



SELAH CITY COUNCIL
Special Meeting
April 28, 2026

4:00 p.m.– 5:30 p.m.: Priorities Identification



SELAH CITY COUNCIL

April 28, 2026

4:00 p.m.: Special Meeting

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions
– will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: April 28, 2026
4:00 p.m.: Special Meeting
5:30 p.m.: Regular Meeting

Mayor:	Roger Bell
Mayor Pro Tempore + Councilmember:	Jared Iverson
Councilmembers:	Joshua Redtfeldt Elizabeth Marquis Clifford Peterson William Longmire Melissa Maxwell David Monaghan
City Administrator:	Mike Costello
City Attorney:	Rob Case
City Clerk:	Courtney McGarity

City of Selah
115 W. Naches Ave.
Selah, WA 98942

AGENDA

- 1) **Call to Order – Mayor Bell**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Don Cline of Selah Bible Baptist**
- 6) **Announcement of changes, if any, from previously published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city, and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a city official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting, and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary to comply with constitutional requirements.

- A. Pre-arranged oral comments (up to 5 minutes each):
 - Pattie Graffe – SDA
- B. Reading of received written comments (up to 2 minutes each): None
- C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements**

- A. Swearing-In of Police Officer, Anessa Cordova
- B. Swearing-In of Police Officer, Kevin Palomares

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (). Those items are considered routine and will be addressed via joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.*

- A. Courtney McGarity * Approval of Minutes from April 14, 2026 Council Meeting
- B. Kimberly Grimm * Approval of Claims & Payroll
- C. Jennifer Leslie * Minutes from March 3, 2026 Planning Commission Meeting
- D. Ty Jones * Resolution Authorizing the Mayor to sign “Amendment No. 1” to “Task Order No. 2024-09” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the City’s Periodic Comprehensive Plan Update Project

11) **General Business**

- A. New Business – None
- B. Old Business – None

12) **Public Hearings/Forums** – None

13) **Resolutions**

- A. Ty Jones Resolution Authorizing the Mayor to Sign “Task Order No. 26102” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s East Naches Avenue Extension (Fruity Pebbles) – Traffic and Feasibility Studies Project

14) **Ordinances** – None

- 15) **Reports/Announcements**
 - A. Departments
 - B. Councilmembers, personally and on behalf of committees and boards
 - C. City Attorney
 - D. City Administrator
 - E. Mayor or Presiding Officer, personally and on behalf of committees and board
- 16) **Closed Session** – None
- 17) **Executive Session** – None
- 18) **Adjournment**

Next Regular Meeting: May 12, 2026

Next Study Session: May 12, 2026



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/28/2026
Agenda Number: 10A

Action Item

Title: Approval of Meeting Minutes from April 14, 2026 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

City of Selah City Council
Regular Meeting Minutes
April 14, 2026



Call to Order

Mayor Bell called the meeting to order at 5:30 p.m.

Roll Call

Councilmembers Present: David Monaghan, Joshua Redtfeldt, Elizabeth Marquis, Jared Iverson, Clifford Peterson, Melissa Maxwell, William Longmire

Staff Present: Roger Bell, Mayor; Mike Costello, City Administrator; Rob Case, City Attorney; Mick Gause, Police Chief; Jim Lange, Fire Chief; Ty Jones, Public Works Director; Kimberly Grimm, Finance Director; Courtney McGarity, City Clerk

Staff Absent: Zack Schab, Recreation + Tourism Manager; Matthew Taylor, Public Works Supervisor

Pledge of Allegiance was said by all in attendance

Invocation

Jason Williams of Harvest Community Church

Announcement of Changes

Addition of an Executive Session under RCW 42.30.110(i); RE: Potential Litigation for 15 minutes

Oral Comments by People in Attendance

- Pattie Graffe – Provided updates from Selah Downtown Association and Selah Community Days

Announcements/Proclamation

- A. Community Pride Award – Janette Espana – Selah High School

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Bell presented the stipulations of the Consent Agenda.

Approved Consent Agenda

- A. Courtney McGarity * Approval of Minutes of March 24, 2026 Council Meeting
- B. Kimberly Grimm * Approval of Claims & Payroll
- C. Ty Jones * Resolution Amending the Purchase Price for the New Ford Maverick Pickup Truck
- D. Ty Jones * Resolution Authorizing the Mayor to “Amendment No. 1” to “Task Order No. 2024-08” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the City’s Hillcrest Water Main Replacement Project
- E. Ty Jones ~~* Resolution Authorizing the Mayor to Sign “Change Order No. 1” with Eadon Prairie Construction, LLC, Pertaining to the City’s Hillcrest Water Main Replacement Project~~
- F. Ty Jones * Authorizing the Mayor to Sign “Task Order No. 26039” with HLA Engineering and Land Surveying, Inc., for Professional Services Required to Amend the City’s February 2021 Water System Plan
- G. Roger Bell * Resolution Authorizing: (1) the Mayor to Sign a “Release of Property Damage Claim” Pertaining to an Incident Where Physical Damages Were Caused to the Civic Center and its Contents, and Resultant Lost Rental Revenues Were Also Suffered; (2) the Mayor or City Staff to Accept the Sum of \$50,363.90 as a Full Settlement for Such Incident; and (3) the Mayor or City Staff to Engage One or More Contractors to Perform Repairs at the Civic Center for No More than Such Sum

Councilmember Longmire requested item 10E be removed from the Consent Agenda, to become 13A. Councilmember Peterson moved to approve the Consent Agenda as amended. Councilmember Maxwell seconded. Mayor Bell asked Council for discussion. Hearing none, Mayor Bell requested a voice vote to approve the motion and approve the Consent Agenda as amended. All are in favor. Motion carries by voice vote.

Resolutions

- A. Ty Jones Resolution Authorizing the Mayor to Sign “Change Order No. 1” with Eadon Prairie Construction, LLC, Pertaining to the City’s Hillcrest Water Main Replacement Project

Councilmember Longmire inquired about what specific areas will be paved. Ty Jones provided the following response: all of Hillcrest Drive, W 5th Ave, Sherlyn Drive,

Anchor Loop and Anchor Place. Additionally, W 7th Ave, Riverview Ave, and Ridgeview Ave will be patched.

Councilmember Iverson moved to approve the Resolution. Councilmember Longmire seconded. Following a roll call vote by Courtney McGarity, City Clerk, all are in favor. The motion is passed.

Staff Reports/Announcements

The following staff members provided a department report:

- Mick Gause, Police Chief
- Jim Lange, Fire Chief
- Ty Jones, Public Works Director
- Kimberly Grimm, Finance Director
- Courtney McGarity, City Clerk

Councilmember Reports

- Councilmember Redtfeldt – Attended a Financial Committee meeting.
- Councilmember Marquis – Attended her last Selah School District Board meeting where the hot topic was further discussion on potential cell phone policy changes and a survey was provided to parents and students.
- Councilmember Longmire – Attended the Hillcrest Town Hall meeting, enjoyed the community engagement and looking forward to more of these in the future; attended the SDA meeting and was impressed by how streamlined they run the organization, and excited about all the ideas and opportunities they discussed.

City Attorney's Report

No Report

City Administrator's Report

- Happy Birthday to Councilmember Iverson!
- Handouts provided for Councilmembers from the Town Hall meetings for the Hillcrest Water Main Project and the Home Ave and Orchard Ave Sidewalk Projects to show what was discussed.
- Work is continuing with Yakima IT on the cameras for Council Chambers, which have been ordered, and came in under budget. Additionally, we are working together to organize many shared digital files and drives to move towards best practices at the City of Selah and provide better services to our citizens. Our next upcoming project in alignment with Yakima IT will be moving towards an improved internal phone system with Lightcurve.
- GYGSA is preparing to negotiate upcoming contract changes.
- The Civic Center is working to develop better processes and contracts for event rentals that will provide a safer environment to renters, staff and our first responders.

Mayor’s Report

- The AWC Annual Conference will take place on June 23-26 in Spokane and will be attended by Mayor Bell, Mike Costello and Councilmember Peterson.
- The Washington Collaborative Elected Leaders Institute (WA-CELI) will be accepting applications again and any interested Councilmembers are encouraged to apply.
- The America 250 Art Contest now has 43 registered participants!
- Attended a film industry delegation hosted by Yakima Valley Tourism and Washington Filmworks to promote the region as a premier filming location and met filmmakers who are interested in small communities.
- The planning position is currently still open with Public Works. We have expanded to additional job post sites for further exposure and have been in contact with a headhunter.

Executive Session – RCW 42.30.110(i); RE: Potential Litigation

Executive Session began at 6:33 p.m. to end at 6:48 p.m.

Executive Session ended at 6:48 p.m. with no decisions made/no votes taken

Adjournment

Councilmember Peterson moved to adjourn the meeting. Councilmember Maxwell seconded. Mayor Bell adjourned.

Meeting ended at 6:48 p.m.

Roger Bell, Mayor

David Monaghan, Councilmember

Clifford Peterson, Councilmember

Elizabeth Marquis, Councilmember

Melissa Maxwell, Councilmember

Joshua Redtfeldt, Councilmember

William Longmire, Councilmember

Jared Iverson, Councilmember

ATTEST:

Courtney McGarity, City Clerk



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/28/2026
Agenda Number: 10B

Action Item

Title: Approval of Claims and Payroll

From: Kimberly Grimm, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

CHECK REGISTER

City Of Selah

Time: 13:54:45 Date: 04/22/2026

04/22/2026 To: 04/22/2026

Page: 1

Chk #	Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	Employee Paycheck	2630	04/22/2026	Payroll	1	398.82	
EFT	Employee Paycheck	2633	04/22/2026	Payroll	1	193.17	
EFT	Employee Paycheck	2634	04/22/2026	Payroll	1	322.46	
EFT	Employee Paycheck	2635	04/22/2026	Payroll	1	696.48	
EFT	Employee Paycheck	2639	04/22/2026	Payroll	1	94.35	
EFT	Employee Paycheck	2640	04/22/2026	Payroll	1	532.10	
EFT	Employee Paycheck	2641	04/22/2026	Payroll	1	190.40	
EFT	Employee Paycheck	2646	04/22/2026	Payroll	1	1,386.34	
EFT	Employee Paycheck	2647	04/22/2026	Payroll	1	137.76	
EFT	Employee Paycheck	2648	04/22/2026	Payroll	1	128.52	
EFT	Employee Paycheck	2649	04/22/2026	Payroll	1	744.24	
EFT	Employee Paycheck	2650	04/22/2026	Payroll	1	137.76	
EFT	Employee Paycheck	2651	04/22/2026	Payroll	1	82.35	
EFT	Employee Paycheck	2652	04/22/2026	Payroll	1	86.97	
EFT	Employee Paycheck	2653	04/22/2026	Payroll	1	979.07	
EFT	Employee Paycheck	2654	04/22/2026	Payroll	1	110.05	
EFT	Employee Paycheck	2655	04/22/2026	Payroll	1	63.88	
EFT	Employee Paycheck	2656	04/22/2026	Payroll	1	160.85	
EFT	Employee Paycheck	2657	04/22/2026	Payroll	1	207.02	
EFT	Employee Paycheck	2658	04/22/2026	Payroll	1	936.59	
EFT	Employee Paycheck	2659	04/22/2026	Payroll	1	110.05	
EFT	Employee Paycheck	2661	04/22/2026	Payroll	1	59.26	
EFT	Employee Paycheck	2662	04/22/2026	Payroll	1	629.78	
EFT	Employee Paycheck	2663	04/22/2026	Payroll	1	891.34	
EFT	Employee Paycheck	2665	04/22/2026	Payroll	1	243.96	
EFT	Employee Paycheck	2666	04/22/2026	Payroll	1	133.14	
EFT	Employee Paycheck	2667	04/22/2026	Payroll	1	255.96	
EFT	Employee Paycheck	2668	04/22/2026	Payroll	1	2,208.80	
EFT	Employee Paycheck	2669	04/22/2026	Payroll	1	2,200.59	
EFT	Employee Paycheck	2670	04/22/2026	Payroll	1	2,301.39	
EFT	Employee Paycheck	2671	04/22/2026	Payroll	1	2,236.95	
EFT	Employee Paycheck	2672	04/22/2026	Payroll	1	3,324.63	
EFT	Employee Paycheck	2673	04/22/2026	Payroll	1	2,188.34	
EFT	Employee Paycheck	2674	04/22/2026	Payroll	1	2,183.66	
EFT	Employee Paycheck	2675	04/22/2026	Payroll	1	2,153.04	
EFT	Employee Paycheck	2676	04/22/2026	Payroll	1	55.28	
EFT	Employee Paycheck	2677	04/22/2026	Payroll	1	2,192.68	
EFT	Employee Paycheck	2678	04/22/2026	Payroll	1	2,259.83	
EFT	Employee Paycheck	2679	04/22/2026	Payroll	1	4,779.92	
EFT	Employee Paycheck	2680	04/22/2026	Payroll	1	2,224.32	
EFT	Employee Paycheck	2681	04/22/2026	Payroll	1	3,048.62	
EFT	Employee Paycheck	2682	04/22/2026	Payroll	1	2,139.89	
EFT	Employee Paycheck	2683	04/22/2026	Payroll	1	4,250.70	
EFT	Employee Paycheck	2684	04/22/2026	Payroll	1	2,870.80	
EFT	Employee Paycheck	2685	04/22/2026	Payroll	1	2,149.29	
EFT	Employee Paycheck	2687	04/22/2026	Payroll	1	1,989.10	
EFT	Employee Paycheck	2688	04/22/2026	Payroll	1	61.39	
EFT	Employee Paycheck	2689	04/22/2026	Payroll	1	38.36	
EFT	Employee Paycheck	2690	04/22/2026	Payroll	1	938.86	
EFT	Employee Paycheck	2691	04/22/2026	Payroll	1	2,581.01	
EFT	Employee Paycheck	2692	04/22/2026	Payroll	1	2,354.22	
EFT	Employee Paycheck	2693	04/22/2026	Payroll	1	2,192.23	
EFT	Employee Paycheck	2694	04/22/2026	Payroll	1	2,171.66	
EFT	Employee Paycheck	2695	04/22/2026	Payroll	1	1,355.49	
EFT	Employee Paycheck	2696	04/22/2026	Payroll	1	3,966.39	
EFT	Employee Paycheck	2697	04/22/2026	Payroll	1	1,752.04	

CHECK REGISTER

City Of Selah

Time: 13:54:45 Date: 04/22/2026

04/22/2026 To: 04/22/2026

Page: 2

Chk #	Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	Employee Paycheck	2698	04/22/2026	Payroll	1	2,367.70	
EFT	Employee Paycheck	2699	04/22/2026	Payroll	1	203.94	
EFT	Employee Paycheck	2700	04/22/2026	Payroll	1	3,993.74	
EFT	Employee Paycheck	2701	04/22/2026	Payroll	1	2,061.46	
EFT	Employee Paycheck	2703	04/22/2026	Payroll	1	2,177.62	
EFT	Employee Paycheck	2704	04/22/2026	Payroll	1	2,364.22	
EFT	Employee Paycheck	2705	04/22/2026	Payroll	1	2,938.99	
EFT	Employee Paycheck	2706	04/22/2026	Payroll	1	2,164.22	
EFT	Employee Paycheck	2707	04/22/2026	Payroll	1	1,839.97	
EFT	Employee Paycheck	2708	04/22/2026	Payroll	1	2,020.63	
EFT	Employee Paycheck	2709	04/22/2026	Payroll	1	2,230.14	
EFT	Employee Paycheck	2710	04/22/2026	Payroll	1	2,125.42	
EFT	Employee Paycheck	2711	04/22/2026	Payroll	1	4,015.28	
EFT	Employee Paycheck	2712	04/22/2026	Payroll	1	2,483.12	
EFT	Employee Paycheck	2713	04/22/2026	Payroll	1	2,172.12	
EFT	Employee Paycheck	2714	04/22/2026	Payroll	1	3,872.00	
EFT	Employee Paycheck	2715	04/22/2026	Payroll	1	3,396.91	
EFT	Employee Paycheck	2716	04/22/2026	Payroll	1	2,118.11	
EFT	Employee Paycheck	2717	04/22/2026	Payroll	1	2,082.98	
EFT	Employee Paycheck	2718	04/22/2026	Payroll	1	2,688.07	
EFT	Employee Paycheck	2719	04/22/2026	Payroll	1	2,928.33	
EFT	Employee Paycheck	2720	04/22/2026	Payroll	1	2,930.09	
EFT	Employee Paycheck	2721	04/22/2026	Payroll	1	2,167.88	
EFT	Employee Paycheck	2722	04/22/2026	Payroll	1	2,020.01	
EFT	Employee Paycheck	2723	04/22/2026	Payroll	1	2,633.93	
EFT	Employee Paycheck	2724	04/22/2026	Payroll	1	3,307.10	
EFT	Employee Paycheck	2725	04/22/2026	Payroll	1	138.13	
EFT	Employee Paycheck	2727	04/22/2026	Payroll	1	2,686.74	
EFT	Employee Paycheck	2728	04/22/2026	Payroll	1	245.57	
EFT	Employee Paycheck	2729	04/22/2026	Payroll	1	2,291.52	
EFT	Employee Paycheck	2730	04/22/2026	Payroll	1	2,613.84	
EFT	Employee Paycheck	2731	04/22/2026	Payroll	1	99.77	
EFT	Employee Paycheck	2732	04/22/2026	Payroll	1	2,942.30	
EFT	Employee Paycheck	2733	04/22/2026	Payroll	1	2,229.29	
EFT	Employee Paycheck	2735	04/22/2026	Payroll	1	245.57	
EFT	Employee Paycheck	2736	04/22/2026	Payroll	1	2,764.89	
EFT	Employee Paycheck	2737	04/22/2026	Payroll	1	2,347.37	
EFT	Employee Paycheck	2738	04/22/2026	Payroll	1	3,031.50	
EFT	Employee Paycheck	2740	04/22/2026	Payroll	1	2,546.57	
EFT	Employee Paycheck	2742	04/22/2026	Payroll	1	2,344.94	
EFT	Employee Paycheck	2743	04/22/2026	Payroll	1	3,588.52	
EFT	Employee Paycheck	2744	04/22/2026	Payroll	1	2,825.32	
EFT	Employee Paycheck	2746	04/22/2026	Payroll	1	2,241.38	
EFT	Employee Paycheck	2747	04/22/2026	Payroll	1	2,218.05	
EFT	Employee Paycheck	2748	04/22/2026	Payroll	1	1,480.01	
EFT	Employee Paycheck	2749	04/22/2026	Payroll	1	102.78	
EFT	Employee Paycheck	2750	04/22/2026	Payroll	1	1,452.53	
EFT	Employee Paycheck	2751	04/22/2026	Payroll	1	72.78	
EFT	Employee Paycheck	2752	04/22/2026	Payroll	1	1,519.59	
EFT	Employee Paycheck	2753	04/22/2026	Payroll	1	3,376.74	
EFT	Employee Paycheck	2754	04/22/2026	Payroll	1	222.55	
EFT	Employee Paycheck	2755	04/22/2026	Payroll	1	2,798.84	
EFT	Employee Paycheck	2756	04/22/2026	Payroll	1	2,948.26	
87164	Employee Paycheck	2631	04/22/2026	Payroll	1	151.61	
87165	Employee Paycheck	2632	04/22/2026	Payroll	1	36.17	
87166	Employee Paycheck	2636	04/22/2026	Payroll	1	165.46	

CHECK REGISTER

City Of Selah

Time: 13:54:45 Date: 04/22/2026

04/22/2026 To: 04/22/2026

Page: 3

Chk #	Claimant	Trans	Date	Type	Acct #	Amount	Memo
87167	Employee Paycheck	2637	04/22/2026	Payroll	1	508.09	
87168	Employee Paycheck	2638	04/22/2026	Payroll	1	120.22	
87169	Employee Paycheck	2642	04/22/2026	Payroll	1	1,531.16	
87170	Employee Paycheck	2643	04/22/2026	Payroll	1	487.76	
87171	Employee Paycheck	2644	04/22/2026	Payroll	1	405.57	
87172	Employee Paycheck	2645	04/22/2026	Payroll	1	160.85	
87173	Employee Paycheck	2660	04/22/2026	Payroll	1	27.70	
87174	Employee Paycheck	2664	04/22/2026	Payroll	1	234.73	
87175	Employee Paycheck	2686	04/22/2026	Payroll	1	52.04	
87176	Employee Paycheck	2702	04/22/2026	Payroll	1	52.04	
87177	Employee Paycheck	2726	04/22/2026	Payroll	1	42.22	
87178	Employee Paycheck	2734	04/22/2026	Payroll	1	107.95	
87179	Employee Paycheck	2739	04/22/2026	Payroll	1	104.08	
87180	Employee Paycheck	2741	04/22/2026	Payroll	1	172.42	
87181	Employee Paycheck	2745	04/22/2026	Payroll	1	65.05	
87182	Employee Paycheck	2757	04/22/2026	Payroll	1	126.62	
87183	Mike I Todd	2761	04/22/2026	Payroll	1	750.00	
87184	Selah Firefighter's Assoc FS #21	2762	04/22/2026	Payroll	1	490.00	
87185	Selah Firefighters Local 5547	2763	04/22/2026	Payroll	1	337.50	
87186	Selah Police Association Employee Fund	2764	04/22/2026	Payroll	1	245.00	
87187	Teamsters Local #760 - PD Dues	2765	04/22/2026	Payroll	1	1,785.00	
Total Checks:						198,920.72	

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

ACCOUNTS PAYABLE

City Of Selah

Time: 13:53:08 Date: 04/22/2026

As Of: 04/28/2026

Page: 1

Accts Pay #	Received	Date Due		Vendor	Amount	Memo
8005	04/22/2026	04/28/2026	1633	Anatek Labs	312.00	Invoice #2608252, 2608427, 2608817, 2608986
8006	04/22/2026	04/28/2026	1633	Anatek Labs	117.00	Invoice #2609191, 2609467
7885	04/21/2026	04/28/2026	1706	Card Service Center	714.11	Invoice #6083
7928	04/07/2026	04/28/2026	1706	Card Service Center	732.62	4/7/26 card ending 3343
7974	04/22/2026	04/28/2026	1706	Card Service Center	333.69	Invoice #4159 4-26
7899	04/21/2026	04/28/2026	1710	Cascade Natural Gas Corp	354.40	Invoice #561 222 0000 1
7903	04/20/2026	04/28/2026	1710	Cascade Natural Gas Corp	131.68	4/13/26 Bill date
7975	04/22/2026	04/28/2026	1710	Cascade Natural Gas Corp	354.40	Invoice #828 222 0000 0
7992	04/22/2026	04/28/2026	1710	Cascade Natural Gas Corp	553.24	Invoice #144 776 0307 1
8007	04/22/2026	04/28/2026	1710	Cascade Natural Gas Corp	5,062.04	Invoice #130 812 0000 1, 600 812 0000 2, 221 957 6433 1
8004	04/22/2026	04/28/2026	1716	Centerpoint Language Services	1,200.00	Invoice #8538, 8539
7993	04/22/2026	04/28/2026	1738	Cintas	97.07	Invoice #4265650414
8001	04/22/2026	04/28/2026	3616	City of Yakima - Police Department	18,100.00	Invoice #32026
7896	04/15/2026	04/28/2026	1750	Commercial Tire	856.21	Invoice 34-201607
7914	04/21/2026	04/28/2026	1819	Edge Construction Supply, Inc.	244.74	Invoice #H60218
7915	04/21/2026	04/28/2026	1819	Edge Construction Supply, Inc.	228.46	Invoice #H60219
8002	04/22/2026	04/28/2026	3325	Eichler, Lisa	225.00	Invoice #42126
7916	04/21/2026	04/28/2026	1845	Ferguson Enterprises, LLC #3007	63.68	Invoice #4547315
7912	04/09/2026	04/28/2026	1852	First National Bank Omaha	1,275.92	April Invoice for cards ending in 3974, 0017, 9950, 9710, 6001
7913	04/21/2026	04/28/2026	1852	First National Bank Omaha	3,736.99	Invoice #1246
7917	04/21/2026	04/28/2026	1852	First National Bank Omaha	75.71	Invoice #5220 Mar 2026
7977	04/22/2026	04/28/2026	1852	First National Bank Omaha	965.54	Invoice #JL5498 4-26
7978	04/22/2026	04/28/2026	1852	First National Bank Omaha	715.02	Invoice #SW4496 4-26
7994	04/22/2026	04/28/2026	1852	First National Bank Omaha	1,344.16	Invoice #2614
7909	04/06/2026	04/28/2026	1853	First Responder Outfitters, Inc	1,281.93	Invoice No. 28815-3
7984	04/22/2026	04/28/2026	1858	Frank's Point S	3,211.82	Invoice #1177715
7918	04/21/2026	04/28/2026	1883	HD Fowler Company	202.93	Invoice #I7279503
7919	04/21/2026	04/28/2026	1883	HD Fowler Company	191.40	Invoice #I7279785
7920	04/21/2026	04/28/2026	1883	HD Fowler Company	706.38	Invoice #I7280275
7886	04/15/2026	04/28/2026	1895	Helms Hardware Company	28.43	Invoice#'s 868420, 868870
7921	04/21/2026	04/28/2026	1895	Helms Hardware Company	30.91	Invoice #867494
7922	04/21/2026	04/28/2026	1895	Helms Hardware Company	42.63	Invoice #867496
7923	04/21/2026	04/28/2026	1895	Helms Hardware Company	20.50	Invoice #868057
7924	04/21/2026	04/28/2026	1895	Helms Hardware Company	125.84	Invoice #868146
7925	04/21/2026	04/28/2026	1895	Helms Hardware Company	14.92	Invoice #868147
7926	04/21/2026	04/28/2026	1895	Helms Hardware Company	11.71	Invoice #868175
7927	04/21/2026	04/28/2026	1895	Helms Hardware Company	21.69	Invoice #868177
7929	04/21/2026	04/28/2026	1895	Helms Hardware Company	100.62	Invoice #868195

ACCOUNTS PAYABLE

City Of Selah

Time: 13:53:08 Date: 04/22/2026

As Of: 04/28/2026

Page: 2

Accts Pay #	Received	Date Due		Vendor	Amount	Memo
7930	04/21/2026	04/28/2026	1895	Helms Hardware Company	65.09	Invoice #868197
7931	04/21/2026	04/28/2026	1895	Helms Hardware Company	140.89	Invoice #868198
7932	04/21/2026	04/28/2026	1895	Helms Hardware Company	79.51	Invoice #868228
7933	04/21/2026	04/28/2026	1895	Helms Hardware Company	14.41	Invoice #868272
7934	04/21/2026	04/28/2026	1895	Helms Hardware Company	193.69	Invoice #868284
7935	04/21/2026	04/28/2026	1895	Helms Hardware Company	20.07	Invoice #868409
7936	04/21/2026	04/28/2026	1895	Helms Hardware Company	20.50	Invoice #868429
7937	04/21/2026	04/28/2026	1895	Helms Hardware Company	82.17	Invoice #868431
7938	04/21/2026	04/28/2026	1895	Helms Hardware Company	9.75	Invoice #868437
7939	04/21/2026	04/28/2026	1895	Helms Hardware Company	5.29	Invoice #868465
7940	04/21/2026	04/28/2026	1895	Helms Hardware Company	15.87	Invoice #868466
7941	04/21/2026	04/28/2026	1895	Helms Hardware Company	27.73	Invoice #868500
7942	04/21/2026	04/28/2026	1895	Helms Hardware Company	17.41	Invoice #868543
7943	04/21/2026	04/28/2026	1895	Helms Hardware Company	1.54	Invoice #868544
7944	04/21/2026	04/28/2026	1895	Helms Hardware Company	9.65	Invoice #868687
7945	04/21/2026	04/28/2026	1895	Helms Hardware Company	74.76	Invoice #868693
7946	04/21/2026	04/28/2026	1895	Helms Hardware Company	0.49	Invoice #868757
7947	04/21/2026	04/28/2026	1895	Helms Hardware Company	19.49	Invoice #868797
7948	04/21/2026	04/28/2026	1895	Helms Hardware Company	83.20	Invoice #868869
7949	04/21/2026	04/28/2026	1895	Helms Hardware Company	5.85	Invoice #868878
7950	04/21/2026	04/28/2026	1895	Helms Hardware Company	0.58	Invoice #868886
7951	04/21/2026	04/28/2026	1895	Helms Hardware Company	11.71	Invoice #868924
7952	04/21/2026	04/28/2026	1895	Helms Hardware Company	2.91	Invoice #868944
7953	04/21/2026	04/28/2026	1895	Helms Hardware Company	28.41	Invoice #868502
7954	04/21/2026	04/28/2026	1895	Helms Hardware Company	50.42	Invoice #868973
7955	04/21/2026	04/28/2026	1895	Helms Hardware Company	10.58	Invoice #868974
7956	04/21/2026	04/28/2026	1895	Helms Hardware Company	14.15	Invoice #869016
7957	04/21/2026	04/28/2026	1895	Helms Hardware Company	18.81	Invoice #869071
7958	04/21/2026	04/28/2026	1895	Helms Hardware Company	26.03	Invoice #869218
7959	04/21/2026	04/28/2026	1895	Helms Hardware Company	19.52	Invoice #869226
7960	04/21/2026	04/28/2026	1895	Helms Hardware Company	11.49	Invoice #869227
7979	04/22/2026	04/28/2026	1895	Helms Hardware Company	5.98	Invoice #868780
7995	04/22/2026	04/28/2026	1895	Helms Hardware Company	8.29	Invoice #868788
8010	04/22/2026	04/28/2026	1895	Helms Hardware Company	156.22	Invoice #869318
7996	04/22/2026	04/28/2026	1933	Jerry's Pest Service, LLC	83.55	Invoice #15736
7968	04/21/2026	04/28/2026	1941	John Deere Financial	394.51	Invoice #F51985, F85445
7976	04/22/2026	04/28/2026	1977	LN Curtis & Sons	2,085.86	Invoice #INV1021348
7895	04/21/2026	04/28/2026	2639	Lightcurve	438.43	Invoice #100237844
7902	04/21/2026	04/28/2026	2639	Lightcurve	93.27	Invoice #100237845
7911	04/15/2026	04/28/2026	2639	Lightcurve	275.18	REMAINING BALANCE AFTER LOST INVOICES

ACCOUNTS PAYABLE

City Of Selah

Time: 13:53:08 Date: 04/22/2026

As Of: 04/28/2026

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
7980	04/22/2026	04/28/2026 2639	Lightcurve	403.56	Invoice #100237838, 100237839, 100237840
7997	04/22/2026	04/28/2026 2639	Lightcurve	362.40	Invoice #100237837
8008	04/22/2026	04/28/2026 2639	Lightcurve	538.28	Invoice #100237852
8009	04/22/2026	04/28/2026 2639	Lightcurve	164.00	Invoice #100237841, 100237842, 100237843
7901	04/17/2026	04/28/2026 1992	Lightning Graphics, Inc.	86.64	Invoice 13788
7898	04/21/2026	04/28/2026 2017	Medstar Cabulance, Inc.	14,243.00	Invoice #ST 01-15 APR 2026
8003	04/22/2026	04/28/2026 3041	Merritt, Danae	222.00	Invoice #32026
7961	04/21/2026	04/28/2026 2036	Morton's Supply, Inc.	92.77	Invoice #0884349
7969	04/21/2026	04/28/2026 2036	Morton's Supply, Inc.	63.08	Invoice #0884990
7970	04/21/2026	04/28/2026 2053	O'Reilly Automotive Inc	1,003.52	Invoice #5631-138182
7971	04/21/2026	04/28/2026 2053	O'Reilly Automotive Inc	120.17	Invoice #5631-138377
7972	04/21/2026	04/28/2026 2053	O'Reilly Automotive Inc	-98.04	Invoice #5631-138431
7973	04/21/2026	04/28/2026 2053	O'Reilly Automotive Inc	41.00	Invoice #5631-138436
8011	04/22/2026	04/28/2026 2053	O'Reilly Automotive Inc	71.78	Invoice #5631-138434
8012	04/22/2026	04/28/2026 2053	O'Reilly Automotive Inc	71.63	Invoice #5631-139048
8013	04/22/2026	04/28/2026 2053	O'Reilly Automotive Inc	71.78	Invoice #5631-139049
8014	04/22/2026	04/28/2026 2053	O'Reilly Automotive Inc	51.65	Invoice #5631-139128
8015	04/22/2026	04/28/2026 2053	O'Reilly Automotive Inc	-610.53	Invoice #5631-139399
7897	04/01/2026	04/28/2026 2055	ODP Business Solutions, LLC	73.16	Invoice 464276197001, 464275817001
7981	04/22/2026	04/28/2026 2055	ODP Business Solutions, LLC	105.58	Invoice #460730112001
8016	04/22/2026	04/28/2026 2066	Oxarc, Inc.	71.37	Invoice #0032555711
7964	04/21/2026	04/28/2026 2070	PNCWA - Yakima Valley Section	50.00	Invoice #2026 Dues
7887	04/21/2026	04/28/2026 2075	Pacific Power	463.95	Invoice #48687101-029 5
7894	04/21/2026	04/28/2026 2075	Pacific Power	22.86	Invoice #49799191-007 4
7907	04/17/2026	04/28/2026 2075	Pacific Power	421.63	Invoice due 5/4/26
7982	04/22/2026	04/28/2026 2075	Pacific Power	1,150.93	Invoice #48687101-025 3
7983	04/22/2026	04/28/2026 2075	Pacific Power	391.96	Invoice #21009236-001 0
7998	04/22/2026	04/28/2026 2075	Pacific Power	1,188.98	Invoice #49954801-001 0
8026	04/22/2026	04/28/2026 2075	Pacific Power	53,209.76	Invoice #42026
7962	04/21/2026	04/28/2026 2080	Pape Machinery	173,029.82	Invoice #YM 371779 S
8017	04/22/2026	04/28/2026 2080	Pape Machinery	2,783.44	Invoice #16772892
7910	03/10/2026	04/28/2026 3613	Peoria Ford	103,527.30	Invoice 252686 252687
7963	04/21/2026	04/28/2026 2100	PlayCreation, Inc.	1,305.56	Invoice #SO-01027250
7985	04/22/2026	04/28/2026 2106	Preferred Security Inc	1,128.40	Invoice #13345
7999	04/22/2026	04/28/2026 2110	Protime Sports, Inc.	66.63	Invoice #423834
7900	04/21/2026	04/28/2026 2125	Regence Blue Shield	214.00	Invoice #150092464
7965	04/21/2026	04/28/2026 2129	Rhomar Industries, Inc	1,034.39	Invoice #109884
8018	04/22/2026	04/28/2026 2189	Sherwin-Williams	-937.07	Invoice #04816175840426
8019	04/22/2026	04/28/2026 2189	Sherwin-Williams	2,353.64	Invoice #4782175840426
8020	04/22/2026	04/28/2026 2189	Sherwin-Williams	515.12	Invoice #8334-6

ACCOUNTS PAYABLE

City Of Selah

Time: 13:53:08 Date: 04/22/2026

As Of: 04/28/2026

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
7905	04/09/2026	04/28/2026	3612	Stalker Radar	3,968.93 Invoice #S329530
7906	04/20/2026	04/28/2026	3486	SymbolArts LLC	3,530.50 Order# 461041
7890	04/21/2026	04/28/2026	2235	Thomson Reuters - West	256.84 Invoice #853429178
7884	04/06/2026	04/28/2026	2269	Valvoline Instant Oil Change	85.92 Invoice#'s 53411, 53561
7986	04/22/2026	04/28/2026	2269	Valvoline Instant Oil Change	58.57 Invoice #53542
7891	04/21/2026	04/28/2026	2271	Verizon Wireless	490.54 Invoice #6140381575
7892	04/16/2026	04/28/2026	2271	Verizon Wireless	1,784.25 Verizon Modems/Cell PHones Invoice 6140378545, 6140381576
7966	04/21/2026	04/28/2026	2271	Verizon Wireless	884.24 Invoice #6140381579
7987	04/22/2026	04/28/2026	2271	Verizon Wireless	671.39 Invoice #6140400131, 6140381577
8000	04/22/2026	04/28/2026	2271	Verizon Wireless	117.63 Invoice #6140381578
8022	04/22/2026	04/28/2026	2308	Washington St Dept of Transportation	226.41 Invoice #RE 45 JE5007 L319
8021	04/22/2026	04/28/2026	2326	Western Equipment Distributors,Inc.	4,463.52 Invoice #INV149448
7888	04/21/2026	04/28/2026	2332	William Ervin	335.28 Invoice #41326
7990	04/22/2026	04/28/2026	2345	Yakima Co EMS	180.19 Invoice #S2026-036
7967	04/21/2026	04/28/2026	2339	Yakima Cooperative Association	8,543.30 Invoice #157825 Mar 2026
7908	04/10/2026	04/28/2026	2344	Yakima County Department Of Corrections	10,642.65 Invoice Date 4/6/26
7889	04/21/2026	04/28/2026	2347	Yakima County District Court	3,940.89 Invoice #04012026-2P
7991	04/22/2026	04/28/2026	2351	Yakima County Fire District #5	26,769.48 Invoice #21936
8023	04/22/2026	04/28/2026	2353	Yakima County GIS	200.00 Invoice #Mar2026
7988	04/22/2026	04/28/2026	2355	Yakima County Public Services	758.05 Invoice #CI013458
7904	04/10/2026	04/28/2026	2356	Yakima County Sheriff's Office	31,402.77 Invoice 2026-SE-01
7989	04/22/2026	04/28/2026	3615	Yakima County Training Officer's Assoc	150.00 Invoice #261009
8024	04/22/2026	04/28/2026	2359	Yakima Generator & Supply	53.15 Invoice #13347
7893	04/21/2026	04/28/2026	2374	Yakima Valley Sports Commission	4,600.00 Invoice #YCS25-064
8025	04/22/2026	04/28/2026	2378	Yakima Worker Care	175.00 Invoice #52529

Report Total:	511,768.25
---------------	------------

ACCOUNTS PAYABLE

City Of Selah

Time: 13:53:08 Date: 04/22/2026

As Of: 04/28/2026

Page: 5

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
----------------	----------	----------	--------	--------	------

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$_____



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/28/2026

Agenda Number: 10C

Informational Item

Title: Minutes from March 03, 2026 Planning Commission Meeting

From: Jennifer Leslie, Community Development Specialist

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Action Taken: None

City of Selah
Planning Commission Minutes
March 03, 2026

A. Call to Order

Chairman Smith calls the meeting to order at 5:31pm.

B. Roll Call

Members Present: Chairman Smith, Vice Chair Apodaca, Commissioner: Graf & Nottingham.

Members Absent: Mark Elliott.

Staff Present: Jennifer Leslie, Community Development Specialist.

Guest: Keelan Naasz, YVCOG and Joseph Calhoun, HLA.

C. Agenda Changes

D. Communications

1. Oral - None

2. Written - None

E. Approval of Minutes

1. Approval of minutes from February 03, 2026.

Chairman Smith motions to approve the minutes from the February 03, 2026 meeting.

Commissioner Graf seconds.

Minutes are approved with a voice vote of 4-0.

F. Public Hearings

G. General Business

1. Old Business - None

2. New Business -

- Review of City of Selah Climate Element - Selah Priority Community Assets List with Keelan Naasz, YVCOG.

Mrs. Naasz presented the Selah Priority Community Assets List.

- City of Selah Periodic Update Review - Development Regulations with Joseph Calhoun, HLA.

Mr. Calhoun presented a review to the SMC Title 10 Development Regulations.

H. Reports/Announcements

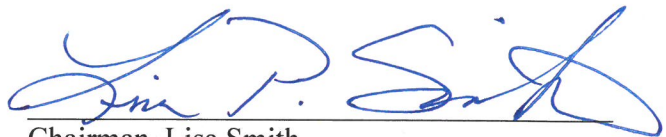
1. Chairman - None
2. Commissioners - None
3. Staff - None

I. Adjournment

Chairman Smith motions to adjourn.

Commissioner Graf seconds.

Chairman Smith adjourns the meeting at 7:58pm with a voice vote of 4-0.



Chairman, Lisa Smith



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/28/2026
Agenda Number: 10D

Action Item

Title: Resolution Authorizing the Mayor to sign “Amendment No. 1” to “Task Order No. 2024-09” with HLA Engineering and Land Surveying, Inc., for Additional Professional Services Related to the City’s Periodic Comprehensive Plan Update Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: 001, General Fund

Background/Findings/Facts: This pertains to the ongoing City’s Periodic Comprehensive Plan Update Project (Project), which has been proceeding via “Task Order No. 2024-09” between the City and HLA Engineering and Land Surveying, Inc. (HLA, which entity is one of the City’s retained engineering firms).

A two-page written “Amendment No. 1” has been drafted, which, if entered into, would modify the previously entered into Task Order No. 2024-09. A copy of Amendment No. 1 is submitted with the instant AIS. If entered into, it would extend the Task Order through the end of the 2026 calendar year, reflecting the Washington State Legislature’s extension of the update deadline – which arises under the Growth Management Act (GMA) – by six (6) months. Additionally, Amendment No. 1 would also reallocate some of the fees on this Project across different phases and would add additional days of construction to this Project.

Notably, the existing agreement price of \$125,000.00 (which amount is inclusive of sales tax) will remain the same if the City enters into Amendment No. 1; HLA’s fees will not increase.

A copy of the proposed Amendment No. 1 is appended to the instant AIS. The attached proposed Resolution will – if approved – authorize the Mayor to sign it.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
--------------	----------------------

12/10/2024	Resolution No. 3174; Resolution Approving and Authorizing the Mayor to Execute Task Order Number 2024-09 (Project Number 24193E) with HLA Engineering and Land Surveying, Inc., for the City's Periodic Comprehensive Plan Update
------------	---

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN “AMENDMENT NO. 1”
TO “TASK ORDER NO. 2024-09” WITH HLA ENGINEERING AND LAND
SURVEYING, INC., FOR ADDITIONAL PROFESSIONAL SERVICES
RELATED TO THE CITY’S PERIODIC COMPREHENSIVE PLAN UPDATE
PROJECT

WHEREAS, the City previously entered into “Task Order No. 2024-09” with HLA Engineering and Land Surveying, Inc., for engineering services pertaining to the City’s Periodic Comprehensive Plan Update Project (Project); and

WHEREAS, the City desires extend the Task Order through the end of the 2026 calendar year, reflecting the Washington State Legislature’s extension of the update deadline – which arises under the Growth Management Act (GMA) – by six (6) months. The City also desires to reallocate some of the fees on this Project across different phases and to add additional days of construction on this Project; and

WHEREAS, a two-page written amendment to Task Order No. 2024-09 – labeled “Amendment No. 1” – has been drafted, its terms are acceptable to City staff, and, notably, the existing agreement price of \$125,000.00 (which amount is inclusive of sales tax) will remain the same if the City enters into Amendment No. 1; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign Amendment No. 1 with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 28th day of April, 2026.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

AMENDMENT NO. 1

TASK ORDER NO. 2024-09

REGARDING GENERAL AGREEMENT BETWEEN CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Growth Management Act Periodic Update

HLA Project No. 24193

Cities must periodically take legislative action to review and, if necessary, revise their comprehensive plans and development regulations to ensure the plan and regulations comply with the requirements of the Growth Management Act (GMA). The Washington State Department of Commerce (COMMERCE) is allocating \$125,000 to the City of Selah (CITY) to fund the GMA Periodic Update Project Coordination, Critical Areas Ordinance (CAO) Update, Development Regulations Update, and Comprehensive Plan Update.

The CITY desires to contract with HLA to develop its required GMA Periodic Update. The scope of services was developed in accordance with RCW 36.70A and includes the development of a work plan and public participation plan; using Commerce checklists to review the CITY's existing Comprehensive Plan, Development Regulations, and CAO to identify areas that require updating. HLA will draft required updates to the documents for adopting updated regulations and plans and then will forward a final resolution to Commerce.

REASON FOR AMENDMENT NO. 1

Amendment No. 1 reflects the Washington State Legislature's extension of the required Growth Management Act (GMA) periodic update deadline by six (6) months. Amendment No. 1 also reallocates fees across project phases, consistent with COMMERCE grant amounts, to better align with the work completed to date for the GMA Periodic Update.

SCOPE OF SERVICES:

There are no revisions to the Scope of Services due to Amendment No. 1.

TIME OF PERFORMANCE:

Revisions due to Amendment No. 1 include deleting Time of Performance in its entirety and replacing it with the following:

The periodic update deadline is anticipated to take up to thirty (30) months (December 31, 2026).

HLA began developing the Growth Management Act Periodic Update in July 2024 and will complete the final document in accordance with COMMERCE grant requirements.

FEE FOR SERVICES:

There are no changes to the total Task Order Fee for Services for Amendment No. 1.

Revisions due to Amendment No. 1 reallocate fees across project phases, consistent with COMMERCE grant allocations, and include deleting 1.0 – 4.0 in Fee for Services and replacing with the following:

1.0 Periodic Update Project Coordination

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$21,250.00.

2.0 Critical Areas Ordinance Update

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$20,375.00.

3.0 Development Regulations Update

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$21,250.00.

4.0 Comprehensive Plan Update

All work shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$62,125.00.

Proposed:

HLA Engineering and Land Surveying, Inc.
Benjamin A. Annen, PE, President

Date

Approved:

City of Selah
Roger Bell, Mayor

Date



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 4/28/2026
Agenda Number: 13A

Action Item

Title: Resolution Authorizing the Mayor to Sign “Task Order No. 26102” with HLA Engineering and Land Surveying, Inc., for Professional Services Related to the City’s East Naches Avenue Extension (Fruity Pebbles) – Traffic and Feasibility Studies Project

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$270,000.00 for HLA’s services, which will include engineering and other tasks. (\$216,000 of which is reimbursable SIED grant funding, with the remaining \$54,000.00 being the required 20% local funding match that the City is obligated to pay.)

Funding Source: 111, Street Improvement Fund

Background/Findings/Facts: The City desires to perform certain traffic and feasibility studies, as what will now be known as the City’s East Naches Avenue Extension (Fruity Pebbles) – Traffic and Feasibilities Studies Project (Project), to gather the necessary information regarding a potential future connection from East Naches Avenue to Interstate 82. The City was awarded a SIED reimbursement grant of \$216,000.00 for this Project, which requires a 20% local funding match of \$54,000 by the City.

The entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis, because the City does not directly employ any engineer(s) on its staff. HLA is willing and able to provide the necessary engineering and bidding services that are necessary for this Project. A written six-page task order – labeled “Task Order No. 26102” – has been prepared, reflecting HLA’s expected maximum fees of \$270,000.00 combined (which fees are separated out into a few different categories). A copy of Task Order No. 26102 is appended to the instant AIS.

The attached proposed Resolution will, if approved, authorize the Mayor to sign Task Order No. 26102, so work can commence on this Project. The City’s adopted 2026 budget – via Ordinance No. 2261 – includes an appropriation of monies that will be sufficient to cover the work on this Project and that was contemplated to be applied toward this Project.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
9/23/2025	Resolution No. 3241; Resolution Authorizing the Mayor and City Staff to Sign a Supporting Investments in Economic Diversity (SIED) Contract with Yakima County for WSDOT-Required Traffic Studies Related to the City's Fruity Pebbles Project

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN “TASK ORDER NO. 26102” WITH HLA ENGINEERING AND LAND SURVEYING, INC., FOR PROFESSIONAL SERVICES RELATED TO THE CITY’S EAST NACHES AVENUE EXTENSION (FRUITY PEBBLES) – TRAFFIC AND FEASIBILITY STUDIES PROJECT

WHEREAS, the City desires, as what will be known as the City’s East Naches Avenue Extension (Fruity Pebbles) – Traffic and Feasibility Studies Project (Project), to gather necessary information regarding a potential future roadway connection from East Naches Avenue to Interstate 82; and

WHEREAS, the entity of HLA Engineering and Land Surveying, Inc. (HLA) is one of the City’s contracted engineering firms and provides professional engineering services to the City on a project-by-project basis pursuant to a previously-entered-into Contract for Professional Engineering Services, because the City does not directly employ any engineer(s) on its staff; and

WHEREAS, HLA is willing and able to provide the professional engineering and bidding services that are necessary for this Project; and

WHEREAS, HLA has drafted a six-page “Task Order No. 26102”, which recites HLA’s scope of work and HLA’s expected maximum fees of \$270,000.00 combined (which fees are separated out into a few different categories); and

WHEREAS, the terms of Task Order No. 26102 are acceptable to City staff and City staff recommends that the City Council authorize the Mayor to sign it; and

WHEREAS, the City Council finds that good causes exists;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign the six-page Task Order No. 26102 with HLA in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON this 28th day of April, 2026.

ATTEST:

Roger Bell, Mayor

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

TASK ORDER NO. 26102

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF SELAH

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

East Naches Avenue Extension (Fruity Pebbles) - Traffic and Feasibility Studies
HLA Project No. 26102

The City of Selah (CITY) is planning a future roadway extension connecting East Naches Avenue to Interstate 82. This proposed corridor will support planned residential growth on the west side of the Selah Urban Growth Area (UGA), alleviate congestion along South First Street, and provide more direct highway access to agricultural and industrial operations located on the east side of the CITY.

In accordance with Washington State Department of Transportation (WSDOT) requirements, a Traffic Study must be completed prior to obtaining approval for improvements to South First Street (SR 823) and the East Naches Avenue extension.

Based on coordination with WSDOT's South Central Region office, the Traffic Study will evaluate Level of Service (LOS) conditions at nine (9) key intersections along South First Street, Wenas Avenue, and Interstate 82, all with and without the proposed project.

The scope of work also includes preparation of a feasibility study to include conceptual engineering to develop and evaluate alignment alternatives, identify anticipated right-of-way needs, evaluation of probable environmental requirements, and preparation of conceptual order of magnitude construction cost estimates.

This project is funded through Yakima County's Supporting Investments in Economic Development (SIED) program.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide professional services for the East Naches Avenue Extension (Fruity Pebbles) - Traffic and Feasibility Studies (PROJECT). HLA services shall include the following.

1.0 Project Management

- 1.1 Perform management of overall PROJECT delivery and PROJECT controls.
- 1.2 Plan and facilitate a PROJECT kickoff meeting to align expectations between the CITY and HLA.
- 1.3 Provide monthly status reports and invoices for the work performed.
- 1.4 Prepare and maintain the PROJECT schedule in conjunction with funding requirements and timelines, to be updated monthly or as otherwise requested by the CITY.
- 1.5 Maintain PROJECT files for CITY review.
- 1.6 Coordinate PROJECT reviews/approvals with controlling authorities, including the CITY and WSDOT.

- 1.7 Attend up to three (3) CITY Council meetings to address technical aspects of the work related to scope, design, construction, and/or schedule.

2.0 Funding Administration

- 2.1 Assist CITY with review and preparation of funding agency contract forms and documents.
- 2.2 Assist CITY with contract requirements of the funding agency, including progress reports.
- 2.3 Assist CITY with funding agency reimbursement process, preparation of payment requests/vouchers, and supporting documentation including closeout.

3.0 Traffic Study

- 3.1 Conduct a site visit of the study intersections and collect existing weekday AM and PM peak-period traffic volumes at nine (9) study intersections during a single weekday. Study intersections include the following:
 1. 1st Street S (SR 823) at Southern Avenue
 2. 1st Street S (SR 823) at Valleyview Avenue/Jim Clements Way
 3. Jim Clements Way - S Wenas Avenue (SR 823) at E Naches Avenue
 4. 1st Street S at E Naches Avenue
 5. Fremont Avenue/Wenas Road
 6. N Wenas Avenue (SR 823) at E Goodlander Road
 7. N Wenas Avenue (SR 823) at Harrison Road
 8. I-82 SB ramps at E Selah Road
 9. I-82 NB ramps at E Selah Road
- 3.2 Review recent traffic data from the past two years provided by the local jurisdictions including CITY, WSDOT, and Yakima Valley Conference of Governments (YVCOG).
- 3.3 Document existing conditions in the study area, including road network, travel patterns, and traffic volumes.
- 3.4 Evaluate existing weekday AM peak hour and PM peak hour LOS at the nine (9) study intersections based on existing traffic count data.
- 3.5 Obtain from CITY and YVCOG future 2031 and 2045 AM and PM peak hour traffic forecasts with and without the E Naches Avenue extension at nine (9) study intersections; it is assumed the traffic forecasts will include transportation improvements in adopted 6-year transportation plans (2031) and Comprehensive Plans (2045).
- 3.6 Compare and evaluate future 2031 and 2045 weekday AM and PM peak hour traffic forecasts at the nine (9) study intersections and summarize traffic shifts resulting from the E Naches Avenue extension.
- 3.7 Identify potential improvements at study intersections to maintain acceptable LOS based on CITY standards.
- 3.8 Document the traffic analysis findings in a DRAFT Traffic Study Report; it is assumed that the report will be submitted to CITY and WSDOT for review. This scope assumes one (1) submittal of the report.
- 3.9 Prepare Draft Traffic Study analyzing LOS calculations. The analysis will establish a current year LOS at each intersection and project future (2031 and 2045) LOS calculations with and without the proposed project based on 0.5% average annual growth rate, and any recommendations.

- 3.10 Submit Draft Traffic Study to the CITY and WSDOT.
- 3.11 Present Draft Traffic Study findings at one (1) CITY Council meeting and one (1) other public meeting.
- 3.12 Address review comments from CITY and WSDOT of the Draft Traffic Study and prepare the Final Traffic Study. As directed by the CITY any additional versions (i.e. Pre-Final) of the Traffic Study, other additional studies, or scope change will be billed as additional services or an amendment to this Task Order will be executed.

4.0 Feasibility Study and Conceptual Engineering

4.1 Land Surveying

- a. Request permission from landowners to fly a drone over their properties to collect survey data, aerial and video footage. For any property that does not allow drone survey of their property, elevations and ground contours will be established using available GIS or other online sources. See attached Survey Exhibit of the anticipated area to be surveyed.
- b. Establish survey control for the drone survey.
- c. Review available plat maps, documents, and surveys to identify public right-of-way widths, easements, and other identified encumbrances.

4.2 Conceptual Engineering

- a. Review and process survey information collected and prepare a basemap.
 - b. Prepare up to three (3) alternatives for roadway alignment. Prepare plan-view exhibits with roadway corridors and alignment geometry.
- 4.3 Analyze and document necessary right-of-way acquisition areas for each alternative for a 100-foot right-of-way section. Property boundaries will be analyzed based on a combination of title reports and County assessor maps. A list of impacted parcels will be provided for each alternative including parcel number, approximate area per parcel (in square feet), current parcel owner, and access impacts if applicable.
 - 4.4 Prepare a non-project SEPA checklist and provide to the CITY for distribution and noticing. Comments received from the public, community groups, State agencies, and tribes will assist in evaluating community and environmental impacts at the project planning level. The CITY will provide all comments to HLA. This environmental review process will include one public meeting led by the CITY and HLA.
 - 4.5 Prepare and provide for review a Draft Feasibility Study that includes information such as project need, study limits, design criteria, constraints (terrain, waterways, floodplains, critical areas, railways, and structures), existing and future traffic conditions, conceptual design alternatives, permitting needs, and ranges of cost (2026 dollars) for each design alternative.
 - 4.6 Prepare conceptual profile drawings of alternative(s) and up to three (3) conceptual roadway cross sections at representative locations. Bridge drawings will be conceptual showing proposed bridge elevations, dimensions, barriers, and guardrail treatments.
 - 4.7 Develop a rough order of magnitude of project costs including construction of the conceptual alignment(s), right-of-way, and environmental mitigation, using 2026 estimated bid prices. Future cost adjustments will be necessary based on available funding and projected year of construction.
 - 4.8 Address CITY comments for the Draft Feasibility Study.
 - 4.9 Prepare and provide a Final Feasibility Study.

- 4.10 Meet with CITY staff, CITY Council, and other public meetings as requested (up to five (5) meetings) to discuss project updates and progress. Support the CITY as requested in determining a preferred alignment.

Additional Services

Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

Items to be Furnished and Responsibility of the CITY

The CITY will provide or perform the following:

- Provide all information as to the CITY requirements for the PROJECT.
- Provide all available information pertinent to the PROJECT relative to the completion of design and construction of the PROJECT.
- Provide permission to YVCOG and/or WSDOT to provide available traffic/modeling data for the PROJECT.
- Provide traffic data from previous two (2) years for the nine (9) intersections shown above.

Items to be Furnished and Responsibility of Others

WSDOT and/or YVCOG has committed to provide or perform the following:

- Provide traffic data from previous two (2) years for the nine (9) intersections shown above.
- Provide all available traffic and modeling data for the PROJECT including available traffic forecasts and modeling information for 2031 and 2045 that reflect this project area with, and without, the E. Naches Avenue Extension.

TIME OF PERFORMANCE:

HLA will diligently pursue the completion of the PROJECT as follows:

1.0 Project Management

Project management services will be provided for the duration of the PROJECT through submittal of the Final Feasibility Study, including any required submissions to applicable controlling authority or authorities.

2.0 Funding Administration

Funding administration will begin on the date of the CITY's funding agreement with the funding agency and will continue through the closeout of the funding agreement.

3.0 Traffic Study

Collect traffic data and prepare Draft Traffic Study for CITY and WSDOT review within ninety (90) working days upon signed agreement. HLA will review comments and prepare Final Traffic Study within thirty (30) working days from receipt of CITY and WSDOT comments on Draft Traffic Study.

4.0 Feasibility Study and Conceptual Engineering

- 4.1 HLA will begin professional land surveying services upon Notice to Proceed and will conclude at completion of the Conceptual Engineering phase.
- 4.2 HLA will provide draft conceptual design drawings and conceptual cost estimates of alignment option(s) for CITY review within one hundred and twenty (120) working days upon signed agreement.
- 4.3 HLA will provide Draft Feasibility Study for CITY review forty (40) working days after receiving CITY comments for conceptual design drawings.
- 4.4 HLA will provide the Final Feasibility Study for CITY review twenty (20) working days after receiving CITY comments for Draft Feasibility Study.

Additional Services

Additional services directed by the CITY will be completed as mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICES:

For the services furnished by HLA as described within this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties. HLA reserves the right to move fees and estimated work hours between phases as necessary to complete the PROJECT.

1.0 Project Management

Work for project management shall be performed for the lump sum fee of \$20,000.

2.0 Funding Administration

Work for funding administration shall be performed for the lump sum fee of \$5,000.

3.0 Traffic Study

Work for the Traffic Study shall be performed for the lump sum fee of \$50,000.

4.0 Feasibility Study and Conceptual Engineering

Work for Feasibility Study and preliminary engineering services shall be performed for the lump sum fee of \$195,000.

Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the current hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as vehicle mileage, out-of-town meals/lodging, advertising, and printing expenses.

Signatures are on the following page.

Proposed:

HLA Engineering and Land Surveying, Inc.
Benjamin A. Annen, PE, President

Date

Approved:

City of Selah
Roger Bell, Mayor

Date