



SELAH CITY COUNCIL

July 28, 2026

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions
– will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: July 28, 2026
5:30 p.m.: Regular Meeting

Remote Link:
www.youtube.com/@cityofselah/live

City of Selah
115 W. Naches Ave.
Selah, WA 98942

Mayor:
Mayor Pro Tempore +
Councilmember:
Councilmembers:

Roger Bell

Jared Iverson
Joshua Redtfeldt
Elizabeth Marquis
Clifford Peterson
William Longmire
Melissa Maxwell
David Monaghan
Mike Costello
Rob Case
Courtney McGarity

City Administrator:
City Attorney:
City Clerk:

AGENDA

- 1) **Call to Order – Mayor Bell**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Aaron Crumrine of Selah Covenant Church**
- 6) **Announcement of changes, if any, from previously published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city, and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a city official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting, and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary to comply with constitutional requirements.

- A. Pre-arranged oral comments (up to 5 minutes each):
- B. Reading of received written comments (up to 2 minutes each): Yes; 1
- C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements** – None

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (). Those items are considered routine and will be addressed via joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.*

- A. Courtney McGarity * Approval of Minutes from July 14, 2026 Council Meeting
- B. Carlos Hernandez * Approval of Claims & Payroll
- C. Ty Jones * Resolution Authorizing the Mayor to Sign a Six-Page Contract with Fisher Construction, LLC, for the East Orchard Avenue Sidewalk Improvements Project
- D. Ty Jones * Resolution Authorizing the Signing and Submission of a Washington State Public Works Board Funding Application and an Applicant Certification Related to the Wastewater Treatment Plant Improvements Project

11) **General Business**

- A. New Business – None
- B. Old Business – None

12) **Public Hearings/Forums** – None

13) **Resolutions** – None

14) **Ordinances** – None

15) **Reports/Announcements**

- A. Departments
- B. Councilmembers, personally and on behalf of committees and boards
- C. City Attorney
- D. City Administrator
- E. Mayor or Presiding Officer, personally and on behalf of committees and board

16) **Closed Session** – None

17) **Executive Session** – None

18) **Adjournment**

Next Regular Meeting: August 11, 2026

Next Study Session: August 11, 2026



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/28/2026

Agenda Number: 10A

Action Item

Title: Approval of Meeting Minutes from July 14, 2026 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

City of Selah City Council
Regular Meeting Minutes
July 14, 2026



Call to Order

Mayor Bell called the meeting to order at 5:34 p.m.

Roll Call

Councilmembers Present: David Monaghan, Joshua Redtfeldt, Elizabeth Marquis, Melissa Maxwell, Clifford Peterson, William Longmire

Councilmembers Absent: Jared Iverson

Staff Present: Roger Bell, Mayor; Mike Costello, City Administrator; Rob Case, City Attorney; Mick Gause, Police Chief; Jim Lange, Fire Chief; Matthew Taylor, Public Works Supervisor; Laura Wilson, Community Development Supervisor; Zack Schab, Recreation + Tourism Manager; Kimberly Grimm, Finance Director; Courtney McGarity, City Clerk

Staff Absent: Ty Jones, Public Work Director

Pledge of Allegiance was said by all in attendance

Invocation

Don Cline of Selah Bible Baptist

Oral Comments by People in Attendance

- Pattie Graffe – Provided updates from the SDA
- Lisa Gordon – Provided a statement on behalf of Russell Carlson regarding the 2026 Community Survey
- Lisa Gordon – Spoke on fiscal support in coordination with the SDA to increase tourism

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Bell presented the stipulations of the Consent Agenda.

Approved Consent Agenda

- A. Courtney McGarity * Approval of Minutes from June 9, 2026 Council Meeting

- | | | |
|----|-----------------|---|
| B. | Kimberly Grimm | * Approval of Claims & Payroll |
| C. | Jennifer Leslie | * Minutes from May 5, 2026 Planning Commission Meeting |
| D. | Ty Jones | * Resolution Authorizing the Mayor to Sign “Change Order No. 1” with Empire-EWP, LLC, Pertaining to the City’s Well No. 9 Drilling (Re-Bid) Project |
| E. | Ty Jones | * Resolution Declaring the City’s Volunteer Park (a/k/a Delores Huerta Park) Shade Structures Project to be Complete and Accepting the Work and Materials |
| F. | Ty Jones | * Resolution Authorizing the Mayor to DocuSign an Agreement with the Washington State Department of Commerce for Phase III of the City’s Civic Center Remodel Project |
| G. | Ty Jones | * Resolution Authorizing the Mayor to Sign an Agreement with Yakima County to Revise the Corporate Boundary to Include an Additional Segment of Speyers Road |

Councilmember Peterson moved to approve the Consent Agenda. Councilmember Longmire seconded. Mayor Bell asked Council for discussion. Hearing none, Mayor Bell requested a voice vote to approve the motion and approve the Consent Agenda. All are in favor. Motion carries by voice vote.

Staff Reports/Announcements

The following staff members provided a department report:

- Jim Lange, Fire Chief
- Kimberly Grimm, Finance Director
- Mick Gause, Police Chief
- Zack Schab, Recreation + Tourism Manager
- Matthew Taylor, Public Works Supervisor
- Laura Wilson, Community Development Supervisor
- Courtney McGarity, City Clerk

Councilmember Reports

Councilmember Redtfeldt

- The LTAC meeting will be moved to October.

Councilmember Marquis

- Attended the RFA Planning Committee meeting last night. Continuing to make progress with a draft agreement and have communicated with the Mayor regarding some edits.

Councilmember Maxwell

- Attended the Yakima Valley Tourism meeting and they have selected Jen Harrison as their next CEO.
- Attended the Selah School Board meeting. They have adopted a district wide student cell phone ban policy. They have reached their budget reduction goal. The new turf field project at the high school is on time and projected to be completed at the start of the new school year.

Councilmember Peterson

- The new pool shades have arrived, though they will not be seen until next season.
- Attended the AWC Conference in Spokane with Mayor Bell and Mike Costello, which included many breakout sessions. Interested in bringing a Civics 101 type of training to Selah similar to one that Liberty Lake provides to their community.

City Administrator's Report

- Attended the AWC Conference and focused on classes aimed towards city management including property annexations, budgeting and round table discussions with other city managers. Some of the most informative classes attended were Evaluating the City, Misinformation, and Archiving & Public Records. Also attended a class on license plate readers.
- This coming Friday a State archivist will be visiting City Hall to work with us and go through all of our records to determine what we can shred or archive. Year to date we have received 359 public records requests which is on the higher end. There are three City staff who fulfill these requests; Courtney McGarity, Laura Conger, Kylie Huri. We are required to track all requests and submit reporting to JLARC (Joint Legislative Audit and Review Committee) annually by July 1st.
- Today there was a Certified Ambassador Training. This is how we're going to move forward with customer service as well as with the people we hire. Staff from different departments were chosen to attend the training which was very informative.
- The new check reader system has shortened the 30–40-minute bank visit to 5-10 minutes.
- We are currently looking into options for electronic timekeeping. So far we have met with Andrew's Technology, recommended by Springbrook, as well as ADP.
- Hillcrest Project – HLA was great to work with; hosting community meetings and posting regular updates to the City website and social media lowered community complaints drastically.
- Councilmember Peterson was the flag bearer at the AWC Conference which is a great honor.
- Summerfest at YTC will be on July 25th and proceeds go to recreational activities at YTC.
- Thank you to Kimberly Grimm for her hard work at City of Selah.

Mayor's Report

- AWC Budgeting Survey – many cities have growing concerns and are in favor of raising property tax.
- Last chance to view the art contest submissions will be at National Night Out on August 4th at Wixson Park.
- A conditional offer has been extended to Carlos Hernandez for the position of Finance Director. He comes from the Yakima County Treasurers Office and would be expected to start with City of Selah on July 27th.
- The position of Engineer Technician at Public Works has been accepted by Ashton Damron, a WSU graduate with a degree in geology and experience in GIS. He will start on July 15th.

Adjournment

Councilmember Peterson moved to adjourn the meeting. Councilmember Maxwell seconded. Mayor Bell adjourned.

Meeting ended at 7:03 p.m.

Roger Bell, Mayor

David Monaghan, Councilmember

Clifford Peterson, Councilmember

Elizabeth Marquis, Councilmember

Melissa Maxwell, Councilmember

Joshua Redtfeldt, Councilmember

William Longmire, Councilmember

ABSENT

Jared Iverson, Councilmember

ATTEST:

Courtney McGarity, City Clerk



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 7/28/2026

Agenda Number: 10B

Action Item

Title: Approval of Claims and Payroll

From: Carlos Hernandez, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

CHECK REGISTER

City Of Selah

Time: 15:23:38 Date: 07/22/2026

07/22/2026 To: 07/22/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4814	07/22/2026	Payroll	1	EFT		2,209.68	July 1-15 2026 Pay Period
4815	07/22/2026	Payroll	1	EFT		2,272.73	July 1-15 2026 Pay Period
4816	07/22/2026	Payroll	1	EFT		2,565.80	July 1-15 2026 Pay Period
4817	07/22/2026	Payroll	1	EFT		2,240.70	July 1-15 2026 Pay Period
4818	07/22/2026	Payroll	1	EFT		3,360.21	July 1-15 2026 Pay Period
4819	07/22/2026	Payroll	1	EFT		2,192.09	July 1-15 2026 Pay Period
4820	07/22/2026	Payroll	1	EFT		2,486.78	July 1-15 2026 Pay Period
4821	07/22/2026	Payroll	1	EFT		2,074.92	July 1-15 2026 Pay Period
4822	07/22/2026	Payroll	1	EFT		2,019.32	July 1-15 2026 Pay Period
4823	07/22/2026	Payroll	1	EFT		1,970.16	July 1-15 2026 Pay Period
4824	07/22/2026	Payroll	1	EFT		2,318.99	July 1-15 2026 Pay Period
4825	07/22/2026	Payroll	1	EFT		4,779.60	July 1-15 2026 Pay Period
4826	07/22/2026	Payroll	1	EFT		2,642.21	July 1-15 2026 Pay Period
4827	07/22/2026	Payroll	1	EFT		2,956.09	July 1-15 2026 Pay Period
4828	07/22/2026	Payroll	1	EFT		2,137.27	July 1-15 2026 Pay Period
4829	07/22/2026	Payroll	1	EFT		4,248.96	July 1-15 2026 Pay Period
4830	07/22/2026	Payroll	1	EFT		2,831.18	July 1-15 2026 Pay Period
4831	07/22/2026	Payroll	1	EFT		2,111.50	July 1-15 2026 Pay Period
4832	07/22/2026	Payroll	1	EFT		138.13	July 1-15 2026 Pay Period
4833	07/22/2026	Payroll	1	EFT		938.86	July 1-15 2026 Pay Period
4834	07/22/2026	Payroll	1	EFT		2,562.25	July 1-15 2026 Pay Period
4835	07/22/2026	Payroll	1	EFT		2,357.73	July 1-15 2026 Pay Period
4836	07/22/2026	Payroll	1	EFT		2,200.42	July 1-15 2026 Pay Period
4837	07/22/2026	Payroll	1	EFT		2,182.72	July 1-15 2026 Pay Period
4838	07/22/2026	Payroll	1	EFT		1,231.48	July 1-15 2026 Pay Period
4839	07/22/2026	Payroll	1	EFT		4,131.22	July 1-15 2026 Pay Period
4840	07/22/2026	Payroll	1	EFT		1,852.40	July 1-15 2026 Pay Period
4841	07/22/2026	Payroll	1	EFT		2,369.74	July 1-15 2026 Pay Period
4842	07/22/2026	Payroll	1	EFT		3,995.71	July 1-15 2026 Pay Period
4843	07/22/2026	Payroll	1	EFT		2,062.34	July 1-15 2026 Pay Period
4844	07/22/2026	Payroll	1	EFT		2,179.49	July 1-15 2026 Pay Period
4845	07/22/2026	Payroll	1	EFT		2,367.97	July 1-15 2026 Pay Period
4846	07/22/2026	Payroll	1	EFT		2,810.79	July 1-15 2026 Pay Period
4847	07/22/2026	Payroll	1	EFT		2,086.83	July 1-15 2026 Pay Period
4848	07/22/2026	Payroll	1	EFT		1,844.66	July 1-15 2026 Pay Period
4849	07/22/2026	Payroll	1	EFT		1,430.67	July 1-15 2026 Pay Period
4850	07/22/2026	Payroll	1	EFT		2,019.98	July 1-15 2026 Pay Period
4851	07/22/2026	Payroll	1	EFT		2,232.02	July 1-15 2026 Pay Period
4852	07/22/2026	Payroll	1	EFT		2,225.04	July 1-15 2026 Pay Period
4853	07/22/2026	Payroll	1	EFT		4,017.16	July 1-15 2026 Pay Period
4854	07/22/2026	Payroll	1	EFT		2,486.86	July 1-15 2026 Pay Period
4855	07/22/2026	Payroll	1	EFT		2,172.59	July 1-15 2026 Pay Period
4856	07/22/2026	Payroll	1	EFT		3,877.12	July 1-15 2026 Pay Period
4857	07/22/2026	Payroll	1	EFT		3,172.50	July 1-15 2026 Pay Period
4858	07/22/2026	Payroll	1	EFT		2,125.84	July 1-15 2026 Pay Period
4859	07/22/2026	Payroll	1	EFT		2,085.33	July 1-15 2026 Pay Period
4860	07/22/2026	Payroll	1	EFT		3,009.70	July 1-15 2026 Pay Period
4861	07/22/2026	Payroll	1	EFT		2,889.61	July 1-15 2026 Pay Period
4862	07/22/2026	Payroll	1	EFT		2,929.93	July 1-15 2026 Pay Period
4863	07/22/2026	Payroll	1	EFT		2,169.55	July 1-15 2026 Pay Period
4864	07/22/2026	Payroll	1	EFT		2,025.63	July 1-15 2026 Pay Period
4865	07/22/2026	Payroll	1	EFT		2,669.73	July 1-15 2026 Pay Period
4866	07/22/2026	Payroll	1	EFT		3,307.10	July 1-15 2026 Pay Period
4867	07/22/2026	Payroll	1	EFT		2,652.22	July 1-15 2026 Pay Period
4868	07/22/2026	Payroll	1	EFT		2,208.15	July 1-15 2026 Pay Period
4869	07/22/2026	Payroll	1	EFT		2,660.67	July 1-15 2026 Pay Period
4870	07/22/2026	Payroll	1	EFT		2,605.19	July 1-15 2026 Pay Period
4871	07/22/2026	Payroll	1	EFT		2,995.34	July 1-15 2026 Pay Period
4872	07/22/2026	Payroll	1	EFT		2,222.39	July 1-15 2026 Pay Period
4873	07/22/2026	Payroll	1	EFT		789.72	July 1-15 2026 Pay Period

CHECK REGISTER

City Of Selah

Time: 15:23:38 Date: 07/22/2026

07/22/2026 To: 07/22/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4874	07/22/2026	Payroll	1	EFT		2,774.26	July 1-15 2026 Pay Period
4875	07/22/2026	Payroll	1	EFT		2,647.27	July 1-15 2026 Pay Period
4876	07/22/2026	Payroll	1	EFT		1,428.18	July 1-15 2026 Pay Period
4877	07/22/2026	Payroll	1	EFT		3,057.56	July 1-15 2026 Pay Period
4878	07/22/2026	Payroll	1	EFT		2,516.33	July 1-15 2026 Pay Period
4879	07/22/2026	Payroll	1	EFT		2,313.96	July 1-15 2026 Pay Period
4880	07/22/2026	Payroll	1	EFT		3,678.59	July 1-15 2026 Pay Period
4881	07/22/2026	Payroll	1	EFT		2,875.99	July 1-15 2026 Pay Period
4882	07/22/2026	Payroll	1	EFT		2,243.72	July 1-15 2026 Pay Period
4883	07/22/2026	Payroll	1	EFT		2,219.93	July 1-15 2026 Pay Period
4884	07/22/2026	Payroll	1	EFT		1,459.33	July 1-15 2026 Pay Period
4885	07/22/2026	Payroll	1	EFT		1,320.12	July 1-15 2026 Pay Period
4886	07/22/2026	Payroll	1	EFT		1,438.47	July 1-15 2026 Pay Period
4887	07/22/2026	Payroll	1	EFT		3,369.78	July 1-15 2026 Pay Period
4888	07/22/2026	Payroll	1	EFT		522.10	July 1-15 2026 Pay Period
4889	07/22/2026	Payroll	1	EFT		3,294.43	July 1-15 2026 Pay Period
4890	07/22/2026	Payroll	1	EFT		2,635.25	July 1-15 2026 Pay Period
4891	07/22/2026	Payroll	1	EFT		2,907.16	July 1-15 2026 Pay Period
4893	07/22/2026	Payroll	1	EFT		524.42	June 1-31 2026 Pay Period
4896	07/22/2026	Payroll	1	EFT		95.28	June 1-31 2026 Pay Period
4898	07/22/2026	Payroll	1	EFT		137.76	June 1-31 2026 Pay Period
4899	07/22/2026	Payroll	1	EFT		313.22	June 1-31 2026 Pay Period
4900	07/22/2026	Payroll	1	EFT		387.10	June 1-31 2026 Pay Period
4902	07/22/2026	Payroll	1	EFT		59.26	June 1-31 2026 Pay Period
4903	07/22/2026	Payroll	1	EFT			June 1-31 2026 Pay Period
4906	07/22/2026	Payroll	1	EFT		587.77	June 1-31 2026 Pay Period
4907	07/22/2026	Payroll	1	EFT		728.80	June 1-31 2026 Pay Period
4909	07/22/2026	Payroll	1	EFT		109.13	June 1-31 2026 Pay Period
4910	07/22/2026	Payroll	1	EFT		1,297.64	June 1-31 2026 Pay Period
4915	07/22/2026	Payroll	1	EFT		961.53	June 1-31 2026 Pay Period
4916	07/22/2026	Payroll	1	EFT		220.87	June 1-31 2026 Pay Period
4917	07/22/2026	Payroll	1	EFT		100.82	June 1-31 2026 Pay Period
4918	07/22/2026	Payroll	1	EFT		126.23	June 1-31 2026 Pay Period
4919	07/22/2026	Payroll	1	EFT		830.71	June 1-31 2026 Pay Period
4920	07/22/2026	Payroll	1	EFT		137.76	June 1-31 2026 Pay Period
4921	07/22/2026	Payroll	1	EFT		266.12	June 1-31 2026 Pay Period
4922	07/22/2026	Payroll	1	EFT		45.41	June 1-31 2026 Pay Period
4923	07/22/2026	Payroll	1	EFT		82.35	June 1-31 2026 Pay Period
4924	07/22/2026	Payroll	1	EFT		111.91	June 1-31 2026 Pay Period
4925	07/22/2026	Payroll	1	EFT		768.51	June 1-31 2026 Pay Period
4926	07/22/2026	Payroll	1	EFT		123.91	June 1-31 2026 Pay Period
4927	07/22/2026	Payroll	1	EFT		40.79	June 1-31 2026 Pay Period
4928	07/22/2026	Payroll	1	EFT		240.27	June 1-31 2026 Pay Period
4929	07/22/2026	Payroll	1	EFT		327.08	June 1-31 2026 Pay Period
4930	07/22/2026	Payroll	1	EFT		385.00	June 1-31 2026 Pay Period
4931	07/22/2026	Payroll	1	EFT		692.79	June 1-31 2026 Pay Period
4932	07/22/2026	Payroll	1	EFT		40.79	June 1-31 2026 Pay Period
4933	07/22/2026	Payroll	1	EFT		41.72	June 1-31 2026 Pay Period
4934	07/22/2026	Payroll	1	EFT		553.33	June 1-31 2026 Pay Period
4936	07/22/2026	Payroll	1	EFT		889.49	June 1-31 2026 Pay Period
4938	07/22/2026	Payroll	1	EFT		146.99	June 1-31 2026 Pay Period
4939	07/22/2026	Payroll	1	EFT		211.64	June 1-31 2026 Pay Period
4940	07/22/2026	Payroll	1	EFT	Selah Firefighters Local 5547	337.50	Pay Cycle(s) 07/22/2026 To 07/22/2026 - FF Local Dues
4941	07/22/2026	Payroll	1	EFT	Teamsters Local #760 - PD Dues	1,935.00	Pay Cycle(s) 07/22/2026 To 07/22/2026 - TEAMSTERS PD DUES
4976	07/22/2026	Payroll	1	EFT	AFLAC Remittance Processing	156.49	Pay Cycle(s) 07/22/2026 To 07/22/2026 - AFLAC 125

CHECK REGISTER

City Of Selah

Time: 15:23:38 Date: 07/22/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4977	07/22/2026	Payroll	1	EFT	Dept of Retirement - Def Comp	4,606.44	Pay Cycle(s) 07/22/2026 To 07/22/2026 - Deferred Comp; Pay Cycle(s) 07/22/2026 To 07/22/2026 - Deferred Comp - Roth
4978	07/22/2026	Payroll	1	EFT	Dept of Retirement Systems	33,236.79	Pay Cycle(s) 07/22/2026 To 07/22/2026 - PERS2; Pay Cycle(s) 07/22/2026 To 07/22/2026 - LEOFF2; Pay Cycle(s) 07/22/2026 To 07/22/2026 - PERS3
4979	07/22/2026	Payroll	1	EFT	EFTPS	68,439.94	941 Deposit for Pay Cycle(s) 07/22/2026 - 07/22/2026
4980	07/22/2026	Payroll	1	EFT	HRA VEBA Trust - PD & PW YA063	3,616.58	Pay Cycle(s) 07/22/2026 To 07/22/2026 - HRA VEBA
4981	07/22/2026	Payroll	1	EFT	Washington State Support Registry	823.00	Pay Cycle(s) 07/22/2026 To 07/22/2026 - WA STATE SUPPORT
4982	07/22/2026	Payroll	1	EFT	Washington Teamsters Welfare Trust	34.82	Pay Cycle(s) 07/22/2026 To 07/22/2026 - Life Insurance Benefit PD
4894	07/22/2026	Payroll	1	87292		176.55	June 1-31 2026 Pay Period
4895	07/22/2026	Payroll	1	87293		96.20	June 1-31 2026 Pay Period
4897	07/22/2026	Payroll	1	87294		104.51	June 1-31 2026 Pay Period
4901	07/22/2026	Payroll	1	87295		220.87	June 1-31 2026 Pay Period
4904	07/22/2026	Payroll	1	87296		512.70	June 1-31 2026 Pay Period
4905	07/22/2026	Payroll	1	87297		151.61	June 1-31 2026 Pay Period
4908	07/22/2026	Payroll	1	87298		13.09	June 1-31 2026 Pay Period
4911	07/22/2026	Payroll	1	87299		656.12	June 1-31 2026 Pay Period
4912	07/22/2026	Payroll	1	87300		405.57	June 1-31 2026 Pay Period
4913	07/22/2026	Payroll	1	87301		197.79	June 1-31 2026 Pay Period
4914	07/22/2026	Payroll	1	87302		13.09	June 1-31 2026 Pay Period
4935	07/22/2026	Payroll	1	87303		440.66	June 1-31 2026 Pay Period
4937	07/22/2026	Payroll	1	87304		203.33	June 1-31 2026 Pay Period
4983	07/22/2026	Payroll	1	87305	Mike I Todd	750.00	Pay Cycle(s) 07/22/2026 To 07/22/2026 - MISC GARNISHMENT - 4
4984	07/22/2026	Payroll	1	87306	Selah Firefighter's Assoc FS #21	590.00	Pay Cycle(s) 07/22/2026 To 07/22/2026 - FF STA 21 DUES
4985	07/22/2026	Payroll	1	87307	Selah Police Association Employee Fund	280.00	Pay Cycle(s) 07/22/2026 To 07/22/2026 - PD EMP FUND
4986	07/22/2026	Payroll	1	87308	WA State Council Police Officer Dues	200.00	Pay Cycle(s) 07/22/2026 To 07/22/2026 - PD COUNCIL DUES
4987	07/22/2026	Payroll	1	87309	Western Conf of Teamsters Pension Tr-PD	3,162.06	Pay Cycle(s) 07/22/2026 To 07/22/2026 - PENSION PD TMS
4988	07/22/2026	Payroll	1	87310	Western Conf of Teamsters Pension Tr-PD	2,097.60	Pay Cycle(s) 07/22/2026 To 07/22/2026 - PENSION PW TMS
						000	38.85
						001 General Fund	144,448.51
						103 Fire Control	84,830.27
						110 City Street	10,521.13
						119 Transit	1,315.37
						411 Water	30,524.16
						415 Sewer	51,813.04
						420 Solid Waste	1,966.78

CHECK REGISTER

City Of Selah

Time: 15:23:38 Date: 07/22/2026

07/22/2026 To: 07/22/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						325,458.11	Payroll:
							325,458.11

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

CHECK REGISTER

City Of Selah

Time: 15:48:15 Date: 07/28/2026

07/28/2026 To: 07/28/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5009	07/28/2026	Claims	1	EFT	Washington Teamsters Welfare Trust	14,227.46	NW Administrator Payroll Audit 1/2020 - 02/2026
5057	07/28/2026	Claims	1	EFT	Card Service Center	3,789.68	Police One Card ending 3343; Hose/Couplings
5058	07/28/2026	Claims	1	EFT	First National Bank Omaha	8,143.72	Adobe, Amazon, Office Supplies; Invoices for cards ending in 9950, 6001, 0695 on 7/9/26; Fire Penny, Supplies for firefighters during fire - Amazon, Kings Row, Fred Meyer, and Costco; Amazon, Meeting,
4743	07/28/2026	Claims	1	185491	Maria Bravo	1,500.00	Damage Deposit Refund
4744	07/28/2026	Claims	1	185492	Robert Northcott	300.00	Public Defender Case #6A0043095
4745	07/28/2026	Claims	1	185493	Selah Downtown Association	30,000.00	Selah Downtown Association
4746	07/28/2026	Claims	1	185494	Valley Septic Services LLC	445.00	HRFS Toilets
4747	07/28/2026	Claims	1	185495	Yakima Waste Systems Inc	341.16	Utilities - Selah Little League
4751	07/28/2026	Claims	1	185496	Eadon Prairie Construction, LLC	225,632.68	Hillcrest Water Main Replacement
4761	07/28/2026	Claims	1	185497	Daniel Polage	11,000.00	July 2026 Public Defender Retainer Fee
4762	07/28/2026	Claims	1	185498	Margita A. Dornay, Attorney at Law	9,000.00	June 2026 Prosecution Retainer Fee
5055	07/28/2026	Claims	1	185501	Yakima Printing Company, LLC	418.76	Inspection Form
5054	07/28/2026	Claims	1	185502	Yakima Generator & Supply	173.76	Generator Repair
5053	07/28/2026	Claims	1	185503	Yakima County Public Services	1,706.25	Regional Stormwater Phase 2
5052	07/28/2026	Claims	1	185504	Yakima County GIS	200.00	Stormwater Mapping System
5051	07/28/2026	Claims	1	185505	Yakima County Fire District #5	34,773.42	Dispatch Fee's Q2 2026
5050	07/28/2026	Claims	1	185506	Yakima County Department Of Corrections	8,246.72	Invoice 7/7/26 (June 26)
5049	07/28/2026	Claims	1	185507	Yakima Cooperative Association	8,318.52	Fuel
5048	07/28/2026	Claims	1	185508	Wilbert Precast, Inc.	40.57	Grade Ring
5047	07/28/2026	Claims	1	185509	WA St Dept of Ecology Cashiering Unit	3,664.00	Water Quality Program Municipal Stormwater Phase 2
5046	07/28/2026	Claims	1	185510	Verizon Wireless	3,535.34	Invoice 6147915543, 6147912562; Cell Phones; MDT Fee's & Shift Phones; Cell Phone - Public Works & Water; Cell Phone
5045	07/28/2026	Claims	1	185511	Valvoline Instant Oil Change	48.66	Invoice 56718
5044	07/28/2026	Claims	1	185512	VEGA Americas, Inc	1,655.73	Wastewater Level Transmitter
5043	07/28/2026	Claims	1	185513	Springbrook	3,650.00	Professional Services/Training
5042	07/28/2026	Claims	1	185514	Secure Court Solutions, LLC	1,649.20	Invoice P-100893, P-100892
5041	07/28/2026	Claims	1	185515	Riddco Inc	239.59	Hydrant Meter Deposit Reimbursement
5040	07/28/2026	Claims	1	185516	Preferred Security Inc	1,590.54	Sta 22 Star link, Monitoring & Labor
5039	07/28/2026	Claims	1	185517	Clifford B Peterson	413.99	AWC Conference
5038	07/28/2026	Claims	1	185518	Pape Machinery	1,447.08	Gear Case (CR), Filters & Caps
5037	07/28/2026	Claims	1	185519	Pacific Power	65,750.91	Invoice 7/13/26; Civic Center Utilities; Utilities - Fire Department; Utilities - Fire Department; Utilities - Building, Streets, Parks, Sewer, Planning, Treatment; Public Utility Service
5036	07/28/2026	Claims	1	185520	ODP Business Solutions, LLC	74.19	Office Supplies
5035	07/28/2026	Claims	1	185521	O'Reilly Auto Parts #5631	34.70	Cable Splice and Term Cleaner
5034	07/28/2026	Claims	1	185522	Morton's Supply, Inc.	439.77	Hunter Valve
5033	07/28/2026	Claims	1	185523	Mid-American Research Chemical	205.44	Heavy Duty Industrial Solv
5032	07/28/2026	Claims	1	185524	Medstar Cabulance, Inc.	13,330.00	Selah Transit July 1-15 2026

CHECK REGISTER

City Of Selah

Time: 15:48:15 Date: 07/28/2026

07/28/2026 To: 07/28/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5031	07/28/2026	Claims	1	185525	Lightcurve	1,484.48	Invoice 7/16/26; Telephone - Public Works; Basic Voice & Internet
5030	07/28/2026	Claims	1	185526	LN Curtis & Sons	125.86	Velcro Patch
5029	07/28/2026	Claims	1	185527	Kubwater Resources, Inc.	12,937.11	Polymer
5028	07/28/2026	Claims	1	185528	Jerry's Pest Service, LLC	83.55	CC Pest Control
5027	07/28/2026	Claims	1	185529	J & B Medical Supply Inc	279.11	Sodium Chloride, IV Flush, Dextrose, AMSAFE
5026	07/28/2026	Claims	1	185530	Helms True Value	1,286.10	Invoice 875001; Conduit Hanger, Generator Padlocks, Supplies; Supplies
5025	07/28/2026	Claims	1	185531	HLA Engineering & Land Surveying, Inc.	266,285.71	Civic Center, Intersection Improvements, Resurfacing, Hilltop Development, Crack Sealing, Rates Review, Funding Application, Growth Update, Water System Amendment, Well Drilling
5024	07/28/2026	Claims	1	185532	HD Fowler Company	1,833.54	Supplies
5023	07/28/2026	Claims	1	185533	Frontline Communications Systems	437.56	Invoices 35237, 35235, 35234
5022	07/28/2026	Claims	1	185534	First National Bank Omaha		Pay online
5021	07/28/2026	Claims	1	185535	Copiers Northwest, Inc.	315.85	Wide Format Printer
5020	07/28/2026	Claims	1	185536	City of Yakima	34,097.58	Q3 Commuter Bus Service, Desktop & Moblie Services
5019	07/28/2026	Claims	1	185537	City of Yakima - Police Department	19,305.36	Invoice No. 2388269
5018	07/28/2026	Claims	1	185538	City of Sunnyside	1,761.57	Invoice # 17480
5017	07/28/2026	Claims	1	185539	Central Pre-Mix Concrete CO	471.86	Minus/Crushed Base Crs - Hillcrest
5016	07/28/2026	Claims	1	185540	Cascade Natural Gas Corp	2,883.63	Invoice 7/14/26; Civic Center - Utilities; Utilities - Fire Department; Public Works, City Hall, WWTP Utilities
5015	07/28/2026	Claims	1	185541	Card Service Center		Pay online
5014	07/28/2026	Claims	1	185542	Anatek Labs	234.00	Drinking Water Testing; Drinking Water Testing
5013	07/28/2026	Claims	1	185543	American First Aid Supply	1,442.84	Medical Supplies; Medical Supplies
5012	07/28/2026	Claims	1	185544	Amazon Capital Services	478.20	Lotion Soap, Paper Shredder, Garage Floor Coating Kit
5011	07/28/2026	Claims	1	185545	Abadan	640.04	Copier; Copies; Copies; Professional Services - Meter
5010	07/28/2026	Claims	1	185546	AMB Tools & Equipment	589.98	Electric Drain, Labor, Prevailing Wage - Admin, Affidavit, Intent Fee
						140,951.37	001 General Fund
						48,577.75	103 Fire Control
						12,251.03	110 City Street
						59,245.89	111 Street Improvement
						21,499.14	119 Transit
						8,246.72	135 Criminal Justice Tax
						9,000.00	139 3/10's Law & Justice Tax
						355,851.98	411 Water
						145,973.14	415 Sewer
						1,363.75	420 Solid Waste
						802,960.77	Claims:
						802,960.77	802,960.77

CHECK REGISTER

City Of Selah

Time: 15:48:15 Date: 07/28/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 7/28/2026

Agenda Number: 10C

Action Item

Title: Resolution Authorizing the Mayor to Sign a Six-Page Contract with Fisher Construction, LLC, for the East Orchard Avenue Sidewalk Improvements Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$181,812.30

Funding Source: 111, Street Improvement Fund

Background/Findings/Facts: The City desires to construct certain sidewalk improvements, and also to undertake related tasks and actions, on the south side of East Orchard Avenue between North 1st Street and North Wenas Road. This will be known as the East Orchard Avenue Sidewalk Improvements Project (Project).

The City – with the assistance by one of its retained engineering firms, HLA Engineering and Land Surveying, Inc. (HLA) – solicited competitive sealed bids from interested contractors for such construction work. The bids received were opened and comparatively evaluated at City Hall at approximately 11:00 a.m., on Wednesday, July 22, 2026. A total of seven (7) bids were received, and the lowest qualified bid was for \$181,812.30 as submitted by Fisher Construction, LLC, of Selah, WA. Such amount is roughly one percent (1%) above HLA’s estimate of \$179,400.00. City staff recommends that the City award this project to Fisher Construction, and that the Mayor be authorized to sign a six-page Contract with such contractor. A copy of the proposed Contract is appended hereto (with its pages numbered as 4-2 through 4-7, because the Contract is part of a larger package of contract documents) and its terms are acceptable to City Staff.

The City’s adopted 2026 budget – via Ordinance No. 2261 – includes an appropriation of monies that were specified for this Project and that will be sufficient to cover the work on this Project.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
3/10/2026	Resolution No. 3299; Resolution Authorizing the Mayor to Sign “Task Order No. 26038” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s East Orchard Avenue Sidewalk Improvements – South Side Project

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR SIGN A SIX-PAGE CONTRACT
WITH FISHER CONSTRUCTION, LLC, FOR THE CITY'S EAST ORCHARD
AVENUE SIDEWALK IMPROVEMENTS PROJECT

WHEREAS, the City desires to construction certain sidewalk improvements on the south side of East Orchard Avenue between North 1st Street and North Wenas Road. This will be known as the East Orchard Avenue Sidewalk Improvements Project (Project); and

WHEREAS, the City – with assistance by the City's retained engineering firm of HLA Engineering and Land Surveying, Inc. – solicited competitive sealed bids from interested contractors for such construction work, comparatively evaluated the received bids, and determined the lowest qualified bidder to be Fisher Construction, LLC, of Selah, Washington; and

WHEREAS, the City desires to award this Project to Fisher Construction, and to enter into a construction contract for the overall total cost of \$181,812.30; and

WHEREAS, a written "Contract" measuring six total pages (which pages are numbered 4-2 through 4-7 because the Contract will be part of a larger total package of contract documents which package will include the specifications, bid material, and other items) has been prepared, and the terms of the proposed Contract are acceptable to City staff; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows: (1) that the Mayor be and is authorized to sign, and the Public Works Director be and is authorized to fill-in the appropriate data on any blank lines on, the six-page contract with Fisher Construction in the form appended hereto; (2) if an award letter and/or any other documentation proves necessary to effectuate awarding and/or receiving this scope of work, the Mayor and/or Public Works Director are likewise authorized to sign and/or prepare such; and (3) if it becomes possible for the City to obtain this scope of work for a lessor amount than currently contemplated, the Mayor and/or Public Works Director are authorized to enter into and/or sign any necessary agreements or documents without further approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 28th day of July, 2026.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

CONTRACT

THIS AGREEMENT, made and entered into in triplicate, this _____ day of _____, 2026, by and between the City of Selah, hereinafter called the CONTRACTING AGENCY, and _____, hereinafter called the CONTRACTOR,

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

- I. The CONTRACTOR shall do all work and furnish all tools, materials, and equipment for the bid amount of \$_____, for ORCHARD AVENUE SIDEWALK IMPROVEMENTS, HLA Project No. 26038, in accordance with and as described in the attached Plans and Specifications, and the Standard Specifications for Road, Bridge, and Municipal Construction, which are by this reference incorporated herein and made a part hereof, and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

Contract time shall begin on the first working day following the Notice to Proceed Date and shall be completed within fifteen (15) working days of the date of such Notice to Proceed (see SPECIAL PROVISIONS - Section 1-08.5).

If said work is not completed within the time specified, the CONTRACTOR agrees to pay to the CONTRACTING AGENCY for each and every working day said work remains uncompleted after expiration of the specified time, liquidated damages as determined in Section 1-08.9.

The CONTRACTOR shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract and every part thereof, except such as are mentioned in the Specifications to be furnished by the CONTRACTING AGENCY.

- II. The CONTRACTING AGENCY hereby promises and agrees with the CONTRACTOR to employ, and does employ the CONTRACTOR to provide the materials and to do and cause to be done the above described work and to complete and finish the same according to the attached Plans and Specifications and the terms and conditions herein contained; and hereby contracts to pay for the same according to the attached Specifications and the schedule of unit or itemized prices hereto attached, at the time and in the manner and upon the conditions provided for in this Contract.
- III. The CONTRACTOR for himself, and for his/her heirs, executors, administrators, successors, and assigns does hereby agree to the full performance of all the covenants herein upon the part of the CONTRACTOR.
- IV. It is further provided that no liability shall attach to the CONTRACTING AGENCY by reason of entering into this Contract, except as expressly provided herein.
- V. CONTRACTOR is an independent contractor and not an employee of the CONTRACTING AGENCY. The CONTRACTING AGENCY has designated the Contract performance and the CONTRACTOR shall be responsible for the details of that work. The parties recognize the CONTRACTOR has unique skills not otherwise available to the CONTRACTING AGENCY to accomplish the purpose of the Contract. The CONTRACTOR shall supply all equipment and supplies necessary to accomplish the Contract. The parties recognize that the purpose of the Contract is not within the regular course of business of the CONTRACTING AGENCY. The parties state that the right of control over the activities necessary to perform the Contract are with the CONTRACTOR.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first herein above written.

CONTRACTING AGENCY:

City of Selah, Washington

By: _____

Name: Roger Bell

Title: Mayor

ATTEST:

Name: Courtney McGarity

Title: City Clerk

CONTRACTOR:

(CONTRACTOR NAME)

By: _____
AUTHORIZED OFFICIAL'S SIGNATURE

(SEAL)

Name: _____
(Please Print or Type)

ATTEST:

Address: _____

Phone: _____

Email: _____

Name: _____
(Please Print or Type)

CERTIFICATIONS

CITY OF SELAH
ORCHARD AVENUE SIDEWALK IMPROVEMENTS
HLA PROJECT NO. 26038

Provide the following:

Name of Traffic Control Manager (TCM)
(Must be an employee of the Contractor)

Phone: _____

Email: _____

Name of Certified Traffic Control Supervisor (TCS)
(Provide copy of certificate)

Phone: _____

Email: _____

Name of Mandatory Alternate Certified Traffic Control Supervisor (TCS)
(Provide copy of certificate)

Phone: _____

Email: _____

Name of Certified Testing Laboratory for Material Testing

Phone: _____

Email: _____

CONTRACT BOND

CITY OF SELAH
ORCHARD AVENUE SIDEWALK IMPROVEMENTS
HLA PROJECT NO. 26038

BOND TO CITY OF SELAH

KNOW ALL PERSONS BY THESE PRESENTS:

That we, the undersigned, _____,

as principal, and _____,

a corporation organized and existing under the laws of the State of _____, as a Surety corporation, and qualified under the laws of the State of Washington to become Surety upon bonds of contractors with municipal corporations, as Surety, are jointly and severally held and firmly bound to the City of Selah in the penal sum of \$ _____ for the payment of which sum we bind ourselves and our successors, heirs, administrators, or personal representatives, as the case may be.

This obligation is entered into in pursuance of the statutes of the State of Washington and the Ordinances of the City of Selah.

Dated at _____, Washington, this _____ day of _____, 2026.

Nevertheless, the conditions of the above obligation are such that:

WHEREAS, under and pursuant to action of the City of Selah, on _____, 2026, the Mayor of said City of Selah, has let or is about to let to the said _____, the above bounden Principal, a certain Contract, the said Contract being numbered HLA Project No. 26038, and providing for the construction of ORCHARD AVENUE SIDEWALK IMPROVEMENTS which Contract is referred to herein and is made a part hereof as though attached hereto, and

WHEREAS, the said Principal has accepted, or is about to accept, the said Contract, and undertake to perform the work therein provided for in the manner and within the time set forth;

NOW, THEREFORE, if the said _____ shall faithfully perform all the provisions of said Contract in the manner and within the time therein set forth, or within such extensions of time as may be granted under said Contract, and shall pay all laborers, mechanics, subcontractors and material men and all industrial insurance premiums, and all persons who shall supply said principal or subcontractors with provisions and supplies for the carrying on of said work, and shall indemnify and hold the City of Selah harmless from any damage or expense by reason of failure of performance as specified in said Contract or from defects appearing or developing in the material or workmanship provided or performed under said Contract within a period of one year after its acceptance thereof by the City of Selah, then and in that event this obligation shall be void; but otherwise it shall be and remain in full force and effect.

CITY OF SELAH
ORCHARD AVENUE SIDEWALK IMPROVEMENTS
HLA PROJECT NO. 26038

SURETY: _____

CONTRACTOR: _____

By: _____
(Attorney-in-fact)

CONTRACTOR NAME

Name: _____
(Please Print or Type)

By: _____
AUTHORIZED OFFICIAL'S SIGNATURE

Agent: _____

Name: _____
(Please Print or Type)

Address: _____

Surety Representative Name:

Surety Representative Phone:

Surety Representative Email:

SCHEDULE OF WORKING HOURS

CITY OF SELAH
ORCHARD AVENUE SIDEWALK IMPROVEMENTS
HLA PROJECT NO. 26038

In accordance with Section 1-08.0(2) Hours of Work, the normal straight time working hours for this project will be from _____ a.m. to _____ p.m., _____ days per week. It is understood that normal straight time working hours shall not exceed 40 hours per week, regardless of the number of days worked per week. All hours worked in excess of 40 hours per week shall be considered as overtime hours subject to the reimbursement provisions of Section 1-08.0(2) Hours of Work and Section 1-08.0(3) Reimbursement for Overtime Work of Contracting Agency Employees.

Overtime hours are defined as any hours in excess of or outside of the above normal straight time working hours when the Contractor and/or his subcontractors are on the project site performing work.

I hereby certify that my subcontractors have been notified of the normal straight time working hours provisions of this project and understand that Engineer/Contracting Agency costs for overtime hours will be deducted from amounts due to me for work performed on the project.

Contractor

Signature

Date



July 22, 2026

City of Selah
115 W. Naches Avenue
Selah, WA 98942

Attn: Roger Bell, Mayor

Re: City of Selah
Orchard Avenue Sidewalk Improvements
HLA Project No. 26038
Recommendation of Award

Dear Mayor Bell:

The bid opening for the above-referenced project was held at City Council Chambers at 11:00 a.m. on Wednesday, July 22, 2026. A total of seven (7) bids were received with the low bid of \$181,812.30, being offered by Fisher Construction, LLC, of Selah, WA. This low bid is approximately one (1%) percent above the Engineer's Estimate of \$179,400.00.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Selah award a construction contract to Fisher Construction, Inc., in the amount of \$181,812.30. Please send us a copy of the City of Selah Council meeting minutes authorizing the award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Sincerely,

Terry D. Alapeteri, PE

TDA/jdh

Enclosures

Copy: Ty Jones, Matthew Taylor, Courtney McGarity, Kimberly Grimm, Caprise Groo (City of Selah)
Taylor Denny, Angier Ringer, Chris Cuevas (HLA)

BID SUMMARY						BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
Contracting Agency: City of Selah Project: Orchard Avenue Sidewalk Improvements HLA Project No. 26038 Bid Opening Date: July 22, 2026						Fisher Construction, LLC 161 Winquest Ln. Selah, WA 98942		M Sevigny Construction, Inc. 1212 N. 16th Avenue Yakima, WA 98902		Tri-Valley Construction, Inc. 1008 N. 1st Street Yakima, WA 98901	
ITEM NO.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
				UNIT PRICE	AMOUNT						
1	Minor Change	Est.	FA	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2	Mobilization	---	LS	\$ 16,000.00	\$ 16,000.00	\$ 23,000.00	\$ 23,000.00	\$ 28,177.35	\$ 28,177.35	\$ 20,390.00	\$ 20,390.00
3	Project Temporary Traffic Control	---	LS	\$ 10,000.00	\$ 10,000.00	\$ 22,395.00	\$ 22,395.00	\$ 32,587.38	\$ 32,587.38	\$ 20,860.00	\$ 20,860.00
4	Unclassified Excavation Incl. Haul	300	CY	\$ 70.00	\$ 21,000.00	\$ 68.67	\$ 20,601.00	\$ 35.20	\$ 10,560.00	\$ 133.25	\$ 39,975.00
5	Crushed Surfacing Base Course	310	TON	\$ 40.00	\$ 12,400.00	\$ 37.00	\$ 11,470.00	\$ 42.85	\$ 13,283.50	\$ 45.70	\$ 14,167.00
6	Crushed Surfacing Top Course	10	TON	\$ 60.00	\$ 600.00	\$ 40.00	\$ 400.00	\$ 540.68	\$ 5,406.80	\$ 92.00	\$ 920.00
7	HMA Cl. 3/8-Inch PG 64H-28	100	TON	\$ 210.00	\$ 21,000.00	\$ 215.00	\$ 21,500.00	\$ 164.28	\$ 16,428.00	\$ 158.40	\$ 15,840.00
8	Job Mix Compliance Price Adjustment	Est.	CALC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9	Compaction Price Adjustment	Est.	CALC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
10	Cyclic Density Price Adjustment	Est.	CALC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11	Storm Sewer Pipe 12 In. Diam.	10	LF	\$ 100.00	\$ 1,000.00	\$ 225.00	\$ 2,250.00	\$ 34.65	\$ 346.50	\$ 171.00	\$ 1,710.00
12	Underdrain Pipe Infiltration Trench System 24 In. Diam.	40	LF	\$ 220.00	\$ 8,800.00	\$ 120.00	\$ 4,800.00	\$ 327.37	\$ 13,094.80	\$ 225.00	\$ 9,000.00
13	Shoring or Extra Excavation	40	LF	\$ 10.00	\$ 400.00	\$ 70.00	\$ 2,800.00	\$ 14.99	\$ 599.60	\$ 1.00	\$ 40.00
14	Catch Basin Type 2 48 In. Diam.	1	EA	\$ 4,500.00	\$ 4,500.00	\$ 2,300.00	\$ 2,300.00	\$ 2,302.14	\$ 2,302.14	\$ 4,550.00	\$ 4,550.00
15	Catch Basin Type 1	1	EA	\$ 2,000.00	\$ 2,000.00	\$ 1,600.00	\$ 1,600.00	\$ 1,013.43	\$ 1,013.43	\$ 2,145.00	\$ 2,145.00
16	Adjust Meter Box	9	EA	\$ 500.00	\$ 4,500.00	\$ 500.00	\$ 4,500.00	\$ 26.64	\$ 239.76	\$ 330.00	\$ 2,970.00
17	Erosion Control and Water Pollution Prevention	---	LS	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 388.50	\$ 388.50	\$ 250.00	\$ 250.00
18	Landscape Restoration	Est.	FA	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
19	Cement Conc. Traffic Curb and Gutter	600	LF	\$ 35.00	\$ 21,000.00	\$ 25.33	\$ 15,198.00	\$ 37.74	\$ 22,644.00	\$ 36.40	\$ 21,840.00
20	Cement Conc. Pedestrian Curb	40	LF	\$ 60.00	\$ 2,400.00	\$ 70.00	\$ 2,800.00	\$ 37.74	\$ 1,509.60	\$ 36.40	\$ 1,456.00
21	Cement Conc. Sidewalk 6-Inch Thick	180	SY	\$ 90.00	\$ 16,200.00	\$ 75.00	\$ 13,500.00	\$ 80.81	\$ 14,545.80	\$ 91.50	\$ 16,470.00
22	Cement Conc. Sidewalk 4-Inch Thick	270	SY	\$ 80.00	\$ 21,600.00	\$ 56.29	\$ 15,198.30	\$ 69.55	\$ 18,778.50	\$ 80.70	\$ 21,789.00
BID TOTAL					\$ 179,400.00		\$ 181,812.30		\$ 196,905.66		\$ 209,372.00
ENGINEER'S REPORT						ADDITIONAL BID TOTALS					
Competitive bids were opened July 22, 2026. All bids have been reviewed by this office. We recommend the contract be awarded to: Fisher Construction, LLC.						BIDDER		BID TOTAL			
						J.M. Construction, Inc.		\$ 220,000.00			
						Basalt Site Services		\$ 284,300.00			
						51 West, LLC		Rejected			
						ESF Development ,LLC		Rejected			
Project Engineer _____ Date _____											
*Bid results can be found at: hlacivil.com						*Highlighted amounts have been corrected.					



Selah City Council

Regular Meeting

AGENDA ITEM SUMMARY

Meeting Date: 7/28/2026

Agenda Number: 10D

Action Item

Title: Resolution Authorizing the Signing and Submission of a Washington State Public Works Board Funding Application and an Applicant Certification Related to the Wastewater Treatment Plant Improvements Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: The total cost for phase 3 of the Wastewater Treatment Plant Improvements Project (Project) is estimated to be \$37,000,000.00. The City is assessing multiple potential funding sources for this Project, including the Washington State Public Works Board (PWB). The City may be eligible to receive a fifty-percent-forgivable loan of \$10,000,000.00.

Funding Source: 415, Sewer Fund

Background/Findings/Facts: The City is currently on phase 3 of the Wastewater Treatment Plant Improvements Project (Project).

City staff is seeking the City Council's approval for a Washington State Public Works Board (PWB) funding Application and an Applicant Certification to be signed and submitted, in hopes that loan funds might be secured to help fund this Project.

The Project's estimated cost is \$37,000,000.00 according to HLA Engineering and Surveying, Inc. (HLA), which serves as one of the City's retained engineering firms. It is contemplated that the City would take out a 20-year PWB loan for the maximum amount of \$10,000,000.00, if PWB awards the City funding. The City may be eligible for a fifty-percent-forgivable principal grant on such loan, which may be established after successful award of the Project to a construction contractor. For now, City staff just wants to seek potential loan funding.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE SIGNING AND SUBMISSION OF A WASHINGTON
STATE PUBLIC WORKS BOARD FUNDING APPLICATION AND AN APPLICANT
CERTIFICATION, RELATED TO THE WASTEWATER TREATMENT PLAN
IMPROVEMENTS PROJECT

WHEREAS, the City is currently on phase 3 of the Wastewater Treatment Plant Improvements Project (Project); and

WHEREAS, the Washington State Public Works Board (PWB) has loan funds available with favorable interest rates and the potential for a fifty-percent-forgivable principal grant; and

WHEREAS, the total Project cost is estimated to be \$37,000,000.00 according to HLA Engineering and Surveying, Inc., which entity serves as one of the City's contracted engineering consultants; and

WHEREAS, it is contemplated that the City would take out a 20-year PWB loan for the maximum amount of \$10,000,000.00, if the PWB awards the City funding; and

WHEREAS, City staff desires to sign and submit a funding Application and an Applicant Certification to the PWB, and the City Council finds that good causes exist for such to occur;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor, City staff and/or HLA be and are authorized to sign and submit a Funding Application and an Applicant Certification to the PWB for this Project.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 28th day of July, 2026.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

Attachment - Applicant Certification

WHEREAS, The City of Selah is applying to the Washington State Public Works Board for funding for an eligible project; and

WHEREAS, RCW 43.155.070 requires that applicants planning under RCW 36.70A.040 must have adopted comprehensive plans in conformance with the requirements of chapter 36.70A RCW, and must have adopted development regulations in conformance with requirements of chapter 36.70A RCW; and

WHEREAS, RCW 70A.205.055 requires a comprehensive Solid Waste Management Plan to be adopted by the city or county; and

WHEREAS, RCW 70.235.070 requires Greenhouse Gas Emission Reduction; and

WHEREAS, RCW 43.155.070(8) requires that a project for a solid waste or recycling facility is consistent with and necessary to implement the comprehensive solid waste management plan adopted by the city or county under chapter 70A.205.055 RCW; and

WHEREAS, the applicant certifies that it has a currently adopted plan for each and every one of the systems it owns and operates and that these plans fully conform to the specifics within this application; and

WHEREAS, RCW 43.155.070 requires that county and city applicants must have adopted the local optional one-quarter of one percent Real Estate Excise Tax, as described in chapter 82.46 RCW; and

WHEREAS, the local government must be using all local revenue sources which are reasonably available for funding public works, taking into consideration local employment and economic factors; and

WHEREAS, the applicant states that their Capital Facility Plan (or similar) is consistent with the Comprehensive Land Use Plan of the jurisdiction in which they provide service; and

WHEREAS, the local governing body has approved submission of this application to the Public Works Board; and

WHEREAS, the applicant certifies that, there is currently no litigation in existence seeking to enjoin the commencement or completion of the above-described public facilities project or to enjoin the applicant from repaying the loan extended by the Public Works Board with respect to such project. The applicant is not a party to litigation which will materially affect its ability to repay such loan on the terms contained in the loan agreement; and

WHEREAS, the applicant recognizes and acknowledges that the information in the application forms is the only information which will be considered in the evaluation and/or rating process. Incomplete responses will result in a reduced chance of funding. In order to ensure fairness to all, the Public Works Board does not accept any unsolicited additional written materials or permit applicants to make presentations before the Board; and

WHEREAS, it is necessary that certain conditions be met as part of the application process; and

WHEREAS, RCW 43.155.060(3) requires that the project will be advertised for competitive bids and administered according to standard local procedure; and

WHEREAS, the award will not exceed the maximum amount allowed by the Public Works Board of eligible costs incurred for the project; and

WHEREAS, any loan arising from this application constitutes a debt to be repaid, and City Staff has reviewed and concluded it has the necessary capacity to repay such a loan; and

WHEREAS, the information provided in this application is true and correct to the best of the government's belief and knowledge and it is understood that the state may verify information, and that untruthful or misleading information may be cause for rejection of this application or termination of any subsequent funding agreement(s); and

NOW THEREFORE, The City of Selah certifies that it meets these requirements, and further that it intends to enter into a funding agreement with the Public Works Board, provided that the terms and conditions are satisfactory to both parties.

Signed:

Name:

Title:

Date:



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Washington State Dept. of Commerce
Public Works Board
Public Works Board
FY27 PWB Traditional Application Cycle
Deadline: 7/31/2026

City of Selah
Phase 3 - Wastewater Treatment Plant Improvements

Jump to: [Application Summary](#) [Application Questions](#) [Tables](#) [Documents](#)

\$ 10,000,000.00 Requested

Project Contact

Matthew Taylor
matthew.taylor@selahwa.gov
Tel: (509)-698-7365

Additional Contacts

none entered

City of Selah

115 W Naches Avenue
Selah, WA 98942-1303
United States

Telephone(509)-698-7328

Fax

Web <https://selahwa.gov/>

Mayor

Rogel Bell
roger.bell@selahwa.gov

Application Summary [top](#)

General Applicant and Project Information

1. Type of Project:

Select one. If you have more than one application for a different type, select Open Programs above and select Apply Again.

- ☒ OPEN UNTIL 7/31/2026 - Construction
☐ OPEN CONTINUOUSLY - Pre-Construction

2. System Type:

Select the type of system(s) for which you are seeking PWB funding. For the primary system, use 1. For any other systems the project affects, rank 2-6 in order of relative impact. If the project does not affect a system, leave that line blank.

- | | |
|--------------------------------|--------------------------------|
| <input type="text"/> | Bridges |
| <input type="text"/> | Domestic Water |
| <input type="text"/> | Roads/Streets |
| <input type="text" value="1"/> | Sanitary Sewer |
| <input type="text"/> | Solid Waste/Recycling/Organics |
| <input type="text"/> | Stormwater |

1.00 TOTAL

3. Input your Statewide Vendor Number (SWV) using 00000000-00 format and Unified Business Identifier (UBI) using 0000000000 format. Do not include "SWV" or "UBI" in the boxes below. These fields are limited to 10 characters.

A SWV number is required at the time a contract is awarded. If you don't have one, put zeros in this field. Statewide Vendor Number Search: <https://ofm.wa.gov/it-systems/accounting-systems/statewide-vendorpayee-services/statewide-vendor-number-lookup>

000771700 SWV #

392000174 UBI #

392,771,874.00 TOTAL

4. Describe the scope and deliverables of the project that would be funded by PWB. If the proposed project is part of multiple phases or part of a larger project, please briefly summarize the other phases/parts of the project and clearly identify which portions would be funded by PWB with this application.

The City of Selah is constructing a multi-phase project to replace the existing wastewater treatment plant (WWTP) and expand solids handling operations.

Phase 1 is currently underway and includes environmental permitting, engineering design, and preparation of plans and specifications. Phase 2 includes construction of the biosolids management portion of the project and is anticipated to begin in August 2026, to be completed in the fall of 2027.

Phase 3 includes construction of the remaining facilities designed in Phase 1, including construction of a new wastewater treatment plant and a lift station at the existing treatment plant site to pump flows to the new location. PWB would be funding construction for a portion of the Phase 3 project, specifically the following items:

- Gravity sewer mains west of the existing WWTP to collect all influent flows
- Influent lift station
- New force main and WWTP gravity outfall railroad crossings
- WWTP lab and office building
- Site paving

5. What is the problem/opportunity being addressed?

Please upload any supporting documentation such as compliance letters, monitoring reports, data or technical reports, award letters, etc.

The City's existing wastewater treatment plant was evaluated in the 2023 Wastewater Treatment Facilities Engineering Report, which projected that the plant will have insufficient capacity to treat maximum month BOD5 loadings by 2028.

Project Need

6. Describe how this project addresses the problem/opportunity and if future work will be required to fully resolve it.

This project constructs a new WWTP to replace the existing plant, which completely addresses the current problem. The new plant will be laid out on the City-owned site such that as the City grows over time, additional process trains and equipment can be added to increase the capacity of the new plant, thereby proactively addressing the potential for capacity shortfalls in future decades.

7. Project funding will be used to:

Please select all that apply.

- ☒ Construct new infrastructure
- ☐ Replace/repair/enhance existing infrastructure
- ☐ Prepare for future project(s)

☐ Create or update a planning document

8. Will this project complete the Construction from a previous Pre-Construction award from the PWB?

☐ Yes

☒ No

9. What is the "compelling case" for this project? Why should the PWB consider funding this project?

The City has a finite amount of time before it expects to violate water quality standards on a frequent basis due to inadequately-treated wastewater entering the Selah Ditch. Planning efforts to address the capacity concerns began in 2020 with the development of an engineering report to evaluate alternatives and identify a path to move forward, and the City has moved consistently forward over the past six years to design a project that will not only address current capacity concerns, but construct the improvements in a location that allows for further expansion as growth requires it. The City has proactively applied to various funding programs to finance each phase of the work, and has now reached the final step: construction of a replacement wastewater treatment plant. In the current funding environment, a project of this size cannot be addressed by a single funding agency, as available funds are limited, and the total project cost is higher than most programs are willing or able to complete as the sole-funder. The City is seeking funding for one portion of the Phase 3 construction project, and will apply to other programs to identify other portions of work that can be funded, thereby creating a partnership between many agencies to help the City reach its ultimate goal of constructing a new wastewater treatment plant to protect surface water of Selah Ditch, and protect the City from potential fines and litigation that could arise from discharging inadequately-treated wastewater.

10. What would the impact be on your community if this project didn't receive funding?

If this project does not receive funding, it will become increasingly difficult to construct the new wastewater treatment, as the City is expecting to need partial funding from multiple agencies to be combined to reach its funding goals. The City has participated in Tech Team meetings at the IACC conference and similar strategies to identify partners, and the list is not extensive. Many programs have a funding cap below \$10 million, and the primary wastewater funding agency for wastewater treatment projects, the Department of Ecology Clean Water program, did not provide funding for the project in the most recent funding cycle. Losing PWB as a potential partner will make it that much harder to create a funding coalition moving forward.

11. In accordance with Governor Executive Order 21-02, PWB conducts the archaeological and cultural resources review and Tribal Consultation prior to any ground-disturbing activities, land acquisition, demolition, or construction. Do not submit the EZ-1 or EZ-2 form to DAHP. ALL APPLICANTS must complete a NEW EZ-1 form as a part of their application regardless of GEO 21-02 or National Historic Preservation Act Section 106 completion. Completion of NEPA or SEPA does not necessarily constitute GEO 21-02 completion.

Has a Section 106 or GEO 21-02 review already been completed in the last five years? If yes, please upload that documentation to sections D, E, and F below.

☒ Yes

☐ No

Documents Requested *

Required? Attached Documents *

A) EZ-1 Form



[download template](#)

B) Detailed PDF map(s) of project area or project area shape files (if available).



C) Project location(s) information sheet
[download template](#)



[Project Location Information Sheet](#)

D) Section 106 or GEO 21-02 Completion

[DAHP Cultural Resource Review](#)

Letter, if applicable

E) Evidence of tribal notification for completed Section 106 or GEO 21-02 process, if applicable

F) Map showing the Area of Potential Effect (APE) of completed Section 106 or GEO 21-02 process, if applicable

[Section 106 Area of Potential Effect](#)

Application Questions [top](#)

COMMUNITY FINANCIAL PROFILE

1. Select the loan repayment fund(s) dedicated for loan security. This info will be incorporated into the contract if awarded.

If the loan security will be a special assessment district, include the district's name in this application.

- ☐ General Obligation
- ☐ Domestic Water Revenue Obligation
- ☒ Sanitary Sewer Revenue Obligation
- ☐ Stormwater Revenue Obligation (NOTE: local governments performing a stormwater project that have not created a storm water utility or a combined sanitary sewer/storm sewer utility may not use this option)
- ☐ Solid Waste Revenue Obligation
- ☐ Local Improvement District: This loan is payable from special assessments collected from a Local Improvement District, Local Utility District or any other similar special assessment district created to for the purpose of making the improvements financed by this loan.

2. Utility Rates: (if applicable)

Answers are limited to 10 characters. Abbreviate if necessary and use "n/a" if not applicable.

2727	What is the number of Equivalent Residential Units (ERU's)?
97.74	What is the current base monthly fee for a single-family household paid by residential customers of your facility/system?
102.63	Additional residential rate per 100 cubic feet (CF)?
2026	When was the last time rates were increased?
Annually	How frequently do you review your utility rates?
4,953.37	TOTAL

3. Number of people in your jurisdiction:

8680

4. Approximate number of people served by the system or asset in the last calendar year:

8680

5. Percentage of the system affected by this project:

100

PROJECT OUTCOMES

6. Rank the System Impact Categories your project addresses from highest impact (1) to lowest impact (4):

If any of these categories do not apply, leave blank. Disregard the "Total" generated by this field.

	2	Public Health & Safety
	1	Environmental Health
	4	System Performance
	3	Economic Development/Growth
10.00		TOTAL

7. Explain how this project fits your selections for System Impact Categories:

This project is required to expand the City's wastewater treatment capacity to enable ongoing City growth. If the project weren't completed, wastewater would be discharged at BOD and TSS concentrations above the 30 mg/L allowable by NPDES Permit WA-002103-2. Therefore the primary goal of the project is to project water quality in the Selah Ditch. The secondary impact is protecting public health and safety, as human contact occurs with the waters of the Selah Ditch and Yakima River downstream of its confluence with the Selah Ditch. An alternate means of protecting environmental health, public health, and safety would be to enact a sewer moratorium, stop City growth, and continue to operate within the capacity of the existing WWTP, which would cause significant damage to the City's economic development and growth. Finally, the new plant will utilize modern controls and monitoring, which will lead to improvement of overall system performance as a critical, but lowest impact, outcome.

8. If applicable, describe how this project solves, mitigates, or prevents a public health and safety issue.

If this is not applicable, put N/A.

This project prevents a public health and safety issue by proactively constructing a new wastewater treatment plant with sufficient capacity for current and projected flows and loadings, thereby eliminating the risk of NPDES Permit violations in the near term. The plant has been designed to be expandable to accommodate continued growth beyond the 20-year planning horizon by reserving space on the site for a fourth aeration basin, third secondary clarifier, and space within corresponding equipment buildings for installation of pumps, blowers, and an additional UV disinfection system.

9. If applicable, describe how this project solves, mitigates, or prevents environmental degradation.

If this is not applicable, put N/A.

This project prevents future environmental degradation by constructing a treatment plant with sufficient capacity to treat the City's existing and projected wastewater flows and loadings. Without a new plant, the City is projected to exceed its capacity within the next five years, at which time partially-treated wastewater would be discharged to the Selah Ditch, polluting both the Selah Ditch and the Yakima River at its confluence approximately one mile to the southeast.

10. What potential climate change impacts did your jurisdiction consider when selecting and designing this project? How does your jurisdiction plan to address or mitigate impacts that climate change may have on this asset?

Premium efficiency motors will be used on all new equipment, which reduces electrical consumption and therefore carbon emissions. Where feasible, equipment will be equipped with variable frequency drives to allow equipment to be operated at slower speeds and conserve energy.

11. Will this project reduce waste product(s), create energy efficiencies, or reduce carbon emissions? If yes, describe how.

No direct waste production is anticipation. However, energy efficiency was considered throughout the design process to limit electrical use where feasible.

12. If applicable, describe how this project addresses or prevents system performance issues or lack of service.

If this is not applicable, put N/A.

This project provides redundant treatment units at the WWTP, thereby increasing overall utility reliability and reduces the likelihood of being unable to provide adequate treatment performance.

13. If applicable, describe how this project impacts economic or housing development, including any impacts to affordable housing as defined by RCW 36.70A.030.

If this is not applicable, put N/A.

This project is necessary to maintain sufficient treatment capacity to serve the existing and future service population. Without this project, the City will no longer be able to accept new service connections in the very near future, which would negatively impact the City's economy. The alternative, allowing continued growth and potentially violating its NPDES permit on a periodic basis, could result in fines and third party litigation, which would also have a negative economic impact on the community.

LOCAL MANAGEMENT EFFORT

14. Identify when your jurisdiction last updated the below planning documents. If there is a relevant part of a particular plan below that references this project, upload that section of the document to this application. Use MM/YY format.

If your jurisdiction does not complete a listed document, put "n/a" in the "last updated" box.

XX/17	Comprehensive Plan
11/20	Capital Facilities or Improvement Plan
11/24	General Water Plan (or similar)
10/18	General Sewer Plan (or similar)
08/24	General Road/Street Plan (or similar)
N/A	General Stormwater Plan (or similar)
N/A	Solid Waste/Recycling/Organics Management Plan (or similar)
N/A	Asset Management Plan
0.00	TOTAL

15. How do you currently maintain and sustainably operate the system(s) for which you are applying? How will you achieve long-term sustainability of the finished project and its associated outcomes?

The City of Selah staff operate based on a comprehensive program that ensures its wastewater utility and wastewater treatment plant are routinely maintained and sustainably operated. City crews follow the recommended maintenance schedules and procedures recommended for each piece of equipment that operates at the WWTP.

Upon completion of the project, the City will update its WWTP Operation and Maintenance Manual to include the new facilities and provide guidance to City staff in how to maintain and sustainably operate the new infrastructure.

FACT-FINDING QUESTIONS

16. Are there any barriers or time constraints restricting or delaying the completion of this project? If yes, explain.

The design of the improvements is currently underway, which is scheduled to conclude in February 2027. Therefore, the PWB-funded portion of the Phase 3 improvements could be bid and begin construction as early as the spring of 2027 if necessary. However, the City has not yet secured funding for the remaining Phase 3 improvements, therefore it is unknown if the entire Phase 3 will be efficiently bid and constructed as a single project with multiple funders or if the PWB-funded work will be bid standalone and the rest of the work will be constructed under separate contract later.

The City will be completing additional funding applications over the next six months and will have a greater understanding of the financing timelines and corresponding bidding timelines at the end of the year.

17. What is the remaining useful life of any existing components/assets being replaced by this project?

The City is projected to exceed the rated capacity of its WWTP within the next five years.

18. When this project is complete, what will be the approximate useful life of the asset(s) in years?

Typical of most municipal projects of this nature, the improvements are designed for a 20-year planning horizon. Realistically, buildings and permanent concrete structures constructed in this project are expected to have a longer service life. With respect to capacity, the plant is being designed to be expandable with the construction of additional process trains in the future, which will allow the plant to continue operating as part of a larger facility beyond the 20-year timeline.

19. How have you engaged the community of neighborhood(s) impacted by the proposed project? How did that engagement impact the design and/or prioritization of the project?

If you have any documents showing your community engagement efforts, please upload those to the Documents tab. Note: PWB does not consider presentations to your own governing body (example: standing Council Meetings) as community engagement.

The project impacts the entire City. Community engagement has been limited to standing council meetings. As part of the City's design funding requirements, a public meeting was held on September 9, 2025 at a regularly scheduled council meeting.

20. If this project will be completed in partnership with other organizations, agencies, or regionalized efforts, list the partnerships and describe the role of each partner.

Letters of support or negotiated letters of agreement from major partners should be attached to this application.

The City anticipates partnering with multiple funding organizations in order to complete the project, but there are no known partners with respect to construction or operation of the completed project.

21. Does this project require coordination with other infrastructure projects, either internal or external? For example, a water main replacement project that coincides with a transportation improvement project or a bridge construction project that is connected to a stormwater project.

If yes, describe or explain and provide documentation under the Documents tab of the other connected infrastructure project(s) and construction schedule(s).

☐ Yes, describe:

☒ No

22. Does your project area overlap an area that may include any other jurisdictions' assets? If so, how have you coordinated with those jurisdictions to address any potential impacts to their assets that this project may cause?

The most cost-effective routing of the proposed gravity sewer line to serve the new influent pump station at the existing WWTP site will require execution of an easement with Treetop to construct a portion of the sewer in their property. The City has held multiple meetings with Treetop and the two parties are currently negotiating the terms of that easement.

23. List the permits that will be necessary to complete this project and their current status.

Building and electrical permits will be required for completion of the work. This permitting process is expected to be completed at the end of the project design, and is not expected to impact overall project schedule due to the routine nature of this permitting.

A Critical Areas Application is required due the site's location within a floodplain and the presence of wetlands in the area. The project has been designed to meet floodplain development requirements and avoid impact to the wetlands to the extent feasible. The Critical Areas Application has been submitted to the City and is currently in process. This permit will be issued well before the completion of the design process.

The City has completed SEPA and cultural resources review.

A permit will be required from BNSF for pipe crossing of the influent force main and gravity outfall. The application documents are ready for submittal, however BNSF only keeps the permit open for a short period of time, therefore the permit submittal must be timed with the contractor's schedule to have the permit in place during the desired construction window.

24. Does this project impact any communities or lands of a federally-recognized Tribe? If yes, describe how your jurisdiction has engaged with that Tribe and what the outcomes of that engagement were.

If yes, please include a letter of support or similar correspondence from the affected Tribe.

No. The City has contacted Tribes with the potential to have interest in the project in accordance with funding agency requirements and DAHP listing for the Selah area, but no Tribes have contacted the City with comments or otherwise identified themselves as requiring further engagement.

25. Has a State Environmental Policy Act (SEPA) Checklist been completed for this project and submitted to the Washington Department of Ecology? If yes, include that documentation in this application.

PWB does not require SEPA completion, but the documentation is helpful for additional context if available.

- ☒ Yes
- ☐ No
- ☐ Not Applicable

26. Does this project encourage economic development through mixed-use and mixed income development?

- ☐ Yes
- ☒ No

27. Does this project create new, family-wage jobs, and avoid shifting existing jobs from one Washington state community to another?

- ☐ Yes
- ☒ No

28. Does this project consolidate or regionalize a system?

- ☐ Yes
- ☒ No

29. Does this project connect a road or water, sewer, or stormwater services to a new affordable housing development as defined by RCW 36.70A.030 (5)?

See <https://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.030> for reference. If this project supports affordability for existing housing but does not connect service to a new affordable housing development, select No.

- ☐ Yes
- ☒ No

30. I understand that, per the PWB's Performance Incentives Policy, any Construction project awarded funding after July 1, 2025 will be eligible for performance incentives C or D listed in the policy ONLY if the actual Notice to Proceed date for the project is no more than 3 months after the Construction Start Date/Notice To Proceed date listed in the Estimated Project Schedule/Cost/Readiness to Proceed table in the next section of this application.

See <https://deptofcommerce.box.com/s/euuvctjydnzosdglgbkprf20uvkigq7k6> for the policy.

- ☒ Yes

Estimated Project Schedule/Cost/Readiness to Proceed

Activity	Current Status	Percent Completion	Complete Date	Total Project Amount	PWB Requested Amount
System Planning Document Update (if applicable)	Complete	100 %	04/24 (Mo/Yr)	\$ 0	\$ 0
30% design/Engineering Report/Preliminary Engineering	Complete	100 %	11/24 (Mo/Yr)	\$ 0	\$ 0
60% design	Complete	100 %	08/25 (Mo/Yr)	\$ 0	\$ 0
90% design	In Progress	50 %	12/26 (Mo/Yr)	\$ 0	\$ 0
100% design/Bid Documents	Not Yet Begun	0 %	02/27 (Mo/Yr)	\$ 0	\$ 0
Regulatory Agency Approval of Design (if applicable)	Not Yet Begun	0 %	10/26 (Mo/Yr)	\$ 0	\$ 0
Cultural and Historical Resources Review (Section 106 or Executive Order 21-02)	Complete	100 %	08/25 (Mo/Yr)	\$ 0	\$ 0
Environmental Review	Permits in Review	95 %	05/26 (Mo/Yr)	\$ 0	\$ 0
Land/Right-of-Way Acquisition/Site Control	In Progress	75 %	10/26 (Mo/Yr)	\$ 0	\$ 0
Permits	In Progress	90 %	12/26 (Mo/Yr)	\$ 0	\$ 0
Community Engagement	Ongoing	90 %	02/27 (Mo/Yr)	\$ 0	\$ 0
Investment Grad Efficiency Audit (if applicable)	In Progress	10 %	12/26 (Mo/Yr)	\$ 0	\$ 0
Pre-Construction Contingencies	N/A	0 %	N/A (Mo/Yr)	\$ 0	\$ 0
Award Construction Contract	Not Yet Begun	0 %	0 (Mo/Yr)	\$ 0	\$ 0
Construction Start/Notice to Proceed	Not Yet Begun	0 %	0 (Mo/Yr)	\$ 0	\$ 0
Construction Management	Not Yet Begun	0 %	10/28 (Mo/Yr)	\$ 1,950,000	\$ 1,215,600
Construction Inspection Activities	Incl. in Const. Mgmt.	0 %	10/28 (Mo/Yr)	\$ 0	\$ 0
Construction Complete	Not Yet Begun	0 %	10/28 (Mo/Yr)	\$ 30,870,000	\$ 7,727,400
Substantial Completion	Incl. in Const. Complete	0 %	10/28 (Mo/Yr)	\$ 0	\$ 0
Construction Contingencies	Not Yet	0 %	10/28	\$ 4,180,000	\$ 1,057,000

	Begun	(Mo/Yr)		
Total		810 %	\$ 37,000,000	\$ 10,000,000

Project Funding - Attempts

Type of Funding (Grant, Loan, Local)	Identify Source	Amount	Outcome (Planned, Applied, Denied, etc)	Date of Outcome
1. PWB Application	PWB	\$ 10,000,000	Applied	10/2026
2. Grant with 25% Match	USBR WaterSmart	\$ 37,000,000	Program on Hold	Unknown
Grant + Loan	Ecology SRF	\$ 44,100,000	Denied	02/2026
Grant + Loan	Ecology SRF	\$ 27,000,000	Planned	02/2027
Loan	EPA WIFIA	\$ 37,000,000	Applied	09/2026
Total		\$ 155,100,000		

Project Funding - Secured or Already Spent

Type of Funding (Grant, Loan, Local)	Identify Source	Amount	Outcome (Already Spent, Budgeted, Awarded, etc.)	Date of Outcome	Contract No. (if applicable)
1. Grant and Loan	Ecology SRF	\$ 3,461,260	Spending for Design	04/2025	WQC-2025-SelaPW-00121
2. Grant (Design)	Dept of Commerce	\$ 1,398,740	Already Spent	04/2024	24-96647-053
3. Grant (Phase 2 Construction)	Dept of Commerce	\$ 11,025,000	Awarded	12/2025	26-96673-002
4. Local (Phase 2 Construction)	Sewer Fund	\$ 1,300,000	Estimated	7/30/2026	N/A
5.		\$			
Total		\$ 17,185,000			

Contingent or Matched Funds

Type of Funding (Grant, Loan, Combo)	Identify Source	Amount
1.		\$
2.		\$

Documents [top](#)

Documents Requested *

Applicant Certification

[download template](#)

Greenhouse Gas Policy

Project Site/Asset Photos

Required? Attached Documents *



[Greenhouse Gas Policy](#)

[New WWTP Site 1](#)

[New WWTP Site 2](#)

[New WWTP Site 3](#)

[New Lift Station Site 1](#)

[New Lift Station Site 2](#)

Project contact list download template		
Optional: Income Survey (See Guidelines) download template		
For Rate-Based Systems include *Estimated per connection rate increase for debt service coverage. If no rate increase anticipated, provide explanation for debt service coverage strategy; *Adopted rate structure		2024 Analysis Identifying Current Rate Increase Schedule
SEPA Checklist (if applicable)		SEPA Checklist SEPA Site Map
Regulatory order, negotiated letter of agreement, court order or evidence of new requirement to be met (if applicable)		
Letter(s) of Support		
Evidence of proactive community engagement work (e.g. fliers, meeting minutes, social media posts, etc.)		2025-09-09 Public Meeting Presentation 2025-09-09 Public Meeting Notice 2025-09-09 Public Meeting Minutes
Project-specific documentation (e.g. references in CIP/WSP/etc. reports, data, etc.)		
Other Misc. Documents		

* ZoomGrants™ is not responsible for the content of uploaded documents.

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