



SELAH CITY COUNCIL

Study Session

May 12, 2026

4:30 p.m.– 5:30 p.m.: YVCOG | Climate Element



SELAH CITY COUNCIL

May 12, 2026

4:30 p.m.: Study Session

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions
– will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: May 12, 2026
4:30 p.m.: Study Session
5:30 p.m.: Regular Meeting

Mayor:	Roger Bell
Mayor Pro Tempore + Councilmember:	Jared Iverson
Councilmembers:	Joshua Redtfeldt Elizabeth Marquis Clifford Peterson William Longmire Melissa Maxwell David Monaghan
City Administrator:	Mike Costello
City Attorney:	Rob Case
City Clerk:	Courtney McGarity

City of Selah
115 W. Naches Ave.
Selah, WA 98942

AGENDA

- 1) **Call to Order – Mayor Bell**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Matt Alexander of Stone Church**
- 6) **Announcement of changes, if any, from previously published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city, and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a city official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting, and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary to comply with constitutional requirements.

- A. Pre-arranged oral comments (up to 5 minutes each):
 - Pattie Graffe – SDA
- B. Reading of received written comments (up to 2 minutes each): None
- C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements** – None

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (). Those items are considered routine and will be addressed via joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.*

- A. Courtney McGarity * Approval of Minutes from April 28, 2026 Council Meeting
- B. Kimberly Grimm * Approval of Claims & Payroll
- C. Mick Gause * Resolution Authorizing the Mayor to Sign a Three-Page Services Assistance Agreement, Whereby Selah Will Receive Dispatch Services from the Yakima County Sheriff’s Office during 2027 and 2028

11) **General Business**

- A. New Business – None
- B. Old Business – None

12) **Public Hearings/Forums** – None

13) **Resolutions**

- A. Ty Jones Authorizing the Mayor to Sign “Task Order No. 26092” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s Brader Hill Water Storage Reservoir Project
- B. Ty Jones Authorizing the Mayor to Sign “Task Order No. 26071” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s Yakima Valley School Meter Replacement Project

14) **Ordinances** – None

15) **Reports/Announcements**

- A. Departments
- B. Councilmembers, personally and on behalf of committees and boards
- C. City Attorney
- D. City Administrator
- E. Mayor or Presiding Officer, personally and on behalf of committees and board

16) **Closed Session** – None

17) **Executive Session** – None

18) **Adjournment**

Next Regular Meeting: May 26, 2026

Next Study Session: June 9, 2026



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 5/12/2026
Agenda Number: 10A

Action Item

Title: Approval of Meeting Minutes from April 28, 2026 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

City of Selah City Council
Regular Meeting Minutes
April 28, 2026



Call to Order

Mayor Bell called the meeting to order at 5:30 p.m.

Roll Call

Councilmembers Present: David Monaghan, Joshua Redtfeldt, Elizabeth Marquis, Clifford Peterson, Melissa Maxwell, William Longmire

Councilmember Absent: Jared Iverson

Staff Present: Roger Bell, Mayor; Mike Costello, City Administrator; Rob Case, City Attorney; Mick Gause, Police Chief; Jim Lange, Fire Chief; Ty Jones, Public Works Director; Zack Schab, Recreation + Tourism Manager; Courtney McGarity, City Clerk

Staff Absent: Kimberly Grimm, Finance Director; Matthew Taylor, Public Works Supervisor

Pledge of Allegiance was said by all in attendance

Invocation

Don Cline of Selah Bible Baptist

Announcement of Changes

Move 9A and 9B up ahead of Oral Comments

Oral Comments by People in Attendance

- Lisa Gordon – The SDA and Findry have moved into their new space on Naches Ave; there will be a free Cinco de Mayo event on 5/2 from 3pm-7pm at the Civic Center; Community Clean Up Day is on 5/9 beginning at 9am at Wixson Park; Paddle Battle registration is open!
- Barb Petrie – Selah Community Days events will soon be here! Overnight carnival workers will move into the green space across from RLELC on May 10th; carnival tickets are now on presale until May 13th at Sentinel, Wray's and Grocery Outlet.

Announcements/Proclamation

- A. Swearing-In of Police Officer, Anessa Cordova
- B. Swearing-In of Police Officer, Kevin Palomares

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Bell presented the stipulations of the Consent Agenda.

Approved Consent Agenda

- A. Courtney McGarity * Approval of Minutes of April 14, 2026 Council Meeting
- B. Kimberly Grimm * Approval of Claims & Payroll
- C. Jennifer Leslie * Minutes from March 3, 2026 Planning Commission Meeting
- D. Ty Jones * Resolution Authorizing the Mayor to sign “Amendment No. 1” to “Task Order No. 2024-09” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the City’s Periodic Comprehensive Plan Update Project

Councilmember Peterson moved to approve the Consent Agenda. Councilmember Monaghan seconded. Mayor Bell asked Council for discussion. Hearing none, Mayor Bell requested a voice vote to approve the motion and approve the Consent Agenda. All are in favor. Motion carries by voice vote.

Resolutions

- A. Ty Jones Resolution Authorizing the Mayor to Sign “Task Order No. 26102” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s East Naches Avenue Extension (Fruity Pebbles) – Traffic and Feasibility Studies Project

Ben Anon with HLA presented the two elements which will include a traffic study, and later a feasibility study. Councilmember Marquis inquired about how a traffic fail is quantified. Ben Anon provided the following response: the timing.

Councilmember Longmire moved to approve the Resolution. Councilmember Maxwell seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.

Staff Reports/Announcements

The following staff members provided a department report:

- Mick Gause, Police Chief
- Zack Schab, Recreation + Tourism Manager
- Jim Lange, Fire Chief
- Ty Jones, Public Works Director

- Courtney McGarity, City Clerk

Councilmember Reports

- Councilmember Marquis – Attended the RFA Committee meeting, where a first draft agreement is being prepared to bring to Councilmembers.
- Councilmember Maxwell – Attended the Selah School District meeting; tree top scholarships; the Viking Dance Team placed at state for performances as well as academics; the Graf family has generously donated a sign for the new turf football field at Selah High School; money available for cultural enrichment; cell phone policy update;; anti-bullying assembly; OSPI is set to update math and ELA standards for 2027; district budget cuts.
- Councilmember Peterson – Attended the SPRSA meeting and pool reservations for Selah residents will open on May 1st; additionally, pool shade installation is delayed until fall.
- Councilmember Longmire – Attended the RFA Committee meeting; attended the SPRSA meeting and Pool Cleanup Day will be May 2nd.

City Attorney's Report

No Report

City Administrator's Report

- Council Chamber cameras have been ordered. Once they arrive, Yakima IT will schedule their installation and training for Selah staff.
- After the City of Selah, Yakima IT and Lightcurve attended a joint virtual meeting to discuss the City's phone system, it was determined that before any system changes can move forward, many switches need to be replaced. We are currently awaiting an updated quote for this.
- The Hillcrest Project is moving along, and HLA is continuing to send regular updates which can be found on the City's website and social media page.
- The next Town Hall meetings will focus on upcoming changes to 1st Street.
- GYGSA is currently negotiating contract terms with the City.
- Attended a Town Hall meeting in Yakima on 4/27, where 14th District Reps. Gloria Mendoza and Deb Manjarrez and 15th Legislative District, Rep. Chris Corry and Rep. Jeremie Dufault presented information.
- Brief overview of TextMyGov; a platform that enables local governments to communicate with residents via automated text messaging for alerts, updates, and service requests.
- In discussions with YVCOG concerning Public Records Requests and tentatively planning a county-wide meeting in order to invest in joint operational problem-solving.

Mayor's Report

- The open Planning position has received 3 new applications this week and interviews will be scheduled soon.

- A Community Engagement Handout is currently being created, which will feature information on key city projects, taxes, utility billing and much more! Look for this at Selah Community Days at the City of Selah booth.
- Had the honor of participating as a judge for the Ellensburg Regional Civics Bee, which had 18 participants, 9 from Selah Middle School. The 1st place winner was a Selah student who will go on to participate in the State Finals this summer!
- There will be an upcoming study session with YVCOG for Climate Element on May 12th.

Adjournment

Councilmember Monaghan moved to adjourn the meeting. Councilmember Maxwell seconded. Mayor Bell adjourned.

Meeting ended at 6:56 p.m.

Roger Bell, Mayor

David Monaghan, Councilmember

Clifford Peterson, Councilmember

Elizabeth Marquis, Councilmember

Melissa Maxwell, Councilmember

Joshua Redtfeldt, Councilmember

William Longmire, Councilmember

ABSENT

Jared Iverson, Councilmember

ATTEST:

Courtney McGarity, City Clerk



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 5/12/2026
Agenda Number: 10B

Action Item

Title: Approval of Claims and Payroll

From: Kimberly Grimm, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

CHECK REGISTER

City Of Selah

Time: 16:04:01 Date: 05/06/2026

05/06/2026 To: 05/08/2026

Page: 1

Chk #	Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	HRA VEBA Trust - PD & PW YA063	3156	05/07/2026	Payroll	1	3,554.32	
EFT	Employee Paycheck	2986	05/07/2026	Payroll	1	2,213.61	
EFT	Employee Paycheck	2987	05/07/2026	Payroll	1	4,248.96	
EFT	Employee Paycheck	2988	05/07/2026	Payroll	1	2,896.50	
EFT	Employee Paycheck	2989	05/07/2026	Payroll	1	2,149.42	
EFT	Employee Paycheck	2991	05/07/2026	Payroll	1	1,989.10	
EFT	Employee Paycheck	2992	05/07/2026	Payroll	1	84.41	
EFT	Employee Paycheck	2993	05/07/2026	Payroll	1	61.39	
EFT	Employee Paycheck	2994	05/07/2026	Payroll	1	463.68	
EFT	Employee Paycheck	2995	05/07/2026	Payroll	1	2,489.36	
EFT	Employee Paycheck	2996	05/07/2026	Payroll	1	2,357.73	
EFT	Employee Paycheck	2997	05/07/2026	Payroll	1	2,192.70	
EFT	Employee Paycheck	2998	05/07/2026	Payroll	1	2,092.66	
EFT	Employee Paycheck	2999	05/07/2026	Payroll	1	1,366.78	
EFT	Employee Paycheck	3000	05/07/2026	Payroll	1	4,028.01	
EFT	Employee Paycheck	3001	05/07/2026	Payroll	1	1,715.08	
EFT	Employee Paycheck	3002	05/07/2026	Payroll	1	2,280.00	
EFT	Employee Paycheck	3003	05/07/2026	Payroll	1	297.52	
EFT	Employee Paycheck	3004	05/07/2026	Payroll	1	3,999.64	
EFT	Employee Paycheck	3005	05/07/2026	Payroll	1	2,061.90	
EFT	Employee Paycheck	3006	05/07/2026	Payroll	1	58.27	
EFT	Employee Paycheck	3008	05/07/2026	Payroll	1	2,080.86	
EFT	Employee Paycheck	3009	05/07/2026	Payroll	1	2,368.67	
EFT	Employee Paycheck	3010	05/07/2026	Payroll	1	2,833.39	
EFT	Employee Paycheck	3011	05/07/2026	Payroll	1	2,200.47	
EFT	Employee Paycheck	3012	05/07/2026	Payroll	1	1,746.97	
EFT	Employee Paycheck	3013	05/07/2026	Payroll	1	2,018.78	
EFT	Employee Paycheck	3014	05/07/2026	Payroll	1	2,147.02	
EFT	Employee Paycheck	3015	05/07/2026	Payroll	1	2,403.01	
EFT	Employee Paycheck	3016	05/07/2026	Payroll	1	4,015.28	
EFT	Employee Paycheck	3017	05/07/2026	Payroll	1	2,729.55	
EFT	Employee Paycheck	3018	05/07/2026	Payroll	1	2,251.12	
EFT	Employee Paycheck	3019	05/07/2026	Payroll	1	3,883.28	
EFT	Employee Paycheck	3020	05/07/2026	Payroll	1	3,248.96	
EFT	Employee Paycheck	3021	05/07/2026	Payroll	1	2,116.94	
EFT	Employee Paycheck	3022	05/07/2026	Payroll	1	2,159.84	
EFT	Employee Paycheck	3023	05/07/2026	Payroll	1	2,681.71	
EFT	Employee Paycheck	3024	05/07/2026	Payroll	1	2,936.24	
EFT	Employee Paycheck	3025	05/07/2026	Payroll	1	2,930.91	
EFT	Employee Paycheck	3026	05/07/2026	Payroll	1	2,168.05	
EFT	Employee Paycheck	3027	05/07/2026	Payroll	1	1,939.81	
EFT	Employee Paycheck	3028	05/07/2026	Payroll	1	2,939.13	
EFT	Employee Paycheck	3029	05/07/2026	Payroll	1	3,305.22	
EFT	Employee Paycheck	3030	05/07/2026	Payroll	1	153.49	
EFT	Employee Paycheck	3032	05/07/2026	Payroll	1	2,885.87	
EFT	Employee Paycheck	3033	05/07/2026	Payroll	1	1,987.14	
EFT	Employee Paycheck	3034	05/07/2026	Payroll	1	2,250.44	
EFT	Employee Paycheck	3035	05/07/2026	Payroll	1	2,656.31	
EFT	Employee Paycheck	3036	05/07/2026	Payroll	1	126.62	
EFT	Employee Paycheck	3037	05/07/2026	Payroll	1	2,956.30	
EFT	Employee Paycheck	3038	05/07/2026	Payroll	1	2,218.99	
EFT	Employee Paycheck	3040	05/07/2026	Payroll	1	2,764.89	
EFT	Employee Paycheck	3041	05/07/2026	Payroll	1	2,357.37	
EFT	Employee Paycheck	3042	05/07/2026	Payroll	1	2,972.41	
EFT	Employee Paycheck	3045	05/07/2026	Payroll	1	887.33	

CHECK REGISTER

City Of Selah

Time: 16:04:01 Date: 05/06/2026

05/06/2026 To: 05/08/2026

Page: 2

Chk #	Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	Employee Paycheck	3046	05/07/2026	Payroll	1	2,579.37	
EFT	Employee Paycheck	3048	05/07/2026	Payroll	1	2,227.20	
EFT	Employee Paycheck	3049	05/07/2026	Payroll	1	3,584.86	
EFT	Employee Paycheck	3050	05/07/2026	Payroll	1	2,821.11	
EFT	Employee Paycheck	3052	05/07/2026	Payroll	1	2,157.08	
EFT	Employee Paycheck	3053	05/07/2026	Payroll	1	2,218.05	
EFT	Employee Paycheck	3054	05/07/2026	Payroll	1	1,368.01	
EFT	Employee Paycheck	3055	05/07/2026	Payroll	1	1,590.59	
EFT	Employee Paycheck	3056	05/07/2026	Payroll	1	1,504.59	
EFT	Employee Paycheck	3057	05/07/2026	Payroll	1	3,376.49	
EFT	Employee Paycheck	3058	05/07/2026	Payroll	1	2,719.72	
EFT	Employee Paycheck	3059	05/07/2026	Payroll	1	2,953.73	
EFT	EFTPS	3073	05/07/2026	Payroll	1	63,366.08	
EFT	Dept of Retirement - Def Comp	3089	05/07/2026	Payroll	1	4,736.91	
EFT	Washington State Support Registry	3090	05/07/2026	Payroll	1	823.00	
EFT	AFLAC Remittance Processing	3133	05/07/2026	Payroll	1	312.97	
EFT	Principal Life Ins Company	3134	05/07/2026	Payroll	1	728.00	
EFT	Vision Services Plan	3135	05/07/2026	Payroll	1	153.06	
EFT	Washington Teamsters Welfare Tr-Medical	3136	05/07/2026	Payroll	1	112,527.20	
EFT	Washington Teamsters Welfare Trust	3137	05/07/2026	Payroll	1	9,907.20	
EFT	Washington Teamsters Welfare Trust	3138	05/07/2026	Payroll	1	67.62	
EFT	Employee Paycheck	2964	05/07/2026	Payroll	1	907.88	
EFT	Employee Paycheck	2965	05/07/2026	Payroll	1	294.86	
EFT	Employee Paycheck	2967	05/07/2026	Payroll	1	294.86	
EFT	Employee Paycheck	2968	05/07/2026	Payroll	1	294.86	
EFT	Employee Paycheck	2969	05/07/2026	Payroll	1	294.86	
EFT	Employee Paycheck	2970	05/07/2026	Payroll	1	294.86	
EFT	Employee Paycheck	2971	05/07/2026	Payroll	1	294.86	
EFT	Employee Paycheck	2972	05/07/2026	Payroll	1	2,209.89	
EFT	Employee Paycheck	2973	05/07/2026	Payroll	1	2,200.78	
EFT	Employee Paycheck	2974	05/07/2026	Payroll	1	2,634.08	
EFT	Employee Paycheck	2975	05/07/2026	Payroll	1	2,153.24	
EFT	Employee Paycheck	2976	05/07/2026	Payroll	1	3,436.79	
EFT	Employee Paycheck	2977	05/07/2026	Payroll	1	2,106.02	
EFT	Employee Paycheck	2978	05/07/2026	Payroll	1	2,176.09	
EFT	Employee Paycheck	2979	05/07/2026	Payroll	1	2,180.61	
EFT	Employee Paycheck	2980	05/07/2026	Payroll	1	100.83	
EFT	Employee Paycheck	2981	05/07/2026	Payroll	1	2,145.68	
EFT	Employee Paycheck	2982	05/07/2026	Payroll	1	2,191.73	
EFT	Employee Paycheck	2983	05/07/2026	Payroll	1	4,778.72	
EFT	Employee Paycheck	2984	05/07/2026	Payroll	1	2,306.13	
EFT	Employee Paycheck	2985	05/07/2026	Payroll	1	3,080.54	
EFT	Dept of Retirement Systems	3140	05/08/2026	Payroll	1	32,142.08	
87188	Employee Paycheck	2966	05/07/2026	Payroll	1	294.86	
87189	Employee Paycheck	2990	05/07/2026	Payroll	1	107.33	
87190	Employee Paycheck	3007	05/07/2026	Payroll	1	45.53	
87191	Employee Paycheck	3031	05/07/2026	Payroll	1	126.62	
87192	Employee Paycheck	3039	05/07/2026	Payroll	1	134.30	
87193	Employee Paycheck	3043	05/07/2026	Payroll	1	49.95	
87194	Employee Paycheck	3044	05/07/2026	Payroll	1	94.33	
87195	Employee Paycheck	3047	05/07/2026	Payroll	1	105.13	

CHECK REGISTER

City Of Selah

Time: 16:04:01 Date: 05/06/2026

05/06/2026 To: 05/08/2026

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Chk #	Claimant	Trans	Date	Type	Acct #	Amount	Memo
87196	Employee Paycheck	3051	05/07/2026	Payroll	1	65.05	
87197	Employee Paycheck	3060	05/07/2026	Payroll	1	107.43	
87198	Mike I Todd	3074	05/07/2026	Payroll	1	750.00	
87199	Selah Firefighters Local 5547	3075	05/07/2026	Payroll	1	375.00	
87200	Selah Police Association Employee Fund	3076	05/07/2026	Payroll	1	275.00	
87201	Teamsters Local #760 - PW Dues	3077	05/07/2026	Payroll	1	1,114.00	
87202	Trusteed Service Plan	3078	05/07/2026	Payroll	1	780.00	
87203	WA State Council Police Officer Dues	3079	05/07/2026	Payroll	1	150.00	
87204	Western Conf of Teamsters Pension Tr-PD	3132	05/07/2026	Payroll	1	10,361.82	
Total Checks:						429,102.85	

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

ACCOUNTS PAYABLE

City Of Selah

Time: 09:00:48 Date: 05/07/2026

As Of: 06/26/2026

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
8087	05/05/2026	05/12/2026	3230 Aktivov LLC	2,864.40	Invoice #Selahwa/2026/01
8157	05/06/2026	05/12/2026	1633 Anatek Labs	78.00	Invoice #2610769
8028	04/30/2026	05/12/2026	1663 Basin Disposal Of Yakima, LLC	101,735.53	Invoice #5940994
8088	05/05/2026	05/12/2026	1706 Card Service Center	2,486.22	Invoice #6738
8029	04/30/2026	05/12/2026	1716 Centerpoint Language Services	600.00	Invoice #8550
8145	05/06/2026	05/12/2026	1724 Centurylink - FD	180.51	Invoice #333827572 426
8075	04/21/2026	05/12/2026	1727 Charter Communications	74.99	Invoice 176781801042126
8147	05/06/2026	05/12/2026	1727 Charter Communications	52.99	Invoice #176781401042126
8089	05/05/2026	05/12/2026	3281 City of Selah Building Dept.	104.85	Invoice #Win-2026-006
8037	05/01/2026	05/12/2026	1742 City of Selah, Utilities	257.70	Invoice #10120
8074	04/30/2026	05/12/2026	1742 City of Selah, Utilities	201.13	Due 5/20/2026
8084	05/05/2026	05/12/2026	1742 City of Selah, Utilities	846.39	Invoice #27540
8146	05/06/2026	05/12/2026	1742 City of Selah, Utilities	255.36	Invoice #23350, 23351
8158	05/06/2026	05/12/2026	1742 City of Selah, Utilities	24,631.77	PW Utilities
8030	04/30/2026	05/12/2026	1748 Code Publishing Company	164.00	Invoice #GCI0019787
8031	04/30/2026	05/12/2026	1748 Code Publishing Company	737.80	Invoice #GC00134956
8034	04/30/2026	05/12/2026	1748 Code Publishing Company	876.00	Invoice #GCI0019817
8090	05/05/2026	05/12/2026	1756 Core & Main LP	3,450.95	Invoice #Y937590
8032	04/30/2026	05/12/2026	1763 Culligan Yakima	11.88	Invoice #CD3692353
8159	05/06/2026	05/12/2026	1763 Culligan Yakima	74.82	Invoice #CD3693043, CD3711050
8038	05/01/2026	05/12/2026	1777 Daniel Polage	11,000.00	Invoice #May2026
8091	05/05/2026	05/12/2026	1782 Dannys HVAC	3,024.75	Invoice #26-042103
8081	05/05/2026	05/12/2026	2654 Databar	3,006.79	Invoice #274850
8046	04/24/2026	05/12/2026	3499 Dept of Enterprise Services	400.00	Invoice 16147567
8092	05/05/2026	05/12/2026	1803 Dog Waste Depot	314.05	Invoice #810549
8093	05/05/2026	05/12/2026	1819 Edge Construction Supply, Inc.	140.51	Invoice #H53879
8047	04/22/2026	05/12/2026	3301 Electronic Mobile Solutions LLC	178.53	Estimate no 1537
8094	05/05/2026	05/12/2026	1839 Evergreen Rural Water Of Washington	325.50	Invoice #E3575
8076	04/21/2026	05/12/2026	1853 First Responder Outfitters, Inc	4,192.48	Invoice No. 29345-3, 29751-3, 29639-3
8133	05/06/2026	05/12/2026	1863 GS Long Co, Inc.	-100.00	Invoice #114128M-CM
8134	05/06/2026	05/12/2026	1863 GS Long Co, Inc.	-100.00	Invoice #116285M-CM
8135	05/06/2026	05/12/2026	1863 GS Long Co, Inc.	885.31	Invoice #0863551-IN
8136	05/06/2026	05/12/2026	1863 GS Long Co, Inc.	340.90	Invoice #0866423-IN
8137	05/06/2026	05/12/2026	1863 GS Long Co, Inc.	1,243.36	Invoice #0866424-IN
8138	05/06/2026	05/12/2026	1884 HF Hauff Co., Inc.	106.35	Invoice #26690
8077	04/28/2026	05/12/2026	1895 Helms Hardware Company	20.34	Invoice 869959, 869770
8110	05/05/2026	05/12/2026	1895 Helms Hardware Company	10.73	Invoice #868166
8111	05/06/2026	05/12/2026	1895 Helms Hardware Company	277.74	Invoice #869319
8112	05/06/2026	05/12/2026	1895 Helms Hardware Company	30.22	Invoice #869334
8113	05/06/2026	05/12/2026	1895 Helms Hardware Company	10.84	Invoice #869375

ACCOUNTS PAYABLE

City Of Selah

Time: 09:00:48 Date: 05/07/2026

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Accts Pay #	Received	Date Due	1895	Vendor	Amount	Memo
8114	05/06/2026	05/12/2026	1895	Helms Hardware Company	19.52	Invoice #869379
8115	05/06/2026	05/12/2026	1895	Helms Hardware Company	52.50	Invoice #869417
8116	05/06/2026	05/12/2026	1895	Helms Hardware Company	119.32	Invoice #869467
8117	05/06/2026	05/12/2026	1895	Helms Hardware Company	62.92	Invoice #869480
8118	05/06/2026	05/12/2026	1895	Helms Hardware Company	5.29	Invoice #869490
8119	05/06/2026	05/12/2026	1895	Helms Hardware Company	158.23	Invoice #869491
8120	05/06/2026	05/12/2026	1895	Helms Hardware Company	19.51	Invoice #869577
8121	05/06/2026	05/12/2026	1895	Helms Hardware Company	33.70	Invoice #869709
8122	05/06/2026	05/12/2026	1895	Helms Hardware Company	81.03	Invoice #869841
8123	05/06/2026	05/12/2026	1895	Helms Hardware Company	51.96	Invoice #869842
8124	05/06/2026	05/12/2026	1895	Helms Hardware Company	93.30	Invoice #869863
8125	05/06/2026	05/12/2026	1895	Helms Hardware Company	93.30	Invoice #869868
8126	05/06/2026	05/12/2026	1895	Helms Hardware Company	25.38	Invoice #869883
8127	05/06/2026	05/12/2026	1895	Helms Hardware Company	1.64	Invoice #869930
8128	05/06/2026	05/12/2026	1895	Helms Hardware Company	-93.30	Invoice #869941
8129	05/06/2026	05/12/2026	1895	Helms Hardware Company	103.15	Invoice #869969
8130	05/06/2026	05/12/2026	1895	Helms Hardware Company	14.92	Invoice #870029
8131	05/06/2026	05/12/2026	1895	Helms Hardware Company	25.38	Invoice #870043
8132	05/06/2026	05/12/2026	1895	Helms Hardware Company	193.74	Invoice #870094
8149	05/06/2026	05/12/2026	1895	Helms Hardware Company	13.64	Invoice #870425
8095	05/05/2026	05/12/2026	1901	Independent Water Service, Inc.	88.97	Invoice #R243844
8160	05/06/2026	05/12/2026	1962	Kelley's Tele-Communications	192.17	Invoice #1010612805012026
8096	05/05/2026	05/12/2026	1971	Kubwater Resources, Inc.	12,373.60	Invoice #13622
8148	05/06/2026	05/12/2026	1977	LN Curtis & Sons	50,222.51	Invoice #INV1058135
8139	05/06/2026	05/12/2026	1978	LTI, Inc.	6,089.81	Invoice #4927153
8097	05/05/2026	05/12/2026	1979	LabTest	1,740.00	Invoice #28579
8144	05/06/2026	05/12/2026	1053	Lange, James	204.00	Adv Trvl Chiefs Conference Wenatchee 5/18-5/21
8083	05/05/2026	05/12/2026	2008	Margita A. Dornay, Attorney at Law	9,000.00	Invoice #012-April 2026
8098	05/05/2026	05/12/2026	2036	Morton's Supply, Inc.	168.67	Invoice #0886304
8140	05/06/2026	05/12/2026	2036	Morton's Supply, Inc.	168.67	Invoice #886304
8161	05/06/2026	05/12/2026	2038	NCL of Wisconsin, Inc.	4,959.68	Invoice #535086
8141	05/06/2026	05/12/2026	2053	O'Reilly Automotive Inc	45.44	Invoice #5631-141539
8142	05/06/2026	05/12/2026	2053	O'Reilly Automotive Inc	7.26	Invoice #5631-141693
8079	05/05/2026	05/12/2026	2055	ODP Business Solutions, LLC	197.24	Invoice #'s 459819924001, 461855272001
8099	05/05/2026	05/12/2026	2055	ODP Business Solutions, LLC	63.06	Invoice #466659436001
8100	05/05/2026	05/12/2026	2055	ODP Business Solutions, LLC	47.84	Invoice #452756242001
8150	05/06/2026	05/12/2026	2055	ODP Business Solutions, LLC	146.14	Invoice #468609907001
8162	05/06/2026	05/12/2026	2059	One Call Concepts	98.69	Invoice #6049111
8043	05/04/2026	05/12/2026	2061	Operation Omni Janitorial Service	5,943.53	Invoice #328900
8151	05/06/2026	05/12/2026	2062	Otis Elevator Company	589.69	Invoice #SRY15777001

ACCOUNTS PAYABLE

City Of Selah

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
8152	05/06/2026	05/12/2026	2063	Overhead Door Of Yakima	6,866.44 Invoice #0024739
8101	05/05/2026	05/12/2026	2064	Owen Equipment Company	435.04 Invoice #00131922
8102	05/05/2026	05/12/2026	2064	Owen Equipment Company	173.36 Invoice #00131925
8163	05/06/2026	05/12/2026	2066	Oxarc, Inc.	581.34 Invoice #0062276385
8109	05/05/2026	05/12/2026	2841	Peacock, P.E., William R	57.75 Invoice #202510Selah4-2
8103	05/05/2026	05/12/2026	2117	RWC International, LLC	9,590.49 Invoice #RA104008891:02
8104	05/05/2026	05/12/2026	2117	RWC International, LLC	62.64 Invoice #XA104062324:01
8085	05/05/2026	05/12/2026	2135	Ricoh USA, Inc.	87.66 Invoice #5073122719
8082	05/05/2026	05/12/2026	2138	Robert R. Northcott	300.00 Invoice #552026
8086	05/05/2026	05/12/2026	2143	Roto-Rooter	387.35 Invoice #076-108260430002
8166	05/06/2026	05/12/2026	3024	Secure Court Solutions, LLC	1,425.69 Invoice #'s P-100792, P-100791
8033	04/30/2026	05/12/2026	2164	Selah Chamber Of Commerce	350.00 Invoice #WDB2026
8153	05/06/2026	05/12/2026	2181	Senske Services, LB 1246	72.10 Invoice #INV-383752
8105	05/05/2026	05/12/2026	2189	Sherwin-Williams	1,802.91 Invoice #07645175840426
8107	05/05/2026	05/12/2026	2189	Sherwin-Williams	772.68 Invoice #07637175840426
8106	05/05/2026	05/12/2026	2225	Tacoma Screw Products, Inc.	11.38 Invoice #210161630-00
8045	05/01/2026	05/12/2026	2246	TransUnion Risk & Alternative	108.50 Invoice 329925-202604-1
8143	05/06/2026	05/12/2026	2261	Uniforms Northwest	60.76 Invoice #30390
8108	05/05/2026	05/12/2026	2263	VEGA Americas, Inc	2,434.24 Invoice #683858
8078	05/01/2026	05/12/2026	2269	Valvoline Instant Oil Change	1,361.13 Invoice #'s - 52441, 49366, 46242, 46042, 45892, 42654, 40726, 40795, 40790, 32453, 32203, 31830, 31791, 30522, 28879, 29532, 28188, 25217, 53673, 53853, 54227
8040	05/01/2026	05/12/2026	2537	WA State Treasurer	12,378.88 Invoice #Apr2026
8165	05/06/2026	05/12/2026	2311	Washington State Patrol	36.00 Invoice I2605988
8035	04/30/2026	05/12/2026	2332	William Ervin	1,624.85 4302026 Labs, 180 Medical, Prescriptions
8155	05/06/2026	05/12/2026	2345	Yakima Co EMS	156.16 Invoice #S2026-038
8073	04/30/2026	05/12/2026	2339	Yakima Cooperative Association	5,968.03 Payment Due 5/15/26
8156	05/06/2026	05/12/2026	2339	Yakima Cooperative Association	8,676.91 Invoice #157825 42026
8154	05/06/2026	05/12/2026	2350	Yakima County Fire District #12	248.00 Invoice #2026-632
8039	05/01/2026	05/12/2026	2354	Yakima County Prosecutor's	178.43 Invoice #4302026
8080	04/10/2026	05/12/2026	2356	Yakima County Sheriff's Office	5,788.73 invoice 2026-SE-01
8044	05/04/2026	05/12/2026	2360	Yakima Herald Republic	57.75 Invoice #85676
8072	04/29/2026	05/12/2026	2534	Yakima Lock & Safe	271.25 Invoice 73314
8164	05/06/2026	05/12/2026	2377	Yakima Waste Systems, Inc.	327.36 Invoice #4578530S195

Report Total: 321,069.60

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 5/12/2026
Agenda Number: 10C

Action Item

Title: Resolution Authorizing the Mayor to Sign a Three-Page Services Assistance Agreement, Whereby Selah Will Receive Dispatch Services from the Yakima County Sheriff’s Office during 2027 and 2028

From: Police Chief, Michael Gause

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: A quarterly fee of thirty-seven thousand one hundred ninety-one dollars and fifty cents (\$37,191.50), thus equating to an annual cost of one hundred forty-eight thousand seven hundred sixty-six dollars (\$148,766.00) for each of 2027 and 2028.

Funding Source: 001 General Fund

Background/Findings/Facts: The Yakima County Sheriff’s Office (YSO) is the sole provider of 24-hour police dispatch services, telephone services, all radio communications and ACCESS services, and, moreover, YSO holds and confirms Selah Police Department arrest warrants. For this reason, the City has historically contracted with – and desires to continue doing so – YSO so that the Selah Police Department can obtain these services (which are collectively referred to as “dispatch services”, for short).

The current dispatch contract between the City and YSO is set to expire on December 31, 2026. YSO has proposed a new three-page Services Assistance Agreement, with a two-year term running from January 1, 2027 through December 31, 2028.

Dispatch service fees are typically subject to annual increases. However, the now-proposed new Agreement extends the term of the existing contractual relationship by two (2) years at the current rate, in contemplation of consolidated dispatch operations soon becoming a reality (and a different contractual relationship then being entered into). The now-proposed Agreement includes a termination clause permitting either party to terminate its effect if the consolidation of dispatch operations sooner than the end of 2028.

A copy of the proposed Agreement is submitted with the instant AIS. The terms are acceptable to City staff and City staff recommends that the Agreement be approved and entered into.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
	None

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A THREE-PAGE SERVICES ASSISTANCE AGREEMENT, WHEREBY SELAH WILL RECEIVE DISPATCH SERVICES FROM THE YAKIMA COUNTY SHERIFF'S OFFICE DURING 2027 AND 2028

WHEREAS, the City has historically contracted with, and desires to continue doing so, the Yakima County Sheriff's Office (YSO) with regard to dispatch services; and

WHEREAS, the current dispatch contract between the City and YSO is set to expire on December 31, 2026; and

WHEREAS, YSO has proposed a new three-page Services Assistance Agreement, with a two-year term running from January 1, 2027 through December 31, 2028; and

WHEREAS, the terms of the proposed Agreement are acceptable to City staff and City staff has recommended that it be approved and entered into; and

WHEREAS, the City Council finds that good cause exists;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON that the Mayor be and is authorized to sign the three-page Services Assistance Agreement in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 12th day of May, 2026.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

SERVICES ASSISTANCE AGREEMENT

LAW ENFORCEMENT COMMUNICATIONS 2027-2028

THIS AGREEMENT is entered into by and between the Yakima County Sheriff (hereinafter referred to as the Sheriff) and the City of Selah (hereinafter referred to as the City), to become effective on the 1st day of January 2027.

IN CONSIDERATION of the mutual promise contained herein, the parties hereto do mutually agree as follows:

1. PURPOSE:

It is the purpose and intent of this agreement that the Sheriff, by and through his communications center, shall provide telephone, radio communication, and access service for the City during hours in which the City has no law enforcement radio personnel on duty.

2. AUTHORITY:

This agreement is entered into pursuant to the authority granted in RCW 39.34.080, the Interlocal Cooperation Act.

3. DUTIES OF THE SHERIFF:

It shall be the duty of the Sheriff to provide and make available phone and radio communication personnel and equipment sufficient to enable it to answer and relay all phone and radio communications for the city twenty-four hours a day.

The Sheriff will follow the City's alarm response policy and only confirm misdemeanor warrants with the City's contract jail.

4. DUTIES OF THE CITY:

It shall be the duty of the City to provide an open phone line capable of switching incoming calls to the City to the phone system of the Sheriff during hours when the City has no dispatchers on duty. The City shall also have radio equipment capable of receiving radio communication from and sending radio communication to the Communication center of the Sheriff. The City shall provide all codes and necessary data, in writing, to meet standards for entry into WACIC/NCIC.

5. PAYMENT:

For the services provided by the Sheriff the City shall pay the Yakima County Sheriff's Office a quarterly fee of thirty-seven thousand one hundred ninety-one dollars and fifty cents (\$37,191.50), for an annual cost of one hundred forty-eight thousand seven hundred sixty-six dollars (\$148,766.00).

The Sheriff shall bill the City on a quarterly basis with statements being sent to the City by the 10th of the month succeeding each quarter. Such statements will be payable by the end of the month in which they are received.

6. TERM:

The term of this agreement is January 1, 2027, through December 31, 2028.

7. MODIFICATION:

This contract may be modified only by written agreement of the parties.

8. TERMINATION:

This contract may be terminated only upon ninety days written notice by either party to the other, and then only because of a breach of the agreement or because the recited purpose of the contract becomes inapplicable.

9. PARTIES:

Both parties hereto shall carry out their responsibilities hereunder as independent agencies and neither, by virtue of this contract, shall be regarded as an agent of the other.

10. DISCLAIMER OF LIABILITY AND HOLD HARMLESS:

The City agrees to save and hold harmless the County from all claims and actions for liability arising from unlawful arrest, unlawful imprisonment, or any other claim resulting from the City's warrants being entered into WACIC/NCIC. The Sheriff's Office is not responsible for any actions of the City, its employees, volunteers, or designees.

Yakima County disclaims responsibility for malfunctions of the WACIC network and failure to enter or remove warrants, except for claims resulting directly from the negligence of Yakima County or its employees.

11. RADIO FREQUENCY RESOURCES:

Should the County Sheriff, at a later time, need the radio frequency resources currently available to the City of Selah to provide communication services for the City, the City agrees to make available to the County its available radio frequency. The frequency will remain the property of the City of Selah and be on loan to the County as long as this agreement is in effect, provided that if the City elects to recall the use of its radio frequency the county will have 12 months to make alternate arrangements.

12. SHERIFF'S COMMUNICATION USER'S GROUP:

The cost of providing communication services to the City shall be reviewed annually prior to the City adopting its final budget. This review process will involve the Yakima County Sheriff, and other users of the communication services known as the Sheriff's Communication User's Group.

This group will be a part of the process utilized to determine needed improvements, expansion of services and the future cost of providing those services to the various users.

AGREEMENT NUMBER:

**City of Selah Law Enforcement
Communication Services
Assistance Agreement 2027-2028**

**BOARD OF YAKIMA
COUNTY COMMISSIONERS**

CITY OF SELAH

By: _____
Roger Bell, Mayor

LaDon Linde, Chair

Date: _____

Kyle Curtis, Commissioner

Yakima County Sheriff's Office

Amanda McKinney, Commissioner

By: _____
Robert Udell, Sheriff

*Constituting the Board of County
Commissioners for Yakima County, WA*

Date: _____

DATED:

Attest:

Julie Lawrence, Clerk of the Board *or*
Erin Franklin, Deputy Clerk of the Board

Approved as to form:

Stefanie Weigand,
Deputy Prosecuting Attorney



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date 5/12/2026
Agenda Number: 13A

Action Item

Title: Authorizing the Mayor to Sign “Task Order No. 26092” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s Brader Hill Water Storage Reservoir Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$157,000.00

Funding Source: 411 Water Fund.

Background/Findings/Facts: The City desires to construct a new one-million-gallon potable water reservoir and associated piping improvements at the existing Brader Hill Reservoir site. This additional reservoir will enhance system performance, increase operational reliability, and expand emergency storage capacity.

The entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis. HLA is willing and able to provide engineering, bidding and other services on this Project. A written task order – labeled “Task Order No. 26092” – has been prepared, reflecting HLA’s expected maximum fees of \$157,000.00 combined (which fees are separated out into a few different categories). A copy is submitted with the instant AIS.

The Task Order addresses preliminary engineering, including environmental review and permitting, geotechnical investigation, site layout, and 30% design. The attached proposed Resolution will, if approved, authorize the Mayor to sign the Task Order, so work can commence on this Project.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
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4/14/2026	Resolution No. 3304; Resolution Authorizing the Mayor to Sign “Task Order No. 26039” with HLA Engineering and Land Surveying, Inc., for Professional Services Required to Amend the City’s February 2021 Water System Plan
7/22/2025	Resolution No. 3222; Resolution Authorizing the Signing and Submission of a Washington State Public Works Board Funding Application and Applicant Certification Related to the City’s Brader Hill Water Storage Reservoir Project

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN “TASK ORDER NO. 26092” WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR PROFESSIONAL SERVICES RELATED TO THE CITY’S BRADER HILL WATER STORAGE RESERVOIR PROJECT

WHEREAS, the City desires, as what will be known as the City’s Brader Hill Water Storage Reservoir Project (Project), to construct a new potable water reservoir at the existing Brader Hill Reservoir site; and

WHEREAS, the entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis pursuant to a previously-entered-into Contract for Professional Engineering Services, because the City does not directly employ any engineer(s) on its staff; and

WHEREAS, HLA is willing and able to provide the professional engineering and bidding services that are necessary for this Project; and

WHEREAS, HLA has drafted a five-page “Task Order No. 26092”, which recites HLA’s scope of work and HLA’s expected maximum fees of \$157,00.00 combined (which fees are separated out into a few different categories); and

WHEREAS, the terms of “Task Order No. 26092” are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign the five-page “Task Order No. 26092” with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 12th day of May, 2026.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

TASK ORDER NO. 26092

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Brader Hill Water Storage Reservoir
HLA Project No. 26092

The City of Selah (CITY) proposes to construct a new potable water reservoir at the existing Brader Hill Reservoir site, along with associated piping improvements to connect the reservoir to the existing distribution system. This project will enhance system reliability and resiliency by increasing storage capacity within Pressure Zone 3.

The City has not yet secured funding for final design or construction of these improvements; this Task Order addresses preliminary engineering, including environmental review and permitting, geotechnical investigation, site layout, and 30% design. This phase of work also includes preparation of funding applications to support completion of the final design and construction. A future Task Order is anticipated to incorporate remaining design and construction engineering efforts such as development of final plans and specifications for bidding, and coordination with electrical subconsultants for specialized support services.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide professional services for the Brader Hill Water Storage Reservoir (PROJECT). HLA services shall include the following.

1.0 Project Management

- 1.1 Perform management of overall PROJECT delivery and PROJECT controls.
- 1.2 Plan and facilitate a PROJECT kickoff meeting to align expectations between the CITY and HLA.
- 1.3 Provide monthly status reports and invoices for the work performed.
- 1.4 Prepare and maintain the PROJECT schedule to be updated monthly or as otherwise requested by the CITY.
- 1.5 Maintain PROJECT files for CITY review.
- 1.6 Coordinate PROJECT reviews/approvals with controlling authorities, including the CITY and Department of Health (DOH).

2.0 Environmental, Historical, and Cultural Review

- 2.1 Perform a Section 106 Archaeological Resource Survey and consultation with the Washington State Department of Archaeology and Historic Preservation (DAHP).
- 2.2 Submit an EZ-1 form and maps using the updated EZ-1 form. Include any changes to scope of work.
- 2.3 Identify and document the area of potential effect (APE). The APE must include staging areas and other elements of the PROJECT.

- 2.4 Prepare and submit an Inadvertent Discovery Plan (IDP), as required by Washington State Department of Health. Use the template available upon request.
- 2.5 Prepare the State Environmental Policy Act (SEPA) checklist and Determination of Non-Significance (DNS). Assist with publication and submittal of the checklist and environmental determination to the Office of Drinking Water, Washington State Department of Health.

Note: An Environmental Impact Statement (EIS) or National Environmental Policy Act (NEPA) Categorical Exclusion Documentation Form is not anticipated to be required for this PROJECT. Should it be determined that an EIS must be prepared or NEPA process be completed for this PROJECT, it will be addressed by amendment to this task order.

3.0 Design and Construction Funding Applications

- 3.1 Coordinate with funding agency staff to review the PROJECT and determine eligibility for funding. The potential funding sources are assumed to be Washington State Department of Health Drinking Water State Revolving Fund (DWSRF) and the Public Works Board (PWB).
- 3.2 Prepare drawing exhibits for the PROJECT.
- 3.3 Attend meetings with funding agency staff to develop a funding plan for the PROJECT. A maximum of two (2) meetings is included.
- 3.4 Provide draft funding application documents for the CITY review.
- 3.5 Address comments from the CITY for the draft application, then prepare final funding applications for submittal by the CITY through funding agency online portals.

4.0 Design Engineering

- 4.1 Land Survey.
 - a. Request field locates from 811 Call Before You Dig to confirm existing utility horizontal locations. No excavations will occur by HLA to determine vertical locations.
 - b. Conduct a topographic survey of the PROJECT area to complete design, plans, and specifications.
 - c. Review available plat maps, documents, and surveys to identify public right-of-way widths, easements, and other identified encumbrances. No title reports are anticipated to be ordered. If required, title reports will be ordered by HLA and paid for by the CITY.
- 4.2 30% Plans and Estimate.
 - a. Perform field investigation(s) to inform 30% design for the identified improvements.
 - b. Prepare and provide 30% plans and a cost estimate of improvements for review and comment by the CITY.
 - c. Review of public and private utilities, including CITY stormwater, domestic water, sanitary sewer, irrigation, natural gas, telecommunications, power, and/or fiber optic lines to determine general locations and size of facilities.
 - d. Notify private utilities of pending improvements and advise of the PROJECT schedule.
- 4.3 Incorporate results of environmental review into site mapping to determine proposed site layout and identify areas of the CITY property appropriate to support construction efforts without significant mitigation requirements.
- 4.4 Attend one (1) review meeting with the CITY to address and resolve 30% review comments and address technical aspects of the work related to the scope, design, and schedule of the PROJECT.

5.0 Geotechnical Engineering

- 5.1 Conduct a site visit to review existing conditions.
- 5.2 Perform a geotechnical site investigation, including two (2) City-excavated test pits and two (2) machine-drilled soil borings within or adjacent to the proposed reservoir footprint to characterize subsurface soil and groundwater conditions. Borings will extend to depths of approximately 15 to 40 feet below ground surface.
- 5.3 Perform laboratory testing of samples including grain size analysis and soil properties characterization.
- 5.4 Perform engineering analysis including evaluation of suitable foundation types, seismic risk assessment in accordance with the International Building Code (IBC), and suitability of native soils for cut and fill.
- 5.5 Prepare and submit one (1) final geotechnical report.

Additional Services

Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

Items to be Furnished and Responsibility of the CITY

The CITY will provide or perform the following:

- Provide all information as to the CITY requirements for the PROJECT.
- Provide all available pertinent information to completion of the PROJECT.
- Examine all documents presented by HLA and provide written decisions within a reasonable time so as not to delay the work of HLA. All submittals shall be reviewed by the CITY, and comments returned to HLA within two (2) weeks of each submittal.
- Provide approval from all government authorities for the PROJECT, and approvals and consents from other individuals as necessary for completion of the PROJECT.

TIME OF PERFORMANCE:

HLA will diligently pursue the completion of the PROJECT as follows:

1.0 Project Management

Project Management services will be provided for the duration of the PROJECT, including preparation and submission of all required documents to the applicable controlling authority or authorities.

2.0 Environmental, Historical, and Cultural Review

Time of completion for work will begin upon receipt of this signed Task Order and is expected to conclude on or before December 31, 2026.

3.0 Design and Construction Funding Applications

On a program-by-program basis, funding applications will be prepared in advance of submittal deadlines to allow for one (1) week of CITY review and one (1) week of revision prior to submittal. These services will be provided until December 31, 2026, or up to the budgeted amount, whichever occurs first.

4.0 Design Engineering

Time of completion for work directed by the CITY for Design Engineering shall begin upon receipt of this signed Task Order and a 30% design milestone is estimated for December 31, 2026.

5.0 Geotechnical Engineering

Geotechnical Engineering services will be completed concurrently with Task 4.0 Design Engineering.

Additional Services

Additional services directed by the CITY will be completed as mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICES:

For the services furnished by HLA as described within this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties. HLA reserves the right to move fees and estimated work hours between phases as necessary to complete the PROJECT.

1.0 Project Management

Work for Project Management shall be performed on a time-spent basis at current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the not-to-exceed fee of \$15,000.

2.0 Environmental, Historical, and Cultural Review

All work for Environmental, Historical, and Cultural Review shall be performed on a time-spent basis at current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the not-to-exceed fee of \$13,500.

3.0 Design and Construction Funding Applications

Work for Design and Construction Funding Applications shall be performed on a time-spent basis at current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the not-to-exceed fee of \$15,500.

4.0 Design Engineering

All work for Design Engineering shall be performed for the lump sum fee of \$60,000.

5.0 Geotechnical Engineering

All work for Geotechnical Engineering shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for an estimated fee of \$53,000.00.

Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing before proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as vehicle mileage, out-of-town meals/lodging, advertising, and printing expenses.

Signatures are on the following page.

Proposed:

HLA Engineering and Land Surveying, Inc.
Benjamin A. Annen, PE, President

Date

Approved:

City of Selah
Roger Bell, Mayor

Date



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date 5/12/2026
Agenda Number: 13B

Action Item

Title: Authorizing the Mayor to Sign “Task Order No. 26071” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s Yakima Valley School Meter Replacement Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$93,000.00

Funding Source: 411 Water Fund (“Public Works Board Contract Number PC22-96103-046”)

Background/Findings/Facts: The City desires to replace the existing 4-inch water meter, water meter access vault, and associated deteriorating piping and equipment at the Yakima Valley School.

The entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis. HLA is willing and able to provide engineering, bidding and other services on this Project. A written task order – labeled “Task Order No. 26071” – has been prepared, reflecting HLA’s expected maximum fees of \$93,000.00 combined (which fees are separated out into a few different categories). A copy is submitted with the instant AIS.

The Public Works Board (PWB) has approved the use of surplus PWB Construction Loan Program funds from the City’s systemwide water meter replacement project for these improvements. The existing PWB “Contract Number PC22-96103-046” contains sufficient monies to cover HLA’s fees on this Project, and, thus, the City will not incur any direct financial outlay for HLA’s fees.

The attached proposed Resolution will, if approved, authorize the Mayor to sign the Task Order, so work can commence on this Project.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
8/12/2025	Resolution No. 3229; Resolution Declaring the Water Service Meter Improvements – Equipment Only Project to be Complete and Accepting the Work and Materials
1/9/2024	Resolution No. 3073; Resolution Declaring Used Water Meter Boxes and Lids as Surplus, and Authorizing their Disposition and Sale
11/28/2023	Resolution No. 3062; Resolution Declaring Used Water Service Meters as Surplus, and Authorizing their Disposition and Sale
2/28/2023	Resolution No. 2990; Resolution Authorizing Public Works to Purchase Water Service Meter Materials Related to the City's Water Service Meter Project
5/10/2022	Resolution No. 2916; Resolution Authorizing the Mayor to Sign a Four-Page Software License and Professional Services Agreement with Vision Municipal Solutions, LLC, Related to the Water Service Meter Improvement Project
4/26/2022	Resolution No. 2911; Resolution Authorizing the Mayor to Sign an Equipment Supply Contract between the City of Selah and General Pacific, for the Water Services Meter Improvement Project
10/26/2021	Resolution No. 2874; Resolution Authorizing the Mayor to Sign "Contract Number: PC22-96103-046" between the City and the Washington State Public Works Board, in Order for the City to Obtain Financing for the City's Contemplated Water Service Meter Improvements Project
10/12/2021	Resolution No. 2871; Resolution Authorizing the Mayor to Sign Task Order No. 2021-10 between the City of Selah and HLA Engineering and Land Surveying, Inc. to Provide Engineering Services for the Water Service Meter Improvements Project
9/28/2021	Public Works Board Loan Scope Change Request Form Approval
9/28/2021	Scope Change and Loan Amount Request

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN “TASK ORDER NO. 26071” WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR PROFESSIONAL SERVICES RELATED TO THE CITY’S YAKIMA VALLEY SCHOOL METER REPLACEMENT PROJECT

WHEREAS, the City desires, as what will be known as the City’s Yakima Valley School Meter Replacement Project (Project), to construct improve the existing water service meter installation at the Yakima Valley School; and

WHEREAS, the entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis pursuant to a previously-entered-into Contract for Professional Engineering Services, because the City does not directly employ any engineer(s) on its staff; and

WHEREAS, HLA is willing and able to provide the professional engineering and bidding services that are necessary for this Project; and

WHEREAS, HLA has drafted a six-page “Task Order No. 26071”, which recites HLA’s scope of work and HLA’s expected maximum fees of \$93,00.00 combined (which fees are separated out into a few different categories); and

WHEREAS, the terms of “Task Order No. 26071” are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign the six-page “Task Order No. 26071” with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 12th day of May, 2026.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

TASK ORDER NO. 26071

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Yakima Valley School Meter Replacement
HLA Project No. 26071

The City of Selah (CITY) desires to improve the existing water service meter installation at the Yakima Valley School. This project will involve replacement of the existing 4-inch meter in a new meter vault adjacent to the existing installation to improve access to the meter and replace existing deteriorated piping and equipment. The existing meter is located on Yakima Valley School property managed by the Washington State Department of Social and Health Services (DSHS). Coordination with DSHS will be required for the meter replacement plan and service shutdowns. These improvements are being paid for with surplus Public Works Board (PWB) Construction Loan Program funds from the City's systemwide water meter replacement project, PWB contract number PC22-96103-046.

At the direction of the CITY, HLA shall provide professional services for the Yakima Valley School Meter Replacement project (PROJECT). HLA services shall include the following.

SCOPE OF SERVICES:

1.0 Project Management

- 1.1 Perform management of overall PROJECT delivery and PROJECT controls.
- 1.2 Provide monthly status reports and invoices for the work performed.
- 1.3 Prepare and maintain the PROJECT schedule in conjunction with funding requirements and timelines, to be updated monthly or as otherwise requested by the CITY.
- 1.4 Maintain PROJECT files for CITY review.
- 1.5 Coordinate PROJECT reviews/approvals with controlling authorities, including the CITY and Washington State Department of Social and Health Services (DSHS).

2.0 Funding Administration

- 2.1 Assist CITY with contract requirements of the funding agency, including progress reports.
- 2.2 Assist CITY with funding agency reimbursement process, preparation of payment requests, and supporting documentation.
- 2.3 Assist CITY with the submittal of bid documents to the funding agency for review and approval, to authorize publication of the PROJECT advertisement for bids.
- 2.4 Assist CITY with the funding agency project closeout process.

3.0 Design Engineering

- 3.1 Land Survey.
 - a. Request field locates from 811 Call Before You Dig to confirm existing utility horizontal locations. No excavations will occur by HLA to determine vertical locations.

- b. Conduct a topographic survey of the PROJECT area to complete design, plans, and specifications.
 - c. Review available plat maps, documents, and surveys to identify public right-of-way widths, easements, and other identified encumbrances. No title reports are anticipated to be ordered. If required, title reports will be ordered by HLA and paid for by the CITY.
- 3.2 60% Plans and Estimate.
- a. Perform field investigations necessary to design the identified improvements.
 - b. Review public and private utilities, including CITY stormwater, domestic water, sanitary sewer, irrigation, natural gas, telecommunications, power, and/or fiber optic lines to determine general locations and size of facilities.
 - c. Prepare and provide 60% plans and a cost estimate of improvements for review and comment by the CITY.
- 3.3 90% Plans, Specifications, and Estimate.
- a. Attend a review meeting with the CITY to address and resolve 60% review comments.
 - b. Prepare and provide 90% plans, specifications, and a cost estimate of improvements for review and comment by the CITY and DSHS.
 - c. Perform quality assurance and quality control (QA/QC) review of all 90% documents.
- 3.4 Final Plans, Specifications, and Estimate.
- a. Attend a review meeting with the CITY to address and resolve 90% review comments.
 - b. Address CITY review comments and QA/QC comments, and prepare final plans, specifications, and estimate.
 - c. Provide final plans and specifications for the CITY in PDF format suitable for printing and use at the time of bid advertisement. It is anticipated that HLA will prepare one (1) complete set of plans and specifications for one bid call; additional bid packages will be billed as additional services.
 - d. Provide two (2) printed copies of contract documents to the CITY.
 - e. Prepare advertisement for bids. Coordinate with CITY on the number and location of publications and submit the advertisement to the selected publication(s) on behalf of the CITY. All advertising fees are to be paid by the CITY.
- 3.5 Following is the proposed sheet list:

Plan Sheets	Comment
Cover Sheet	
Legend and General Notes	
TESC Plan	
Site Demolition Plan	
Site Piping Plan	
Site Piping Profiles	
Construction Details	CITY, water, meter vault, etc.

4.0 Bidding Support

- 4.1 Post bid documents to the HLA website and notify the CITY, funding agency, approving authority or authorities, utility companies, and plan centers of the PROJECT posting.
- 4.2 Create and maintain a planholder list and post to the HLA website.
- 4.3 Answer questions and/or supply information as requested by prospective bidders.
- 4.4 Prepare and issue addenda to contract documents, if necessary.
- 4.5 Participate in the bid opening, evaluate bids, prepare bid tabulation, and make a recommendation for award.

5.0 Construction Engineering

- 5.1 PROJECT Management, Invoicing, and Controls.
 - a. Consult and advise the CITY during construction and perform a final review and report on the completed work with representatives of the CITY.
- 5.2 Staking.
 - a. Furnish a field survey crew to provide geometric control, including construction staking (as needed).
- 5.3 Construction Observation.
 - a. Furnish a resident engineer (inspector) to be on site and provide surveillance of construction for compliance with plans and specifications for the duration of construction, based on standard 40-hour work weeks, and twelve (12) contract working days.
 - b. Prepare daily progress reports for the project.
 - c. Monitor compliance with environmental requirements.
 - d. Interpret plans and specifications when necessary.
 - e. Coordinate and attend construction meetings, anticipated once per week during the duration of construction.
 - f. Review acceptance sampling and testing for construction materials.
 - g. Perform measurement and computation of pay items.
 - h. Review Contractor's submission of contract and materials submittals, samples, and shop drawings. Provide field verification of materials incorporated into the PROJECT, where applicable.
- 5.4 Construction Administration.
 - a. Following Council award authorization, prepare notice of award to the Contractor, assemble construction contract documents, and coordinate contract execution with the CITY and Contractor.
 - b. Review the Contractor's submission of their certificate of insurance and contract bond.
 - c. Prepare and transmit notice to proceed to Contractor.
 - d. Coordinate and facilitate preconstruction meeting with the CITY, Contractor, private utilities, and affected agencies, including preconstruction agenda and meeting record.
 - e. Receive and maintain PROJECT communications from the Contractor during construction and compile PROJECT documentation.
 - f. Maintain a Record of Materials (ROM) for the duration of the PROJECT.
 - g. Respond to Contractor requests for information (RFI).
 - h. Prepare and distribute weekly statements of working days.
 - i. Prepare and provide monthly progress estimates and recommend Contractor progress payments to the CITY.
 - j. Prepare proposed contract change orders, when applicable.
 - k. Monitor the Contractor's compliance with state labor standards.
- 5.5 PROJECT Closeout.
 - a. Prepare and furnish record drawings and field notes of completed work in accordance with PROJECT field records.
 - b. Conduct final walkthrough inspection with the Contractor and CITY. Prepare and transmit the punchlist to the Contractor.
 - c. Prepare and submit the recommendation of PROJECT acceptance.
 - d. Prepare and submit Notice of Completion of Public Works Contract (NOC).
 - e. Monitor lien releases from state agencies.
 - f. Notify CITY when retainage may be released.
 - g. Coordinate and administer a PROJECT completion debrief meeting with CITY, HLA, and the Contractor.

Additional Services

Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

Items to be Furnished and Responsibility of the CITY

The CITY will provide or perform the following:

- Provide all information as to the CITY requirements for the PROJECT.
- Provide all available information pertinent to the PROJECT relative to the completion of design and construction of the PROJECT.
- Examine all documents presented by HLA and provide written decisions within a reasonable time so as not to delay the work of HLA. All design submittals (60%, 90%) shall be reviewed by the CITY, and comments returned to HLA within two (2) weeks of each submittal.
- Provide approval from all government authorities for the PROJECT, and approvals and consents from other individuals as necessary for completion of the PROJECT.
- Pay for advertising, notices, or other publications as may be required.
- Pay for all necessary permits and testing fees not paid by the Contractor.
- The CITY shall provide any existing right-of-way files that are pertinent to the design. No right-of-way acquisition is planned as part of the PROJECT. No temporary construction easements (TCEs) are expected for the PROJECT. Assistance with right-of-way processes can be provided and billed as Additional Services, as directed by the CITY.

TIME OF PERFORMANCE:

HLA will diligently pursue the completion of the PROJECT as follows:

1.0 Project Management

Project management services will be provided for the duration of the PROJECT through PROJECT closeout, including preparation and submission of all required documents to the applicable controlling authority or authorities.

2.0 Funding Administration

Funding administration will begin on the date of the CITY's funding agreement with the funding agency and will continue through closeout of the funding agreement.

3.0 Design Engineering

- 3.1 HLA will begin professional land surveying services upon receipt of this executed Task Order and will conclude at completion of the Design Engineering phase.
- 3.2 HLA will provide 60% plans and cost estimate for CITY review within twenty (20) working days from receipt of this executed Task Order.
- 3.3 HLA will provide 90% plans, specifications, and cost estimate within eleven (11) working days of receiving CITY comments on 60% plans and estimate.
- 3.4 Final plans, specifications, and cost estimate will be provided within seventeen (17) working days of receiving CITY comments on 90% plans, specifications, and estimate.

4.0 Bidding Support

Bidding support will begin on the publication date of the PROJECT advertisement for bids and will terminate upon award of the construction contract.

5.0 Construction Engineering

Construction engineering shall begin upon the construction contract award by the CITY and extend through notification to the CITY when retainage may be released. The schedule will be as follows.

- 5.1 A maximum of twelve (12) working days has been allotted for the construction of improvements, utilizing a standard 40-hour work week.
- 5.2 Should the Contractor be granted time extensions for construction completion due to recognized delays, requested additional work, and/or change orders, services during construction beyond the twelve (12) working days shall be considered additional services or an amendment to this Task Order will be executed by the CITY to compensate for additional work required by HLA.

Additional Services

Additional services directed by the CITY will be completed as mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICES:

For the services furnished by HLA as described within this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties. HLA reserves the right to move fees and estimated work hours between phases as necessary to complete the PROJECT.

1.0 Project Management

Work for project management shall be performed on a time-spent basis at current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the not-to-exceed fee of \$3,000.

2.0 Funding Administration

Work for funding administration shall be performed on a time-spent basis at current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the not-to-exceed fee of \$5,000.

3.0 Design Engineering

Work for design engineering services shall be performed for the lump sum fee of \$33,000.

4.0 Bidding Support

Work for bidding support shall be performed for the lump sum fee of \$4,000.

5.0 Construction Engineering

Work for construction engineering services shall be performed on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$48,000. If the Contractor is granted additional working days beyond those identified in the Time of Performance, then associated work shall be considered additional services.

Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing before proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as vehicle mileage, out-of-town meals/lodging, advertising, and printing expenses.

Proposed:

HLA Engineering and Land Surveying, Inc.
Benjamin A. Annen, PE, President

Date

Approved:

City of Selah
Roger Bell, Mayor

Date