



SELAH CITY COUNCIL

Regular Meeting

February 10, 2026

5:30 p.m.: Regular Scheduled Meeting

Significant items on the Agenda – such as Consent Agenda Items, Public Hearings, Ordinances and Resolutions
– will have an explanatory Agenda Item Sheet (AIS)

A yellow AIS cover page indicates an action item.

A blue AIS cover page indicates an informational/non-action item.



Selah City Council
Meeting Date: February 10, 2026
5:30 p.m.: Regular Meeting

Mayor and Interim
City Administrator: Roger Bell
Mayor Pro Tempore +
Councilmember: Mike Costello
Councilmembers: Joshua Redtfeldt
Jared Iverson
Elizabeth Marquis
Clifford Peterson
William Longmire
David Monaghan

City of Selah
115 W. Naches Ave.
Selah, WA 98942

City Administrator:
City Attorney: Rob Case
City Clerk: Courtney McGarity

AGENDA

- 1) **Call to Order – Mayor Bell**
- 2) **Roll Call**
- 3) **Registering in record of councilmember absence(s) as excused absence(s), per SMC 1.06.070**
- 4) **Pledge of Allegiance**
- 5) **Invocation with Darin Brown of Harvest Community Church**
- 6) **Announcement of changes, if any, from previously published Agenda**
- 7) **Getting to know local businesses, agencies and/or people (up to 5 minutes total)**
- 8) **Comments from the public (up to 30 minutes total)**

The City of Selah is a non-charter code city, and we are presently conducting a regular meeting between the Mayor and City Council. A maximum of thirty minutes will be allotted for public comments.

Common-sense standards of decorum apply. Comments must be respectful; no profanity or insults are allowed. Comments pertaining to City business and official actions are the most valued, but comments pertaining to City officials' ability to fulfill their job duties due to events, actions, or activities that occurred outside the scope of their duties as a city official may also be offered. Constructive criticism of City officials is allowed including constructive criticism specifically mentioning City officials or employees by name as to official actions, but defamation, personal attacks and impertinent assertions are not allowed.

Commenters are limited to one comment per meeting, and each comment is subject to a duration limit. City staff may disallow or modify any received written comment that exceeds its duration limit or that is deemed inappropriate, and the Mayor or Presiding Officer may turn off the podium microphone or otherwise silence any in-person comment that exceeds its duration limit or is deemed inappropriate.

These standards are subject to revision and will be updated whenever necessary to comply with constitutional requirements.

- A. Pre-arranged oral comments (up to 5 minutes each):
 - Pattie Graffe – SDA
- B. Reading of received written comments (up to 2 minutes each): None
- C. Oral comments by people in attendance (up to 2 minutes each):

9) **Proclamations/Announcements**

- A. Ty Jones as new Public Works Director
- B. Matthew Taylor as new Public Works Supervisor
- C. Selah Middle School – Executive Mentors
 Lucas Blakney, Hannah Draney, Zoe Fanfara, Hannah Guernsey, Mia Hall,
 Liliana Lopez, Emily Macias, Laila Martinez, Sarah Richards, Raul Rodriguez,
 Ben Starr, Daphne Templet, Annick Thompson, Lexi Vinsant

10) **Consent Agenda**

Consent Agenda items are listed with an asterisk (). Those items are considered routine and will be addressed via joint motion, without any discussion or debate. However, upon the request of any Councilmember an item will be removed from the Consent Agenda, will be addressed separately, and will be subject to discussion and debate.*

- A. Courtney McGarity * Approval of Minutes from January 27, 2026 Council Meeting
- B. Kimberly Grimm * Approval of Claims & Payroll
- C. Jennifer Leslie * Minutes from September 2, 2025 and December 15, 2025 Planning Commission Meetings
- D. Jennifer Leslie * Resolution Authorizing the Mayor to Sign City of Selah Outside Utility Agreement (OUA 2026-001)
- E. Ty Jones * Resolution Establishing the Date, Time and Place for a Public Hearing for Consideration of the Surplus of Real Property on North Park Drive
- F. Ty Jones * Resolution Authorizing the Mayor and Public Works Director to Sign Agreement No. GMC1063 with the Washington State Department of Transportation
- G. Roger Bell * Ordinance Amending Prior Ordinance No. 2263 (Ordinance Establishing the 2026 Base Salary and Wage Schedule for Unrepresented (a/k/a Non-Union) Positions)

- 11) **General Business**
 - A. New Business – None
 - B. Old Business – None
- 12) **Public Hearings/Forums** – None
- 13) **Resolutions** – None
- 14) **Ordinances**
 - A. Kimberly Grimm Ordinance Amending the 2026 Budget Beginning January 2nd, 2026 Cash & Investments and Ending Cash & Investments as of December 31st, 2025
- 15) **Reports/Announcements**
 - A. Departments
 - B. Councilmembers, personally and on behalf of committees and boards
 - C. City Attorney
 - D. City Administrator
 - E. Mayor or Presiding Officer, personally and on behalf of committees and board
- 16) **Closed Session** – None
- 17) **Executive Session** – None
- 18) **Adjournment**

Next Regular Meeting: February 24, 2026
Next Study Session: March 10, 2026



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 2/10/2026
Agenda Number: 10A

Action Item

Title: Approval of Meeting Minutes from January 27, 2026 Council Meeting

From: Courtney McGarity, City Clerk

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

City of Selah City Council
Regular Meeting Minutes
January 27, 2026



Call to Order

Mayor Bell called the meeting to order at 5:30 p.m.

Roll Call

Councilmembers Present: David Monaghan, Joshua Redtfeldt, Elizabeth Marquis, Mike Costello, Jared Iverson, Clifford Peterson, William Longmire

Staff Present: Roger Bell, Mayor; Rob Case, City Attorney; Mick Gause, Police Chief; Jim Lange, Fire Chief; Ty Jones, Public Works Supervisor; Joe Henne, Public Works Consultant; Zack Schab, Recreation + Tourism Manager; Kimberly Grimm, Finance Director; Courtney McGarity, City Clerk

Pledge of Allegiance was said by all in attendance

Invocation

Don Cline of Selah Bible Baptist

Announcement of Changes

- Addition of 11B – Fire Department

Pre-Arranged Oral Comments

- Barb Petrea – Provided updates from Selah Downtown Association

Oral Comments by People in Attendance

- Russ Carlson – Spoke on reimbursed late fees on utility billing, finance department errors and the cost to the City – Rob Case, City Attorney, provided a brief response with included numerical data

Consent Agenda (all items listed with an asterisk (*) are considered part of the consent agenda and are enacted in one motion).

Mayor Bell presented the stipulations of the Consent Agenda.

Approved Consent Agenda

- A. Courtney McGarity * Approval of Minutes of January 13, 2026 Council Meeting

- B. Kimberly Grimm * Approval of Claims & Payroll
- C. Rob Case * Resolution Authorizing the Mayor of Selah to Sign Telecommunications Franchise Agreements with Ziplly Fiber Pacific, LLC, and NFC Northwest, LLC, that Grant Nonexclusive Franchises for Telecommunication Facilities

Councilmember Iverson moved to approve the Consent Agenda. Councilmember Redtfeldt seconded. Mayor Bell asked Council for discussion. Hearing none, Mayor Bell requested a voice vote to approve the motion and approve the Consent Agenda. All are in favor. Motion carries by voice vote.

General Business

- Old Business – Fire Department – This is a continuation of the discussion around the Selah Fire Department and Fire District #2

Staff Reports/Announcements

The following staff members provided a department report:

- Courtney McGarity, City Clerk
- Mick Gause, Police Chief
- Jim Lange, Fire Chief
- Ty Jones, Public Works Supervisor
- Kimberly Grimm, Finance Director

Councilmember Reports

- Councilmember Redtfeldt – Have been asked to serve as a timekeeper for swim districts next week at Lion’s Pool
- Councilmember Marquis – Attended the Selah School District Board meeting on 1/22 which included a closed executive session for the performance evaluation of Superintendent Kevin McKay
- Councilmember Costello – Attended the LTAC (Lodging Tax Advisory Committee) on 1/26 as new Chairman; Attended AWC City Action Days in Olympia last week to advocate for Selah’s needs and engage with legislators
- Councilmember Iverson – Will be attending the Selah Chamber of Commerce meeting on 1/28 and Brian Rafferty from Edward Jones Investments will be guest speaking
- Councilmember Peterson – Attended the SPRSA meeting last week and new sunshades should arrive for the pool in time for opening day
- Councilmember Longmire – Attended the SPRSA meeting last week and fabric choices for the new sunshades will be chosen soon

City Attorney Report – No Report

Mayor’s Report

City staff are currently researching possibilities for increasing future public parking options in the downtown area of Selah; On the morning of 1/23 a vehicle drove through the Legion Room at the Selah Civic Center due to the driver experiencing a medical emergency. It is our understanding that the driver involved is recovering and we are thankful to report that there was no one inside the Legion Room at the time of the incident; Attended AWC City Action Days in Olympia last week to advocate for Selah’s needs and engage with legislators. Invited to serve on a special committee providing input and recommendations to AWC leaders throughout the year; In an attempt to increase our pool of applicants for City Administrator we have placed ads in new additional locations; Due to the low quality of experience we have seen on the applications for the open City Planner position, we are continuing to utilize HLA and may look at options for increasing those services pending fiscal discussions; We are preparing to extend an offer to fill the position of Public Works Director and hope to make that announcement at the upcoming City Council meeting on 2/10.

Adjournment

Councilmember Longmire moved to adjourn the meeting. Councilmember Monaghan seconded. Mayor Bell adjourned.

Meeting ended at 6:32 p.m.

Roger Bell, Mayor

David Monaghan, Councilmember

Clifford Peterson, Councilmember

Elizabeth Marquis, Councilmember

Michael Costello, Councilmember

Joshua Redtfeldt, Councilmember

William Longmire, Councilmember

Jared Iverson, Councilmember

ATTEST:

Courtney McGarity, City Clerk



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 2/10/2026
Agenda Number: 10B

Action Item

Title: Approval of Claims and Payroll

From: Kimberly Grimm, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: See attached payroll and claims directories

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: I move to approve the Consent Agenda in the form presented (This item is part of the consent agenda).

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken:** None

CHECK REGISTER

City Of Selah

Time: 12:09:24 Date: 02/04/2026

02/01/2026 To: 02/06/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
625	02/06/2026	Payroll	1	EFT		907.88	Jan 1-30 2026 Pay Period
626	02/06/2026	Payroll	1	EFT		219.86	Jan 1-30 2026 Pay Period
627	02/06/2026	Payroll	1	EFT		294.86	Jan 1-30 2026 Pay Period
629	02/06/2026	Payroll	1	EFT		294.86	Jan 1-30 2026 Pay Period
630	02/06/2026	Payroll	1	EFT		294.86	Jan 1-30 2026 Pay Period
631	02/06/2026	Payroll	1	EFT		294.86	Jan 1-30 2026 Pay Period
632	02/06/2026	Payroll	1	EFT		294.86	Jan 1-30 2026 Pay Period
633	02/06/2026	Payroll	1	EFT		2,209.68	Jan 16-31 2026 Pay Period
634	02/06/2026	Payroll	1	EFT		1,986.03	Jan 16-31 2026 Pay Period
635	02/06/2026	Payroll	1	EFT		2,308.88	Jan 16-31 2026 Pay Period
636	02/06/2026	Payroll	1	EFT		2,204.54	Jan 16-31 2026 Pay Period
637	02/06/2026	Payroll	1	EFT		3,300.31	Jan 16-31 2026 Pay Period
638	02/06/2026	Payroll	1	EFT		2,082.09	Jan 16-31 2026 Pay Period
639	02/06/2026	Payroll	1	EFT		2,222.29	Jan 16-31 2026 Pay Period
640	02/06/2026	Payroll	1	EFT		2,180.61	Jan 16-31 2026 Pay Period
641	02/06/2026	Payroll	1	EFT		324.41	Jan 16-31 2026 Pay Period
642	02/06/2026	Payroll	1	EFT		159.37	Jan 16-31 2026 Pay Period
643	02/06/2026	Payroll	1	EFT		2,319.80	Jan 16-31 2026 Pay Period
644	02/06/2026	Payroll	1	EFT		2,230.64	Jan 16-31 2026 Pay Period
645	02/06/2026	Payroll	1	EFT		4,779.60	Jan 16-31 2026 Pay Period
646	02/06/2026	Payroll	1	EFT		2,306.13	Jan 16-31 2026 Pay Period
647	02/06/2026	Payroll	1	EFT		3,041.05	Jan 16-31 2026 Pay Period
648	02/06/2026	Payroll	1	EFT		2,213.61	Jan 16-31 2026 Pay Period
649	02/06/2026	Payroll	1	EFT		2,841.36	Jan 16-31 2026 Pay Period
650	02/06/2026	Payroll	1	EFT		2,151.09	Jan 16-31 2026 Pay Period
652	02/06/2026	Payroll	1	EFT		2,019.97	Jan 16-31 2026 Pay Period
653	02/06/2026	Payroll	1	EFT		226.38	Jan 16-31 2026 Pay Period
654	02/06/2026	Payroll	1	EFT		979.90	Jan 16-31 2026 Pay Period
655	02/06/2026	Payroll	1	EFT		2,466.76	Jan 16-31 2026 Pay Period
656	02/06/2026	Payroll	1	EFT		2,355.86	Jan 16-31 2026 Pay Period
657	02/06/2026	Payroll	1	EFT		2,663.46	Jan 16-31 2026 Pay Period
658	02/06/2026	Payroll	1	EFT		2,249.34	Jan 16-31 2026 Pay Period
660	02/06/2026	Payroll	1	EFT		3,953.38	Jan 16-31 2026 Pay Period
661	02/06/2026	Payroll	1	EFT		2,343.89	Jan 16-31 2026 Pay Period
662	02/06/2026	Payroll	1	EFT		1,793.41	Jan 16-31 2026 Pay Period
664	02/06/2026	Payroll	1	EFT		2,331.00	Jan 16-31 2026 Pay Period
665	02/06/2026	Payroll	1	EFT		438.05	Jan 16-31 2026 Pay Period
666	02/06/2026	Payroll	1	EFT		3,998.33	Jan 16-31 2026 Pay Period
667	02/06/2026	Payroll	1	EFT		2,064.08	Jan 16-31 2026 Pay Period
668	02/06/2026	Payroll	1	EFT		274.70	Jan 16-31 2026 Pay Period
670	02/06/2026	Payroll	1	EFT		1,428.12	Jan 16-31 2026 Pay Period
672	02/06/2026	Payroll	1	EFT		2,084.92	Jan 16-31 2026 Pay Period
673	02/06/2026	Payroll	1	EFT		2,370.78	Jan 16-31 2026 Pay Period
674	02/06/2026	Payroll	1	EFT		2,555.82	Jan 16-31 2026 Pay Period
675	02/06/2026	Payroll	1	EFT		2,229.22	Jan 16-31 2026 Pay Period
676	02/06/2026	Payroll	1	EFT		2,512.28	Jan 16-31 2026 Pay Period
677	02/06/2026	Payroll	1	EFT		2,273.80	Jan 16-31 2026 Pay Period
678	02/06/2026	Payroll	1	EFT		2,150.02	Jan 16-31 2026 Pay Period
679	02/06/2026	Payroll	1	EFT		2,613.08	Jan 16-31 2026 Pay Period
680	02/06/2026	Payroll	1	EFT		3,644.99	Jan 16-31 2026 Pay Period
681	02/06/2026	Payroll	1	EFT		2,483.35	Jan 16-31 2026 Pay Period
682	02/06/2026	Payroll	1	EFT		145.82	Jan 16-31 2026 Pay Period
683	02/06/2026	Payroll	1	EFT		1,866.32	Jan 16-31 2026 Pay Period
684	02/06/2026	Payroll	1	EFT		4,091.58	Jan 16-31 2026 Pay Period
685	02/06/2026	Payroll	1	EFT		3,185.84	Jan 16-31 2026 Pay Period
686	02/06/2026	Payroll	1	EFT		2,119.52	Jan 16-31 2026 Pay Period
687	02/06/2026	Payroll	1	EFT		2,147.71	Jan 16-31 2026 Pay Period
688	02/06/2026	Payroll	1	EFT		2,614.59	Jan 16-31 2026 Pay Period
689	02/06/2026	Payroll	1	EFT		2,824.34	Jan 16-31 2026 Pay Period
690	02/06/2026	Payroll	1	EFT		2,930.14	Jan 16-31 2026 Pay Period

CHECK REGISTER

City Of Selah

Time: 12:09:24 Date: 02/04/2026

02/01/2026 To: 02/06/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
691	02/06/2026	Payroll	1	EFT		2,170.07	Jan 16-31 2026 Pay Period
692	02/06/2026	Payroll	1	EFT		2,116.68	Jan 16-31 2026 Pay Period
693	02/06/2026	Payroll	1	EFT		2,684.93	Jan 16-31 2026 Pay Period
694	02/06/2026	Payroll	1	EFT		3,307.10	Jan 16-31 2026 Pay Period
697	02/06/2026	Payroll	1	EFT		2,842.68	Jan 16-31 2026 Pay Period
698	02/06/2026	Payroll	1	EFT		2,275.33	Jan 16-31 2026 Pay Period
699	02/06/2026	Payroll	1	EFT		2,623.19	Jan 16-31 2026 Pay Period
700	02/06/2026	Payroll	1	EFT		329.99	Jan 16-31 2026 Pay Period
701	02/06/2026	Payroll	1	EFT		3,004.09	Jan 16-31 2026 Pay Period
702	02/06/2026	Payroll	1	EFT		2,221.80	Jan 16-31 2026 Pay Period
704	02/06/2026	Payroll	1	EFT		2,772.39	Jan 16-31 2026 Pay Period
705	02/06/2026	Payroll	1	EFT		2,348.58	Jan 16-31 2026 Pay Period
706	02/06/2026	Payroll	1	EFT		2,833.78	Jan 16-31 2026 Pay Period
708	02/06/2026	Payroll	1	EFT		1,430.86	Jan 16-31 2026 Pay Period
709	02/06/2026	Payroll	1	EFT		2,562.64	Jan 16-31 2026 Pay Period
711	02/06/2026	Payroll	1	EFT		2,203.96	Jan 16-31 2026 Pay Period
712	02/06/2026	Payroll	1	EFT		3,589.25	Jan 16-31 2026 Pay Period
713	02/06/2026	Payroll	1	EFT		2,443.44	Jan 16-31 2026 Pay Period
715	02/06/2026	Payroll	1	EFT		2,167.34	Jan 16-31 2026 Pay Period
716	02/06/2026	Payroll	1	EFT		84.41	Jan 16-31 2026 Pay Period
717	02/06/2026	Payroll	1	EFT		2,223.67	Jan 16-31 2026 Pay Period
718	02/06/2026	Payroll	1	EFT		1,371.71	Jan 16-31 2026 Pay Period
719	02/06/2026	Payroll	1	EFT		3,379.24	Jan 16-31 2026 Pay Period
720	02/06/2026	Payroll	1	EFT		2,738.90	Jan 16-31 2026 Pay Period
721	02/06/2026	Payroll	1	EFT		2,947.62	Jan 16-31 2026 Pay Period
628	02/06/2026	Payroll	1	87055		294.86	Jan 1-30 2026 Pay Period
651	02/06/2026	Payroll	1	87056		162.62	Jan 16-31 2026 Pay Period
659	02/06/2026	Payroll	1	87057		245.57	Jan 16-31 2026 Pay Period
663	02/06/2026	Payroll	1	87058		226.38	Jan 16-31 2026 Pay Period
669	02/06/2026	Payroll	1	87059		146.36	Jan 16-31 2026 Pay Period
671	02/06/2026	Payroll	1	87060		221.16	Jan 16-31 2026 Pay Period
695	02/06/2026	Payroll	1	87061		214.86	Jan 16-31 2026 Pay Period
696	02/06/2026	Payroll	1	87062		326.13	Jan 16-31 2026 Pay Period
703	02/06/2026	Payroll	1	87063		247.20	Jan 16-31 2026 Pay Period
707	02/06/2026	Payroll	1	87064		234.19	Jan 16-31 2026 Pay Period
710	02/06/2026	Payroll	1	87065		458.39	Jan 16-31 2026 Pay Period
714	02/06/2026	Payroll	1	87066		133.36	Jan 16-31 2026 Pay Period
722	02/06/2026	Payroll	1	87067		176.51	Jan 16-31 2026 Pay Period
586	02/02/2026	Claims	1	184638	Department of Licensing	24.00	Invoice #2025Frht M2
620	02/03/2026	Claims	1	184639	Owen Equipment Company	4,178.96	Invoice #00131654
723	02/06/2026	Claims	1	184640	Joseph Henne	3,510.00	Pay Period 1-16 - 1-30

001 General Fund	46,583.86
103 Fire Control	59,278.15
110 City Street	20,225.77
119 Transit	431.44
411 Water	24,725.99
415 Sewer	38,244.59
420 Solid Waste	1,878.68

	Claims:	7,712.96
	Payroll:	183,655.52

CHECK REGISTER

City Of Selah

Time: 12:09:24 Date: 02/04/2026

02/01/2026 To: 02/06/2026

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$ _____

ACCOUNTS PAYABLE

City Of Selah

Time: 09:49:46 Date: 02/05/2026

As Of: 02/10/2026

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
7012	02/03/2026	02/10/2026	1950 AOC-Financial Services	50.00	Invoice #2026CLJ
7089	02/04/2026	02/10/2026	1606 Abadan	249.52	Invoice #AR349273 Copier
7105	02/05/2026	02/10/2026	3552 Advanced Digital Imaging LLC	1,700.31	Invoice #13523
7106	02/05/2026	02/10/2026	3044 All American Propane	481.17	Invoice #1520450286
7107	02/05/2026	02/10/2026	1633 Anatek Labs	195.00	Invoice #2601560, 2601779, 2602052, 2602633
7023	02/03/2026	02/10/2026	736 Ayres, Don L	40.00	1/28-29 Meal Reimbursement
6999	01/28/2026	02/10/2026	1663 Basin Disposal Of Yakima, LLC	102,610.29	Invoice #5853440 Jan Garbage
7000	01/28/2026	02/10/2026	1083 Bell, Roger L	421.20	Jan 2026 Travel Expense
7029	01/20/2026	02/10/2026	1673 Bill Harris Used Cars Inc	963.63	Invoice 37382
7021	02/03/2026	02/10/2026	239 Carpenter, David L	40.00	1/28-29 Meal Reimbursement
7044	02/04/2026	02/10/2026	1717 Central Chain & Transmission, Inc.	234.71	Invoice #INV145657 Ban Metric V-Belt
7045	02/04/2026	02/10/2026	1717 Central Chain & Transmission, Inc.	71.61	Invoice #INV145545 B150
7090	02/04/2026	02/10/2026	1724 Centurylink - FD	176.34	Invoice #333827572 Sta 22
7037	01/29/2026	02/10/2026	1727 Charter Communications	129.98	Invoice # 176781801012126
7091	02/04/2026	02/10/2026	1727 Charter Communications	52.06	Invoice #176781401012126 TV Cable
7092	02/04/2026	02/10/2026	1734 Christensen, Inc.	630.10	Invoice #804990C-CM, 804988C-CM, 0810887-IN, 804988R-DM, 804990R-DM
7007	01/30/2026	02/10/2026	1742 City of Selah, Utilities	214.60	Invoice #10120 Jan2026 CH Utilities
7028	02/03/2026	02/10/2026	1742 City of Selah, Utilities	853.32	Invoice #27540
7032	01/30/2026	02/10/2026	1742 City of Selah, Utilities	351.59	PD WSG due 2/20/26
7093	02/04/2026	02/10/2026	1742 City of Selah, Utilities	229.45	Invoice #23350
7108	02/05/2026	02/10/2026	1742 City of Selah, Utilities	16,314.39	PW Utilities
7004	01/29/2026	02/10/2026	1748 Code Publishing Company	61.50	Invoice #GCI0019316 Web Update
7001	01/28/2026	02/10/2026	1763 Culligan Yakima	20.28	Invoice #CD3226426 Water
7005	01/29/2026	02/10/2026	1763 Culligan Yakima	11.88	Invoice #CD3307667 Rental
7109	02/05/2026	02/10/2026	1763 Culligan Yakima	9.98	Invoice #CD3308399
7110	02/05/2026	02/10/2026	3442 DTG	125.88	Invoice #29255506
7014	02/03/2026	02/10/2026	1777 Daniel Polage	11,000.00	Invoice #Feb2026
7020	02/03/2026	02/10/2026	2654 Databar	2,956.93	Invoice #273945 1/30 Statements
7111	02/05/2026	02/10/2026	3553 Eadon Prairie Construction, LLC	313,653.23	Invoice #Progest01 24185
7031	01/23/2026	02/10/2026	3301 Electronic Mobile Solutions LLC	51,766.43	Invoice 2034, 2033
7006	01/29/2026	02/10/2026	1833 Engravings Unlimited	24.41	Invoice #26283 Redfeldt Name Plate
7042	01/27/2026	02/10/2026	1853 First Responder Outfitters, Inc	130.20	Invoice 26667-3, 26682-3
7046	02/04/2026	02/10/2026	1883 HD Fowler Company	431.79	Invoice #I7224118 Circle Repair Clamp
7049	02/04/2026	02/10/2026	1883 HD Fowler Company	2,947.80	Invoice #I7226638 Heaveywall meter box
7050	02/04/2026	02/10/2026	1883 HD Fowler Company	-1,083.47	Invoice #C659905, C652496
7002	01/28/2026	02/10/2026	1890 Harris Office Equipment Inc	500.00	Invoice #18048 Office Chair
7051	02/04/2026	02/10/2026	1895 Helms Hardware Company	17.89	Invoice #864044 BLK Enamel
7052	02/04/2026	02/10/2026	1895 Helms Hardware Company	8.67	Invoice #864048 Miracle WD Filler
7053	02/04/2026	02/10/2026	1895 Helms Hardware Company	4.45	Invoice #864051 Blk Enamel/Red Enamel

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due		Vendor	Amount	Memo
7054	02/04/2026	02/10/2026	1895	Helms Hardware Company	3.41	Invoice #864071 King Util Lighter
7056	02/04/2026	02/10/2026	1895	Helms Hardware Company	56.77	Invoice #864078 NTRL Base Paint
7057	02/04/2026	02/10/2026	1895	Helms Hardware Company	122.79	Invoice #864090 Plywood CDX Westrn
7058	02/04/2026	02/10/2026	1895	Helms Hardware Company	10.58	Invoice #864102 Niagara Water
7059	02/04/2026	02/10/2026	1895	Helms Hardware Company	165.82	Invoice #864103 Aero Glass Cleaner, Paint
7060	02/04/2026	02/10/2026	1895	Helms Hardware Company	25.50	Invoice #864187 Propane
7062	02/04/2026	02/10/2026	1895	Helms Hardware Company	19.99	Invoice #863757
7094	02/04/2026	02/10/2026	1895	Helms Hardware Company	185.01	Invoice #864563
7112	02/05/2026	02/10/2026	1895	Helms Hardware Company	10.73	Invoice #864339
7113	02/05/2026	02/10/2026	1895	Helms Hardware Company	124.31	Invoice #864341
7114	02/05/2026	02/10/2026	1895	Helms Hardware Company	20.00	Invoice #864383
7115	02/05/2026	02/10/2026	1895	Helms Hardware Company	49.35	Invoice #864470
7116	02/05/2026	02/10/2026	1895	Helms Hardware Company	42.02	Invoice #864564
7117	02/05/2026	02/10/2026	1895	Helms Hardware Company	55.19	Invoice #864618
7118	02/05/2026	02/10/2026	1895	Helms Hardware Company	72.65	Invoice #864648
7119	02/05/2026	02/10/2026	1895	Helms Hardware Company	36.39	Invoice #864681
7120	02/05/2026	02/10/2026	1895	Helms Hardware Company	29.27	Invoice #864692
7121	02/05/2026	02/10/2026	1895	Helms Hardware Company	3.78	Invoice #864707
7122	02/05/2026	02/10/2026	1895	Helms Hardware Company	-4.59	Invoice #J95220
7123	02/05/2026	02/10/2026	1901	Independent Water Service, Inc.	88.97	Invoice #R242799
7024	02/03/2026	02/10/2026	1150	Jennerjohn, Rodger A	40.00	1/28-29 Meal Reimbursement
7124	02/05/2026	02/10/2026	1941	John Deere Financial	250.00	Invoice #1626 Uniforms
7125	02/05/2026	02/10/2026	1941	John Deere Financial	238.58	Invoice #F79318/39
7036	01/28/2026	02/10/2026	1956	KCDA Purchasing Cooperative	448.82	Invoice order#1591140
7126	02/05/2026	02/10/2026	1962	Kelley's Tele-Communications	192.49	Invoice #1010612802012026
7047	01/28/2026	02/10/2026	1974	L-P Body Shop, Inc.	2,101.83	RO Number 50993
7048	02/02/2026	02/10/2026	1975	L. Paul Schneider, Ph.d., Abpp	525.00	Invoice# 250
7030	01/19/2026	02/10/2026	1989	Les Schwab Tires	435.46	Invoice 41800677867
7061	02/04/2026	02/10/2026	1989	Les Schwab Tires	103.02	Invoice #41800678206 AL3 Thrust Alignment
7104	02/04/2026	02/10/2026	3041	Merritt, Danae	123.00	Adv Travel Mar 1-3 2026
7099	02/04/2026	02/10/2026	2037	NC Machinery	135.68	Invoice #YKCS0490163
7026	02/03/2026	02/10/2026	2039	NCSI	1,184.00	Invoice #64096 Coaches Background checks
7096	02/04/2026	02/10/2026	2053	O'Reilly Automotive Inc	115.00	Invoice #5631-127610
7015	02/03/2026	02/10/2026	2055	ODP Business Solutions, LLC	2.46	Invoice #456703264001 Pens
7016	02/03/2026	02/10/2026	2055	ODP Business Solutions, LLC	192.22	Invoice #456703011001 Ink, Paper
7095	02/04/2026	02/10/2026	2055	ODP Business Solutions, LLC	71.75	Invoice #458015761001, 458018465001
7127	02/05/2026	02/10/2026	2059	One Call Concepts	43.09	Invoice #6019111
7134	02/05/2026	02/10/2026	2061	Operation Omni Janitorial Service	5,580.31	Invoice #328897
7100	02/04/2026	02/10/2026	2065	Owens Pump & Equipment	1,862.93	Invoice #INV-997443
7128	02/05/2026	02/10/2026	2066	Oxarc, Inc.	581.74	Invoice #0062228643

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
7019	02/03/2026	02/10/2026	2640 Springbrook	250.00	Invoice #B002586
7022	02/03/2026	02/10/2026	475 Sterns, Douglas H	40.00	1/28-29 Meal Reimbursement
7101	02/04/2026	02/10/2026	2238 Timken Motor & Crane Service LLC	1,521.62	Invoice #79433
7102	02/04/2026	02/10/2026	2238 Timken Motor & Crane Service LLC	7,217.42	Invoice #79670
7129	02/05/2026	02/10/2026	2241 Tractor Supply Credit Plan	303.79	Invoice #008499
7034	02/03/2026	02/10/2026	2246 TransUnion Risk & Alternative	108.50	Invoice ID 329925-202601-1
7040	01/08/2026	02/10/2026	3549 ValHalla Creative	200.00	20251219-01-100185
7027	02/03/2026	02/10/2026	2267 Valley Lock & Key Service LLC	138.73	Invoice #115684 Key Copies
7130	02/05/2026	02/10/2026	2268 Valley Septic Services LLC	435.00	Invoice #267388
7039	01/31/2026	02/10/2026	2269 Valvoline Instant Oil Change	126.82	Invoices, 50071, 50677, 50854
7097	02/04/2026	02/10/2026	2269 Valvoline Instant Oil Change	349.39	Invoice #50632, 50711, 50706
7035	02/02/2026	02/10/2026	2290 WA Assoc of Sheriffs & Police Chiefs	180.00	Invoice# DUES 2026-00304
7098	02/04/2026	02/10/2026	2301 WA St Dept of Ecology Cashiering Unit	972.20	Invoice #LAU-WA-W655-26
7009	01/30/2026	02/10/2026	2537 WA State Treasurer	9,946.97	Invoice #Jan2026
7131	02/05/2026	02/10/2026	2291 Washington Auto Carriage	71.57	Invoice #S111511
7132	02/05/2026	02/10/2026	2308 Washington St Dept of Transportation	258.98	Invoice #RE 45 JE5007 L316
7033	02/02/2026	02/10/2026	2311 Washington State Patrol	84.00	Invoice I2604255
7003	01/28/2026	02/10/2026	2332 William Ervin	1,160.25	RX1369251-1205
7055	02/04/2026	02/10/2026	2337 Yakima Battery & Auto Electric	150.51	Invoice 226227
7038	01/31/2026	02/10/2026	2339 Yakima Cooperative Association	4,850.24	2/15/26 DUE
7008	01/30/2026	02/10/2026	2354 Yakima County Prosecutor's	130.87	Invoice #Jan2026 Crime Victims
7103	02/04/2026	02/10/2026	2355 Yakima County Public Services	1,706.25	Invoice #CI013147
7043	02/04/2026	02/10/2026	2360 Yakima Herald Republic	192.50	Invoice #82363
7013	02/03/2026	02/10/2026	2371 Yakima Valley Office Of Emergency Management	10,645.65	Invoice #2026-0010 26 Per Capita Assessment
7018	02/03/2026	02/10/2026	2374 Yakima Valley Sports Commission	4,600.00	Invoice #YSC25-055 Sports for Tourism
7017	02/03/2026	02/10/2026	2375 Yakima Valley Tourism	400.00	Invoice #15407 2026 Membership Dues
7041	01/29/2026	02/10/2026	2378 Yakima Worker Care	708.00	Invoice 51686
7133	02/05/2026	02/10/2026	2379 Zumar Industries, Inc	762.73	Invoice #55639

Report Total: 571,454.43

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Selah, and that I am authorized to authenticate and certify to said claim.

Payroll Specialist

Finance Director

Subscribed this _____ day of _____, _____

The following voucher/checks are approved for payment:

Voucher/check number _____ through _____ Total \$_____



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 2/10/2026
Agenda Number: 10C

Informational Item

Title: Minutes from September 2, 2025 and December 15, 2025 Planning Commission Meetings

From: Jennifer Leslie, Community Development Specialist

Action Requested: Informational - No Action Needed

Staff Recommendation: N/A

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: N/A

Recommended Motion: N/A

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date: **Action Taken: None**

City of Selah
Planning Commission Minutes
September 02, 2025

A. Call to Order

Chairman Smith calls the meeting to order at 5:31pm.

B. Roll Call

Members Present: Chairman Smith, Vice Chair Apodaca, Commissioner: Graf, Elliott & Nottingham.
Members Absent: None.
Staff Present: Steve Zetz, City Planner.
Guest: Joseph Calhoun, HLA.

C. Agenda Changes

D. Communications

1. Oral - None
2. Written - None

E. Approval of Minutes

1. Approval of minutes from June 17, 2025 & July 01, 2025.

Chairman Smith asks for a motion to approve the minutes from the June 17 & July 01, 2025 meeting.

Commissioner Graf motions to approve.

Commissioner Elliott seconds.

Minutes are approved with a voice vote of 5-0.

F. Public Hearings

G. General Business

1. Old Business - None
2. New Business –

Joseph Calhoun with HLA provides an update on the City of Selah Periodic Update.

Mr. Zetz presents a PowerPoint to the Planning Commission.

H. Reports/Announcements

1. Chairman – None
2. Commissioners –

Introduction of Todd Nottingham, newest Planning Commission Member.

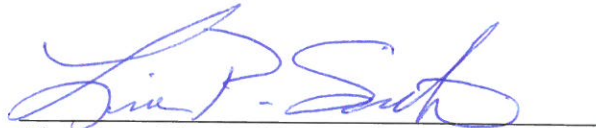
3. Staff – None

I. Adjournment

Chairman Smith motions to adjourn.

Commissioner Elliott seconds.

Chairman Smith adjourns the meeting at 6:44pm with a voice vote of 5-0.



Chairman, Lisa Smith

City of Selah
Planning Commission Minutes
December 15, 2025

A. Call to Order

Chairman Smith calls the meeting to order at 5:31pm.

B. Roll Call

Members Present: Chairman Smith, Vice Chair Apodaca, Commissioner: Graf, Elliott & Nottingham.
Members Absent: None.
Staff Present: Steve Zetz, City Planner.
Guest: Joseph Calhoun, HLA.

C. Agenda Changes

D. Communications

1. Oral - None
2. Written - None

E. Approval of Minutes

1. Approval of minutes from September 02, 2025.

Chairman Smith asks for a motion to approve the minutes from the September 02, 2025 meeting.

Commissioner Elliott motions to approve.

Vice Chair Apodaca seconds.

Minutes are approved with a voice vote of 5-0.

F. Public Hearings

G. General Business

1. Old Business - None
2. New Business -

Joseph Calhoun with HLA provides an update on the City of Selah Periodic Update.

H. Reports/Announcements

1. Chairman - None
2. Commissioners - None
2. Staff -

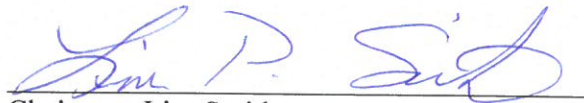
Mr. Zetz shares the last day of his employment with the City will be December 15, 2025.

I. Adjournment

Chairman Smith motions to adjourn.

Commissioner Elliott seconds.

Chairman Smith adjourns the meeting at 6:16pm with a voice vote of 5-0.



Chairman, Lisa Smith



Selah City Council
 Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 2/10/2026
 Agenda Number: 10D

Action Item

Title: Resolution Authorizing the Mayor to Sign City of Selah Outside Utility Agreement (OUA 2026-001)

From: Jennifer Leslie, Community Development Specialist

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: No financial outlay by the City. The City will receive an application fee, and the City will then begin receiving payments for water service and/or sewer service from the applicants/subject property.

Funding Source: N/A

Background/Findings/Facts: The Public Works Department has received a proposed City of Selah Outside Utility Agreement (OUA 2026-001) from applicants James & Donna Garner. It is based on a form that the City has used in the past. The applicants have signed and notarized the form, and a copy is submitted together with the instant AIS. The matter is now ready for action by the City Council.

The subject location is 1151 North Wenas Road, Selah, WA 98942, which is outside the City’s corporal limits while still within the applicable urban growth boundary. The City can enter OUA 2026-001 without violating any requirement or restriction of Selah Municipal Code (SMC) Chapter 9.15 and/or RCW 35.92.220. Thus, City staff recommends that the City Council authorize the Mayor—by approving the proposed Resolution submitted with the instant AIS—to sign OUA 2026-001 in the form presented by the applicants.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
1/23/2026	City’s receipt of OUA application

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO SIGN
CITY OF SELAH OUTSIDE UTILITY AGREEMENT
(OUA 2026-001)

WHEREAS, during its regular scheduled meeting on February 10, 2026, the City Council of the City of Selah considered a request by applicants James E. Garner and Donna D. Garner (husband and wife) for water and/or sewer service by, from and with the City with regard to the following real estate that lies outside of the City's corporal limits while still being within the applicable urban growth boundary:

Legal Description: Section 25 Township 14 Range 18 Quarter SE: TH PT OF N 198 FT OF W 310 FT OF SW1/4 SE1/4 LY E'LY OF CO. RD.

Yakima County Assessor's Parcel Number: 181425-43001

Common Situs Address: 1151 North Wenas Road, Selah, WA 98942

(With any inconsistency between or among such identifying information resolved in favor of the actual legal description.)

; and

WHEREAS, City staff informed the City Council that entry into an outside utility agreement with such applicants for such real estate can be effectuated without violating any requirement or restriction of Selah Municipal Code (SMC) Chapter 9.15 and/or RCW 35.92.220; and

WHEREAS, a four-page City of Selah Outside Utility Agreement (OUA 2026-001) has been prepared (based on a form the City has used in the past), it has been signed by the applicants, and the terms are acceptable to City staff; and

WHEREAS, City staff recommend that the City Council authorize the Mayor to sign OUA 2026-001, and the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor be and is authorized to sign OUA 2026-001 in the form appended hereto, and, further, that City staff be and is authorized and directed to collect the applicable application fee from the applicants (pursuant to SMC 9.15.035) if such has not already occurred and also to record a copy of the instant Resolution and the fully-signed OUA 2026-001 with the Yakima County Auditor's Office.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 10th day of February, 2026.

Resolution No. _____

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

Return to: City of Selah
222 S Rushmore Road
Selah, WA 98942

CITY OF SELAH OUTSIDE UTILITY AGREEMENT

I. PARTIES:

CITY OF SELAH, hereafter CITY; and,

OWNER, James E. Garner and Donna D. Garner, husband and wife, hereafter OWNERS and assigns.

II. OWNER'S PROPERTY:

Legal Description: Section 25 Township 14 Range 18 Quarter SE: TH PT OF N 198 FT OF W 310 FT OF SW1/4 SE1/4 LY E'LY OF CO.RD.

Assessor's Parcel No.: 181425-43001

III. RECITALS:

1. The CITY owns and operates a municipal water and sewage utility. These utilities provide service to properties within the jurisdictional boundaries of the CITY.
2. OWNER applied to the CITY for municipal water and sewage service to the property above described, which is currently outside the CITY's jurisdictional boundary, and in consideration of the furnishing of that service OWNER makes the following subjoined agreements.
3. The CITY is authorized to enter into agreements to provide service to properties outside its jurisdiction (Outside Utility Agreements) pursuant to Selah Municipal code 9.15.020.

IV. AGREEMENT:

1. OWNER agrees this outside utility agreement is appurtenant only to the existing parcel and the single residence located thereon that exists on the date of execution of this agreement. Any future division of the property or the construction of additions to the existing structure or the construction of additional structures (if said property is not located within the CITY) shall require a new outside utility agreement or the amendment of this agreement.
2. OWNER shall pay, when due, to the CITY, all connection charges, service fees, plant investment fees, future local improvement district assessments, if any, and any and all other charges and fees required by law to be paid for the service of which OWNER applies.
3. OWNER shall take all necessary steps in cooperation with the CITY to obtain the approval of the Yakima County Boundary Review Board for the extension of utility service pursuant to the requirements of RCW 36.93.090(4).
4. OWNER agrees that any future new construction, or future alterations, additions or repair, shall conform to any and all then applicable construction and zoning codes and all required permits shall be obtained from CITY prior to the commencement of any work, all as if the property affected by this agreement were situated in the CITY; provided, no permit fees shall be charged or collected by the CITY for any permit for which a fee is charged by Yakima County. The CITY is granted the right to make reasonable inspections at reasonable times of the subject property, existing buildings, structures and improvements on the property.
5. OWNER shall comply with CITY laws concerning short platting and platting as if the property affected by this agreement were situated within the boundaries of the CITY.
6. OWNER agrees to sign any and all offered petitions for annexation and any other documents requested by the CITY concerning annexation and OWNER agrees TO NOT OPPOSE the annexation of the property herein previously described into the CITY.
7. OWNER agrees not to oppose the formation of any future water, sewer or street local improvement district (LID) which would benefit said property herein previously described.
8. OWNER agrees that upon execution of this agreement that this agreement shall be recorded with the Yakima County Auditor and shall constitute an agreement and covenant running with the property and shall be binding upon the OWNER, his or her heirs, successors and assigns. Further, the OWNER shall affirmatively disclose to any prospective successor in interest to this property that this agreement exists.

SIGNED BY THE CITY this _____ day of _____, 20__.

Roger Bell, Mayor

ATTEST: Courtney McGarity, Clerk



Selah City Council
 Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 2/10/2026
 Agenda Number: 10E

Action Item

Title: Resolution Establishing the Date, Time and Place for a Public Hearing for Consideration of the Surplus of Real Property on North Park Drive

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The City presently owns 0.99 acres of real property on North Park Drive, which is identified as Yakima County Assessor’s Parcel Number 181436-21424 and the common situs address of 652 North Park Drive, Selah, WA 98942. The City has determined that this property, which had been considered as a potential future well site for the City’s water system, is no longer required for providing continued public utility service as the City owns alternative properties that can be utilized for a future additional well site. And, further, the City does not otherwise need this property.

The City desires to surplus this property and to sell it for its fair market value. Prior to doing so, the City must hold a public hearing to receive public comments, if any, in accordance with RCW 35.94.040. Following the public hearing, the City Council will determine—via Resolution—whether to move forward with the surplus and sale of real property.

A proposed Resolution is submitted with the instant AIS, which—if approved—will establish that the public hearing will be held at approximately 5:30 p.m., on February 24, 2026, during the City Council’s regular scheduled meeting.

Recommended Motion: I move to approve the Resolution in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

RESOLUTION NO. _____

RESOLUTION ESTABLISHING THE DATE, TIME AND PLACE FOR A PUBLIC HEARING FOR CONSIDERATION OF THE SURPLUS OF REAL PROPERTY ON NORTH PARK DRIVE

WHEREAS, the City presently owns 0.99 acres of real property on North Park Drive, which is identified as Yakima County Assessor’s Parcel Number 181436-21424 and the common situs address of 652 North Park Drive, Selah, WA 98942; and

WHEREAS, the City has determined that this property, which had been considered as a potential future well site for the City’s water system, is no longer required for providing continued public utility service as the City owns alternative properties that can be utilized for a future additional well site. And, further, the City does not otherwise need this property; and

WHEREAS, the City desires to surplus this property and to sell it for its fair market value; and

WHEREAS, RCW 35.94.040 requires the City to hold a public hearing to receive public comments prior to the surplus of this property; and

WHEREAS, following the public hearing, the City Council will determine—via Resolution—whether to move forward with the surplus and sale of real property; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, as follows: (1) that February 24, 2026, at 5:30 p.m., or soon thereafter as practical, in the City Council Chambers located at City Hall, 115 W. Naches Avenue, Selah, WA 98942, is established as the date, time and place of a public hearing on the proposed surplus of this property; and (2) that City staff is directed to publish notice and physically post notice as required by law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 10th day of February, 2026.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

This property has a Government Exemption. Value information is intentionally not being displayed as we do not inspect Government Property or value it.



WENAS RD/N PARK RD SELAH, WA 98942



WENAS RD/N PARK RD SELAH, WA 98942



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 2/10/2026
Agenda Number: 10F

Action Item

Title: Resolution Authorizing the Mayor and Public Works Director to Sign Agreement No. GMC1063 with the Washington State Department of Transportation

From: Ty Jones, Public Works Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: N/A

Funding Source: N/A

Background/Findings/Facts: The City previously sought and obtained approval from the Washington State Department of Transportation (WSDOT) for the installation of vinyl wraps on WSDOT-owned signal controllers and illumination cabinets along State Route 823 and at other locations within the City’s corporal limits. The City did this upon request from the Selah Downtown Association (SDA) because the SDA is the entity that desired to purchase and install the wraps (and the City also granted approval to SDA for SDA to install vinyl wraps on signal controllers and illumination cabinets that are owned directly by the City).

WSDOT’s prior approval occurred via a written Memorandum of Understanding that was labeled MOU M521001.

WSDOT now desires a more complete contract/agreement, which will impose the maintenance and (possible eventual) removal obligations on the City (even though the City, in turn, would seek to pass the obligations along to the SDA pursuant to the contractual understanding between the City and the SDA).

WSDOT has drafted an eight-page “Maintenance Agreement No. GMC1063 between the Washington State Department of Transportation and City of Selah” in order to more clearly define the roles of both governmental agencies. A copy is submitted with the instant AIS. The terms of Agreement No. GMC1063 are acceptable to City staff, and City staff recommends that the City Council authorize the Mayor and Public Works Director—by approving the proposed Resolution that is submitted with the instant AIS—to sign it.

Again, if any maintenance or removal proves necessary, the arrangement between the SDA and the City is that the SDA will be responsible for the costs and effort. WSDOT simply wants a

contract between itself and the City, so that WSDOT does not have to take any risks about the future existence or viability of the SDA.

Recommended Motion: I move to approve the Resolution in the form presented

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR AND PUBLIC WORKS DIRECTOR TO SIGN AGREEMENT NO. GMC1063 WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the City previously sought and obtained approval from the Washington State Department of Transportation (WSDOT) for the installation of vinyl wraps on WSDOT-owned signal controllers and illumination cabinets along State Route 823 and at other locations within the City’s corporal limits. The City did this upon request from the Selah Downtown Association (SDA) because the SDA is the entity that desired to purchase and install the wraps (and the City also granted approval to SDA for SDA to install vinyl wraps on signal controllers and illumination cabinets that are owned directly by the City). The SDA has contractually agreed to be directly responsible for maintenance and (possible eventual) removal of the wraps; and

WHEREAS, WSDOT’s prior approval occurred via a written Memorandum of Understanding that was labeled MOU M521001; and

WHEREAS, WSDOT now desires a more complete contract/agreement, which will impose the maintenance and (possible eventual) removal obligations on the City (even though the City, in turn, would seek to pass the obligations along to the SDA pursuant to the contractual understanding between the City and the SDA). WSDOT has drafted an eight-page “Maintenance Agreement No. GMC1063 between the Washington State Department of Transportation and City of Selah” in order to more clearly define the roles of both governmental agencies; and

WHEREAS, the terms of Agreement No. GMC1063 are acceptable to City staff; and

WHEREAS, the City Council finds that good cause exists;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, that the Mayor and Public Works Director be and are authorized to sign Agreement No. GMC1063 in the form appended hereto.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 10th day of February, 2026.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney

**MAINTENANCE AGREEMENT
BETWEEN
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (GMC 1063)
AND
CITY OF SELAH**

This Agreement (Agreement) is between the Washington State Department of Transportation (WSDOT) and the City of Selah (City), also referenced as “Party” and the “Parties”.

RECITALS

1. The City, through its Downtown Association, previously requested and WSDOT previously agreed to allow the installation of vinyl wraps on WSDOT owned signal controller and illumination cabinets at five (5) locations on SR 823 within the City of Selah through MOU M521001. Hereinafter, the vinyl wraps may be referred to as the Improvements.
2. WSDOT and the City enter into this Agreement to outline the division of maintenance responsibilities for the Improvements.
3. This Agreement supersedes MOU M521001 countersigned April 20, 2021 with locations amended August 20, 2025.

Now therefore, pursuant to RCW 47.28.140 the above recitals that are incorporated herein as if fully set forth below, and in consideration of the terms, conditions, covenants, and performances contained herein, and the attached Exhibit A which is incorporated and made a part hereof, It Is Mutually Agreed as Follows:

1. COOPERATION

- 1.1 The Parties agree to work cooperatively to ensure that the SR 823 right of way and the Improvements are maintained to function as designed. The Parties shall meet on an as needed basis to discuss their respective maintenance obligations, the functioning of the Improvements, and this Agreement.

2. PURPOSE

- 2.1 The purpose of this Agreement is to define the responsibilities for the maintenance of the Improvements.

3. PERIOD OF PERFORMANCE

- 3.1 This Agreement shall commence upon execution and shall remain in effect unless and until terminated by WSDOT as set forth below.

4. TERMINATION

- 4.1 This Agreement may be terminated, without penalty or further liability as follows:

4.1.1 Termination for Convenience

This Agreement may be terminated for convenience by either Party at any time. The notice of intent to terminate for convenience shall be issued by a Party in writing no less than thirty (30) working days in advance of termination. The Party terminating for convenience shall not be liable to the other Party for any direct, indirect, or consequential damages arising solely from termination of this Agreement.

4.1.2 Termination for Cause

This Agreement may be terminated for cause by either Party if the other Party does not fulfill in a timely and proper manner its obligations under this Agreement, or if the other Party violates any of the terms and conditions of this Agreement. The notice of intent to terminate for cause shall be issued by a Party in writing and the other Party shall have the opportunity to correct the violation or failure within fifteen (15) working days of the date of the notice. If the failure or violation is not corrected within the time allowed, this Agreement will automatically terminate.

4.1.3 Termination for Withdrawal of Authority

This Agreement may be terminated by WSDOT in the event that WSDOT's authority to perform any of its duties is withdrawn, reduced, or limited in any way after the commencement of this Agreement. The notice of intent to terminate for withdrawal of authority shall be issued by WSDOT in writing no less than seven (7) calendar days in advance of termination. No penalty shall accrue to WSDOT in the event termination under this section is exercised. This section shall not be construed to permit WSDOT to terminate this Agreement in order to acquire similar services from a third-party.

4.1.4 Termination for Non-Allocation of Funds

This Agreement may be terminated by either Party if insufficient funds are allocated or appropriated to the Party to continue its performance of this Agreement in any future period. The notice of intent to terminate for non-allocation of funds shall be issued in writing no less than seven (7) calendar days in advance of termination.

4.2 If this Agreement is terminated prior to the fulfillment of the terms stated herein, the City agrees to reimburse WSDOT for the actual direct and related indirect expenses and costs it has incurred up to the date of termination, as well as the costs of non-cancelable obligations.

4.3 Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

4.4 Within thirty (30) working days of the termination of this Agreement, the City shall, if directed by WSDOT, remove the Improvements, and shall restore the SR 823 right of way to its condition prior to the installation of the Improvements at the City's sole cost and expense and to the reasonable satisfaction of WSDOT. The work to restore the right of way shall be performed in a manner consistent with Section 5.2. If the City fails or refuses to perform the work necessary to comply with this requirement, WSDOT may perform the work at the expense of the City. Reimbursement for the cost of the work by WSDOT shall be made in accordance with Section 7.

5. CITY MAINTENANCE AND REPLACEMENT

5.1 The City at its sole cost and expense, shall maintain the Improvements as set forth in this Agreement. Any reconstruction or additional construction beyond the Improvements shall be negotiated under a separate agreement.

5.2 The City shall perform all work under this Agreement in accordance with WSDOT Maintenance Manual standards M51-01.11, or any revisions thereto, and the "Manual on Uniform Traffic Control Devices for Streets and Highways" (MUTCD), current edition at the time the when maintenance of the Improvements is being performed.

- 5.3 The City, and/or its designee, shall not perform any work required under this Agreement in such a manner as to conflict with, impede or disrupt in any way WSDOT highway operation, construction, or maintenance, or interfere with or endanger the safety of the traveling public or pedestrians. The City shall conduct all traffic control required for maintenance and replacement, if necessary, of the Improvements in a manner consistent with the MUTCD and/or the WSDOT's Work Zone Traffic Control Guidance M54-44, current edition.
- 5.4 The work to be performed by the City under this Agreement includes the following:
- 5.4.1 The City agrees, at its sole cost and expense, to maintain and if warranted, replace, at City expense, the Improvements on SR 823 at the following locations and as shown in Exhibit A.
- MP 2.36 – E Goodlander Rd
MP 1.68 – E Fremont Ave
MP 1.54 – E Naches Ave
MP 1.35 – 2nd Ave
MP 1.06 – S 1st St/Valleyview Ave
- 5.4.2 The City agrees that the vinyl wrap will not cover any vents, exhausts or key holes when wrapping the cabinets.
- 5.4.3 The City agrees to remove any graffiti within 15 business days.
- 5.4.4 The City will submit the design of the vinyl wrap to WSDOT for approval. Any change to the design of the vinyl wrap in response to repair or replacement will be submitted to WSDOT for approval.
- 5.4.5 The City agrees that any wrap installed on a City owned cabinet that is part of a system operated by WSDOT under a separate agreement, is the responsibility of the City to maintain.
- 5.5 The work to be performed by the City under this Agreement includes Traffic Control
- 5.5.1 The City agrees that maintenance and any necessary replacement of the Improvements within SR 823 right of way, shall be restricted to daylight hours and no work shall be allowed within the SR 823 right of way on Saturday or Sundays, or on holidays, unless otherwise authorized by the WSDOT, or under emergency circumstances. If a holiday falls on a Saturday, the preceding Friday is counted as the holiday, and the City shall be off the SR 823 right of way by noon on Thursday. When the holiday falls on a Monday, the City shall be off the SR 823 right of way by noon on the preceding Friday.
- 5.5.2 The City agrees that any temporary lane closure or restriction longer than four (4) hours of SR 823 for the purpose of maintaining or replacement of the Improvements shall require a WSDOT-approved traffic control plan prior to performing any work.
- 5.6 WSDOT approves of the delegation of maintenance responsibilities for the Improvements to the Selah Downtown Association.

6. EMERGENCY MAINTENANCE OR REPAIR

- 6.1 Should WSDOT determine that any work performed under this Agreement that is the responsibility of the City presents an immediate danger to the public or to real property, facility, or operation of SR 823, WSDOT will notify the City in writing, with email being acceptable, and request that the City immediately address the emergency maintenance or repair issue within one (1) working day of notification.
- 6.2 In the event that the City does not or cannot immediately perform the emergency maintenance or repair, WSDOT may perform the emergency maintenance or repair at the expense of the City.
- 6.3 The City shall be responsible for the actual direct and related indirect costs of the emergency maintenance or repair work. Reimbursement of the cost of the work shall be made in accordance with invoice and payment procedures set forth herein.

7. FAILURE TO PERFORM MAINTENANCE AND EMERGENCY MAINTENANCE

- 7.1 WSDOT reserves the right to perform the work required by the City on those segments of the Improvements that lie within WSDOT owned access to the extent necessary for the safe operation and maintenance of SR 823, should the City fail to perform the work pursuant to this Agreement.
 - 7.1.1 If the City fails to perform any work required under this Agreement WSDOT will notify the City, in writing, with email being acceptable, of the work that must be completed, and the City shall perform the work within thirty (30) calendar days. If the City does not perform the identified work, WSDOT reserves the right to perform the work in accordance with minimum WSDOT highway standards set forth in this Agreement.
 - 7.1.2 In the event WSDOT is required to perform any of the work required to be performed by the City, the City shall reimburse WSDOT for its actual direct, and related indirect costs, for all work performed by WSDOT on behalf of the City within thirty (30) working days of the date of the invoice received from WSDOT (the "Due Date"). In the event the City fails to make payment by the Due Date, the City will pay WSDOT interest on outstanding balances at the rate of twelve percent (12%) per annum, or the highest rate of interest allowable by law, whichever is greater. Interest shall be calculated from the Due Date to the date of payment.
 - 7.1.3 If the City objects to all or any portion of an invoice, it shall notify WSDOT within twenty (20) calendar days from the date of receipt and shall pay only that portion of the invoice not in dispute. WSDOT and the City shall make every effort to settle the disputed portion, and if necessary, utilize dispute resolution provided for in Section 14. No interest shall be due on any portion of an invoice the City is determined not to owe following settlement between the parties or completion of dispute resolution process.

8. RIGHT OF ENTRY

- 8.1 Each Party hereby grants to the other Party a right of entry upon the real property for which the Party holds fee title as may be necessary to perform the work required under this Agreement.
- 8.2 The granting of the right of entry pursuant to this Agreement does not relieve the Party exercising the right of entry from obtaining all permits required to perform the work required under this Agreement.

9. FUTURE IMPROVEMENTS

- 9.1 A Party shall not make any alterations or additional improvements to the property or right of way that may affect the other Party without first obtaining the other Party's approval, which approval shall not be unreasonably withheld. Alterations and improvements shall be the subject of a subsequent agreement, or amendment which must be executed prior to commencing work.
- 9.2 The cost and expense of any such alteration or additional improvements consented to by the other Party, including construction, maintenance, and removal, shall be borne by the Party benefiting from the additional improvements, in proportion to the benefit received by each Party.
- 9.3 It shall be the responsibility of the Party making the alteration to secure any and all governmental permits required in connection with any such work, and to perform such work in accordance with governing laws and procedures.
- 9.4 In addition, any Party constructing such an improvement shall work with the other Party to minimize any adverse impacts of construction to the other parties.

10. ADMINISTRATION AND NOTICES

- 10.1 The Point of Contact (POC) identified for each Party shall be responsible for administering this Agreement.

City POC: Ty Jones, or his successor – Public Works Director, (509) 698-7365,
ty.jones@selahwa.gov

WSDOT POC: Todd Daley, or his successor – Region Traffic Engineer, (509) 577-1992,
todd.daley@wsdot.wa.gov

- 10.2 Any notice, demand, or other communication required or permitted to be given under this Agreement or applicable law shall be effective only if it is in writing, with email being acceptable, addressed to the applicable Party's designated POC as set forth herein.
- 10.3 The name and contact information of a POC may be updated by a Party in writing, with email being acceptable, to the other Party. A change in the name and/or contact information of a POC shall not require an amendment to this Agreement.

11. ASSIGNMENT AND SUBCONTRACT

- 11.1 Except as otherwise provided herein, a Party to this Agreement shall not assign, delegate or transfer this Agreement or the obligations incurred hereunder, in whole or in part, by operation of law or otherwise, or subcontract for the management or operation of their respective responsibilities, or parts thereof, without the prior written consent of the other Party to this Agreement, which approval shall not be unreasonably withheld.

12. LEGAL RELATIONS

- 12.1 It is understood and agreed that this Agreement is solely for the benefit of the parties hereto and gives no right to any other Party. No joint venture or partnership is formed as a result of this Agreement.

12.2 The Parties shall be deemed independent contractors for all purposes, and the employees of the Parties or any of their contractors, subcontractors, consultants, and the employees thereof, shall not in any manner be deemed to be employees of the other Party.

13. INDEMNIFICATION

13.1 Each Party to this Agreement will protect, defend, indemnify, and save harmless the other Party, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and property), arising out of, or in any way resulting from, each Party's negligent acts or omissions with respect to the provisions of this Agreement. Neither Party will be required to indemnify, defend, or save harmless the other Party if the claim, suit, or action for injuries, death, or damages (both to persons and property) is caused by the sole negligence of the other Party. Where such claims, suits, or actions result from the concurrent negligence of the Parties, their agents, officials, or employees, and/or involve those actions covered by RCW 4.24.115, the indemnity provisions provided herein will be valid and enforceable only to the extent of the negligence of the indemnifying Party, its agents, officials or employees.

13.2 The Parties agree that their obligations under this section extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of their officers, officials, employees, or agents. For this purpose, only, the Parties, by mutual negotiation, hereby waive, with respect to each other only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW.

13.3 This indemnification and waiver will survive the termination of this Agreement.

14. DISPUTE RESOLUTION

14.1 The Parties shall work collaboratively to resolve disputes and issues arising out of, or related to, this Agreement. Disagreements shall be resolved promptly and at the lowest level of hierarchy. To this end, following the dispute resolution process shown below shall be a prerequisite to the filing of litigation concerning any dispute between the parties:

14.1.1 The POC, designated in this Agreement shall use their best efforts to resolve disputes and issues arising out of or related to this Agreement. The POCs shall communicate regularly to discuss the status of the tasks to be performed hereunder and to resolve any disputes or issues related to the successful performance of this Agreement. The POCs shall cooperate in providing staff support to facilitate the performance of this Agreement and the resolution of any disputes or issues arising during the term of this Agreement.

14.1.2 A Party's POC shall notify the other Party in writing, with email being acceptable, of any dispute or issue that the POC believes may require formal resolution herein. The POCs shall meet within five (5) working days of receiving the written notice and attempt to resolve the dispute.

14.1.3 In the event the POCs cannot resolve the dispute or issue, the City, and WSDOT's Region Administrator, or their respective designees, shall meet and engage in good faith negotiations to resolve the dispute.

14.1.4 In the event the City and WSDOT's Region Administrator, or their respective designees, cannot resolve the dispute or issue, the City and WSDOT shall each appoint a member to a Dispute Board. These two (2) members shall then select a third member not affiliated with either Party. The three-member board shall conduct a dispute resolution

hearing that shall be informal and unrecorded. All expenses for the third member of the Dispute Board shall be shared equally by both parties; however, each Party shall be responsible for its own costs and fees.

15. RECORDS AND AUDIT

15.1 All records related to work performed under this Agreement shall be held and kept available for inspection and audit for a period of six (6) years from the date of termination of this Agreement or any final payment authorized under this Agreement, whichever is later. Each Party shall have full access to and right to examine said records, during normal business hours and as often as it deems necessary. In the event of litigation or claim arising from the performance of this Agreement, the City and WSDOT agree to maintain the records and accounts until such litigation, appeal or claims are finally resolved. This section shall survive the termination of this Agreement.

16. GENERAL

16.1 Assurances: The Parties agree that all activity pursuant to this Agreement shall be in accordance with all applicable federal, State, and local laws, rules, and regulations as they currently exist or as amended.

16.2 Interpretation: This Agreement shall be interpreted in accordance with the laws of the state of Washington. The titles to paragraphs and sections of this Agreement are for convenience only and shall have no effect on the construction or interpretation of any part hereof.

16.3 Amendments: This Agreement may be amended only by the mutual written agreement of the Parties executed by personnel authorized to bind each of the parties.

16.4 Waiver: A failure by a Party to exercise its rights under this Agreement shall not preclude that Party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in writing signed by an authorized representative of the waiving party and attached to the original Agreement.

16.5 All Writings Contained Herein: This Agreement contains all of the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties.

16.6 Venue: Venue of any action brought under this Agreement involving WSDOT shall be in Superior Court for Thurston County, State of Washington.

16.7 Severability: If any term or condition of this Agreement is held invalid, such invalidity shall not affect the validity of the other terms or conditions of this Agreement.

16.8 Authority to Bind: The signatories to this Agreement represent that they have the authority to bind their respective organizations to this Agreement.

17. COUNTERPARTS AND ELECTRONIC SIGNATURE

17.1 This Agreement may be executed in counterparts or in duplicate originals. Each counterpart or each duplicate shall be deemed an original copy of this Agreement signed by each Party, for all purposes. Electronic signatures or signatures transmitted via e-mail in portable document format ("PDF") may be used in place of original signatures on this Agreement. Each Party intends to be bound by its electronic or PDF signature on this Agreement and is aware that the other Party is

relying on its electronic or PDF signature.

In witness whereof, the Parties hereto have executed this Agreement as of the Party's date last signed below.

CITY OF SELAH	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
By:	By:
Printed: Ty Jones	Printed: W. Brian White, P.E.
Title: Public Works Director	Title: South Central Region Administrator
Date:	Date:
Approved as to Form for City of Selah	Approved as to Form for Washington State Department of Transportation
By:	By:
Printed: Roger Bell	Printed: Alex M. Straub
Title: Mayor	Title: Assistant Attorney General
Date:	Date:



Selah City Council
Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 2/10/2026
Agenda Number: 10G

Action Item

Title: Ordinance Amending Prior Ordinance No. 2263 (Ordinance Establishing the 2026 Base Salary and Wage Schedule for Unrepresented (a/k/a Non-Union) Positions)

From: Roger Bell, Mayor

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: This action will not cost the City any money and, instead, will result in a reduction in one position’s salary range. The salary range would have its bottom end changed/reduced from \$8,229 per month to \$7,392 per month. The position in question is currently labeled “Public Works Utility Supervisor”, and this action would also change such label to “Public Works Supervisor” (without including “Utility” in the title).

Funding Source: N/A

Background/Findings/Facts: The Mayor has decided to promote Matthew Taylor. Mr. Taylor has been serving as the Public Works Engineer Tech. He will be promoted into the position that has been known as “Public Works Utility Supervisor”. However, the Mayor desires two changes concurrently with this promotion. First, the Mayor desires to have the salary range of the position adjusted, such that its bottom end would be changed/reduced from \$8,229 per month to \$7,392 per month. Second, the Mayor desires to rename the position from to “Public Works Supervisor” (without including “Utility” in the title).

Mr. Taylor is agreeable to these changes. Historically, the current/former title and salary range for this position were established when a longer-tenured employee (Ty Jones, with 20-plus years of service) was occupying the position and was principally focused on utility matters. By contrast, Mr. Taylor’s tenure is not (yet) as long, he has and will continue to focus on both utility and non-utility matters, he received a combined COLA-and-raise in his former position at the start of 2026, and increasing his salary to \$8,229 per month (rather than \$7,392 per month, following this action) due to this promotion would be too fast/high of a salary increase in the Mayor’s opinion.

A proposed Ordinance is submitted with the instant AIS. If approved, it would change (on page 1 of the underlying Ordinance) the position’s title and the bottom end of the salary ranges - stated within this AIS. In addition, the words “remainder of the” will be inserted within Section 1 of the Ordinance (which is also on page 1). Finally, the cross-references within subparagraph “g.”

(on page 3) will also be updated. All these changes are already reflected on the proposed Ordinance (without any editing marks) that is submitted with the instant AIS.

Recommended Motion: I move to approve the Ordinance in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:
12/9/2025	Ordinance No. 2263; Ordinance Establishing the 2026 Base Salary and Wage Schedule for Unrepresented (a/k/a Non-Union) Positions

ORDINANCE NO. _____

ORDINANCE ESTABLISHING THE 2026 BASE SALARY AND WAGE SCHEDULE FOR UNREPRESENTED (A/K/A NON-UNION) POSITIONS

WHEREAS, the City needs to establish the salary and wage schedule that will apply for the City's unrepresented (a/k/a non-union) employee positions during the calendar year of 2026;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Salary and Wage Rates for 2026. During the remainder of the calendar year of 2026, the following respective monthly salary ranges and hourly wage ranges will apply for the City's unrepresented (a/k/a non-union) employees (unless and until one or more amendments/adjustments to this schedule are adopted during 2026):

Full-Time Regular Employee

(all figures are gross)

Positions Established by

Monthly Salary:

SMC 1.10.031(f):

Executive

Administration

	<u>Minimum</u>	<u>Maximum</u>
City Administrator	\$10,580	\$12,050
Finance Director	\$ 9,436	\$11,117
City Attorney	\$14,154	\$16,536
City Clerk	\$ 7,022	\$ 8,234
HR & Community Outreach Spec.	\$ 4,801	\$ 5,603
Payroll & Accts. Pyabl. Splst.	\$ 4,801	\$ 5,603
Utility Billing Specialist	\$ 4,801	\$ 5,804
Court Clerk & Administrator	\$ 4,801	\$ 5,603

Public Works

Administration & Utilities

Public Works Director	\$ 9,436	\$11,117
Public Works Supervisor	\$ 7,392	\$ 9,679
Public Works Engineer Tech.	\$ 5,047	\$ 6,392
Public Works Admin. Asst.	\$ 4,801	\$ 5,603

Community Development

Community Dvlpmnt. Superv.	\$ 8,229	\$ 9,679
City Planner	\$ 6,995	\$ 8,229
Building & Code Inspector	\$ 5,486	\$ 6,521
Code Enfor. & Strwtr. Mgmt.	\$ 4,802	\$ 6,102
Plnng. & Bldg. Permit Splst.	\$ 4,802	\$ 5,603

Community Services (Civic Center)

Community Services Mngr.	\$ 5,596	\$ 6,542
Recr. Coord. – Youth Sports	\$ 4,801	\$ 5,603
Facility Coord. – Civic Center	\$ 4,801	\$ 5,603

Wastewater Treatment Plant

WWTP. Supervisor	\$ 7,571	\$ 8,921
WWTP. Lab Tech IV	\$ 6,035	\$ 6,940
WWTP. Lab Tech III	\$ 5,815	\$ 6,822
WWTP. Operator IV	\$ 5,815	\$ 6,822
WWTP. Operator III	\$ 5,596	\$ 6,531
WWTP. Operator II	\$ 5,157	\$ 6,120
WWTP. Operator I	\$ 4,883	\$ 5,704
WWTP. Operator Trainee	\$ 4,499	\$ 5,289
WWTP. Mechanic	\$ 4,828	\$ 5,651

Police Department

Police Chief	\$10,933	\$12,766
Police Lieutenant	\$ 9,436	\$11,060

Fire Department

Fire Chief	\$11,715	\$13,784
Fire Dept. Admin. Asst.	\$ 4,801	\$ 5,603
	(step ranges of approx. 4%)	
Deputy Fire Chief - Step 3	\$11,010	\$11,428
Deputy Fire Chief - Step 2	\$10,591	\$11,010
Deputy Fire Chief - Step 1	\$10,300	\$10,591
Assistant Fire Chief – Step 3	\$10,483	\$10,850
Assistant Fire Chief – Step 2	\$10,129	\$10,483
Assistant Fire Chief – Step 1	\$ 9,883	\$10,129

(Remainder of career fire department employees chose to unionize during 2025, and, thus, their respective rates of pay will no longer be specified via an annual Ordinance for years 2026 and beyond. For 2026, their respective rates of pay will remain the same as they were during 2025 until different rates of pay might be established via a Collective Bargaining Agreement.)

(Volunteer firefighters are not considered “employees” for purposes of this Ordinance.)

Part-Time, Seasonal & Temporary Positions:

(all figures are gross)
Hourly Rate:

Financial Specialist	\$22.51	\$31.36
PW Laborer II	\$20.45	\$23.63
PW Laborer I	\$17.13	\$20.17
Recr. Sports Supervisor	\$17.13	\$20.17
Recr. Programs: Sports Ref. III	\$17.13	\$18.89
Recr. Programs: Sports Ref. II	\$17.13	\$18.43
Recr. Programs: Sports Ref. I or Scorekeeper	\$17.13	\$18.43

The state-wide minimum wage during 2026 will be \$17.13 per hour. As allowed by state law, any referee or scorekeeper who is 14 or 15 years of age may be employed at an hourly rate that is 85% of the then-applicable minimum wage, which will equate to \$14.56 per hour during the calendar year of 2026.

Section 2. Clarifications and Cross-References. The following clarifications and cross-references apply:

- a. Not every position recited above is presently occupied as of the date of this Ordinance and the City is not required to fill every position. As allowed by SMC 1.10.031(e), some positions recited above are nonexclusive positions, which means that multiple people may occupy those positions at the same time.
- b. As allowed by SMC 1.10.031(a) & (c), additional or different positions may be created at the discretion of the Mayor, and multiple positions may be combined at the discretion of the Mayor so long as the salary/wage rate paid to any person occupying a combined position does not exceed the maximum amount specified on this Ordinance for the highest-paid of the combined positions or a new amount specifically approved by the City Council.
- c. This Ordinance establishes a salary/wage range for each position. Whenever the City advertises an opening as to any position recited above, the full salary/wage range should be specified within the advertisement(s). Any new person hired into a fulltime position recited above should ordinarily begin at, or near, the minimum rate amount specified for that position. Thereafter, one or more periodic salary/wage increase(s) should occur when appropriate prior to the person then earning the maximum salary/wage for the fulltime position. When a person is promoted from a fulltime position to a higher fulltime position, the person may immediately be paid the maximum rate specified for the higher fulltime position at the discretion of the Mayor.
- d. This Ordinance only establishes base salary rates and base wage rates. By contrast, it does not establish, guarantee or restrict any fringe benefits (such as insurance coverage, vacation and leave accruals, and retirement accruals), any longevity pay accruals or any overtime or comp time accruals that might exist or apply.

- e. As reflected by its title and body, this Ordinance only pertains to unrepresented (a/k/a non-union) positions. Represented employees (a/k/a union members) will be paid the salaries/wages specified by the then-applicable Collective Bargaining Agreement (or other union contract) that governs their employment. As of the date of this Ordinance, most Police Department employees, many Public Works Department employees, and the non-management career firefighter employees are represented employees (a/k/a union members, in different respective bargaining groups).
- f. Although the salaries established hereby are recited as monthly figures, the City issues payroll to its employees on an approximately-two-week basis. Thus, the “monthly” figures herein are recited as monthly figures simply as a convenience (because readers, such as members of the City Council or members of the public, are generally more accustomed to analyzing figures on a monthly basis rather than on an approximately-two-week basis.)
- g. Ordinance No. 2263 preceded, and was amended by, the instant Ordinance. Ordinance No. 2239 was the general/original salary and wage Ordinance for 2025 (and the during-the-year-of-2025 amendments/adjustments were Ordinances Nos. 2251, 2253 & 2255).

Section 3. Publishing and Effective Date. A summary of this Ordinance shall be published in the City’s official newspaper, consistent with RCW 35A.12.120 and .160. This Ordinance shall take effect and be in full force five calendar days following publication.

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, this 10th day of February, 2026.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney



Selah City Council
 Regular Meeting
AGENDA ITEM SUMMARY

Meeting Date: 2/10/2026
 Agenda Number: 14A

Action Item

Title: Ordinance Amending the 2026 Budget Beginning January 2nd, 2026 Cash & Investments and Ending Cash & Investments as of December 31st, 2025

From: Kimberly Grimm, Finance Director

Action Requested: Approval

Staff Recommendation: Approval

Board/Commission Recommendation: N/A

Fiscal Impact: \$ 2,639,925 increase in estimated Beginning Cash & Investments

Funding Source: Fund 001 General (\$ 523,732), Fund 103 Fire Control \$ 45,486, Fund 110 City Street (\$ 40,797), Fund 111 Street Improvement \$ 79,792, Fund 113 Paths & Trails (\$ 16), Fund 119 Transit (\$ 50,079), Fund 135 Criminal Justice Tax \$ 58,607, Fund 139 3/10 Law & Justice Tax \$ 51,045, Fund 140 Contingency Reserve \$ 13,692, Fund 150 Fire Equipment Res \$ 257,291, Fund 153 EMS Equipment Reserve (\$ 799), Fund 170 PD Equipment Res (\$ 26,763) , Fund 171 Public Works Equipment Res (\$ 45,801), Fund 180 Drugs & Alcohol Comm. Res. \$ 45, Fund 181 Crime Prev. Res. (\$ 3), Fund 301 Capital Improve. \$ 126,718, Fund 303 Fire Control Building Reserve (\$ 74,107), Fund 310 CE Building/Property Reserve (\$ 46,491), Fund 411 Water (\$ 42,779), Fund 415 Sewer \$ 3,029,642, Fund 420 Solid Waste (\$ 162,014), Fund 461 Water Reserve \$ 88,472, and Fund 465 Sewer Reserve (\$ 97,482).

Background/Findings/Facts: To amend the 2026 budget for the estimated amount of cash and investments (fund balance) carried over from 2025. Each year the estimated beginning balances adopted in the prior year’s budget process must be updated to their actual values. These actual values now reflect adjustments, transfers and open period items for the year ended December 31, 2025. These accurate balances are needed so department heads and management can accurately access their resources to complete their scheduled projects.

Recommended Motion: I move to approve the Ordinance in the form presented.

Record of all prior actions taken by the City Council and/or City Board, City Committee, Planning Commission, or the Hearing Examiner (if not applicable, please state none).

Date:	Action Taken:

ORDINANCE NO. _____

ORDINANCE AMENDING THE 2026 BUDGET BEGINNING CASH & INVESTMENTS

WHEREAS, the City desires to approve miscellaneous adjustments to the 2026 Budget;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELAH, WASHINGTON, does ordain as follows; that the Finance Director be authorized to amend the 2026 Budget as follows:

001 General

001.308.91.00.001	New Unassigned Cash & Investments – Beg.	\$ 2,097,000
001.508.91.00.001	New Unassigned Cash & Investments – Ending	\$ 1,646,469

103 Fire Control

103.308.31.00.103	New Restricted Cash & Investments – Beg.	\$ 3,788,024
103.508.31.00.103	New Restricted Cash & Investments – Ending	\$ 3,629,267

110 City Street

110.308.51.00.110	New Assigned Cash & Investments – Beg.	\$ 29,610
110.508.51.00.110	New Assigned Cash & Investments – Ending	\$ 109,080

111 Street Improvements

111.308.31.00.111	New Restricted Cash & Investments – Beg.	\$ 381,346
111.508.31.00.111	New Restricted Cash & Investments – Ending	\$ 414,161

113 Paths & Trails

113.308.31.00.113	New Restricted Cash & Investments – Beg.	\$ 4,289
113.508.31.00.113	New Restricted Cash & Investments – Ending	\$ 4,336

119 Transit

119.308.31.00.119	New Restricted Cash & Investments – Beg.	\$ 518,361
119.508.31.00.119	New Restricted Cash & Investments – Ending	\$ 663,830

135 Criminal Justice Tax

135.308.31.00.135	New Unassigned Cash & Investments – Beg.	\$ 70,599
135.508.31.00.135	New Unassigned Cash & Investments – Ending	\$ 143,299

139 3/10 Law & Justice Tax

139.308.31.00.139	New Unassigned Cash & Investments – Beg.	\$ 62,931
139.508.31.00.139	New Unassigned Cash & Investments – Ending	\$ 122,708

140 Contingency Reserve

140.308.91.00.140	New Unassigned Cash & Investments – Beg.	\$ 953,669
140.508.91.00.140	New Unassigned Cash & Investments – Ending	\$ 953,669

<u>150 Fire Equipment Res.</u>		
150.308.31.00.150	New Restricted Cash & Investments – Beg.	\$ 1,115,419
150.508.31.00.150	New Restricted Cash & Investments – Ending	\$ 1,145,374
<u>153 EMS Equipment Reserve</u>		
153.308.31.00.153	New Restricted Cash & Investments – Beg.	\$ 28,524
153.508.31.00.153	New Restricted Cash & Investments – Ending	\$ 29,224
<u>170 PD Equipment Reserve</u>		
170.308.91.00.170	New Unassigned Cash & Investments – Beg.	\$ 574,480
170.508.91.00.170	New Unassigned Cash & Investments – Ending	\$ 17,725
<u>171 Public Works Equipment</u>		
171.308.31.00.171	New Reserve Cash & Investments – Beg.	\$ 550,493
171.508.31.00.171	New Reserve Cash & Investments – Ending	\$ 70,905
<u>180 Drug & Alcohol Community Res.</u>		
180.308.31.00.180	New Restricted Cash & Investments – Beg.	\$ 4,755
180.508.31.00.180	New Restricted Cash & Investments – Ending	\$ 4,806
<u>181 Crime Prevention Accum. Res.</u>		
181.308.31.00.181	New Restricted Cash & Investments – Beg.	\$ 9,203
181.508.31.00.181	New Restricted Cash & Investments – Ending	\$ 12,206
<u>301 Capital Improvement</u>		
301.308.31.00.301	New Restricted Cash & Investments – Beg.	\$ 1,246,181
301.508.31.00.301	New Restricted Cash & Investments – Ending	\$ 1,326,181
<u>303 Fire Control Building Res.</u>		
303.308.31.00.303	New Restricted Cash & Investments – Beg.	\$ 35,668
303.508.31.00.303	New Restricted Cash & Investments – Ending	\$ 62,968
<u>308 Civic Center Capital Projects</u>		
308.308.51.00.308	New Assigned Cash & Investments – Beg	\$ 10,260
308.308.51.00.308	New Assigned Cash & Investments – Ending	\$ 10,260
<u>310 CE Building/Property Res.</u>		
310.308.51.00.310	New Assigned Cash & Investments – Beg	\$ 1,095,451
310.508.51.00.310	New Assigned Cash & Investments – Ending	\$ 1,395,451
<u>411 Water</u>		
411.308.51.00.411	New Assigned Cash & Investments – Beg	\$ 2,011,930
411.508.51.00.411	New Assigned Cash & Investments – Ending	\$ 63,321

<u>415 Sewer</u>		
415.308.51.00.415	New Assigned Cash & Investments – Beg.	\$3,868,187
415.508.51.00.415	New Assigned Cash & Investments – Ending	\$4,064,805
<u>420 Solid Waste</u>		
420.308.51.00.420	New Assigned Cash & Investments – Beg	\$ 6,390
420.508.51.00.420	New Assigned Cash & Investments – Ending	\$ 3
<u>461 Water Reserve</u>		
461.308.51.00.461	New Committed Cash & Investments – Beg	\$ 2,652,478
461.508.51.00.461	New Committed Cash & Investments – Ending	\$ 2,787,478
<u>465 Sewer Reserve</u>		
465.308.51.00.465	New Restricted Cash & Investments – Beg.	\$ 768,947
465.508.51.00.465	New Restricted Cash & Investments – Ending	\$ 2,507,153

PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF SELAH,
WASHINGTON, this 10th day of February 2026.

Roger Bell, Mayor

ATTEST:

Courtney McGarity, City Clerk

APPROVED AS TO FORM:

Rob Case, City Attorney