	11:03	11:15	11:22	11:27	11:43
PM	1:45	1:55	2:03	2:15	2:22	2:27	2:43
	2:48	2:58	3:06	3:18	3:25	3:30	3:46
	3:51	4:01	4:09	4:21	4:28	4:33	4:49
	5:50	6:00	6:08	6:20	--	--	6:33

Selah/Yakima Route - **Saturday** | Ruta de Selah y Yakima - Sábado

	Departs Selah Civic Center	Fred Meyer	North 16th Ave.	Valley Mall	Costco	Winco	Arrives Selah Civic Center
AM	10:30	10:40	10:48	11:00	11:07	11:12	11:28
	11:33	11:43	11:51	12:03	12:10	12:15	12:31
PM	2:30	2:40	2:48	3:00	3:07	3:12	3:28
	3:33	3:43	3:51	4:03	4:10	4:15	4:31

For Selah Transit information, call 619-1639 49



TELEPHONE INFORMATION HOURS:

Monday – Friday: 7 AM – 6 PM • Sat: 8 AM – 6 PM • Sun: 8 AM – 4 PM

RIDER NOTICE - Beginning January 1, 2019 to ride the Selah Transit buses you will need to purchase a bus pass for individual rides or a monthly bus pass. The cost for individual bus passes is 1.00 per day. Monthly bus passes will be \$30.00 for non-Selah residents and \$15.00 for Selah residents. Dial A Ride ticket books will also be available for purchase for those who qualify to use Selah Dial A Ride. Dial A Ride tickets will be \$2.00 per boarding and ticket books will be available for \$20.00. Bus passes and Dial A Ride ticket books will be available for purchase at Selah City Hall, the Selah Civic Center, Medstar Transportation as well as from the Selah Transit Drivers. Children 6 and under ride free.

ACCESSIBILITY- All transit buses are wheelchair accessible.

All of Selah Transit's buses are lift-equipped to accommodate our passengers using mobility devices such as wheelchairs.

BUS STOPS- See map or call 619-1639 for assistance.

LOST AND FOUND- Lost items are held for 30 days.

BICYCLES

Our transit buses are equipped with bike racks.

Selah Transit assumes no liability for damage or theft when using bike racks. Use the bike racks at your own risk and monitor your bike when it is on the racks. Please follow the bike rack instructions when loading/unloading.

LOADING YOUR BIKE

1. Pull up to release arm & allow it to drop down slowly.
2. Lift bike onto rack putting bike in the inside slot first.
3. Raise support arm over top of front tire & release to fit over tire making sure support arm is resting on tire not metal.

UNLOADING YOUR BIKE- (inform driver you need to unload bike)

1. Raise arm off the tire & allow it to drop down slowly.
2. Lift bike out of rack.
3. If there is no other bike in the rack, fold the rack up by raising it to the upright position.

RIDING GUIDELINES-

- Shirts and shoes are required
- State law prohibits smoking on the bus
- Take seat quickly & stay seated while the bus is moving
- State law requires the use of seat belts
- No eating, drinking or listening to music w/out headphones
- Keep feet and carry-on items including strollers out of the aisles
- Non service animals must be in cages
- Children under 6 must be with an adult or older child
- No profanity or rude behavior allowed on the bus
- Bikes must be in bike racks. No rollerblades
- The first few seats are reserved for the elderly and riders with special mobility needs. Please give up those seats when requested.
- Please let the driver know ahead of time if you want to get off the bus, and after exiting, wait for the bus to leave before crossing the street.
- Flag stops will only occur when the driver feels it is safe to do so.

SELAH DIAL-A-RIDE-

This program is a great way for Selah residents with mental or physical disabilities, temporary injury or illness to travel when needed within the cities of Union Gap, Selah, and Yakima. In order to become eligible to ride Dial-A-Ride each applicant must complete & submit an application which includes a medical evaluation of their disability, temporary injury or illness. For an application call 509-619-1639.

INFORMACIÓN TELEFÓNICA :

Lunes a Viernes: 7 AM - 6 PM • Sáb: 8 AM - 6 PM • Dom: 8 AM - 4 PM

AVISO AL CLIENTE - Comenzando el 1 de Enero de 2019 para viajar en los autobuses de tránsito Selah tendrá que comprar boletos para paseos individuales o un pase de autobús mensual. El costo del boleto de autobús individual es \$1.00 por día. Los boletos de autobús costarán \$30.00 para los clientes que no son residentes de Selah y \$15.00 para los que si son residentes de Selah. Los libros de boletos del servicio de Selah Dial A Ride también estarán disponibles para la compra para aquellos que califiquen para usar Selah Dial A Ride. Los boletos para Selah Dial A Ride costarán \$2.00 por embarque y los libros de boletos estarán disponibles por \$20.00. Los pases de autobús y los boletos de viaje para Selah Dial A Ride estarán disponibles para su compra en el City Hall de Selah, el centro cívico de Selah, en la oficina de Medstar, y también estarán disponibles con los conductores del tránsito de Selah. Niños menores de 6 años viajan gratis.

SERVICIOS ACCESIBLES - Todos los autobuses de tránsito son accesibles para minusválidos. Todos los autobuses de tránsito de Selah son equipados con elevadores para dar cabida a nuestros pasajeros que utilizan dispositivos de movilidad como sillas de ruedas.

BUS STOPS- Ver mapa o llame al 619-1639 para obtener ayuda.

ARTÍCULOS PERDIDOS- Objetos perdidos y fundadores perdidos se llevan a cabo durante 30 días.

BICICLETAS

Nuestros autobuses de tránsito están equipados con bastidores de bicicletas. Selah Transit asume ninguna responsabilidad por daños o robo cuando se utiliza bastidores de bicicletas. Usa los bastidores de bicicletas a su propio riesgo y controlar su bicicleta cuando está en los bastidores. Por favor, siga las instrucciones portabicicletas cuando se carga / descarga.

CARGAR LA BICICLETA

1. Ponga hacia arriba para liberar el brazo y permitir que caiga abajo lentamente.
2. Levante la bicicleta sobre la rejilla poniendo en bicicleta en el interior de la ranura por primera vez.
3. Levante el brazo de soporte sobre la parte superior del neumático delantero y de liberación para encajar en fabricar neumáticos brazo de soporte seguro está descansando en el neumático no metálica.

DESCARGA DE SU BICICLETA - (informar controlador que necesita para descargar bicicleta)

1. Levantar el brazo de la llanta y la deje caer hacia abajo lentamente.
2. Levante la bicicleta fuera del bastidor.
3. Si no hay otra bicicleta en el estante, el estante veces por elevándolo a la posición vertical.

REGLAS PARA VIAJAR-

- Se requieren camisas y zapatos
- La ley estatal prohíbe fumar en el autobús
- Tome asiento rápidamente y permanecer sentado mientras el autobús está en movimiento
- La ley requiere el uso de cinturones de seguridad
- No se permite comer, beber o escuchar música de entrada / salida de auriculares
- Mantenga los pies y el equipaje de mano, incluyendo sillas de paseo fuera de los pasillos
- Animales no disponen del servicio deben estar en jaulas
- Los niños menores de 6 años deben estar acompañados por un adulto o un niño mayor
- No hay malas palabras o comportamiento grosero permitido en el autobús
- Las bicicletas deben estar en bastidores de bicicletas. No hay patines
- Los primeros asientos están reservados para los ancianos y los corredores con necesidades especiales de movilidad. Por favor, renunciar a esos asientos cuando se le solicite.
- Por favor, deje saber al conductor antes de que se quiera bajar del autobús, y después de salir, esperar a que el autobús para salir antes de cruzar la calle.
- Las paradas de bandera sólo se producirán cuando el conductor considere que es seguro hacerlo.

SELAH DIAL-A-RIDE- Este programa es una gran manera para que los residentes de Selah con discapacidades mentales o físicas, daño temporal o enfermedades de viajar cuando sea necesario dentro de las ciudades y Union Gap, Selah, y Yakima. Con el fin de ser elegibles para montar Dial-A-Ride cada solicitante debe completar y presentar una solicitud que incluye una evaluación médica de su discapacidad, lesión o enfermedad temporal. Para una aplicación llame a 574-8000.

For Selah Transit information, call 619-1639 45



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 8/11/2026

Agenda Number: 13A

Action Item

Title: Resolution Adopting the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The Washington State Department of Transportation (WSDOT) requires the City to publish, annually, the City’s Transit Plan and also to update, annually, the City’s Six-Year Transit Development Plan and Annual Report. Appended hereto is the proposed “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”, which City staff requests the City Council to adopt by approving the proposed Resolution that is submitted with the instant AIS.

As a prerequisite to enabling adoptability, the City Council must conduct an open-record public hearing (which is addressed via a separate, but related, AIS) prior to considering whether to adopt the Six-Year Transit Development Plan 2026-2032 and 2025 Annual Report.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
7/30/2026	Notice of Public Hearing the “Selah Transit Development Plan” for the six-year plan 2025-2032 and 2025 Annual Report
8/11/2026	Open-Record Public Hearing to Receive Public Input Regarding the Potential Adoption of the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”

RESOLUTION NO. _____

RESOLUTION ADOPTING THE “SELAH TRANSIT DEVELOPMENT PLAN 2026 - 2032
AND 2025 ANNUAL REPORT”

WHEREAS, the Washington State Department of Transportation (WSDOT) requires the City to publish, annually, the City’s Transit Report and also to update, annually, the City’s Six-Year Transit Development Plan and Annual Report; and

WHEREAS, the City Council held an open public hearing on August 11, 2026, immediately prior to considering whether to adopt the instant Resolution, for the purpose of receiving public input— if any—regarding the City’s transit plan; and

WHEREAS, the City Council now finds that good cause exists to adopt the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report”;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows: that the “Selah Transit Development Plan 2026-2032 and 2025 Annual Report” be and is hereby adopted.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 11th day of August, 2026.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney